



Ref no.2/1/4/4/2

Date distributed:

MINUTES

7th COUNCIL MEETING OF THE BREED VALLEY MUNICIPALITY

2018-08-23 AT 09:00

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1. OPENING AND WELCOME

In terms of the Rules of Order for Internal Arrangement By-Law 2012 the chairperson must take the chair at the time stated in the notice of the meeting or as soon thereafter as is reasonably possible: provided that the meeting does not commence later than 30 (thirty) minutes after the time stated in the notice of the meeting and must proceed immediately with the business of the meeting.

The Speaker opened the meeting at 09:05 with a prayer and welcomed everyone present. The Speaker requested a moment of silence for all other denominations.

2. OFFICIAL NOTICES**2.1 DISCLOSURE OF INTERESTS**

Item 5 of the Code of Conduct for councillors' states:

A councillor must –

- (a) disclose to the council, or any committee of which that councillor is a member, any direct or indirect personal or private business interest that that councillor or any spouse, partner or business associate of that councillor may have in any matter before the council or the committee; and
- (b) withdraw from the proceedings of the council or committee when that matter is considered by the council or committee, unless the council or committee decides that the councillors' direct or indirect interest in the matter is trivial or irrelevant.

2.2 APPLICATIONS FOR LEAVE OF ABSENCE

In terms of the Rules of Order for Internal Arrangement By-Law 2012;

- 2.2.1 Every Councillor attending a meeting of the Council must sign his or her name in the attendance register kept for such purpose.
- 2.2.2 A Councillor must attend each meeting except when –
 - (a) Leave of absence is granted in terms of Clause 10; or
 - (b) The Councillor is required to withdraw in terms of law.
- 2.2.3 The Attendance Registers will be available at the meeting.
- 2.2.4 A blank Application for Leave of Absence form is enclosed.

The Speaker received Applications for Leave from Cllrs N. P. Williams, N. Nel, W. Vrolick and C. Ismail.

3. COMMUNICATION**3.1 INTERVIEWS OR PRESENTATIONS BY DEPUTATIONS**

In terms of the Rules of Order for Internal Arrangement By-Law 2012;

*"A deputation seeking an interview with Council must give the Municipal Manager **6 (six) days** written notice of its intention and furnish details of the representations to be made and the source*

of the deputation. The Municipal Manager must submit a request by a deputation for an interview with Council to the Speaker, who may decide to grant or refuse an interview and under what conditions”

3.2 BIRTHDAYS OF COUNCILLORS

Ald. P. Tyira	29 August 2018
Cllr M. Sampson	30 August 2018
Cllr C.F. Wilskut	6 September 2018
Cllr N.J. Wullschleger	21 September 2018
Cllr T. Maridi	1 October 2018
Cllr R. Farao	5 October 2018
Ald. C. Ismail	10 October 2018

The Speaker requested Cllr M. Jacobs to congratulate the Councillors on their respective birthdays.

3.3 LONG SERVICE AWARDS: EMPLOYEES

NUMBER	NAME AND SURNAME	POST TITLE AS AT DATE OF LONG SERVICE AWARD	LONG SERVICE YEARS
1	Henry Jacques Arnoldus	Storeman	10
2	Themba Lawrence Dini	General Assistant	10
3	Zingisile Nicholas Maphingana	Manager Billing	10
4	Henry Martinus	Process Controller	10
5	Riaan Van Onselen	Fire Fighter	10
6	Lizel Carmen Arnolds	Clerk Support Services	15
7	Daniel Johannes Stanfliet	General Assistant	15
8	Daniel Johannes	Supervisor/ Driver	20
9	Jim Konstable	Worker	25
10	Abie Zonke	Worker	25

The Municipal Manager and the Executive Mayor expressed a word of thanks to all the above employees for their dedicated service.

3.4 STATEMENTS BY THE SPEAKER

The Speaker reminded all Councillors to complete the Declaration of Interest as well as the additional form that have been issued and hand in at the office of the Speaker.

3.5 STATEMENTS BY THE EXECUTIVE MAYOR

“Goeie more Speaker, Munisipale Bestuurder, Raadslede, Administrasie en die publiek. Baie dankie vir die geleentheid dat ons vandag bymekaar kan kom by die Raadsvergadering. Speaker ek wil asb vra dat ons sal staan vir ‘n oomblik van stilte vir ons mense wat afgesterf het.

Ek wil van hierdie geleentheid gebruik maak om vandag elke vroue Raadslid ‘n besonderse gelukwensing te gee vir hierdie maand, van Vroue maand. Aan elke liewe vroue Raadslid wil ek erkenning gee vir die manier wat hulle hul rolle in die gemeenskap speel, vir die waarde wat hulle toevoeg in die gemeenskap, families en die Raad in hul verskillende afdelings in die politieke partye. Ek bid en wens hulle sterkte toe want ek weet dit is nie altyd maklik om die skoene vol te staan maar ek weet ons het ‘n sterk groep vrouens. Ek sal volgende week met die vrouens skakel vir ‘n klein toekenning wat ek aan hul wil oorhandig. Ek wil ook van die geleentheid gebruik maak om vir elke liewe vrou in die Breedevallei wat opstaan vir regte van die gemeenskap daar buite, baie dankie sê dat hul soms die oë en die ore van ons Raad is. Baie dankie vir hulle wat sterk staan en altyd na vore kom om ‘n verskil te maak in die gemeenskap.

Ek wil vandag vir Mnr Dobson verwelkom en hy is vandag hier van ons verskillende vriendelike instansies en hy is ‘n verteenwoordiger vandag. Dit is vandag ‘n groot eer en voorreg om iemand soos hy vandag by ons te hê en ons verwelkom hom en die dame wat hom vergesel. Dankie dat hy ons weer laat besef dat ons ook ander mense in ons gemeenskap het wat ook hulpbronne nodig het wat toeganklik moet wees.

Baie dankie aan ons besoekers wat vanoggend saam met ons sit en u sit hier vanoggend om te luister na dit wat voorlê, na dit wat kan verander en dat u ook ‘n verskil wil bring in die gemeenskappe.

Ons het ook September wat Toerisme Maand is end at Breedevallei Munisipaliteit open hul eerste Kiosk in die Mountain Mill Mall op die 7de September 2018.

Ek wil graag net terugvoering gee dat dit goed gaan met Alderman C. Ismail en hy sterk tans by die huis aan. Ons moet hom en Raadslid J. Robinson steeds in ons gebede hou.

