

**MINUTES OF THE COUNCIL MEETING OF THE BREEDE VALLEY MUNICIPALITY
HELD ON 27 MAY 2015 IN THE COUNCIL CHAMBER, CAPE WINELANDS DISTRICT
MUNICIPALITY, 51 TRAPPES STREET, WORCESTER.**

**PLEASE RETAIN THIS DOCUMENT FOR RECORD PURPOSES AS IT WILL NOT BE
CIRCULATED AGAIN.**

PRESENT AND IN ATTENDANCE:

As per the attendance registers copied into the minutes after the final item:

ABSENT WITHOUT APOLOGY:

1. OPENING

Rules of Order for Internal Arrangement By-Law 2013 (Provincial Gazette 7118 dated 12 April 2013)

PART 3: MEETINGS

4. Commencement of meetings of Council

The Speaker must take the chair at the time stated in the notice of the meeting or as soon thereafter as is reasonably possible: provided that the meeting does not commence later than 30 (thirty) minutes after the time stated in the notice of the meeting and must proceed immediately with the business of the meeting, subject to Clause 13.

13. Quorum

- (1) A majority of the Councillors constitutes a quorum.
- (2) If there is no quorum at the time for which the meeting is scheduled, the meeting must be delayed for no longer than 20 (twenty) minutes and if at the end of that period, there is still no quorum, the Speaker must adjourn the meeting to the same time, a week later at an available venue and the time of such adjournment, as well as the names of the Councillors present, must be recorded in the minutes.
- (3) Whenever the Speaker is not present and there is no quorum, the start of the meeting must be delayed for no more than 20 (twenty) minutes and if there is no quorum at the end of that period, the Municipal Manager must adjourn the meeting to the same time, a week later at an available venue and the time of such adjournment, as well as the names of the Councillors present, must be recorded in the minutes.
- (4) Whenever during a meeting there is no quorum, the Speaker must suspend the proceedings until a quorum is again present: Provided that if after 15 (fifteen) minutes there is still no quorum the Speaker must adjourn the meeting to the same time, a week later at an available venue and the time of such adjournment, as well as the names of the Councillors present, must be recorded in the minutes.
- (5) The Speaker must report the names of the absentee Councillors to the committee established in terms of Clause 11.2 (Disciplinary Committee) for the purposes of an investigation of a breach of these Rules.

At 10:02 the Speaker called the meeting to order and request Cllr. L. Dyabooi to open the meeting with prayer.

1.1 Announcement of Councillors birthdays

Cllr S.J. Mei	04 May
Cllr B.W. Ntshingila	22 May
Cllr J.D. Levendal	23 May

The Speaker asks Cllr. C. Ntsomi to congratulate the Councillors on their birthdays on behalf of Council.

2. ELECTION OF (ACTING) SPEAKER, IF NECESSARY

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3. APPLICATIONS FOR LEAVE OF ABSENCE

Rules of Order for Internal Arrangement By-Law 2013 (Provincial Gazette 7118 dated 12 April 2013)

10. Leave of absence

- (1) A Councillor who wishes to absent himself or herself from meetings must, before so absents himself or herself, obtain leave of absence via the Whip of the respective Political Party, from the Speaker or Chairperson of a Committee prior to a meeting: Provided that the Speaker or Chairperson of a Committee, on good cause, may grant leave of absence after the meeting to a Councillor who has been prevented by special circumstances from obtaining leave of absence prior to the meeting.
- (2) Where necessitated due to circumstances, leave of absence by Councillors must be duly applied for -
 - (a) In the case of Council – to the Speaker;
 - (b) In the case of meeting of Committees of Council – to the Chairperson of the relevant Committee and the Administration must also be timeously informed so that the alternate for the relevant Councillor of the Committee can be informed in time to ensure a quorum;
 - (c) In the case of workshops, congresses, functions and other meetings than those contemplated in (a) and (b) above – to the Speaker to grant approval in such cases and the Administration must also be timeously informed in the event that Councillors cannot attend workshops, congresses, meetings, functions, etc. so that cancellation arrangements can be made to avoid fruitless expenditure.
- (3) In the event that Councillors have not timeously applied for leave of absence as contemplated in (a) to (c) above and the non-attendance results in expenditure related to the attendance of workshops, congresses, meetings, functions, etc. not being recoverable, such expenditure will constitute fruitless expenditure in terms of the Local Government: Municipal Financial Management Act, 2003 (Act No. 56 of 2003) (MFMA) which holds serious implications and penalties;
- (4) Should Councillors contravene Items (1) and (2) above, the contravention will be -
 - (a) Addressed in terms of the Code of Conduct for Councillors [Schedule 1, Item 4, in the Local Government: Municipal Systems Act (Act 32 Of 2000)] as a contravention of the Code;
 - (b) Dealt with as a contravention of Section 32 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and any non-recoverable costs recovered from the relevant Councillor.

3.1 A blank Application for Leave of Absence form is enclosed

Cllr. V.K.M. Apollis

3.2 The Attendance Registers will be available at the meeting

Rules of Order for Internal Arrangement By-Law 2013 (Provincial Gazette 7118 dated 12 April 2013)

9. Attendance at meetings

- (1) Every Councillor attending a meeting of the Council must sign his or her name in the attendance register kept for such purpose.
- (2) A Councillor must attend each meeting except when –
 - (a) Leave of absence is granted in terms of Clause 10; or
 - (b) The Councillor is required to withdraw in terms of law.

4. INTERVIEWS WITH OR PRESENTATIONS BY DEPUTATIONS

Rules of Order for Internal Arrangement By-Law 2013 (Provincial Gazette 7118 dated 12 April 2013)

20. Deputations

- (1) A deputation seeking an interview with Council must give the Municipal Manager 6 (six) days written notice of its intention and furnish details of the representations to be made and the source of the deputation.
- (2) The Municipal Manager must submit a request by a Deputation for an interview with Council to the Speaker, who may decide to grant or refuse an interview and under what conditions.

None

5. CONFIRMATION OF MINUTES

Rules of Order for Internal Arrangement By-Law 2013 (Provincial Gazette 7118 dated 12 April 2013)

12. Minutes

- (1) Minutes of the proceedings of meetings must be compiled in printed form and be confirmed by the Council at the next meeting and signed by the Speaker.
- (2) The minutes shall be taken as read, for the purpose of confirmation, if a copy thereof was sent to each Councillor within forty eight hours before the next meeting, subject to the provisions of sub-Clause (4).
- (3) No motion or discussion shall be allowed on the minutes, except in connection with the correctness thereof.
- (4) The minutes formulated and screened during meetings, shall constitute a resolution for purposes of implementation of decisions.

5.1 Council Meeting held on 24 March 2015 (copy enclosed)

RECOMMENDATION

That in respect of the

CONFIRMATION OF MINUTES

discussed by Council at the Council meeting held on 27 May 2015:

as the Minutes of the Council Meeting held on 24 March 2015 were sent to each councillor at least forty eight hours prior to the meeting, the minutes of the Council Meeting held on 24 March 2015 be taken as read and confirmed.

Proposed: Cllr. J.F. van Zyl

Seconded: Cllr. E. Van der Westhuizen

RESOLVED

C30/2015

That in respect of the

CONFIRMATION OF MINUTES

discussed by Council at the Council meeting held on 27 May 2015:

as the Minutes of the Council Meeting held on 24 March 2015 were sent to each councillor at least forty eight hours prior to the meeting, the minutes of the Council Meeting held on 24 March 2015 be taken as read and confirmed.

5.2 Special Council Meeting held on 7 April 2015 (copy enclosed)

RECOMMENDATION

That in respect of the

CONFIRMATION OF MINUTES

discussed by Council at the Council meeting held on 27 May 2015:

as the Minutes of the Special Council Meeting held on 7 April 2015 were sent to each councillor at least forty eight hours prior to the meeting, the minutes of the Special Council Meeting held on 7 April 2015 be taken as read and confirmed.

Proposed: Cllr. J.F. van Zyl

Seconded: Cllr. E. Van der Westhuizen

RESOLVED

C31/2015

That in respect of the

CONFIRMATION OF MINUTES

discussed by Council at the Council meeting held on 27 May 2015:

as the Minutes of the Special Council Meeting held on 7 April 2015 were sent to each councillor at least forty eight hours prior to the meeting, the minutes of the Special Council Meeting held on 7 April 2015 be taken as read and confirmed.

6. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER
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The Speaker request a moment of silence for the past deceased people.

The winter is on hand, and we pray for everybody out there and the officials should be on alert for the cold days to follow. With regards to the xenophobia - the affected areas should

report. Condolences to all colleagues and officials who lost someone. All the role players with regards to the IDP – thank you. Back to Basics report – the reports must be completed on time. Welcomed all the visitors.

7. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR

Verklarings en Mededelings: Raadsvergadering 27/052015

Agbare Speaker, Onder-Burgemeester, Kollegas & vriende en almal teenwoordig, ek is nie 'n voorstaander van lang en uitgerekte toesprake nie..... Vandag gaan geen uitsondering wees nie. Dit is my wetlike plig om die begroting vir 2015/2016 aan die Raad voor te lê en daarvoor sal ek 'n formele begrotingstoespraak aan u versprei. Ek versoek die administrasie om hierdie toespraak by die notule van hierdie vergadering in te sluit.

Voordat ek by die begroting vir die volgende boekjare uitkom, wil ek graag 'n paar gedagtes met u deel oor die Breedevallei Munisipaliteit...die stand van die BVM..... waar ons was, waar ons is en waarheen ons oppad is. Die bekende staatsman JF Kennedy het by geleentheid gese " CHANGE IS THE LAW OF LIFE. AND THOSE WHO LOOK ONLY TO THE PAST OR PRESENT ARE CERTAIN TO MISS THE FUTURE" Ons werk aan die toekoms aan HOOP.

Dit is 'n alombekende feit dat in die hedendaagse opset, 'n Munisipaliteit soos 'n besigheid (" corporate ") bestuur moet word om suksesvol te wees. Ek is 'n voorstaander van hierdie besigheidsbenadering en het ons almal die voorreg om by gerekende sakelui en entrepreneurs te leer.

