



First Quarter Performance Report for July - September 2016



QUARTER ONE (1 July 2016 – 30 September 2016) PERFORMANCE ASSESSMENT AGAINST THE PERFORMANCE INDICATORS SET IN THE APPROVED TOP-LAYER SDBIP FOR 2015/2016

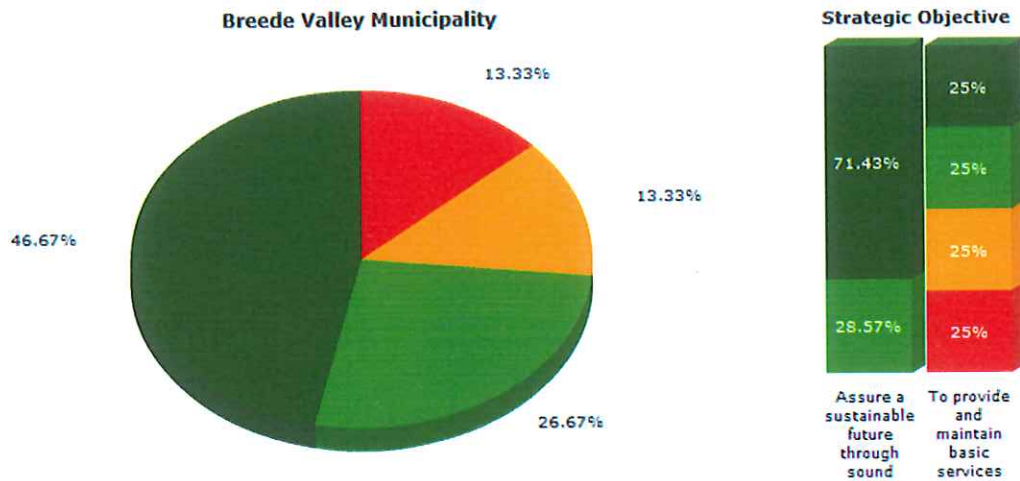
According to Section 52(d) of the MFMA, the Mayor must, within 30 days of the end of each quarter, submit a report to the Council on the implementation of the budget and the financial state of affairs of the Municipality.

Effective in-year reporting provides municipal management with an opportunity to analyse performance and address shortcomings and improve internal controls and service delivery.

OVERALL ACTUAL PERFORMANCE OF INDICATORS FOR THE 1ST QUARTER 1 JULY 2016 TO 30 SEPTEMBER 2016

Top Layer SDBIP Report

Report drawn on 25 October 2016 at 09:18
for the month of September 2016.



	Breede Valley Municipality	Strategic Objective	
		<i>Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices</i>	<i>To provide and maintain basic services and ensure social upliftment of the Breede Valley community</i>
■ KPI Not Met	2 (13.3%)	-	2 (25%)
■ KPI Almost Met	2 (13.3%)	-	2 (25%)
■ KPI Met	4 (26.7%)	2 (28.6%)	2 (25%)
■ KPI Well Met	7 (46.7%)	5 (71.4%)	2 (25%)
■ KPI Extremely Well Met	-	-	-
Total:	15	7	8

Category	Colour	Explanation
KPIs not met	Red	0% \geq Actual/Target < 75%
KPIs almost met	Yellow	75% \geq Actual/Target < 100%
KPIs met	Green	Actual/Target = 100%
KPIs well met	Brown	100% > Actual/Target < 150%
KPIs extremely well met	Dark Blue	Actual/Target \geq 150%

ACTUAL PERFORMANCE PER STRATEGIC OBJECTIVE OF INDICATORS FOR THE 1ST QUARTER ENDING 30 SEPTEMBER 2016

Detailed below is the unaudited Top-layer SDBIP for the 1st quarter 1 July 2016 to 30 September 2016 which measures the municipality's overall performance per strategic objective. In addition, the tables include the corrective measures indicated for targets not achieved. A total of 15 KPIs out of a total of 43 KPIs were measured, with targets due at 30 September 2016. A total of 11 KPIs (73,3%) were achieved for the period **1 July 2016 to 30 September 2016 (1st quarter)**. Of these, **4 (26,7%) KPIs were met** by the municipality, **7 (46,6%) KPI's were well met**.