Ek wil graag saam met die Wyksraadslede en gewone Raadslede in verband met die Misdaad Verkomings projekte en ons sal 'n vergadering reël in samewerking met die Munisipale Bestuurder waar ons rolspelers gaan uitnooi om te kom luister wat ons graag wil hê, maar ook wat die gemeenskappe daarbuite vir ons moet aanpak in samewerking met die Raadslede. Ons moet 'n doeltreffende projek hê wat ons gemeenskappe kan optel en help. Ons sal aan die Raadslede kommunikeer watter datum en ty dons bymekaar sal kom by die Stadsaal.

Speaker as ek enige iets vergeet het vra ek omverskoning en baie dankie vir die geleentheid wat u my gegee het. “

4. CONFIRMATION OF MINUTES

- 4.1 In terms of the Rules of Order for Internal Arrangement By-Law 2012;
- (a) Minutes of the proceedings of meetings must be compiled in printed form and be confirmed by the Council at the next meeting and signed by the Speaker.
 - (b) The minutes shall be taken as read, for the purpose of confirmation, if a copy thereof was sent to each Councillor within forty-eight hours before the next meeting, subject to the provisions of sub-Clause (4).
 - (c) No motion or discussion shall be allowed on the minutes, except in connection with the correctness thereof.
 - (d) The minutes formulated and screened during meetings, shall constitute a resolution for purposes of implementation of decisions.

4.2 Council Meeting held on 24 July 2018 (Copy enclosed)

RECOMMENDATION

That in respect of

**CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING
discussed by Council at the Council meeting held on 23 August 2018:**

1. As the Minutes of the Council Meeting held on 24 July 2018 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 24 July 2018 be taken as read and confirmed.

Cllr I. Tshabile requested a caucus of 5 minutes.

Caucus started at 09:35

Meeting reconvened at 09:45

PROPOSED: CLLR E.VAN DER WESTHUIZEN

SECONDED: CLLR J.F. VAN ZYL

RESOLVED

C62/2018

That in respect of

CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

discussed by Council at the Council meeting held on 23 August 2018:

1. As the Minutes of the Council Meeting held on 24 July 2018 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 24 July 2018 be taken as read and confirmed.
-
-

5. REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE MAYORAL COMMITTEE

5.1 The Deputy Executive Mayor: Cllr. J.D. Levendal

5.2 MMC1: Cllr. M. Sampson

5.3 MMC 2: Cllr. J.P. Kritzinger

5.4 MMC 3: Cllr. R. Faroa

5.5 MMC 4: Cllr. S.J. Mei

5.6 MMC 5: Cllr. E.Y. Sheldon

5.7 MMC 6: Cllr. W.R. Meiring

5.8 MMC 7: Cllr. J.F. Van Zyl

5.9 MMC 8: Cllr J. J. Von Willingh

6. CONSIDERATION OF AGENDA ITEMS

The Executive Mayor tabled the Roll Over from 2017/2018 Financial Year-Adjustments Budget 2018/2019 23 August 2018 before Council for approval.

**6.1 ROLL OVER FROM 2017/2018 FINANCIAL YEAR - ADJUSTMENTS BUDGET
2018/2019 23 AUGUST 2018****File No. /s:3/2/2/15****Responsible Official: R Ontong****Directorate: Financial Services****Portfolio: Financial Services**

1. Purpose

To submit an Adjustments budget for the 2018/2019 financial year as a result of roll-overs from the 2017/2018 financial year.

2. Background

Section 28 (2) (e) of the MFMA states the following: An Adjustments Budget – “may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council;”

In terms of the Budget and reporting regulations, Regulation 23(5) on Government Gazette No: 32142, Notice No: 393 of 2009 states; An adjustments budget referred to in section 28(2) (e) of the MFMA may only be tabled after the end of the financial year to which the roll-overs relate, and must be approved by the municipal council by 25 August of the financial year, following the financial year to which roll-overs relate.

Further, section 30 of the MFMA states that; “The appropriation of funds in an annual or adjustments budget lapses to the extent that those funds are unspent at the end of the financial year to which the budget relates, except in the case of an appropriation for expenditure made for a period longer than that financial year in terms of section 16 (3).” Conditional grant funding must also be rolled-over or refunded to the allocating authority.

The roll-overs referred to, relate only to internal funding, with the exception of Human Settlements Development Grant. MFMA circular 72 paragraph 6.6 dictates the process for all other Grant Funding roll-overs.

“Municipalities may not rollover unspent conditional grant spending in terms of section 28(2) (e) of the MFMA (read together with regulation 23(5) of the Municipal Budget and Reporting Regulations) because they are national/provincial funds. The applicable rollover process is then given effect through the municipal adjustments budget in January/February each year for all the cash/transfers that had already been transferred to the bank accounts of municipalities prior to the end of the financial year. In this regard refer to MFMA Budget Circular No. 51 for more information.

Section 21 of the 2013 Division of Revenue Act requires that any conditional grants which are not spent at the end of the municipal financial year must revert to the National Revenue Fund, unless the receiving officer proves to the satisfaction of National Treasury that the unspent allocation is committed to identifiable projects, in which case the funds may be rolled over.”

3. Financial Implications

Financial implications are contained in the detail in this report.

4. Applicable Legislation / Council Policy

1. The MFMA Section 28, 30 and 16(3)
 2. Municipal Budget and Reporting Regulations
 3. Council Budget related Policies
-

BREDE VALLEY

Municipality Munisipaliteit U Masipala wase



WORCESTER ▾ RAWSONVILLE ▾ DE DOORNS ▾ TOUWS RIVER

ADJUSTMENTS BUDGET

Tabled in Council on 23 August 2018

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SECTION A – Part 1

1. Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial and National Treasury.

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings and vehicles. Any capital expenditure must be reflected as an asset on a municipality’s balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments.

DORA – Division of Revenue Act. The annual piece of legislation that indicate the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

IDP – Integrated Development Plan. The main strategic planning document of a Municipality.

KPI – Key Performance Indicators. Measures of service output and/or outcome.

LM – Breede Valley Municipality.

MFMA - Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property.

TMA – Total Municipal Account

SDBIP – Service Delivery Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

Vote – One of the main segments into which a budget is divided, usually at department level.

2. Mayors Report

The 2018/19 roll-over Adjustment Budget serves the purpose of allocating unspent and underspent funds, which are committed to identifiable projects in the 2018/19 financial year budget. These projects, due to unforeseen circumstances could not be fully implemented during the 2017/18 financial year, and therefor need to be rolled over to the current (2018/19) financial year to ensure continued service delivery.