Toe Chinese leiers gevra is hoe hulle so vinnig 'n groot " middelklas " geskep het, was hulle antwoord " gee net vir mense hoop dat dinge môre beter sal wees as nou..... " Hierdie " hoop " moet nie valse hoop wees nie en moet gepaardgaan met daadwerklike aksies, programme en prosesse. Dit moet hoop wees wat op realiteite geskoei is.

Hoe gee ons hoop in die Breedevallei:

- In die 2014/15 boekjaar het ons 49% van ons kapitaalebegroting bestee R97.6m dit is projekte wat die lewens van ons inwoners direk of indirek raak
- Topgehalte amptenare is in senior poste aangestel om die administrasie van die Raad se aktiwiteite te bestuur. Amptenare word voortdurend opgelei om op hoogte te bly met die jongste tegnologie en wetlike vereistes. Waarom word amptenare voortdurend opgelei ?? 'n CFO van 'n maatskappy het op 'n keer aan die CEO gevra " WHAT HAPPENS IF WE INVEST IN OUR PEOPLE AND THEY LEAVE US ?...DIE CEO ANTWOORD...WHAT HAPPENS IF WE DON'T INVEST IN THEM AND THEY STAY ??"
- Allerlei stelsels is geïmplementeer om diefstal en bedrog te bekamp...soos oa 'n tolvrye nommer om bedrog aan te meld wat gekoppel is aan die nasionale bedrog-"hotline"
- Studiebeurse en hulp ten bedrae van R220 000 is toegestaan aan verdienstelike leerders vir tersiêre en ander studies. Die

- kwalifikasiesvereistes word voortdurend aangepas ten einde die beursskema vir soveel moontlik leerders toeganklik te maak.
- Donasies – en – hulptoelae van R200 000 is uitbetaal aan organisasies (NPO's) wat dienste lewer aan sorgbehoewende persone
 - 'n Verdere ±R500 000 is uitbetaal aan skole en organisasies ter ondersteuning van kinders, jeugdiges en bejaardes.
 - In Julie 2014 het die deure van 'n veiligheidsfasiliteit in Roodewal geopen. Daar was tandekryprobleme, maar dit opereer tans suksesvol teen die bekamping van misdaad. 'n Soortgelyke fasiliteit word vir ander areas beplan
 - Publieke deelname word versterk deur die skepping van 'n "Public Participation Unit" in die kantoor van die Speaker. Dit sal verseker dat die publiek in 'n groter mate by Raadsaktiwiteite betrokke raak.
 - Verskeie "by-laws" en beleide is aanvaar om groter deursigtigheid te bevorder en ook om te verseker dat die behoeftes van die publiek ten beste gedien word....hier kyk ons na byvoorbeeld :
 - Land Management and disposal policy
 - Housing administration policy
 - Encroachment by-law
 - Informal trading by-law
 - Special rating Areas Policy and by-law
 - Public Participation Policy
 - Appeals policy

Dan is daar ook die baie belangrike **Stelsel van Delegasies** wat goedgekeur is. Hierdie delegasies verseker dat 'n duidelike onderskeid bestaan tussen die werksaamhede van die administrasie en die politieke-komponent en verseker ook dat dienslewering aan die publiek nie onnodig vertraag word nie.

Huiseienaarskap lê hierdie administrasie baie na aan die hart....en word als moontlik gedoen om van HUISHUURDERS, HUISEIENAARS te maak.

Adv, Christo Wiese sê in die Burger van 23 Mei 2015 die volgende:

" Ek dink Julius Malema is verkeerd oor baie dinge, maar die een ding waarmee ek met hom saamstem, is wanneer hy sê " ons wil ook eienaars wees: . – En daar stem ek ook saam met JuJu!

Aan die beginsels van " KHAYA LAM " MY HUIS/MY HOME werk die huidige BVM Administrasie reeds lank en onverpoosd. Raadslid Sheldon (MMC Behuising) en haar span het tot hede reeds 2174 titelaktes oorhandig en van huurders " huiseienaars " gemaak. Hierdie program het in 2013 begin en sluit eiendom in De Doorns; Zweletemba en Avianpark in.

Ons is tans besig met die proses om van meer mense huiseienaars te maak en sal die Raad binnekort versoek word om die oordrag van huureenhede in

Tuindorp, Russelskema, De Wetstraat, Keytersingel en ander skema's te oorweeg en goed te keur.

Ek wil weer 'n stukkie steel by geleerde besigheidsmense, hierdie keer by Dr. Johan van Zyl, uitvoerende hoof van Sanlam.....

Hy sê : “ Suid-Afrika bied groot geleenthede, maar dis nie 'n plek vir sissies nie. Die boot lek, maar ons is in daardie boot. Dit help nie om gedurig iemand anders te blameer nie. Dis tyd om uit te staan en tasbare stappe te doen. “

Kollegas, vriende, lede van die publiek, die Breedvallei bied groot geleenthede – met almal se medewerking en positiewe insette – sal ons daardie geleenthede ontsluit en aanwend tot die voordeel van ALLE mense van die Breedevallei.....Die BVM-boot is nie aan die sink nie, want ons het toegewyde, ervare en lojale vroue en manne aan die stuur!

Die boot word wel af en toe “gerock” deur individue en groepe wat nie die beste belang van ALLE mense van die BreedeVallei dien nie....dit is mense wat soms die byna kriminele ding doen om ander se swaarkry en ellende uit te buit tot hulle eie voordeel en politieke opportunisme. Maar JFK het gesê “forgive your enemies but never forget their names”

Ons blameer niemand vir ons foute nie – ons leer daaruit – ons leer uit die verlede en sal verbeter op daardie foute.

Die tyd om die huis se dak reg te maak is wanneer die son skyn.... Ons werk nou aan daardie dak, want die son skyn helder !!

Baie dankie aan my mede kollegas, die MM en Direkteure, die raadslede administrasie maar in besonder die mense van die BVM wat my deur my eerste jaar as Burgemeester van die BVM gehelp, ondersteun en gedra het waar dit soms moeilik was, maar ook dankie aan my Hemelse Vader vir 'n jaar van besonderse lesse en dat HY MY GEDRA HET.

RDL ANTOINETTE STEYN
UITVOERENDE BURGEMEESTER
27 MEI 2015

8. REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE EXECUTIVE MAYOR TOGETHER WITH THE MAYORAL COMMITTEE

Rules of Order for Internal Arrangement By-Law 2013 (Provincial Gazette 7118 dated 12 April 2013)

PART 3: MEETINGS

5. Order of business

(1) The business of meetings of the Council will appear in the following order on the agenda

(h) Report by the Executive Mayor on decisions taken by the Executive Mayor, the Executive Mayor together with the Deputy Executive Mayor, and the Executive Mayor together with the Mayoral Committee;

THIS REPORT IS FOR NOTIFICATION. QUESTIONS FLOWING FROM THE REPORT MUST BE SUBMITTED AS PER SECTION 32 OF THE RULES OF ORDER (PN 7118 OF 2013)

8.1 MayCo held on 16 March 2015

8.1.1 The Deputy Executive Mayor: Cllr. J.D. Levendal

8.1.2 MMC1: Cllr. W.M. Blom

**8.1.2.1 IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2015.
MFMA SECTION 71 Report**

RESOLVED:

EX10/2015

That in respect of

FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2015:

Council takes note of the Budget statement tables:

- C1 s71 Monthly Budget Summary in annexure 1.4 A
- C2 Monthly Budget Statement – Financial Performance (Standard classification) in attachment 1.4 B
- C3 Monthly Budget Statement – Financial Performance (Revenue and Expenditure by municipal Vote) in annexure 1.4 C
- C4 Monthly Budget Statement – Financial Performance (Revenue and Expenditure) in annexure 1.4 D
- C5 Monthly Budget Statement – Capital Expenditure (Municipal vote, standard classification and funding) in annexure 1.4 E
- C6 Monthly Budget Statement – Financial Position in annexure 1.4 F
- C7 Monthly Budget Statement – Cash Flow in annexure 1.4 G
- Council takes note of the Debtors analysis in annexure 1.5;
- Council takes note of the ratio analysis contained in the report;
- Council takes note of the Creditors analysis in annexure 1.6;
- Council takes note of the Investment portfolio analysis in annexure 1.7;
- Council takes note of the Transfers and Grants receipts until 31 January 2015 in annexure 1.8;
- Council takes note of the Expenditure on councillor allowances and employees benefits as in annexure 1.9 A and;
- Council takes note of the schedule of the breakdown of overtime, the cost for temporary employment for the period 1 July 2014 – 31 January 2015.
- Directors are requested to ensure that effective control is exercised on overtime as reflected in annexure 1.9 B.
- Council takes note of the budget statement performances in annexure 1.10.
- Council takes note of the Capital Programme performance in annexure 1.11.
- Council takes note of material variances to the service delivery in annexure 1.12.

- Council takes note of the budget statement of financial performance and the operating results for the period ended 31 January 2015 that resulted in a Revised Operating Surplus of R 7,229,715 as well as the deviations with regard to revenue and expenditure as contained in annexure 1.4 D ;
- Council takes note of the Capital Progress from 1 July 2014 until 31 January 2015 in annexure 1.12.2;
- Council takes note of the completed Bank reconciliation as at 31 January 2015 in annexure 1.12.3,
- Council takes note of the payments made for January 2015,
- Council takes note of the total debtors outstanding for January 2015 which amounts to R 109,617,272, in annexure 1.12.4 (A)
- Council takes note of the arrears of Councillors which amounted to R 5,875 for January 2015, that decreased by R 271.
- Council takes note of the debt outstanding by employees which amounted to R 216,761 for January 2015, that decreased by R 18,691.
- Council takes note of the Credit control and debt collection by the Attorneys and other credit control processes in annexure 1.12.4 (E)
- Council takes note of Indigent Consumers information as at 31 January 2015 in annexure 1.12.4 (G),
- Council takes note of the schedule of investments and funds allocations as at 31 January 2015 in annexure 1.12.5 (A) and (B),
- Council takes note of the allocations received from 1 July 2014 – 31 January 2015 as well as the coupled expenditure.
- Council takes note of the purchases/orders and contracts awarded for January 2015;
- Council takes note of all the insurance claims reported in annexure “1.12.6” as at 31 January 2015.
- Council take noted of the report for the deviations from the procurement process in terms of sub-paragraph 36(1)(a) and (b) of the Supply Chain Management policy for the period January 2015 in annexure 1.12.7.
- Council takes note of the report of Irregular, unauthorized expenses for January 2015 at Supply Chain per annexure “1.12.8”.
- Council takes note of the report of the awards made January 2015 at Supply Chain per annexure “1.12.10”.
- Council takes note of the report of the difference between actual and highest values / procurement paid for the period of January 2015 per annexure “1.12.11”;
- Council takes note of the signed quality certificate for the budget statement in annexure 1.13.1.
- That it be noted that an adjustment budget for Operating and Capital Expenditure and Revenue will be tabled at the end of February 2015.
- That the Directors still ensure that votes are not overspent and where necessary savings is identified in time

8.1.3 MMC2: Cllr. A.E. Jordaan

8.1.4 MMC 3: Cllr. A.M. Du Toit

8.1.5 MMC 4: Cllr. S. Goedeman

8.1.6 MMC 5: Cllr. S.J. Mei

8.1.7 MMC 6: Cllr. E.Y. Sheldon

8.1.8 MMC 7: Cllr. W.R. Meiring

8.1.8.1 PROPOSED DEPARTURE ERF 14947, WORCESTER

RESOLVED:

EX13/2015

That in respect of

PROPOSED DEPARTURE ON ERF 14947, WORCESTER

discussed by Mayco at the Mayco meeting held on 16 March 2015:

The item is withdrawn.