Breede Valley Municipality
SDBIP 2016/2017: Top Layer SDBIP Report

Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices

QUARTER 1							
Ref	KPI	Unit of Measurement	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL5	Provide free basic water to indigent households earning less than R4500 as at 30 June 2017	Number of indigent households receiving free basic water	7,000	7,243	G2	[D81] CFO: The list is available electronically. (September 2016)	
TL6	Provide free basic electricity to indigent households earning less than R4500 as at 30 June 2017	Number of indigent households receiving free basic electricity	7,000	7,243	G2	[D82] CFO: List is available electronically (September 2016)	
TL7	Provide free basic sanitation to indigent households earning less than R4500 as at 30 June 2017	Number of indigent households receiving free basic sanitation	7,000	7,243	G2	[D83] CFO: List is available electronically. (September 2016)	
TL8	Provide free basic refuse removal to indigent households earning less than R4500 as at 30 June 2017	Number of indigent households receiving free basic refuse removal	7,000	7,243	G2	[D84] CFO: The list available electronically. (September 2016)	
TL9	The percentage of the municipal capital budget actually spent on capital projects as at 30 June 2017 (Actual amount spent on capital projects/Total amount budgeted for capital projects)X100	% of the municipal capital budget actually spent	0%	0%	N/A		
TL13	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2017 ((Total operating revenue-operating grants received)/debt service payments due within the year)	% of debt coverage	0%	0%	N/A		
TL14	Financial viability measured in terms of the outstanding service debtors as at 30 June 2017 ((Total outstanding service debtors/revenue received for services)X100)	% of outstanding service debtors	0%	0%	N/A		

QUARTER 1						
Ref	KPI	Unit of Measurement	Target	Actual	R	Departmental SDBIP Comments
Ref	KPI	Unit of Measurement	Target	Actual	R	Departmental Corrective Measures
TL15	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2017 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	0	0	N/A	
TL28	Compile a Risk Based Audit Plan and submit to the Audit Committee by 30 June 2017	RBAP submitted to the Audit Committee	0	0	N/A	
TL29	Compile a strategic risk register and submit to Council by 30 May 2017	Strategic risk register submitted to Council	0	0	N/A	
TL39	Submit the approved financial statements for 2015/16 to the Auditor-General by 31 August 2016	Approved financial statements for 2015/16 submitted to the AG	1	1	G	[D91] CFO: Annual Financial Statements for 15/16 given to the Auditor General on the 31 August 2016. (August 2016)
TL40	Achieve a payment percentage of above 95% as at 30 June 2017 ((Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance + Bad Debts Written Off)/Billed Revenue x 100)	% Payment achieved	80%	84.23%	G2	[D92] CFO: Collection Rate was 84.23% (September 2016)
TL41	Review the MGRO Clean Audit Plan and submit to the Municipal Manager by 31 March 2017	MGRO Clean Audit Plan submitted	0	0	N/A	
TL42	Compile and submit a Revenue Enhancement Action Plan to the Municipal Manager for consideration by 30 September 2016	Revenue Enhancement Action Plan submitted	1	1	G	[D94] CFO: Action Plan compiled and submitted and filed. (September 2016)
TL43	Achieve a clean audit for the 2015/16 financial year by 31 December 2016	Clean audit achieved for the 2015/16 financial year	0	0	N/A	

Ensure a healthy and productive workforce and an effective and efficient work environment

QUARTER 1						
Ref	KPI	Unit of Measurement	Target	Actual	R	Departmental SDBIP Comments
Ref	KPI	Unit of Measurement	Target	Actual	R	Departmental Corrective Measures

QUARTER 1						
Ref	KPI	Unit of Measurement	Target	Actual	R	Departmental SDBIP Comments
						Departmental Corrective Measures
TL11	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan during the 2016/17 financial year	Number of people employed in the three highest levels of management	0	0	N/A	
TL12	The percentage of the municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2017 [(Actual amount spent on training/total personnel budget)x100]	% of the budget spent	0%	0%	N/A	
TL16	Limit vacancy rate to 15% of budgeted posts by 30 June 2017 [(Number of funded posts vacant divided by budgeted funded posts)x100]	% vacancy rate	0%	0%	N/A	
TL18	100% of posts identified for evaluation in terms of TASK by 30 June 2017 [(Number of posts evaluated ito TASK/ Total number of posts identified to be evaluated ito TASK)x100]	% of posts evaluated	0%	0%	N/A	