3. Resolutions

That council approves the following:

- (a) To approve the adjustments budget as tabled in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).
 - (b) The recommendations with regard to resolutions are contained at the end of this report and have been prepared and presented according to the budget regulations.
-

4. Executive Summary

The 2018/19 Adjustment Budget was compiled in accordance with section 28 of the Municipal Finance Management Act and regulation 23 of the Municipal Budget and Reporting Regulations.

In compiling the 2018/2019 roll-over Adjustments Budget, the importance of credibility, sustainability, responsiveness and affordability remains integral in striving to achieve the desired outcome of effective and efficient service delivery.

Below is the list of projects to be rolled over from the 2017/18 financial year to the 2018/19 financial year:

- **Beltpresses:** Contract BV 528 awarded to Inenzo Water. Due Completion dated October 2017. TOP end February 2019.
 - o **Rollover Amount:** R349 845

 - **New Sewer Pump Station & Rising Main:** WSP appointed for the design and project management. BID BV 596 awarded to East Coast Irrigation on 30 November 2017.
 - o **Rollover Amount:** R1 641 611

 - **Reservoir, supply pipeline and augmentation of pumpstation:** Environmental Authorisation received 25 October 2016. Contract BV 435 for Professional Services awarded on 18 November 2016 for the design, tender, contract administration and site supervision. Contract BV 592, awarded to JVZ for the construction of water supply pipeline. Award of Contract BV 593: Construction of 20 MI Reservoir is awarded to Murray & Dickson.
 - o **Rollover Amount:** R7 793 296

 - **Replace 11 Kv cable from Mumosa to Voortrekkerweg (1 500 m @ 185 mm Al PILC):** Works to be completed during 2018/2019 financial year. Cable procured via the municipal stores during the 2017/18 financial year and further implementation will be handled by internal staff of the municipality.
 - o **Rollover Amount:** R3 383 958
-

- **Replacement of Sewer Network:** Contract BV 575 completed by PR Civils. BV 684: Sewer replacement through trenchless technology [cured-in-place-pipe (CIPP)] in Roodewal and Zwelethemba and Worcester. BV 691: Sewer Replacement in Roodewal and Zwelethemba, Worcester awarded during April 2018. This is a multi-year project.
 - o **Rollover Amount:** R321 713

 - **Replace 11 Kv cable from Mc Allistor to Field Sub (1 600 m @ 185 mm Al PILC):** Works to be completed during 2018/2019 financial year. Cable procured via the municipal stores during the 2017/18 financial year and further implementation will be handled by internal staff of the municipality.
 - o **Rollover Amount:** R4 730 299

 - **Fencing of Electrical Boxes (ward 9, 11, 13, 14 and 15):** BID BV 655 awarded to Hyman Masterfence. Works to be completed end of August 2018.
 - o **Rollover Amount:** R500 000 (R100 000 per Ward)

 - **Cable and Fault Locator:** Bid BV 629 awarded to Mboneni Teledata (Pty) Ltd
 - o **Rollover Amount:** R345 000

 - **Miniature Substations:** Procured as a stores item. Delivery of equipment anticipated in September 2018.
 - o **Rollover Amount:** R3 200 000

 - **LT Boards:** Procured as a stores item. Delivery of equipment anticipated in September 2018.
 - o **Rollover Amount:** R500 000

 - **Upgrade library:** Tender awarded and construction in progress. This amount represents additional funding in relation to interest on the unutilised component of the grant funding as per the grant conditions.
 - o **Rollover Amount:** R650 000
-

- **ERP HR System:** BV 696 awarded to CCG systems. Project implementation will commence in September 2018 and is anticipated to conclude no later than end of January 2019.
 - o **Rollover Amount:** R350 000

- **Acquisition of building (Balke):** Due to unforeseen circumstances the property was only registered in the municipality's name during July 2018 (2018/19 financial year).
 - o **Rollover Amount:** R20 175 438.59

In addition to the projects listed above, the rollover Adjustment Budget also serves the purpose of transferring housing projects from the 2017/18 financial year to the 2018/19 financial year. These projects are operational in nature and is therefore included as part of the operational budget.

5. Adjustments Budget Tables – refer to Annexure A

B1 Consolidated Adjustments Budget Summary

B2 Consolidated Adjustments Budget Financial Performance
By Standard Classification

B3 Consolidated Adjustments Budget Financial Performance
By Municipal Vote

B4 Consolidated Adjustments Budget Financial Performance
(Revenue and Expenditure)

B5 Consolidated Adjustments Budget Capital Expenditure
Vote and Funding

B6 Consolidated Adjustments Budget Financial Position

B7 Consolidated Adjustments Budget Cash Flows

B8 Consolidated Cash Backed Reserves/Accumulated Surplus
Reconciliation

B9 Consolidated Asset Management

B10 Consolidated Basic Service Delivery Measurement

SECTION A – Part 2

1. Adjustments to Budget Inputs and assumptions

The 2018/2019 roll-over Adjustments Budget was compiled in line with Chapter 4 Municipal Finance Management Act and Chapter 2 Part 4 of the Municipal Budget and Reporting Regulations.

The 2018/19 roll-over Adjustments Budget remain consistent with the Long Term Financial Plan to ensure continued synergy between long term planning and implementation planning.

As per the legislative prescript mentioned above, these underspending was not foreseen during the compilation of the 2018/19 annual budget. Only projects committed to identifiable projects as at the end of the 2017/18 financial year are included in the roll-over Adjustments Budget, unless determined otherwise by the Accounting Officer / Municipal Manager based on the merits of these related projects.

The roll-over of the abovementioned projects came about as a result of delays outside the control of the Municipality. The causes of these delays have been established and corrective measures have been put in place to monitor progress, which will promote effective and efficient implementation in the 2018/19 financial year. The most common reasons for underspending are as follow:

- Cancellation of tender by the successful bidder;
 - Objections raised by unsuccessful bidders;
 - Availability of contractors; and
 - Construction and import delays.
-

2. Adjustments to Budget Funding

Budget funding in terms of operating and capital expenditure is set out on tables B4 and B5.

3. Adjustments to Expenditure on Allocations and Grant

Detailed particulars of budgeted allocations and grants can be found on SB8.

4. Adjustment to Allocations or Grants made by the Municipality

None.

5. Adjustment to Councillor Allowances and Employees

The changes to councillor allowances and employee related cost is provided on table B4.

6. Adjustment to Service Delivery and Budget

The monthly targets for revenue, expenditure and cash flows are provided in B10 - Section B Supporting Tables.

7. Adjustment to Capital Spending Detail

Information/detail regarding capital projects by vote is provided in Section B – Capital Budget, read with B5, B5B, SB16, SB17, SB18a, SB18b, SB18e and SB19.