8.1.8.2 AUGMENTATION OF THE BULK WATER SUPPLY CAPACITY TO DE DOORNS AND SUNNY SIDE ORCHARDS: THE KLEINBERG DAM SCHEME

RESOLVED:

EX14/2015

That in respect of

AUGMENTATION OF THE BULK WATER SUPPLY CAPACITY TO DE DOORNS AND SUNNY SIDE ORCHARDS: THE KLEINBERG DAM SCHEME

discussed by Mayco at the Mayco meeting held on 16 March 2015:

Mayco approves:

- The implementation of the the report as submitted by the Hex Valley Water Users Association which dealing with projects (i.e. Bergbron, Ultra filtration and Kleinberg dam) which will augment water supply to all its' members,
- That the proposed step tariff system be implemented, and
- That the Directorate Strategic Services finalize the Notarial Lease & Water Purification & Delivery Agreement, attached as Annexure D.

8.1.8.3 PROPOSED CONSENT USE OF ERF 318, WORCESTER

RESOLVED:

EX15/2015

That the application for Consent use on Residential Zone I for Professional Use (medical consultation rooms) be approved for 5 years; subject to the following conditions

1. That the consent use is limited to the $\pm 115\text{m}^2$ of the existing building as indicated on the Floor Plan attached as Annexure D.
2. That building plans be lodged with Council in the event of any structural changes to any existing buildings or in the event of the erection of any new structures. That the conditions of the Chief Building Control as per memorandum dated 30/07/2014 attached be adhered to.
3. That the existing sewer- and water connections to Erf 318 continue to be utilized for the proposed erf use.
4. That on-site parking facility is provided as per the Planning Schedule.
5. That no trees on the side walk be removed or trimmed without prior approval from the Head of the Section: Parks & Environment.
6. That any additional and / or extended vehicle entrances will be for the owner's account.
7. That the conditions of the Department Electrical Services as per memorandum dated 13/09/2014 attached be adhered to.
8. That the conditions of the Department Fire & Rescue Services as per memorandum dated 11/08/2014 attached be adhered to.
9. That all signage be approved by Council.

8.1.9 MMC 8: Cllr. J.F. Van Zyl

8.1.9.1 PROPOSED LEASE OF COUNCIL PROPERTY: PORTION OF ERF 3604 ABANDONED QUARRY

RESOLVED:

EX11/2015

That MayCo in principle supports the lease of the portion of the mentioned erf subject to the following conditions:

1. that MayCo notes that said capital asset is not needed for basic municipal services;
2. all cost pertaining to the application will be for the applicant;
3. no permanent structure to be erected on site;
4. lease be a period not exceeding 5 years;

5. the assurance that the leased land will not be alienated unknowingly at a later stage without prior Council approval; and
6. proof that the applicant operates under the Mining Act and that they are complying with the requirements, report of Environmental Impact Assessment; and
7. that all fire protection regulations and fire safety bylaws be complied with and that the applicant must apply in the prescribed manner to the Fire Department for a Fire Clearance Certificate and a dangerous goods permit for any dangerous goods that may be utilized or stored on site as part of any site operations.
8. The intention of Council to enter into the lease agreement be advertised in the local newspaper in terms of Section 21 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) and similarly to adjacent owner to be given notice.

8.1.9.2 PROPOSED ENCROACHMENT: ERF 4765, WORCESTER

RESOLVED:

EX12/2015

That in the respect of the

PROPOSED ENCROACHMENT OF ERF 4765, WORCESTER

discussed by Mayco at the Mayco meeting held on 16 March 2015: -

The proposed encroachment be approved due to the following conditions:

- That the applicant indemnifies Breede Valley Municipality against all actions, proceedings, claims and demands, cost, damages and expenses arising out of the approved encroachment which will have commenced on the date that the applicant commenced with his proposed activities on the municipal land.
- That, should the recognized authorities and service providers (Municipality, telecommunications, etc.) require to install any service(s) on the municipal land and the proposed encroachment obstructs such works, the canopy is to be removed by the applicant/owner and if possible, be re-erected by the applicant/owner at his/her own cost.
- That, a splay dimension of 4,721m, at the Church- and Brown Street boundary, been maintained.
- That no trees on the side walk be removed or trimmed without prior approval from the Head of the Department: Parks, Environment and Recreation.

8.1.9.3 PROPOSED LEASE OF PORTION OF MUNICIPAL LAND ERF 1 BETWEEN 925 NIGHT CLUB AND WORCESTER MUSLIM PRIMARY

RESOLVED:

EX12/2015

That in respect of

PROPOSED LEASE OF PORTION OF MUNICIPAL LAND ERF 1 BETWEEN 925 NIGHT CLUB AND WORCESTER MUSLIM PRIMARY

discussed by Mayco at the Mayco meeting held on 16 March 2015: -

The item is withdrawn.

8.2 MayCo held on 21 April 2015
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8.2.1 The Deputy Executive Mayor: Cllr. J.D. Levendal

8.2.2 MMC1: Cllr. W.M. Blom

**8.2.2.1 IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2015.
MFMA SECTION 71 Report**

EX21/2015

RESOLVED:

That in respect of

FINANCIAL REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2015:

Council takes note of the Budget statement tables:

- C1 s71 Monthly Budget Summary in annexure 1.4 A
- C2 Monthly Budget Statement – Financial Performance (Standard classification) in attachment 1.4 B
- C3 Monthly Budget Statement – Financial Performance (Revenue and Expenditure by municipal Vote) in annexure 1.4 C
- C4 Monthly Budget Statement – Financial Performance (Revenue and Expenditure) in annexure 1.4 D
- C5 Monthly Budget Statement – Capital Expenditure (Municipal vote, standard classification and funding) in annexure 1.4 E
- C6 Monthly Budget Statement – Financial Position in annexure 1.4 F
- C7 Monthly Budget Statement – Cash Flow in annexure 1.4 G
- Council takes note of the Debtors analysis in annexure 1.5;
- Council takes note of the ratio analysis contained in the report;
- Council takes note of the Creditors analysis in annexure 1.6;
- Council takes note of the Investment portfolio analysis in annexure 1.7;
- Council takes note of the Transfers and Grants receipts until 28 February 2015 in annexure 1.8;
- Council takes note of the Expenditure on councillor allowances and employees benefits as in annexure 1.9 A and;
- Council takes note of the schedule of the breakdown of overtime, the cost for temporary employment for the period 1 July 2014 – 28 February 2015.
- Directors are requested to ensure that effective control is exercised on overtime as reflected in annexure 1.9 B.
- Council takes note of the budget statement performances in annexure 1.10.
- Council takes note of the Capital Programme performance in annexure 1.11.
- Council takes note of material variances to the service delivery in annexure 1.12.
- Council takes note of the budget statement of financial performance and the operating results for the period ended 28 February 2015 that resulted in a Revised Operating Surplus of R 14,120,615 as well as the deviations with regard to revenue and expenditure as contained in annexure 1.4 D ;
- Council takes note of the Capital Progress from 1 July 2014 until 28 February 2015 in annexure 1.12.2;
- Council takes note of the completed Bank reconciliation as at 28 February 2015 in annexure 1.12.3,
- Council takes note of the payments made for February 2015,
- Council takes note of the total debtors outstanding for February 2015 which amounts to R 113,832,745, in annexure 1.12.4 (A)
- Council takes note of the arrears of Councillors which amounted to R 6,043 for February 2015, that increased by R 168.
- Council takes note of the debt outstanding by employees which amounted to R 202,712 for February 2015, that decreased by R 14,049.
- Council takes note of the Credit control and debt collection by the Attorneys and other credit control processes in annexure 1.12.4 (E)
- Council takes note of Indigent Consumers information as at 28 February 2015 in annexure 1.12.4 (G),
- Council takes note of the schedule of investments and funds allocations as at 28 February 2015 in annexure 1.12.5 (A) and (B),
- Council takes note of the allocations received from 1 July 2014 – 28 February 2015 as well as the coupled expenditure.
- Council takes note of the purchases/orders and contracts awarded for February 2015;
- Council takes note of all the insurance claims reported in annexure “1.12.6” as at 28 February 2015.
- Council take noted of the report for the deviations from the procurement process in terms of subparagraph 36(1)(a) and (b) of the Supply Chain Management policy for the period February 2015 in annexure 1.12.7.
- Council takes note of the report of Irregular, unauthorized expenses for February 2015 at Supply Chain per annexure “1.12.8”.
- Council takes note of the report of the awards made February 2015 at Supply Chain per annexure “1.12.10”.

- Council takes note of the report of the difference between actual and highest values / procurement paid for the period of February 2015 per annexure "1.12.11";
- Council takes note of the signed quality certificate for the budget statement in annexure 1.13.1.
- That it be noted that an adjustment budget for Capital and Operating Expenditure and Revenue was tabled at the end of February 2015 and approved by Council.
- That the Directors still ensure that votes are not overspent and where necessary savings is identified in time.