To create a unique and caring valley of service excellence, opportunity and growth

QUARTER 1						
Ref	KPI	Unit of Measurement	Target	Actual	R	Departmental SDBIP Comments
						Departmental Corrective Measures
TL26	95% of the approved capital budget spent for the construction of the fire station in De Doorns by 30 June 2017 {(Actual expenditure divided by the total approved capital budget) x 100}	% capital budget spent by 30 June 2017 {(Actual expenditure divided by the total approved capital budget) x 100}	0%	0%	N/A	
TL27	Implement and complete all MIG sport infrastructure upgrade projects by 30 June 2017	Number of projects completed	0	0	N/A	

To create an enabling environment for employment and poverty and poverty eradication through proactive economic development and tourism

QUARTER 1						
Ref	KPI	Unit of Measurement	Target	Actual	R	Departmental SDBIP Comments
						Departmental Corrective Measures

Ref	KPI	Unit of Measurement	QUARTER 1				
			Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL10	The number of FTE's created through the EPWP programme by 30 June 2017 (Person days / FTE (230 days))	Number of FTE's created through the EPWP programme by 30 June 2017	0	0	N/A		
TL17	Review and submit the Local Economic Development Strategy to MayCo by 30 June 2017	Reviewed Local Economic Development Strategy submitted to MayCo	0	0	N/A		
TL30	90% of the budget spent to implement the Regional Socio Economic Programme by 30 June 2017 {(Actual expenditure divided by the total approved capital budget) x 100}	% of budget spent	0%	0%	N/A		

To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people

Ref	KPI	Unit of Measurement	QUARTER 1				
			Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL20	800 screenings conducted at the Shadow Centre by 30 June 2017	Number of screenings conducted by 30 June 2017	0	0	N/A		

To provide and maintain basic services and ensure social upliftment of the Breede Valley community

Ref	KPI	Unit of Measurement	QUARTER 1				
			Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL1	Number of formal residential properties that receive piped water (credit and prepaid water) that is connected to the municipal water infrastructure network and are billed as at 30 June 2017	Number of residential properties which are billed for water or have pre paid meters	19,006	18,860	0	[D77] CFO: The number of residential Properties who are connected as at 30 September 2016 using the erf. List is available. (September 2016)	[D77] CFO: Data interrogation will be undertaken. (September 2016)
TL2	Number of residential properties which are billed for electricity or have pre paid meters (excluding Eskom Electricity supplied properties) as at 30 June 2017	Number of residential properties which are billed for electricity or have pre paid meters	22,702	22,442	0	[D78] CFO: Number of meters connected to the system using meter numbers. (September 2016)	[D78] CFO: Data clean-up process will be undertaken. (September 2016)
TL3	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and are billed as at 30 June 2017	Number of residential properties which are billed for sewerage	19,006	19,412	G2	[D79] CFO: Filled (September 2016)	

Ref	KPI	Unit of Measurement	QUARTER 1				Departmental Corrective Measures
			Target	Actual	R	Departmental SDBIP Comments	
TL4	Number of formal residential properties for which refuse is removed once per week and are billed as at 30 June 2017	Number of residential properties which are billed for refuse removal	19,100	19,678	G2	[D80] CFO: Filled (September 2016)	
TL19	95% of project budget for the upgrade of the Waterloo Library spent by 30 June 2017 (Actual project expenditure/Total project budget)X100)	% of the project budget spent	15%	0%	R	[D342] Director: Community Services: Procurement plan meeting was held and supply chain will assist with obtaining specifications from Stellenbosch municipality for the appointment of a project management team. (July 2016) [D342] Director: Community Services: A specifications meeting was held on 31 August. The architect gave technical input. Supply Chain will prepare the specifications document and the architect will give input regarding the QS and other professional contractors. The tender will be advertised in September. The request for a roll-over of 2015/16 capital funds was submitted to Provincial Treasury on 31 August. (August 2016) [D342] Director: Community Services: Specifications were completed with the assistance of the architect Brian Verwey. The tender was advertised on 23 September. A clarification meeting will be held on 6 October. (September 2016)	[D342] Director: Community Services: Specifications were completed with the assistance of the architect Brian Verwey. The tender was advertised on 23 September. A clarification meeting will be held on 6 October. (September 2016)
TL21	Complete serviced sites for the housing project in De Doorns Sunnyside Orchards by 30 June 2017	Number of serviced sites completed by 30 June 2017	0	0	N/A		
TL22	Complete top structures for the housing project in Old Mandela Square by 30 June 2017	Number of top structures completed by 30 June 2017	0	0	N/A		
TL23	Complete top structures for the housing project in New Mandela Square by 30 June 2017	Number of top structures completed by 30 June 2017	0	0	N/A		