8. Other Supporting Documents

- National treasury electronic revised budget report, SB1-SB19 as **Annexure A**
 - Signed quality certificate as **Annexure B**
-

Comment of Directorates / Departments concerned:

Municipal Manager:	Recommendation Supported
Director: Strategic Support Services:	Recommendation Supported
Director: Financial Services:	Recommendation Supported
Director: Technical Services:	Recommendation Supported
Acting Director: Community Services:	Recommendation Supported

RECOMMENDATION:

That in respect of Adjustments budget for 2018/19 – August 2018

Discussed by Council at the Council meeting held on 23 August 2018

- 1. Council resolves that the rollover Adjustment Budget of Breede Valley Municipality for the financial year 2018/19 be adjusted and approved with amendments as set out in the following;**
 - a. Municipal Budget tables B1- B10**
 - b. Municipal Budget supporting documentation SB1 - SB19**

PROPOSED: ALDERMAN A. STEYN

SECONDED: CLLR W.R. MEIRING

21 VOTES IN FAVOUR OF RECOMMENDATION

RESOLVED

C63/2018

That in respect of Adjustments budget for 2018/19 – August 2018

Discussed by Council at the Council meeting held on 23 August 2018

1. Council resolves that the rollover Adjustment Budget of Breede Valley Municipality for the financial year 2018/19 be adjusted and approved with amendments as set out in the following;
 - a. Municipal Budget tables B1- B10
 - b. Municipal Budget supporting documentation SB1 - SB19

To Action:

R. Ontong

6.2 REVISION OF BUDGET VIREMENT POLICY**File No. /s:** 3/2/2/16**Responsible Official:** R Ontong**Directorate:** Financial Services**Portfolio:** Financial Services

1. Purpose

This serves to submit the Revised Budget Virement Policy to Council for approval

2. Background:

21. (1) The mayor of a municipality must —

- (a) co-ordinate the processes for preparing the annual budget and for reviewing the municipality's integrated development plan and budget-related policies to ensure that the tabled budget and any revisions of the integrated development plan and budget-related policies are mutually consistent and credible;

3. Financial and Other Implications:

The municipality tabled budget related policies for the 2018/19 financial year in line with the Municipal Finance Management Act which was approved by the municipal council. The Budget Virement Policy approved by council contained significant amendments as proposed by MFMA Circular 89. These amendments relate mainly to the transfer of fund between function or sub-function which in reality and practice results in limitations and are foreseen to negatively impact service delivery. Therefore, it is proposed that the Budget Virement Policy be amended as per Annexure A to ensure service delivery is not negatively affected. The changes as proposed by MFMA Circular 89 will be implemented via a phased-in approach to ensure minimal disruptions in service delivery.

The changes are as follow:

- (a) 7 (f) - amended "*The transfers of funds to and from functions / sub-functions are limited to 5% of the vote*".
-

- (b) 7 (k) – deleted “*Virements may only take place within a function or sub-function and the same source of funding*”

4. Applicable Legislation / Council Policy:

1. Municipal Finance Management Act
2. Municipal Budget and Reporting Regulations
3. Council budget related policies
4. MFMA Circulars

Comment of Directorates / Departments concerned:

Municipal Manager:	Recommendation Supported
Director: Strategic Support Services:	Recommendation Supported
Director: Financial Services:	Recommendation Supported
Director: Technical Services:	Recommendation Supported
Director: Community Services:	Recommendation Supported

RECOMMENDATION:

That in respect of the Revised Budget Virement Policy – August 2018

Discussed by Council at the Council meeting held on 23 August 2018

- **Council resolves that the Approved Budget Virement Policy of Breede Valley Municipality for the financial year 2018/19 be revised and approved with amendments as per Annexure A (Revised Budget Virement Policy - 2018/19)**

Cllr C.F. Wilskut requested a caucus for 10 minutes.

Caucus started at 10:30

Meeting reconvened at 10:50

PROPOSED: CLLR W.R. MEIRING

SECONDED: CLLR E. Y. SHELDON

20 VOTES IN FAVOUR OF RECOMMENDATION

RESOLVED

C64/2018

That in respect of the Revised Budget Virement Policy – August 2018

Discussed by Council at the Council meeting held on 23 August 2018

- **Council resolves that the Approved Budget Virement Policy of Breede Valley Municipality for the financial year 2018/19 be revised and approved with amendments as per Annexure A (Revised Budget Virement Policy - 2018/19)**

To Action:

R. Ontong

6.3 PERFORMANCE AGREEMENTS 2018/2019 OF MUNICIPAL MANAGER AND MANAGERS DIRECTLY ACCOUNTABLE TO THE MUNICIPAL MANAGER**File No. /s: 3/15/1****Responsible Official: C. September****Directorate: SSS****Portfolio: IDP/PMS**

1. Purpose

To inform Council of the annual performance agreements 2018/2019 of the municipal manager and managers directly accountable to the Municipal Manager.

2. Background

In terms of section 57 of the Systems Act a person to be appointed as a municipal manager or manager directly accountable to the municipal manager may only be appointed in that position in terms of a an employment contract and a separate performance agreement.

In terms of Local Government: Municipal Performance Regulations for Municipal Managers and Managers Directly Accountable to Municipal Managers, Notice 805 of 2006, the Employment Contract of Section 57 managers, subject to labour legislation, specifically delineates the terms of employment such as:

- a) details of duties;
 - b) remuneration; and
 - c) benefits
-

The Performance Agreement provides assurance to the municipal council of what can and should be expected from their municipal manager and managers directly accountable to the municipal manager. The purpose thereof is to:

- Comply with the provisions of Sections 57(1)(b), (4A), (4B) and (5) of the Systems Act as well as the employment contract entered into between the parties;
- Specify objectives and targets defined and agreed with the employee and to communicate to the employee the employer's expectations of the employee's performance and accountabilities in alignment with the IDP, SDBIP and the budget of the municipality;
- Specify accountabilities as set out in a performance plan, which forms an annexure to the performance agreement;
- Monitor and measure performance against set targeted outputs;
- Use the performance agreement as the basis for assessing whether the employee has met the performance expectations applicable to his or her job;
- In the event of outstanding performance, to appropriately reward the employee; and
- Give effect to the employer's commitment to a performance-orientated relationship with its employee in attaining equitable and improved service delivery.

According to Section 53 (3) (b) of the MFMA, the mayor must ensure that the performance agreements of the municipal manager, senior managers and any other categories of officials as may be prescribed, are made public no later than 14 days after the approval of the municipality's service delivery and budget implementation plan. Copies of such performance agreements must be submitted to the Council and the MEC for local government in the province.