8.2.3 MMC2: Cllr. A.E. Jordaan

8.2.3.1 DEVELOPMENT OF DE DOORNS FIRE STATION: ALTERNATIVES FOR LOCATION OF THE STATION.

RESOLVED:

EX20/2015

That in respect of:

REVISING MUNICIPAL INFRASTRUCTURE GRANT (MIG) - REQUEST FOR THE PROPOSED DE DOORNS FIRE STATION BY PROPOSING A NEW LOCATION
discussed by the MayCo at the MayCo meeting held on 21 April 2015

MayCo approves :

1. That portion of erf 254 be approved for the use of the De Doorns Fire Station due to the reduced cost to develop the Fire Station;
2. That the existing Operational and Capital Budget be included in the Budgets for 2015/16
- 2.1 That a full and detailed report on relevant expenses be compiled and that the implementation of recommendations flowing from such report be suspended pending submissions/presentations of full particulars regarding budgetary implications.
3. That the MIG application be revised and submitted for funding by the Senior Manager: Civil Engineering Services.

8.2.4 MMC 3: Cllr. A.M. Du Toit

8.2.5 MMC 4: Cllr. S. Goedeman

8.2.6 MMC 5: Cllr. S.J. Mei

8.2.6.1 RE-SUBMISSION: ERECTION OF PUBLIC TOILETS IN TOUWS RIVER

RESOLVED:

EX17/2015

That in respect of:

RE-SUBMISSION: ERECTION OF PUBLIC TOILETS IN TOUWS RIVER
Discussed by MayCo at the MayCo meeting held on 21 April 2015:

1. That taking cognisance of all the options, approves option 5, part of erf 202, Touwpark Sports ground, area adjacent to the corner of Park and Logan Street as the location for erecting the public ablution facilities.

8.2.6.2 RE-SUBMISSION: REPORT ON THE OPERATION OF STEENVLIET CRECHE IN THE HALL OF STEENVLIET SPORT COMPLEX

RESOLVED:

EX18/2015

That in respect of

RE-SUBMISSION: REPORT ON THE OPERATION OF STEENVLIET CRECHE IN THE HALL OF STEENVLIET SPORT COMPLEX
Discussed by Mayco at the Mayco Meeting held on 21 April 2015:

- 1) That Mayco approves the entering of a 3 year lease agreement with the Steenvliet Crèche for an all-inclusive rental fee of R800.00 p/m with an annual escalation of 5%;
- 2) That a follow up report be tabled to the Mayco by the end of June 2015 on available land in Touwsriver to establish crèches.

8.2.7 MMC 6: Cllr. E.Y. Sheldon

8.2.7.1 REQUEST TO FENCE OFF RUSSELSCHME FLATS FROM NAPIER STREET FOR SAFETY PURPOSES

RESOLVED:

EX19/2015

That in respect of

REQUEST TO FENCE OFF RUSSELSCHME FLATS FROM NAPIER STREET FOR SAFETY PURPOSES

Discussed by MayCo at the MayCo meeting held on 21 April 2015:

1. It is approved that the amount is included in the 2015/2016 budget.

8.2.8 MMC 7: Cllr. W.R. Meiring

8.2.8.1 APPEAL IN TERMS OF THE MUNICIPAL SYSTEMS ACT - PROPOSED NON APPROVAL OF BUILDING PLAN ON ERF 6209, WORCESTER- M.O. (PSJ Hartzenberg)

RESOLVED:

EX22/2015

That in respect of the

APPEAL IN TERMS OF THE MUNICIPAL SYSTEMS ACT - PROPOSED NON APPROVAL OF BUILDING PLAN ON ERF 6209, WORCESTER

discussed by MayCo at the MayCo meeting held on 21 April 2015 : -

That Council consider the approval of the proposed Building Plans taking into cognisance the comment of the Department Civil Engineering.

8.2.8.2 PROPOSED DEPARTURE ERF 14947, WORCESTER

RESOLVED:

EX23/2015

That in respect of the

PROPOSED DEPARTURE ON ERF 14947, WORCESTER

As discussed by Mayco at the Mayco meeting held on 21 April 2015:

That the departure from the Scheme regulations to allow the owner to relax the street building line from 3 meter to 1,76 meter be approved, on condition:

1. Full drawings of all existing buildings and new extensions on erf to be submitted to Building Control for formal approval, as stated in the National Building Regulations and Standards: Act 103 of 1977: Article 4, as well as Building Control Regulations.
2. Drawings must show all usage on site with sewer lines (inclusive of main sewer lines) and water supply as well as electricity supply.
3. Full site plan with parking bays to be shown as well as storm water disposal plans must be handed in.
4. Approved land surveyors diagram as well as deed of transfer must accompany plans.
5. Full site plan with fire protection plan must be handed in.

8.9 MMC 8: Cllr. J.F. Van Zyl

9. MATTERS FOR CONSIDERATION

Rules of Order for Internal Arrangement By-Law 2013 (Provincial Gazette 7118 dated 12 April 2013)

PART 4: DECISIONS

14. Unopposed matters

Whenever Council is called upon to consider a matter before it and there is no opposition from any Councillor, a unanimous vote must be recorded.

15. Opposed matters

- (1) The Speaker must put every opposed matter to the vote by calling upon Councillors to indicate by a show of hands, unless otherwise prescribed by any law or the Council resolves otherwise, whether they are for that matter or against it, whereupon the Speaker must announce the result of the vote.
- (2) Upon the announcement of the result of a vote, a Councillor may demand that his or her vote be recorded against the decision concerned.
- (3) If there is an equality of votes on any matter, the Speaker must exercise a casting vote, as required by section 30(4) of the Structures Act.
- (4) A matter on the agenda is regarded as opposed business if a Councillor signifies the intention to discuss the matter immediately after the Speaker has intimated to the meeting that the matter is open for discussion. No matter is regarded as opposed by reason only of questions being asked in connection therewith.

PART 7: RULES OF DEBATE

24. Councillor to address chair

A Councillor who speaks at a meeting of the Council must address the chair and may do so in any one of the 3 (three) official languages of the Province of the Western Cape.

25. Order of priority

When a Councillor wishes to address the Council, he or she must first have the permission of the Speaker.

26. Precedence of the Speaker

Whenever the Speaker addresses the meeting, all Councillors must be silent so that the Speaker may be heard without any interruption.

27. Relevance

- (1) A Councillor who speaks must direct his speech strictly to the subject or matter under discussion or to an explanation or to a point of order.
- (2) No discussion shall be permitted -
 - (a) which will anticipate any matter on the agenda;
 - (b) on any matter in respect of which a decision by a judicial or quasi-judicial body or a commission of enquiry is pending.

28. Right to speak

- (1) A Councillor may only speak once -
 - (a) to the matter before the Council;
 - (b) to any motion before the Council;
 - (c) to any amendments to the matter before the Council;
 - (d) to a matter or an amendment proposed or to be proposed by himself or herself;
 - (e) to a point of order or a question of privilege;unless authorised by the Speaker or as provided for in terms of these Rules.
- (2) The mover of an original motion may, however, speak to the motion and reply, but in replying he shall strictly confine himself or herself to answering previous speakers and shall not introduce any new matter into the debate.
- (3) The right of reply shall not extend to the mover of an amendment which, having been carried has become the substantive motion.

29. Length of speeches

- (1) Except with the consent of the Speaker no Councillor may speak for more than **3 (three) minutes** on any subject or matter.
- (2) The mover of an original motion or of any amendment may however speak for 10 (ten) minutes on such motion or amendment.

9.1 Items submitted by officials of Council

9.1.1 FINAL INTEGRATED DEVELOPMENT PLAN (IDP) 2015/2016

File No./s:10/3/8

Directorate: Strategic Support Services

Responsible Official: G. Muller

Portfolio: SSS

Purpose

To table the final 2015/2016 IDP, as prepared in line with the prioritised needs of the Breede Valley community, in accordance with the budgetary resources available.

The final 2015/2016 IDP has been consulted with the local community and all relevant stakeholders as required by legislation.

Background

In terms of the Municipal Systems Act, Act 32 of 2000, Section 34, a Municipal Council must review its integrated development plan annually in accordance with an assessment of its performance measurements in terms of Section 41, and to the extent that changing circumstances demand, and may amend its integrated development plan in accordance with a prescribed process.

Section 16(1) of the Municipal Systems Act, Act 32 of 2000 refers to the development of a culture of municipal governance that complements representative government with a system of participatory governance, thereby encouraging and creating conditions for the local community to participate in the affairs of the municipality, including:

- (i) The preparation, implementation and review of its integrated development plan; and
- (ii) In execution of the above, Council endorsed a direct IDP/Budget information sharing with the public in all wards of the municipality

A copy of the final 2015/2016 IDP is attached as Annexure "A".

Financial Implications

Approved budget aligned to the final reviewed and approved IDP.

Applicable Legislation

MFMA, Section 21

Municipal Systems Act, Act 32 of 2000

Comment of Directorates / Departments concerned

Municipal Manager

Support recommendation.

Director: Strategic Support Services

Support recommendation.

Director: Financial Services

Support recommendation.

Director: Technical Services

Support recommendation.

Director: Community Services

Support the recommendation.

RECOMMENDATION

That in respect of the

FINAL INTEGRATED DEVELOPMENT PLAN (IDP) 2015/2016

discussed by Council at the Council meeting held on 27 May 2015:

1. That Council adopts the final 2015/2016 Integrated Development Plan (IDP), third review of 2012-2017.

10:22 ANC Caucus

11:00 Reconvened

11:27 Break to investigate the faulty sound system

12:42 Reconvened

13:48 Break for lunch

14:54 Reconvened

Proposed: Cllr. P. Marran

Seconded: Cllr. L. Richards

Counter proposal by Cllr. W.M. Blom: Ek aanvaar die inligting soos dit daar is van die IDP, met die byvoeging van die heining van Wyk 12.

Seconded: Cllr. T.M. Wehr

Cllr. W.M. Blom withdraw his counter proposal.