Ref	KPI	Unit of Measurement	QUARTER 1				Departmental Corrective Measures
			Target	Actual	R	Departmental SDBIP Comments	
TL24	Complete top structures for the housing project in Avian Park by 30 June 2017	Number of top structures completed by 30 June 2017	0	0	N/A		
TL25	Manage the Transhex Human Settlement Implementation phase by monthly project meetings (except December and January)	Number of meetings	1	0	R		
TL31	Achieve 95% average water quality level as measured per SANS 241 criteria during the 2016/17 financial year	% water quality level	95%	95%	G	[D402] Director: Technical Services: in monthly report (July 2016)	
TL32	Compile a new 5 year Water Service Development Plan (WSDP) and submit to Council for approval by 31 March 2017	WSDP submitted by 31 March 2017	0	0	N/A		
TL33	Complete the project for the replacement of water pipes by 30 June 2017	Project completed	0	0	N/A	[D404] Director: Technical Services: 2.65% of Capital Budget spend. $\{ (R158,900 / R 6,000,000) \times 100 \}$ (July 2016) [D404] Director: Technical Services: 15.39% of Capital Budget spend. $\{ (R1,230,482.54 / R 7,995,800) \times 100 \}$ (August 2016) [D404] Director: Technical Services: 21.49% of Capital Budget spend. $\{ (R1,718,296.00 / R 7,995,800.00) \times 100 \}$ (September 2016)	
TL34	Complete the project for the placement of sewage pipes by 30 June 2017	Project completed	0	0	N/A	[D405] Director: Technical Services: 0% of Capital Budget spend. $\{ (R0 / R 6,000,000) \times 100 \}$ (July 2016) [D405] Director: Technical Services: 0% of Capital Budget spend. $\{ (R0 / R 8,000,000) \times 100 \}$ (August 2016) [D405] Director: Technical Services: 0% of Capital Budget spend. $\{ (R0 / R 8,000,000) \times 100 \}$ (September 2016)	
TL35	Complete the Climate Change (inclusive of air quality) Policy and submit to Council by 30 June 2017	Policy submitted by 30 June 2017	0	0	N/A		

Ref	KPI	Unit of Measurement	QUARTER 1				
			Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL36	Achieve 80% effluent standard on weighted average during the 2016/17 financial year	% effluent standard on weighted average	80%	80%	G	[D407] Director: Technical Services: in monthly report (July 2016)	
TL37	Limit unaccounted for electricity to less than 10% by 30 June 2017 {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased} x 100}	% unaccounted for electricity	0%	0%	N/A		
TL38	Limit unaccounted for water to less than 21% by 30 June 2017 {(Number of kiloliters water available from reservoirs - number of kiloliters water sold) / number of kiloliters water purchased or purified x 100}	% unaccounted for water	0%	0%	N/A		

Summary of Results

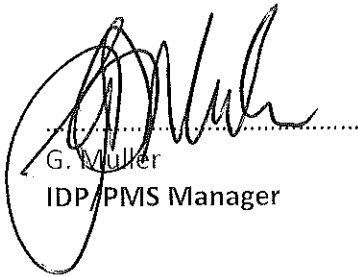
KPI Not Yet Measured	28
KPI Not Met	2
KPI Almost Met	2
KPI Met	4
KPI Well Met	7
KPI Extremely Well Met	0
Total KPIs	43

RECOMMENDATION

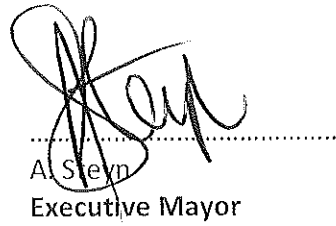
1st quarter Top-layer SDBIP is recommended to the executive Mayor that:

- a) The Quarterly Performance Report for the period 1 July 2016 – 30 September 2016 be noted;
- b) That Council takes note of the 1st Quarter Performance Report.

Yours faithfully



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G. Muller
IDP/PMS Manager



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A. Steyn
Executive Mayor