3. Comment:

Copies of performance agreements are attached as Annexure "A"

4. Financial Implications:

None

5. Applicable Legislation/Council Policy:

Chapter 7 of the Local Government: Municipal Systems Act 32 of 2000

Local Government: Municipal Performance Regulations for Municipal Managers and Managers Directly Accountable to Municipal Managers, Notice 805 of 2006

Local Government Municipal Systems Amendment Bill, No 7 of 2011

Local Government: Municipal Finance Management Act 56 of 2003

RECOMMENDATION

That in respect of

**PERFORMANCE AGREEMENTS OF THE MUNICIPAL MANAGER AND MANAGERS
DIRECTLY ACCOUNTABLE TO THE MUNICIPAL MANAGER**

As discussed by Council at the Council meeting held on 23 August 2018

1. That Council takes note of the performance agreements of the Municipal Manager and Managers directly accountable to the Municipal Manager.

PROPOSED: CLLR W. R. MEIRING

SECONDED: CLLR J. F. VAN ZYL

RESOLVED

C65/2018

That in respect of

**PERFORMANCE AGREEMENTS OF THE MUNICIPAL MANAGER AND MANAGERS
DIRECTLY ACCOUNTABLE TO THE MUNICIPAL MANAGER**

As discussed by Council at the Council meeting held on 23 August 2018

1. That Council takes note of the performance agreements of the Municipal Manager and Managers directly accountable to the Municipal Manager.

To Action:

C. September

6.4 IDP/BUDGET TIME SCHEDULE 2019/2020**File No./s:** 10/3/8**Responsible Official:** C September**Directorate:** SSS**Portfolio:** Strategic Support Services

1. Purpose

To table and obtain Council's approval for the Breede Valley 2019/2020 IDP/BUDGET Review Time Schedule and scheduled consultation plan with all relevant stakeholders within our municipal area of jurisdiction.

To obtain Council's approval and recommendation to Council for the scheduled engagements and advertisements of such engagements with all stakeholders and sector departments in terms of the 2019/2020 IDP Review Time Schedule.

2. Background

The Municipal Systems Act, Act 32 of 2000; Chapter 5, Section 28 (1), a municipal Council must;

(1) Adopt a process, which is set out in writing, for the planning, formulation, adoption and revision of the Integrated Development Plan.

(2) This ***Time Schedule*** must:

- Include a programme setting out the timeframes for the various planning phases;
- Determine and describe sufficient mechanisms, processes and procedures for consultation of and participation by local communities, government bodies and other role-players in the formulation of the IDP;
- Identify planning and planning requirements, which in terms of national and provincial legislation, are binding on the municipality concerned.

The review of the IDP is done based on past financial and budgetary performance, but also taking into account future financial implications. The link between the Annual Budget

and the IDP has been established through Section 21 of the Municipal Finance Management Act (56 of 2003) that stipulates that:

“The Mayor of a municipality must:

- *At least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for*
- *The preparation, tabling and approval of the annual budget;*
- *The annual review of –*
 - a. *The integrated development plan in terms of Section 34 of the Municipal Systems Act; and*
 - b. *The budget related policies.*
- *The tabling and adoption of any amendment to the integrated development plan and the budget related policies; and*
- *The consultative processes forming part of the processes referred to subparagraph (i), (ii) and (iii)”.*

The budgetary requirements, processes and mechanisms are integrated in the IDP Time Schedule 2019/2020, as required by the MFMA.

3. COMMENT

A copy of the BVM IDP/BUDGET Review Time Schedule, and Schedule for Stakeholder engagement for the 2019/2020 BVM IDP Review is attached as Annexure “A”

4. Financial Implications:

None

5. Applicable Legislation/Council Policy:

MFMA, Section 21

MSA, Chapters 4 & 5

Comment of Directorates/Departments concerned

Municipal Manager

Support recommendation.

Director: Strategic Support Services

Support recommendation.

Director: Financial Services

Support recommendation.

Director: Technical Services

Support recommendation.

Director: Community Services

Support the recommendation.

Senior Manager: Legal Services

Support the recommendation.

RECOMMENDATION:

That in respect of –

IDP Time Schedule 2019/20

As discussed by Council at the Council meeting held on 23 August 2018:

1. That Council approves the 2019/2020 IDP/BUDGET Time Schedule inclusive of intended Breede Valley stakeholder engagements, as scheduled.

PROPOSED: CLLR W.R. MEIRING

SECONDED: ALDERMAN P. TYIRA.

RESOLVED

C66/2018

That in respect of –

IDP Time Schedule 2019/20

As discussed by Council at the Council meeting held on 23 August 2018:

1. That Council approves the 2019/2020 IDP/BUDGET Time Schedule inclusive of intended Breede Valley stakeholder engagements, as scheduled.

To Action:

C. September

6.5 REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH: JULY 2018**File No./s:** 2/1/1/1**Responsible Official:** R. Ontong**Directorate:** Financial Services**Portfolio:** Supply Chain Management

1. Purpose

To report to Council on all deviations and their reasons, approved by the delegated authority in terms of paragraph 36(2) of the Supply Chain Management Policy, for the month: **July 2018**

2. Background

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of paragraph 36(1)(a) of the policy and report them to Council. However, it must be noted that these deviations also serve on the **monthly Section 71** (MFMA) report/s to Mayco and **quarterly Section 52** (MFMA) report/s to Council.

Deviations approved in terms of paragraph 36(1)(a) for the month of July, are attached as **Annexure A**.

3. Financial Implications

None

4. Applicable Legislation / Council Policy

Municipal Finance Management Act. 2003, (Act 56 of 2003)
Breed Valley Supply Chain Management Policy, as amended.
Supply Chain Management Regulations

Comment of Directorates / Departments**Municipal Manager**

Recommendation noted.

Director: Strategic Support Services

Recommendation noted.

Director: Financial Services

Recommendation noted.

Director: Technical Services

Support the item and recommendation.

Acting Director: Community Services

Recommendation noted.

Senior Manager: Legal Services

Recommendation noted.

Annexure

Annexures A: Schedule of deviations from the procurement processes approved in terms of sub-delegations

RECOMMENDATION TO COUNCIL:**In respect of the REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH: JULY 2018****As discussed by Council at the Council Meeting held on 23 August 2018:**

1. That the deviations from the procurement processes, approved in terms of the delegated authority for the months of July 2018, **be noted**.

PROPOSED: CLLR W. R. MEIRING**SECONDED: ALDERMAN P. TYIRA****RESOLVED****C67/2018****In respect of the REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH: JULY 2018****As discussed by Council at the Council Meeting held on 23 August 2018:**

1. That the deviations from the procurement processes, approved in terms of the delegated authority for the months of July 2018, **be noted**.