RESOLVED

C32/2015

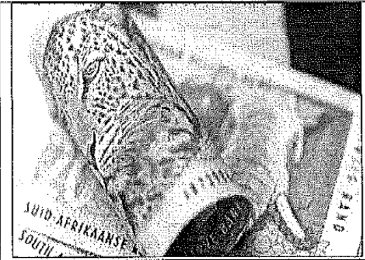
That in respect of the

FINAL INTEGRATED DEVELOPMENT PLAN (IDP) 2015/2016

discussed by Council at the Council meeting held on 27 May 2015:

1. That Council adopts the final 2015/2016 Integrated Development Plan (IDP), third review of 2012-2017; and
2. That the errors in the IDP document be corrected.

MAYOR'S 2015/16 BUDGET SPEECH



Madam Speaker, Deputy Executive Mayor, Executive Mayoral Committee Members, Chief Whips, Councillors, Distinguish Guest, Our Municipal Manager and his Administration, the Media and last but not least our Citizens of the Breede Valley Community; **ALL PROTOCOL OBSERVE.**

The tabling of a budget is indeed a very great privilege, especially in the context of **Council's Term of Office.**

It is in pressing times like this, when we are strongly reminded of our responsibility as Council and the challenge to ensure a high quality and quantity of service delivery, notwithstanding our challenge of limited resources.

Our budget attempt to address the vast needs and expectation of the Breede Valley Community, but we are very mindful that the main source of funding are coming from the very same community, who infect, need to pay for the services.

We are further challenge to create a balance between sustainable service delivery and affordability and in so doing, our budget attempt to respond to the criteria of:

CRITERIA OF BUDGET	EXPLANATION
CREDIBILITY	<ul style="list-style-type: none"> Planned Activities must be consistent with the IDP and vice versa. Financial viability of municipality should not jeopardized Ensure Capacity to spend the budget
SUSTAINABILITY	<ul style="list-style-type: none"> Financial sustainability/ overall financial health of Municipality Revenue/ Expenditure budgeted must be realistic
RESPONSIVENESS	<ul style="list-style-type: none"> To the needs of the community / public. Alignment of IDP, LED Strategies with Budget to give effect to provincial and national priorities? Budget must be responsive to economic growth objectives and the socio- economic needs of the community
AFFORDABILITY	<ul style="list-style-type: none"> Tariffs must not be increased unreasonably and consumers must be able to afford tariffs.

The Medium Term Strategic Framework of Breede Valley is based on the following principles:

- That the budget should focus on **basic services**;
- All attempts should be to **implement the Municipal Finance Management Act, budget circulars 74 & 75** from National Treasury that provides a framework for the compilation of the Budget;
- That **tariff increases should be limited** to 6%, with the exception of electricity;
- There should be a **focus on cost cutting measures and re-prioritization of funds**, to cut wastage and non-essential expenditures in the municipality;
- As far practical possible, **consultation should take place with all stakeholders**;
- That **ward needs as registered**, should be prioritized;
- That budgets should be **align with expenditure according to strategic objectives & IDP needs**; and
- That the **principles of financial health and sustainability** should always be kept in mind with any decisions and recommendations made.

The Breede Valley as we know, incorporating some of the most valuable and fertile agricultural land in South Africa. The area is endowed with a diverse cultural history, regional accessibility and unique natural beauty that can attract a great number of tourists.

The regional economy is based on agriculture and features a strong manufacturing industry linked to grape farming. Breede Valley is the largest wine-producing area in the country, with some grapes and wines destined for international markets. Breede Valley is home to the world's largest brandy cellar, the KWV Cellar. Other agricultural activities include the cultivation of citrus fruit and dried fruit. Olive farming that is becoming more popular and will further diversify the region's agricultural base.

The 2014 National Medium Term Budget Policy Statement highlighted that South Africa's economic performance has deteriorated over the past years. Economic growth is expected to rise gradually over the medium term, reaching 3 per cent by 2017.

Key priorities of government are to:

- Re-shape South Africa's urban environment through integrated spatial planning,
- Investment in dynamic city development,
- Integrated housing and transport programmes, and

- Support for business activity and job creation.

Key focus areas include:

- **Building the capacity of local government** through the "back to basics" approach which will focus on improving service delivery, accountability and financial management. Local government should be effective and efficient; and this will be measured by its ability to perform the basic mandate of service delivery.
- **Sustainable job creation** remains a national priority and municipalities have a mandate to continue to explore opportunities to mainstream labour intensive approaches to delivering services, and more particularly to participate fully in the Expanded Public Works Programme.

The 2015/2016 Medium Term Revenue and Expenditure Framework demonstrate the Municipality's continuous effort to improve service delivery within the Breede Valley communities.

Our total budget for the 2015/2016 financial year is R979 million, which is 10% higher than the 2014/ 2015 budget of R889 million.

R152 million has been allocated for capital expenditure, and R827 million to operational expenditure, of which R55 million is for repairing and maintaining the capital infrastructure for service delivery.

Capital projects that have been earmarked for the 15/16 financial year include:

- Resealing & Rehabilitation of municipal roads in Worcester, Rawsonville, De Doorns and Touwsriver;
- Upgrading of gravel roads;
- Procurement of standby generators;
- Rehabilitation of Bok River Pipe Line & Power Supply to the pipeline in ward1;
- A bus route in ward 2;
- A Storm-water pipeline in Barlinka Street, in ward 3;
- An embayment for busses at Breerivier Senior Secondary School in ward thirteen;
- Replacement of water meters in all wards;
- Procurement of seven heavy duty vehicles and five light vehicles;
- Procurement of IT equipment;
- Completion of new library in Avian Park;
- New fire station at De Doorns;
- Upgrading of Zwelethemba Sport grounds;
- Upgrading of fence and facilities in Touwsriver;
- Upgrade of tennis & netball courts at Bolandpark;
- Upgrading of Steenvliet cricket field;

- Upgrading of soccer field in Rawsonville;
- Development of the Transhex residential area;
- Highmast and floodlights, etc.

Council further commits itself in the Engagement with wards to prioritize and include the following ward identified needs, into the 2015/16 Budget:

- Reseal and tarring of Roads;
- Re-location of outside Toilets;
- Upgrading and establishment of Play parks;
- Upgrading of Sports & Recreational facilities;
- Upgrading of open spaces;
- Upgrading of graveyards/ cemeteries;
- Delivery of Top structures and service of ervin;
- Transfer of Houses;
- Building of Speed humps;
- Upgrading of Sewerage system;
- Upgrading and maintenance of rental units;
- Implementation of Community development programs
- Implementation of crime prevention programs
- Implementation of RSEP (Regional socio-economic programs)
- Fencing of Electrical substation/Boxes;
- Improvement of road safety; and
- Implementation of the wheeli bin system.

Our municipality has always been a caring valley for our communities, especially taking into account the unfavorable economic conditions, the growing unemployment rate and increasing cost of living. The municipality provides for the following tariff increases and indigent & pensioner support for the 2015/16 financial year:

Electricity has been increased by 12,2 % as approved by the National Energy Regulator and Circular 75 of National Treasury. Other services have been increased by 6%, despite predictions that the inflation rate might be even more than 6%.

R24 million has been set aside for provision of free basic services for those who cannot afford to pay for such services. The municipality prides itself in assisting our people and we will continue to do so in the next financial year.

Property rates

- All residential property with a valuation of R100,000 or less will receive 100% rebate on rates;
- Households with an income of up to R3,500 receive 50% rebate on the first R100,000 of the municipal valuation;
- Pensioners with an income up to R3,500 will receive 100% rebate on rates
- Pensioners with an income from R3,501 to R4,000 will receive 25% rebate on rates

Water

- The first 6 kilolitres will be free to all households
- Indigent households will receive an additional 4 kilolitres for free

Electricity

- Indigent consumers will receive 50 kilowatts of electricity for free

Refuse & Sewerage

- Pensioners with an income up to R3,500 will receive 100% rebate
- Pensioners with an income from R3,501 to R4,000 will receive 25% rebate
- Unemployed Indigent households with an income of less than R3,500 will get a 50% rebate

Rental

- Indigents and pensioners that stay in rental units will receive a 100% rebate.

The alignment of the Budget manifest itself in the fact the budget is allocated to the strategic objectives and reflects as follows:

BREED VALLEY - SUPPORTING TABLE SA5 RECONCILIATION OF IDP STRATEGIC OBJECTIVES AND BUDGET (OPERATING EXPENDITURE)

Strategic Objective	2015/16
To provide, maintain and assure basic services and social upliftment for the Breede Valley community	569, 637m
To create an enabling environment for employment and poverty eradication through proactive economic development and tourism	3, 964m
To ensure a safe, healthy, clean and sustainable external environment for all the residents in the Breede Valley	105, 646m
Provide democratic, accountable government for local communities and encourage involvement of communities and community organisations in the matters of local government	68, 934m
Ensure a healthy and productive workforce and an effective and efficient work environment	11, 741m
Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices	70, 574m
Total Expenditure	830 496

AS PART OF THE IMPROVEMENT STRATEGIES THE BREEDE VALLEY HAS THE FOLLOWING IN MIND:

- To ensure sufficient Bulk services (water, sewerage & electricity) capacity to enhance service delivery & Local Economic Development;
- Improve service delivery through initiatives such as Jamboree's, Indigent Surveys etc.;
- Ensure proper consultations with wards & ward committees (IDP needs);
- Focus on Basic Service (Back2Basic) as a strategic imperative;
- Finalise and implement a Service Standard Charter;
- Establish multi-disciplinary teams to address the Gaps (identified from the constitutional mandate) in different Towns;
- Continue in building and improving the Contact Centers;
- Enhance a performance Management Culture;
- Finalize the placement of personnel and filling of vacancies, based on the newly approved organogram;
- Implementation of the approved Long-term financial strategy to ensure financial health and sustainable;
- The continuous improvement of Budgetary Control to ensure proper prioritization and to accomplish the "Do more with less" concept;
- The continuous focused on Revenue Enhancement Strategies; and
- To institutionalize MGRO (Municipal Governance Review Outlook) to maintain Clean Governance.

VOTE of THANKS

I want to thank the MMC for Finance; Councilor Thys Blom for his guidance and constant support in the preparation of the Budget.

All Administrative staff under the guidance of Mr Gerrit Matthyse the Municipal Manager who tirelessly worked day and night to prepare this Budget, especially the staff of the Budget Office.