To Action:**D. Potgieter**

**6.6 FILLING OF VACANCY ON THE MUNICIPAL PUBLIC ACCOUNTS
COMMITTEE (MPAC) DA COUNCILLOR VACANCY****File No./s:** 3/15/1**Responsible Official:** E Cloete**Directorate:** Municipal Manager**Portfolio:** Risk Management

1. Purpose:

To present an item to Council to consider the filling of the vacancy as arise on the MPAC.

2. Background:

Councillor Von Willingh was appointed by the Executive Mayor as member of the Mayoral Committee and his membership on the MPAC therefore has terminated. See annexure attached.

Previous Council Resolutions-

Council Resolution - RESOLVED: C64/2016 That in respect of the MPAC Committee discussed by the Council at the Council Meeting held on 23 August 2016: 1) MPAC consist of 10 (ten) members as follows: • 5 DA Councillors • 1 Councillor of each other parties/independent. 2) Cllr N. Nel be appointed as the MPAC Chairperson 3) that the position of Chairperson of MPAC be remunerated in accordance with Government Notice 1271 dated 21 December 2015 (Determination of Upper Limits of salaries, allowances and benefits of Councillors) as a part-time Councillor Chairperson of section 79 Committee. Cllr N.Nel accepted the Nomination of Chairperson of MPAC.

“RESOLVED C15/2017 That in respect of SUBMISSION OF THE NAMES OF COUNCILLORS DELEGATED BY COUNCIL TO SERVE ON THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC). Discussed by Council at the Council meeting held on

28 February 2017: 1. Council to take note of the submission of the names from the various political parties and condone the names of the following Councillors to serve on the Municipal Public Accounts Committee: • Councillor Naomi Nel (Chairperson); • Councillor Vanessa Ida Mngcele; • Councillor Joffrey Rumark Jack; • Councillor Juben J Von Willingh; • Councillor Torique Moegammad Wehr; • Councillor Esme van der Westhuizen; • Councillor Evelyn Sophia Christine Matjan; • Councillor Jerrie Robinson; • Councillor Nobantu Margaret Bushwana; and • Councillor Colin Frederick Wilskut. 2. That the request for Secundi's be considered and tabled at a future Council Meeting."

3. Financial Implications:

- None

4. Applicable Legislation / Council Policy:

Municipal Structures Act, 117 of 1998 (as amended);

Municipal Systems Act, 32 of 2000 (as amended);

Municipal Finance Management Act, 56 of 2003 (section 129); as well as

MFMA Circular 32 (The Oversight Report – 15 March 2006),

MFMA Circular 11 (Annual Report Guidelines – 14 January 2005);

MFMA Circular 18 (New Accounting Standards – 23 June 2005);

MFMA Circular 28 (Budget Content and Format – 12 December 2005);

MFMA Circular 92 (MPAC – April 2018).

Comment of Directorates / Departments concerned:

Municipal Manager: Support

Director: Strategic Support Services: N/A

Director: Financial Services: N/A

Director: Technical Services: N/A

Director: Community Services: N/A

RECOMMENDATION:

That in respect of

**FILLING OF VACANCY ON THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) DA
COUNCILLOR VACANCY**

As discussed by Council at the Council meeting held on 23 August 2018:

1. Council to take note of the vacancy and the DA political party to nominate a Councillor to serve in the MPAC.
2. Council to condone the name of the DA representative Cllr. Mac-Lisia Jacobs on the Municipal Public Accounts Committee.

PROPOSED: ALDERMAN A. STEYN

SECONDED: CLLR W. R. MEIRING

RESOLVED

C68/2018

That in respect of

**FILLING OF VACANCY ON THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) DA
COUNCILLOR VACANCY**

As discussed by Council at the Council meeting held on 23 August 2018:

1. Council to take note of the vacancy and the DA political party to nominate a Councillor to serve in the MPAC.
2. Council to condone the name of the DA representative Cllr. Mac-Lisia Jacobs on the Municipal Public Accounts Committee.

To Action

E. Cloete

6.7 THE DRAFT TOOLS OF TRADE POLICY FOR COUNCILLORS**File No./s:** 1/B**Responsible Official:** R ESAU**Directorate:** Strategic Support Services**Portfolio:** Strategic Support Services

1. Purpose

To obtain Council's approval of the Draft Tools of Trade Policy for Councillors.

2. Background

At the Council meeting of 24 July 2018 Council resolved (resolution number C60/2018) that the Draft Tools of Trade Policy for Councillors be approved as a draft and be referred for a Workshop with Councillors and tabled at the next Council meeting.

The Workshop was held on 8 August 2018 and the amendments as discussed during the Workshop were made to the Policy (revised Policy attached as Annexure A).

3. Financial Implications

No financial Implications

4. Applicable Legislation / Council Policy

A framework for providing support to public office bearers is contained in the Remuneration of Public Office Bearers Act and is reviewed annually by the Minister of Cooperative Governance and Traditional Affairs.

Comment of Directorates / Departments**Municipal Manager:****Director: Strategic Support Services:** Author of the report.**Director: Financial Services:****Director: Technical Services:****Director: Community Services:****Senior Manager: Legal Services:**

RECOMMENDATION

That in respect of -

THE DRAFT TOOLS OF TRADE POLICY FOR COUNCILLORS

as discussed by Council at the Council meeting held on 23 August 2018:

1. That Council approves the Draft Tools of Trade Policy for Councillors.

PROPOSED: CLLR J.F. VAN ZYL

SECONDED: CLLR P. MARRAN

RESOLVED

C69/2018

That in respect of -

THE DRAFT TOOLS OF TRADE POLICY FOR COUNCILLORS

as discussed by Council at the Council meeting held on 23 August 2018:

1. That Council approves the Draft Tools of Trade Policy for Councillors.

To Action:

R Esau

6.8 FINAL EPWP POLICY**File No. /s: 4/2/8****Responsible Official: P R Esau****Directorate: Strategic & Support Services****Portfolio: LED**

1. Purpose

To obtain Council's final approval for our local Expanded Public Works Programme (EPWP) Policy. The Policy will serve as a working document that will provide a uniform framework as to how the EPWP will be implemented within Breede Valley Municipality. The Policy will be reviewed and amended as per the Council's directives whenever the Council deems necessary.