My fellow colleague and councilors, but most importantly, our Breede Valley Community who made an extra effort to attend our IDP meetings to constantly sensitize us about their needs and priorities **for which I have great appreciation for.**

9.1.2 2015/2016 ANNUAL BUDGET

File No. 3/2/2/15
Directorate: Financial Services

Responsible official: D McThomas
Portfolio: Financial Planning

Purpose

The purpose of this submission is to present an annual budget for the 2015/2016 financial year and two outer years.

Legal Framework

Section 24 (1) of the Municipal Finance Management Act states that:

The municipal council must at least 30 days before the start of the budget year consider approval of the annual budget.

Furthermore, section 17 (1) of the Municipal Finance Management Act states that:
An annual budget of a municipality must be a schedule in the prescribed format-

- (a) setting out realistically anticipated revenue for the budget year from each revenue source;
- (b) appropriating expenditure for the budget year under the different votes of the municipality;
- (c) setting out indicative revenue per revenue source and projected expenditure by vote for the two financial years following the budget year;
- (d) setting out-
 - (i) estimated revenue and expenditure by vote for the current year; and
 - (ii) actual revenue and expenditure by vote for the financial year preceding the current year; and
- (e) a statement containing any other information required by section 215 (3) of the Constitution or as may be prescribed.

Financial implications

Financial implications are detailed in the MTREF summary herein attached.

Attachments

- 1) MTREF Documentation (Appendix A)
- 2) Annual Budget tables (Appendix B)
- 3) Annual Budget supporting tables (Appendix C)
- 4) Quality certificate (Appendix D)
- 5) Budget related policies (Appendix E)
 - Budget virement policy
 - Budget implementation policy
 - Funding and reserves policy

- Borrowing policy
- Asset Management policy
- Tariff policy
- Credit control and debt collection policy
- Property rates policy
- Policy on writing-off of irrecoverable debt
- Long term financial plan and policy
- Costing policy
- Insurance Management policy

6) Tariff list and influences of tariffs (Appendix F)

7) Provincial Treasury draft budget assessment (Appendix G)

8) Responses to the assessment by Provincial Treasury (Appendix H)

9) Provincial Treasury comments and feedback on intention to loan R60million (Appendix I)

Comments by directorates

Director: Strategic Services

Recommendation supported

Director: Technical Services

Recommendation supported

Director: Community Services

Recommendation supported

Municipal Manager

Recommendation supported

RECOMMENDATION

That in respect of the

2015/ 2016 ANNUAL BUDGET

discussed by the Council at the Council Meeting held on 27 May 2015:

- 1) Council approves the annual budget tables as prescribed by the Budgeting and Reporting Regulations, as set out in APPENDIX B.
- 2) Council approves the annual budget supporting tables as prescribed by the Budgeting and Reporting Regulations, as set out in APPENDIX C.
- 3) Council approves the Quality Certificate signed by the Accounting Officer, as set out in APPENDIX D.
- 4) Council approves the revised budget related policies, as set out in APPENDIX E.
- 5) Council approves the property rates and charges on properties, tariffs, tariff structures and service charges for water, electricity, refuse, sewerage and other municipal services, as set out in APPENDIX F.

- 6) Council takes note of the Provincial Treasury draft budget assessment, as set out in APPENDIX G.
- 7) Council takes note of the Municipality's responses to the draft budget assessment by PT, as set out in APPENDIX H.
- 8) Council takes note of the Provincial Treasury comments/ feedback on the municipality's intention to borrow R60million, as set out in APPENDIX I.
- 9) Council approves the R60million loan as included in the annual budget tables and that the Accounting Officer, as delegated, commences with supply chain processes to acquire the borrowing.

Proposed: Cllr. W.M. Blom

Seconded: Cllr. P.G. Smith

Counter proposal by Cllr. L. Richards The budget may be accepted providing that the erection of the fence at Russel Scheme not be included in the budget and that any expenditure incurred for the fence be unauthorized expenditure.

Seconded by Cllr. B.W. Ntshingila

Votes for counter proposal of Cllr. L Richards = 11

Votes for proposal of Cllr. W.M. Blom = 23

RESOLVED

C33/2015

That in respect of the

2015/ 2016 ANNUAL BUDGET

discussed by the Council at the Council Meeting held on 27 May 2015:

- 1) Council approves the annual budget tables as prescribed by the Budgeting and Reporting Regulations, as set out in APPENDIX B.
- 2) Council approves the annual budget supporting tables as prescribed by the Budgeting and Reporting Regulations, as set out in APPENDIX C.
- 3) Council approves the Quality Certificate signed by the Accounting Officer, as set out in APPENDIX D.
- 4) Council approves the revised budget related policies, as set out in APPENDIX E.
- 5) Council approves the property rates and charges on properties, tariffs, tariff structures and service charges for water, electricity, refuse, sewerage and other municipal services, as set out in APPENDIX F.
- 6) Council takes note of the Provincial Treasury draft budget assessment, as set out in APPENDIX G.
- 7) Council takes note of the Municipality's responses to the draft budget assessment by PT, as set out in APPENDIX H.

- 8) Council takes note of the Provincial Treasury comments/ feedback on the municipality's intention to borrow R60million, as set out in APPENDIX I.
- 9) Council approves the R60million loan as included in the annual budget tables and that the Accounting Officer, as delegated, commences with supply chain processes to acquire the borrowing.

9.1.3 DRAFT 2015/2016 TOP- LEVEL SERVICE DELIVERY BUDGET AND IMPLEMENTATION PLAN (SDBIP)

File No./s: 3/15/1
Directorate: SSS

Responsible Official: G Muller
Portfolio: Performance
Management

Purpose

To table and obtain Council's approval for the draft 2015/2016 Top-Level Service Delivery Budget and Implementation Plan (SDBIP).

Background

In terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act, Act no.56 of 2003, the service delivery and budget implementation plan" means a detailed plan approved by the mayor of a municipality in terms of section for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate—

(a) projections for each month of—

(i) revenue to be collected, by source; and

(ii) operational and capital expenditure, by vote;

(b) service delivery targets and performance indicators for each quarter; and

(c) any other matters that may be prescribed,

and includes any revisions of such plan by the mayor in terms of section 54(1)(c).

The municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget. According to Section 53 (3), the mayor must ensure—

(a) that the revenue and expenditure projections for each month and the service delivery targets and performance indicators for each quarter, as set out in the service delivery and budget implementation plan, are made public no later than 14 days after the approval of the service delivery and budget implementation plan; and

(b) that the performance agreements of the municipal manager, senior managers and any other categories of officials as may be prescribed, are made public no later than 14 days after the approval of the municipality's service delivery and budget implementation plan.

According to MFMA Circular 13 of National Treasury, the SDBIP provides the **vital link** between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a **management, implementation and monitoring tool** that will assist the mayor, councillors, municipal manager, senior managers and community to monitor in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services and the inputs and financial resources to be used. A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of senior management and achievement of the strategic objectives set by council.

Financial Implications

None

Applicable Legislation / Council Policy

Local government: Municipal Finance Management Act, Act no.56 of 2003
MFMA Circular 13 dealing with the SDBIP

Comment of Directorates / Departments concerned

Municipal Manager

Recommendation supported

Director: Strategic Support Services

Recommendation supported

Director: Financial Services

Recommendation supported

Director: Technical Services

Recommendation supported

Director: Community Services

Recommendation supported

RECOMMENDATION

That in respect of the

**DRAFT 2015/2016 TOP- LEVEL SERVICE DELIVERY BUDGET AND
IMPLEMENTATION PLAN (SDBIP)**

discussed by the Council at the Council meeting held on 27 May 2015:

1. Council adopts the draft top-level Service Delivery Budget and Implementation Plan (SDBIP) 2015/2016 as proposed in the annexed schedule.

Proposed: Cllr. P.G. Smith

Seconded: Cllr. S. Lakey

RESOLVED

C34/2015

That in respect of the

**DRAFT 2015/2016 TOP- LEVEL SERVICE DELIVERY BUDGET AND
IMPLEMENTATION PLAN (SDBIP)**

discussed by the Council at the Council meeting held on 27 May 2015:

1. Council adopts the draft top-level Service Delivery Budget and Implementation Plan (SDBIP) 2015/2016 as proposed in the annexed schedule.

9.1.4 BI-ANNUAL PROGRESS REPORT ON TRANSFER OF LOW COST HOUSING FOR THE PERIOD OF JULY 2014 TO DECEMBER 2014 AND BI-ANNUAL PROGRESS REPORT JANUARY 2015 TO DATE

File No./s: 12/8/B
Directorate: SSS

Responsible Official: R Esau
Portfolio: SSS

Purpose

To submit to Council a bi-annual progress report on the transfer of low cost housing.

Background

The municipal council has, in the 2014/2015 financial period, made an amount of R500 000.00 available to assist with the transfer of the houses to the beneficiaries. Currently a total of 242 houses have been transferred at a cost of R335 295.26.

JULY 2014 TO DECEMBER 2014

SUBURB	MONTH	TOTAL
Roodewal	Nov-14	61
Total		61
Riverview	Sep-14	10
	Oct-14	3
	Nov-14	6
Total		19
Hugo's Dorp	Sep-14	1
Total		1
Hex Park	Sep-14	2
	Oct-14	1
	Nov-14	2
Total		5
Zweletemba	Sep-14	5
	Oct-14	13
	Nov-14	8
	Dec-14	8
Total		34
De Doorns	Oct-14	1
	Nov-14	9
Total		10
Touwsriver	Sep-14	5
	Oct-14	10
	Nov-14	10
	Dec-14	5
Total		30
Rawsonville	Sep-14	1
Total		1
SUBURB	MONTH	TOTAL
Victoriapark	Sep-14	1
Total		1

TOTAL FOR THIS PERIOD

162

JANUARY 2015 TO DATE

SUBURB	MONTH	TOTAL
Roodewal	Jan-15	5
	Feb-15	2
	Mar-15	18
Total		25
Riverview	Jan-15	3
	Feb-15	1
	Apr-15	6
Total		10
Hugo's Dorp	Jan-15	1
Total		1
Hex Park	Jan-15	2
	Feb-15	1
	Apr-15	4
Total		7
Zweletemba	Jan-15	7
	Feb-15	5
	Mar-15	7
	Apr-15	4
Total		23
De Doorns	Jan-15	6
	Mar-15	1
	Apr-15	3
Total		10
Touwsriver	Mar-15	3
Total		3
Avian Park	Feb-15	1
Total		1

TOTAL FOR THIS PERIOD

80

Approximately 600 houses still need to be transferred.