2. Background:

RESOLVED C8/2017 That in respect of LOCAL EXPANDED PUBLIC WORKS PROGRAMME (EPWP) POLICY discussed by Council at the Council meeting held on 24 January 2017: 1. That Council takes note of the Final Expanded Public Works Programme (EPWP) Policy for Breede Valley Municipality. 2. That Council agree that the Draft Expanded Public Works Programme (EPWP) Policy be work-shopped with internal stakeholders. 3. That after point 2. above, the Draft Expanded Public Works Programme (EPWP) Policy be re-submitted to the Municipal Council for approval in terms of Section 11(3)(a) of the Local Government: Municipal Systems Act, 32 of 2000.

The policy was workshopped as resolved by the 24 January 2017 Council Meeting on the 29 July 2017.

Importance of tabling/adopting a Policy:

A policy is a structured set of actions designed to achieve a particular goal. Furthermore, it is effectively considered to be an overarching project (meta-project), which contains a collection of projects. Policies should provide a realistic guidance to the effective allocation of municipal resources, be it human, physical, or financial. In times when resources are limited, effective and efficient resource allocation is of utmost importance. Therefore, policies occupy an essential role, which enables municipalities to compete

and position themselves in a manner that is conducive towards the provision of quality of life, jobs and services that attract businesses and people. The effective delivery of a good policy might be a contributing factor towards a municipality's (continued) prosperity.

3. Financial Implications:

Funding will be primarily obtained from the DORA allocation pertaining to the EPWP Conditional Grant (i.e. R3 066 000 – 2018/2019 Financial Year), as well as internally generated funds where applicable.

4. Applicable Legislation / Council Policy:

- The Constitution of South Africa (Act No.108 of 1996)
- The Public Finance Management Act (PFMA, 1999).
- Public Service Act (PSA, 1994).
- Municipal Finance Management Act (MFMA, 2003).
- Division of Revenue Act (DORA, 2006)
- The Municipal Systems Act (Systems Act, 2000)
- The Basic Conditions of Employment Act (BCEA, 1997).
- Skills Development Act (SDA, 1998)
- Cabinet Memo 2003 approving the implementation of EPWP
- EPWP Phase 2: Consolidated Programme Overview, 2009.
- Ministerial Determination and the Code of Good Practice for Expanded Public Works Programme.
- Expanded Public Works Programme (EPWP) Institutional Arrangement Framework, (2012).
- National Development Plan 2011
- New Growth Path 2010
- Breede Valley Municipal IDP
- EPWP Phase 3: Guidelines & Principles

Comment of Directorates / Departments concerned:

Municipal Manager:

Recommended and Supported

Director: Strategic & Support Services:

Supported

Director: Financial Services:

Supported

Director: Technical Services:

Supported

Director: Community Services:

Supported

RECOMMENDATION:

In respect of FINAL EPWP POLICY

As discussed by Council at the Council Meeting held on 23 August 2018:

1. That the Council approve the Final Expanded Public Works Programme (EPWP) Policy for Breede Valley Municipality.

PROPOSED: CLLR P. MARRAN

SECONDED: ALDERMAN A. STEYN

RESOLVED

C70/2018

In respect of FINAL EPWP POLICY

As discussed by Council at the Council Meeting held on 23 August 2018:

1. That the Council approve the Final Expanded Public Works Programme (EPWP) Policy for Breede Valley Municipality with the omission of pages 106 to 110.

To Action:

N. Qaqane

6.9 NOMINATION OF EMPLOYEE AS MUNICIPAL ELECTORAL OFFICER (MEO)**File No.:****Responsible Official: R Esau****Directorate: SSS****Portfolio: SSS**

1. Purpose

The purpose of the item is to obtain Council's approval for the nomination of the Director: Strategic Support Services, Raymond Esau as Municipal Electoral Officer (MEO) of Breede Valley Municipality.

2. Background

In terms of Section 12(1) of the Local Government Municipal Electoral Act (Act 27 of 2000), the Electoral Commission must appoint, for the area of the municipality in which the election will be held, an employee or other person as its representative for the purpose of the election.

The position of MEO became vacant when Mr Jonathan Marthinus contract of employment terminated on 7 July 2018. The Provincial Executive Officer of the IEC now requires the municipality to nominate a new MEO.

The MEO will be required to report to the Provincial Electoral Officer (PEO).

The appointment as MEO is for the intended purpose of inter alia –

- Liaison on IEC projects between the municipality and the IEC;
 - Availability for consultation by the IEC members and officials on electoral matters;
 - Presiding at Local Party Liaison Committee (PLC) meetings in the municipality;
-

- Acting as the Commissions appointed representative in terms of section 12 of the Local Government Municipal Electoral Act (Act 27 of 2000), in respect of municipal elections and by-elections called in our area;
- Acting as the MEO for the Breede Valley area in national and provincial elections; and
- Performing any other election related functions that may be assigned by mutual agreement.

3. Financial implications

None.

4. Legal implications

The Local Government Electoral Act (Act 27 of 2000) is applicable.

Comment of Directorates / Departments concerned:

Municipal Manager: Supported

Acting Director: Community Services: Supported

Director: Strategic Support Services: author

Director: Financial Services: Supported

Director: Technical Services: Supported

Senior Manager: Legal Services: Supported

RECOMMENDATION:

That in respect of the

NOMINATION OF EMPLOYEE AS MUNICIPAL ELECTORAL OFFICER (MEO)

discussed by Council at the Council meeting held on 23 August 2018 that:

- Council approves the nomination of Pieter Raymond Esau the Director: Strategic Support Services as MEO of Breede Valley Municipality.

PROPOSED: CLLR J. F. VAN ZYL

SECONDED: CLLR M. SAMPSON

RESOLVED

C71/2018

That in respect of the

NOMINATION OF EMPLOYEE AS MUNICIPAL ELECTORAL OFFICER (MEO)

discussed by Council at the Council meeting held on 23 August 2018 that:

- Council approves the nomination of Pieter Raymond Esau the Director: Strategic Support Services as MEO of Breede Valley Municipality.

To Action

R. Esau

7. CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY SUBMITTED BY THE MUNICIPAL MANAGER

**CONFIDENTIAL:
IN TERMS OF: -**

SECTION 20: ADMISSION OF PUBLIC TO MEETINGS. – (1) (a) & (b) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT NO. 32 OF 2000.

THE MUNICIPAL MANAGER IS OF THE OPINION THAT THE DISCLOSURE OF THE ITEMS MARKED “CONFIDENTIAL” AND OR PRINTED ON BLUE PAPER IN THE AGENDA, WILL NOT BE IN THE INTEREST OF THE MUNICIPALITY.

THE PUBLIC AND THE PRESS SHALL THEREFORE BE EXCLUDED FROM THE PROCEEDINGS WHILE THESE ITEMS ARE CONSIDERED. SUCH RULING MAY ONLY BE OVERTURNED BY COUNCIL IN-COMMITTEE. THE RESOLUTIONS REGARDING THESE ITEMS WILL BE MINUTED SEPARATELY.

7.1 RECRUITMENT AND SELECTION PROCEDURE FOR THE APPOINTMENT OF THE DIRECTOR COMMUNITY SERVICES

File No./s: 4/1/3/1

Directorate: Municipal Manager

Responsible Official: D McThomas

Portfolio: Municipal Manager

8. CONSIDERATION OF MATTERS SUBMITTED BY THE CHAIRPERSON OF THE COUNCIL

9. CONSIDERATION OF NOTICES OF MOTION AND NOTICES OF QUESTIONS WHICH SHALL APPEAR ON THE AGENDA IN THE ORDER IN WHICH THEY HAVE BEEN RECEIVED BY THE MUNICIPAL MANAGER

10. CONSIDERATION OF MOTIONS OF EXIGENCY

11. CLOSURE

THE SPEAKER CLOSED THE MEETING AT 13:15.

11.1 COPY OF NOTICE PLACED ON NOTICE BOARDS

For information, a copy of the Notice follows:

NOTICE IS HEREBY GIVEN that a **COUNCIL MEETING**
of the **Breed Valley Municipality** will be held on
THURSDAY, 23 AUGUST 2018 at 09:00 in the
CONFERENCE ROOM, NEW NEKKIES, WORCESTER

Members of the media and the public wishing to attend the meeting must please contact **Mr. J.R. Botha (Public Relations Officer)** at **023 348 2807** during office hours to book one of the **16 (sixteen) seats available to the public** on a first come first served basis. The list will be closed at **16:30** on **Wednesday, 22 August 2018** and will be handed to Security officials the morning of the meeting. Only persons whose names appear on the list will be allowed to attend the meeting and they must be seated at least five minutes before the scheduled start of the meeting. Once the meeting has started, no member of the public will be allowed into the meeting. If a member of the public leaves the meeting venue during the course of the meeting, he / she will not be allowed to return to the meeting.

KENNIS GESKIED HIERMEE dat 'n **RAADSVERGADERING**
van die **Brede Vallei Munisipaliteit** op
DONDERDAG, 23 AUGUSTUS 2018 om 09:00
gehou sal word in die
KONFERENSIE KAMER, NUWE NEKKIES, WORCESTER

Lede van die media en die publiek wat graag die vergadering wil bywoon moet asseblief **Mnr. J.R. Botha (Skakelbeampte)** by **023 348 2807** gedurende kantoorure kontak om een van die **16 (sestien) sitplekke wat vir die publiek beskikbaar is** op 'n "first come first served basis" te bespreek. Die lys sal om **16:30** op **Woensdag, 22 Augustus 2018** die werksdag voor die vergadering sluit en sal aan Sekuriteitbeamptes die oggend van die vergadering gegee word. Alleenlik persone wie se name op die lys verskyn sal toegelaat word om die vergadering by te woon en hulle moet 'n sitplek inneem minstens vyf minute voor die geskeduleerde tyd van die vergadering. Niemand sal tot die vergadering toegelaat word wanneer dit reeds begin het nie. Indien 'n lid van die publiek die vergaderplek gedurende die duur van die vergadering verlaat sal hy / sy nie weer tot die vergadering toegelaat word nie.

D. MCTHOMAS
MUNICIPAL MANAGER/MUNISIPALE BESTUURDER

08 2018

BREDE VALLEY MUNICIPALITY. ATTENDANCE REGISTER: COUNCILLORS
COUNCIL MEETING: 23 AUGUST 2018
CONFERENCE ROOM, NEW NEKKIES

COUNCILLOR	SIGNATURE	COUNCILLOR	SIGNATURE
The Speaker: Mercur, N.P		Mohobo, C.M	
The Executive Mayor: Steyn, A. The Deputy Executive Mayor: Levendal, J.D.	 	Nei, N.	APOLGNY
Bushwana, M.N.		Pietersen, A.	
Farao, R.		Ramokhabi, P.C.	
Goedeman, S.		Robinson, J.	
Isaacs, E.N.		Sampson, M.	
Ismail, C.	APOLGNY	Sheldon, E.Y.	
Ismail, N.		Tshabile, I.L.	
Jack, J.R		Tyra, P.	
Jaffha, J.D.P.			
Kritzinger, J.P.		Van der Westhuizen, E.	
Langata, P.B.		Van Zyl, J.F.	
Mangali, Z.M.		Von Willingh, J.J.	
Maridi, T.		Vrolick, W.	APOLGNY
Marran, P.		Wehr, T.M.	
Matjan, E.S.C.		Williams, N.P.	APOLGNY
Mei, S.J.		Williams, M.T.	
Meiring, W.R.		Wilskut, C.F.	
Mkhiwane, S.M.		Wullschleger, N.J.	
Mngcele, V.I.		JARDES: NI	

ATTENDANCE REGISTER.


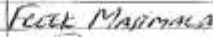


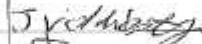

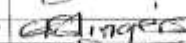

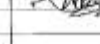
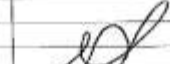
DELEGATIONS; PRESENTATIONS; REPRESENTATIVES; MEMBERS OF THE PUBLIC; ETC.

COUNCIL MEETING

VENUE: NEW NEKKIES

DATE: 23 AUGUST 2018

TIME 09:00

NAME	ORGANISATION	PHONE NO.	SIGNATURE
ROSELINE KLEYNHANS		0600733069	
DAVID JACOBS			
PIETER VERHOOG			
SAMMY PEKEUR			
ANDREW HESS			
VERNON BEDWORTH			
AVRIL STEYN			
FRECK MASIMELA	Kennedy Community Development Organisation	0604075358	
PIETER STEVENS	WYK 6	0712294229	
THEO SCHROEDER	BVM WS Bus Chans	0610886603	
JAMES VAN DER WESTHUIZEN	WYK 13	0799170158	
NERISE BENEDITO	CADALYST Architecture	0769453030	
DARIO BENEDITO			
CLAIRE SLINGERS	A.P.C. Community AS	0842911000	
GERHARD VAN DER BERG	A.P.C. Assoc: Aka	073054404	
PIETER MACKAY	MASIPHAKANE	0618989763	
JAN VAN ROOYEN			
JENNY MCDONALDS			
BEN ALEXANDER			
MIRRIAM VAN ROOYEN			
JONATHAN SWARTZ			
PHILLIP DOPSON	Deaf Blind SA	082489655	
MARLIZE VAN VUUREN	Deaf Blind SA	0826885366	