Financial Implications

As explained above.

Applicable Legislation / Council Policy

Not applicable

Comment of Directorates / Departments concerned

Municipal Manager

Not applicable

Director: Community Services

Not applicable

Director: Financial Services

Not applicable

Director: Technical Services

Not applicable

Director: Strategic Support Services

Author

RECOMMENDATION

That in respect of the

BI-ANNUAL PROGRESS REPORT ON TRANSFER OF LOW COST HOUSING FOR THE PERIOD OF JULY 2014 TO DECEMBER 2014 AND BI-ANNUAL PROGRESS REPORT JANUARY 2015 TO DATE

discussed by Council at the Council meeting held on 27 May 2015:

1. Council takes note of the bi-annual progress report on transfer of low cost housing for the periods of July 2014 – December 2014 and January 2015 – date.

Proposed: Cllr. J.F. van Zyl

Seconded: Cllr.M.N. Bushwana

RESOLVED

C35/2015

That in respect of the

BI-ANNUAL PROGRESS REPORT ON TRANSFER OF LOW COST HOUSING FOR THE PERIOD OF JULY 2014 TO DECEMBER 2014 AND BI-ANNUAL PROGRESS REPORT JANUARY 2015 TO DATE

discussed by Council at the Council meeting held on 27 May 2015:

1. Council takes note of the bi-annual progress report on transfer of low cost housing for the periods of July 2014 – December 2014 and January 2015 – date.

9.1.5 MINUTES OF THE AUDIT COMMITTEE MEETINGS SUBMITTED TO COUNCIL FOR INFORMATION AND NOTIFICATION

File No. /s: 3/14/3
Directorate: Municipal Manager

Responsible Official: G. Matthyse
Portfolio: Internal Audit

Purpose

To submit the Minutes of the Audit Committee meetings held to Council for information and notification.

Background

On 27 January 2014 MayCo resolved as follows:

RESOLVED:

EX7/2014

That in respect of the

APPOINTMENT OF CURRENT AUDIT AND PERFORMANCE AUDIT COMMITTEE MEMBERS FOR SECOND TERM

*discussed by the MayCo at the MayCo meeting held on 27 January 2014:
the three(3) above-mentioned members are appointed for a second term as Breede Valley Municipality's Audit and Performance Audit Committee, respectively.*

Since the initial appointment date the Audit Committee and Performance Audit Committee have met regularly and are fully functional.

The minutes for the third and fourth quarter of 2013/2014 is hereby submitted, which includes minutes for the first quarter of 2014/2015.

As a background to possible interaction, the minutes of the Audit Committee follow:

Financial Implications

Remuneration of the Chairperson of the Audit Committee as per approved Audit Committee rates and Council's Subsistence & Travel costs.

Applicable Legislation / Council Policy

Municipal Finance Management Act (Section 166)
National Treasury Internal Audit Framework 2nd Edition (March 2009)
MFMA Circular 65(November 2012)

Comment of Directorates / Departments concerned

Municipal Manager

Recommendation supported

Director: Strategic Support Services

Recommendation supported

Director: Financial Services

Recommendation supported

Director: Technical Services

Recommendation supported

Director: Community Services

Recommendation supported

Acting Senior Manager: Legal Services

Recommendation supported

RECOMMENDATION

That in respect of the

**MINUTES OF THE AUDIT COMMITTEE MEETINGS SUBMITTED TO COUNCIL FOR
INFORMATION AND NOTIFICATION**

discussed by Council at the Council meeting held on 27 May 2015:

1. Council notes the content of the Minutes of the Audit Committee.

RESOLVED

C36/2015

That in respect of the

**MINUTES OF THE AUDIT COMMITTEE MEETINGS SUBMITTED TO COUNCIL FOR
INFORMATION AND NOTIFICATION**

discussed by Council at the Council meeting held on 27 May 2015:

1. Council notes the content of the Minutes of the Audit Committee.

9.1.6 MUNICIPAL CORPORATE GOVERNANCE FOR ICT POLICY AND STEERING COMMITTEE CHARTER

File No: 5/2/5/B
Directorate: SSS

Responsible Official: Z Tyala
Portfolio: ICT

PURPOSE

The purpose of the report is to obtain approval from Council to institutionalise the Governance of ICT as an integral part of the Corporate Governance within the Breede valley Municipality. This Municipal Corporate Governance for ICT Policy (MCGICTP) provide the Political and Executive Leadership with a set of principles and practices that must be complied together with an implementation approach to be utilised for Corporate Governance of ICT within Municipalities.

To give effect to the compliance requirements of the MCGICTP, an ICT Steering Committee Charter has been developed based on best practice principles in the ICT Industry, for consideration and approval by Council and Executive Management.

BACKGROUND

During 1998 a report was submitted to Parliament recommending that ICT need to be institutionalised as an integral part of the Corporate Governance in all spheres of government.

Since 2009, the AGSA continuously reported on lack of effective Governance and Management of ICT Services in Provincial and Local Government.

In 2012 an ICT Corporate Governance Policy Framework was introduced by the Department of Public Services and Administration (DPSA) for Provincial Government to ensure that the above recommendation will come into effect and that decisions and initiatives regarding **ICT investments are aligned with strategic goals and objectives** of Departments as well as **Statements of Direction** from other spheres of Government.

In June 2013, the same ICT Policy Framework was introduced for local Government.

After further investigations it was however, evident that the Corporate Governance of ICT Policy framework referred to Municipalities by the DPSA was too complex for implementation in Municipalities as it did not consider the unique operating environments within Municipalities.

The Western Cape Department of Local Government in collaboration with the Department of Cooperative Governance (DCOG), the Department of Public Service and Administration (DPSA), the South African Local Government Association (SALGA), and the Western Cape

Provincial Treasury took the initiative to lead the development of this Municipal Corporate Governance of ICT Policy for application in the Local Government sphere.

The Auditor General of South Africa (AGSA) and all relevant stakeholders have agreed that the implementation of this Corporate Governance of ICT Policy must commence in the 2015-2016 financial period.

AGSA will further monitor the execution of the ICT Policy Framework for compliance and ensure that municipalities achieve a clean ICT Audit.

FINANCIAL IMPLICATIONS

None required

APPLICABLE LEGISLATION / COUNCIL POLICY

We need to be aware of and comply with the legislative landscape applicable to our context, as well as to leverage internationally recognised ICT standards.

This includes the Local Government Municipal Systems Act, Act 32 of 2000, Local Government: Municipal Structures Act, Act 117 of 1998, the Public Administration Management Act, Act 11 of 2014 and the Local Government: Municipal Finance Management Act, Act 56 of 2003.

This policy framework has been developed with the following sections of legislation in mind:

a) In terms of the Municipal Systems Act, Act 32 of 2000, Section 55(1):

“The municipal manager of a municipality is, subject to the policy directions of the municipal council, responsible and accountable for:

- i. The information and development of an economical effective, efficient and accountable administration
- ii. Equipped to carry out the task of implementing the municipality’s integrated development plan in accordance with Chapter 5
- iii. Operating in accordance with the municipality’s performance management system in accordance with Chapter 6”

b) In terms of Municipal Finance Management Act, Act 56 of 2003, Section 62:

“The accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure:

- i. that the resources of the municipality are used effectively, efficiently and economically;
- ii. that full and proper records of the financial affairs of the municipality are kept in accordance with any prescribed norms and standards”

c) In terms of the Municipal Finance Management Act, Act 56 of 2003, Section 78 of the Municipal Finance Management Act stipulates that:

“Each senior manager of a municipality and each official of a municipality exercising financial management responsibilities must take all reasonable steps within their respective areas of responsibility to ensure:

- i. that the system of financial management and internal control established for the municipality is carried out diligently;
- ii. that the financial and other resources of the municipality are utilised effectively, efficiently, economically and transparently;
- iii. that any unauthorised, irregular or fruitless and wasteful expenditure and any other losses are prevented”

COMMENT OF DIRECTORATES / DEPARTMENTS CONCERNED

Municipal Manager

Recommendation supported

Director: Community Services
Recommendation supported

Director: Financial Services
Recommendation supported

Director: Strategic Support Services
Recommendation supported

Director: Technical Services
Recommendation supported

Acting Senior Manager: Legal Services
Recommendation supported

RECOMMENDATION

**That in respect of the
MUNICIPAL CORPORATE GOVERNANCE FOR ICT POLICY AND STEERING COMMITTEE
CHARTER
discussed by the Council at the Council Meeting held on 27 May 2015:**

1. That the Municipal Corporate Governance for ICT Policies **be adopted** and
2. That the ICT Steering Committee Charter **be approved**.

Proposed: Cllr. M. Sampson
Seconded: Cllr. W.R. Meiring

RESOLVED

C37/2015

**That in respect of the
MUNICIPAL CORPORATE GOVERNANCE FOR ICT POLICY AND STEERING COMMITTEE
CHARTER
discussed by the Council at the Council Meeting held on 27 May 2015:**

1. That the Municipal Corporate Governance for ICT Policies and the ICT Steering Committee Charter be workshopped with Councillors.

9.2 Urgent matters submitted by the Municipal Manager

9.3 Matters for notification

9.4 Consideration of notices of motion

Rules of Order for Internal Arrangement By-Law 2013 (Provincial Gazette 7118 dated 12 April 2013)

31. Notice of motion

- (1) The Speaker may not accept any motion except a motion of exigency or a motion of course unless notice thereof has been given in terms of sub-Clause (2).
- (2) Every notice of intention to introduce a motion shall be in writing, signed and dated by the Councillor submitting same and shall motivate the motion.
- (3) A notice of intention to introduce a motion as contemplated in sub-Clause (2), shall be delivered to the Municipal Manager at least 6 (six) working days before the date of the meeting at which it is intended to be introduced.

9.5 Consideration of notices of questions

Rules of Order for Internal Arrangement By-Law 2013 (Provincial Gazette 7118 dated 12 April 2013)

32. Notice of question

- (1) Subject to Clause 38, the Speaker may not accept any question unless notice thereof has been given in terms of sub-Clause (2).
- (2) Every notice of intention to ask a question shall be in writing, signed and dated by the Councillor submitting same and shall motivate the question.
- (3) A notice of intention to ask a question shall be delivered to the Municipal Manager at least 6 (six) working days before the date of the meeting at which it are intended to be asked.
- (4) Notices of questions must be referred by the Municipal Manager to the Speaker within 4 (four) working days before a Council meeting.
- (5) The Speaker must forthwith submit the question to the Executive Mayor.
- (6) The Executive Mayor or a Councillor of the Mayoral Committee nominated by the Executive Mayor may answer the question as follows:
 - (a) the question may be answered verbally at the next Council meeting; or
 - (b) if information is needed from the administration for the purpose of answering the question, or if more time is needed to prepare the answer, the Executive Mayor or Councillor answering the question must advise Council at the Council meeting where the question is asked that the question will be answered in writing at the next Council meeting.

9.6 Considerations of motions of exigency

Rules of Order for Internal Arrangement By-Law 2013 (Provincial Gazette 7118 dated 12 April 2013)

37. Motion of exigency

- (1) A Councillor may direct the attention of the Council to any matter which does not appear on the agenda and of which no previous notice has been given, by stating briefly the subject of the matter and without comment thereon, moving that the motion to which attention has been directed be considered forthwith as a matter of exigency.
- (2) Such motion is herein referred to as a motion of exigency.
- (3) If such motion is seconded and carried by a majority of the Councillors present, the mover shall be permitted without notice to bring the matter under consideration by way of a motion or question.

10. CLOSURE

Meeting adjourns at 17:08

NOTICE IS HEREBY GIVEN that a **COUNCIL MEETING**
of the Breede Valley Municipality will be held on
WEDNESDAY, 27 MAY 2015 at 10:00 in the
COUNCIL CHAMBERS, CAPE WINELANDS DISTRICT COUNCIL,
TRAPPE STREET 51, WORCESTER

Members of the media and the public wishing to attend the meeting must please contact **Mr. J.R. Botha (Public Relations Officer) at 023 348 2807** during office hours to book one of the **16 seats available to the public** on a first come first served basis. The list will be closed at **16:30** the previous working day before the meeting and will be handed to Security officials the morning of the meeting. Only persons whose names appear on the list will be allowed to attend the meeting and they must be seated at least five minutes before the scheduled start of the meeting. Once the meeting has started, no member of the public will be allowed into the meeting. If a member of the public leaves the meeting venue during the course of the meeting, he / she will not be allowed to return to the meeting.

KENNIS GESKIED HIERMEE dat 'n **RAADSVERGADERING**
van die Breede Vallei Munisipaliteit op
WOENSDAG, 27 MEI 2015 om 10:00
gehou sal word in die
RAADSAAL, KAAPSE WYNLAND DISTRIKMUNISIPALITEIT,
TRAPPESSTRAAT 51, WORCESTER

Lede van die media en die publiek wat graag die vergadering wil bywoon moet asseblief **Mnr. J.R. Botha (Skakelbeampte) by 023 348 2807** gedurende kantoorure kontak om een van die **16 sitplekke wat vir die publiek beskikbaar is** op 'n "first come first served basis" te bespreek. Die lys sal om **16:30** die werksdag voor die vergadering sluit en sal aan Sekuriteitbeamptes die oggend van die vergadering gegee word. Alleenlik persone wie se name op die lys verskyn sal toegelaat word om die vergadering by te woon en hulle moet 'n sitplek inneem minstens vyf minute voor die geskeduleerde tyd van die vergadering. Niemand sal tot die vergadering toegelaat word wanneer dit reeds begin het nie. Indien 'n lid van die publiek die vergaderplek gedurende die duur van die vergadering verlaat sal hy / sy nie weer tot die vergadering toegelaat word nie.


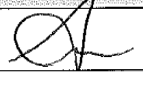

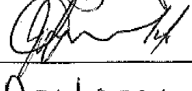


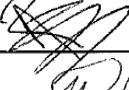




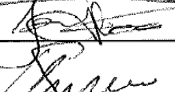

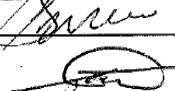



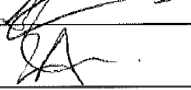

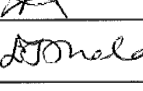
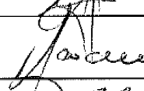
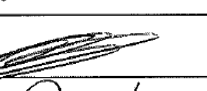
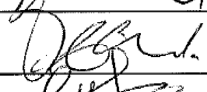
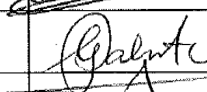
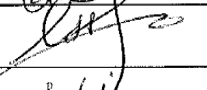
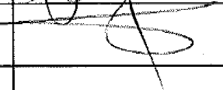
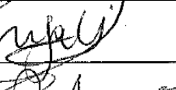


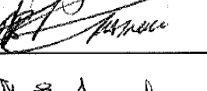

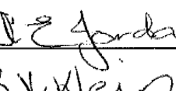

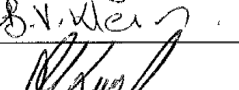

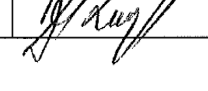


G.F. MATTHYSE
MUNICIPAL MANAGER / MUNISIPALE BESTUURDER

18 MEI 2015

BREED VALLEY MUNICIPALITY. ATTENDANCE REGISTER; COUNCILLORS.

COUNCIL MEETING: 27 MAY 2015




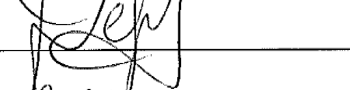
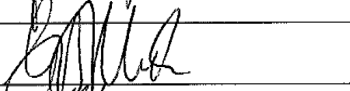
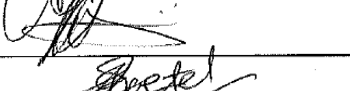
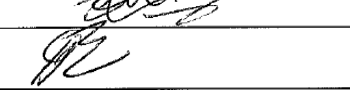
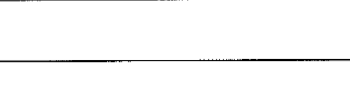

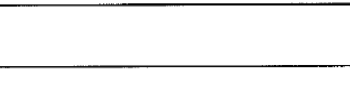
VENUE: CDWM, TRAPPE STREET, Worcester

COUNCILLOR	SIGNATURE	COUNCILLOR	SIGNATURE
The Speaker: Sampson, M		Lakey, S.	
The Executive Mayor: Steyn, A		* Lubisi, M.N.	
The Deputy Executive Mayor: Levendal, J.D.		Marran, P.	
* Apollis, V.K.M.	Apology	Matjan, E.S.C.	
Blom, R.		Mei, S.J.	
Blom, W.M.		Meiring, W.R.	
Boshoff, J.A.		10:05 * Mfutwana, S.B.	
Bushwana, M.N.		Ntshingila, B.W.	
Du Toit, A.M.		Ntsomi, C.	
Dyabooi, L.		Richards, L.	
Dyonta, T.C.		Schneider, J.	
Farao, R. (Chief Whip)		Sheldon, E.Y.	
Goedeman, S.		Smith, P.G.	
10:05 * Ismail, C.		Stalmeester, G.	
Jaftha, G.F.		Steto, N.V.	
Jali, N.		* Tyira, P.	
James, S.E.		Van Der Westhuizen, E.	
10:22 * Januarie, P.B.		Van Zyl, J.F.	
Jordaan, A.E.		Wehr, T.M.	
Klein, B.V.		10:05 * Wiskut, C.F.	
Kriegler, B.J.			

MUNICIPALITY. ATTENDANCE REGISTER; OFFICIALS

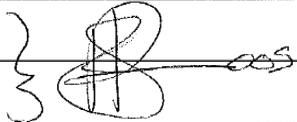



COUNCIL MEETING: 27 MAY 2015

VENUE: CDWM, TRAPPE STREET, Worcester

POSITION	OFFICIAL	SIGNATURE
Municipal Manager	G.F. Matthyse	
Director: Financial Services	D. McThomas	
Director: Community Services	J. Marthinus	
Director: Strategic Support Services	P.R. Esau	
Director: Technical Services	E. Delport	
Deputy Director: Financial Services	J.M. Boonzaaier	
Manager: I.D.P./PMS	G. Muller	
Chief Internal Auditor	W.F. Du Plessis	
Chief Risk Officer	E. Cloete	
Public Relations Officer	J.R. Botha	
Area Manager: De Doorns		
Area Manager: Touws River	N.B. Fourie	
Snr. Clerk / Cashier: Rawsonville	R.K. Baadjies	
Chief: Fire and Emergency Services		
Chief: Traffic Services	S. Swartz	
Chief Librarian	C. Gerber	
Manager: Administration	A. Joseph	
Manager: Housing Development & Projects	G.S. Mayeki	

BREED VALLEY MUNICIPALITY. ATTENDANCE REGISTER; OFFICIALS
COUNCIL MEETING: 27 MAY 2015

VENUE: CDWM, TRAPPE STREET, Worcester

POSITION	OFFICIAL	SIGNATURE
Manager: Human Resources	M. Nell	
Manager: ICT	Z. Tyala	
Acting Senior Manager: Legal Services	I. Roos	
Admin. Officer: Committees	I. Roos	
Officer: Committees	L.H. Du Plessis	
Admin. Officer		
Manager: Financial Planning	H.B. Volscenk	
Manager: Revenue	R.T. Ontong	
Town Electrical Engineer - Head: Electrical Services		
Manager: Civil Engineering Services	J.A. Steyn	
Manager: Civil Works		
Manager: Planning Development & Building Control	P.S.J. Hartzenberg	
Town Planner: Planning Development & Building Control	C.S. Pieters	
Engineering Technician	J.A. Beukes	
Arts Culture & Heritage Officer		
P.A. To Cllr. W.M. Blom		
Manager: Administration & Strategic Planning	N.P. Mercuur	
MANAGE: BUDGET	J. MAKUBU	
PM: DF	C. Small	

COMPLETE IN CAPITAL LETTERS PLEASE

[illegible]