

MINUTES

Ref no.2/1/4/4/2

Date distributed

1st COUNCIL MEETING OF THE BREEDE VALLEY MUNICIPALITY

2019-01-21 AT 10:00

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1. OPENING AND WELCOME

In terms of the Rules of Order for Internal Arrangement By-Law 2012 the chairperson must take the chair at the time stated in the notice of the meeting or as soon thereafter as is reasonably possible: provided that the meeting does not commence later than 30 (thirty) minutes after the time stated in the notice of the meeting and must proceed immediately with the business of the meeting.

The Speaker opened the meeting at 10:15, welcomed everyone present and offered a prayer.

2. OFFICIAL NOTICES**2.1 DISCLOSURE OF INTERESTS**

Item 5 of the Code of Conduct for councillors' states:

A councillor must –

- (a) disclose to the council, or any committee of which that councillor is a member, any direct or indirect personal or private business interest that that councillor or any spouse, partner or business associate of that councillor may have in any matter before the council or the committee; and
- (b) withdraw from the proceedings of the council or committee when that matter is considered by the council or committee, unless the council or committee decides that the councillors' direct or indirect interest in the matter is trivial or irrelevant.

2.2 APPLICATIONS FOR LEAVE OF ABSENCE

In terms of the Rules of Order for Internal Arrangement By-Law 2012;

- 2.2.1 Every Councillor attending a meeting of the Council must sign his or her name in the attendance register kept for such purpose.
- 2.2.2 A Councillor must attend each meeting except when –
 - (a) Leave of absence is granted in terms of Clause 10; or
 - (b) The Councillor is required to withdraw in terms of law.
- 2.2.3 The Attendance Registers will be available at the meeting.
- 2.2.4 A blank Application for Leave of Absence form is enclosed.

The Speaker received Applications for Leave from Cllrs P.B. Langata, A. Pietersen, V. Mngcele & C. Mohobo.

3. COMMUNICATION**3.1 INTERVIEWS OR PRESENTATIONS BY DEPUTATIONS**

In terms of the Rules of Order for Internal Arrangement By-Law 2012;

*“A deputation seeking an interview with Council must give the Municipal Manager **6 (six) days** written notice of its intention and furnish details of the representations to be made and the source of the deputation. The Municipal Manager must submit a request by a deputation for an interview with Council to the Speaker, who may decide to grant or refuse an interview and under what conditions”*

3.2 BIRTHDAYS OF COUNCILLORS

Cllr E.N. Isaacs	23 January 2019
Cllr W. Vrolick	24 January 2019
Cllr J. J. Von Willingh	2 February 2019
Cllr P. B. Langata	8 February 2019
Cllr S. M. Mkhiwane	11 February 2019
Cllr M. T. Williams	15 February 2019
Cllr L. Willemse	15 February 2019

The Speaker asked Cllr M. Sampson to congratulate the Councillors on their respective birthdays.

3.3 LONG SERVICE AWARDS: EMPLOYEES

EMPLOYEES FOR NOVEMBER AND DECEMBER 2018

NUMBER	NAME AND SURNAME	POST TITLE AS AT DATE OF LONG SERVICE AWARD	LONG SERVICE YEARS
1	Brenda Nandipha Ndzeku	General Assistant	10
2	Mervin John Phillips	Assistant Superintendent	25
3	Howard Cupido	Senior Accountant	10
4	Johannes Juries	Watchman	10
5	Phelisa Felicity Sweleka	General Assistant	10
6	Willem Faviors	General Assistant	25
7	Hadley Nkabi	Supervisor	25
8	Heleen Johanna Louw	Secretary / Receptions	30

EMPLOYEES FOR JANUARY 2019

NUMBER	NAME AND SURNAME	POST TITLE AS AT DATE OF LONG SERVICE AWARD	LONG SERVICE YEARS
1	Abegail Arries	Laboratory Officer	10
2	Debonita Cupido	Librarian	10
3	Zolile Geqe	General Assistant	10

4	Deon Human	Storeman Parks	10
5	Heinrick Jonker	General Assistant	10
6	Henry Marthinus	Supervisor Electricity	10
7	Colen Matolla	General Assistant	10
8	Sandile Mtayi	General Assistant	10
9	Dawid Slingers	Foreman Cemeteries	10
10	Shamiela Adams	Secretary	15
11	Shaheen Martinus	Superintendent Mechanical Workshop	15
12	Elize Matthysen	Senior Clerk Housing	15
13	Rochelle Van Wyk	General Assistant	15
14	Sonja Greyling	Secretary / Receptionist	20
15	Gerome Williams	Worker	30
16	Mawaka Zenzile	Supervisor / Driver	30
17	Cecilia Steenkamp	Administrator Financial System	35

Various councillors indicated that they experienced technical problems to electronically access the agenda and supporting documents.

Councillors agreed that extra time should be allowed to enable members to acquaint themselves with the content of the documentation. It was further agreed that a caucus break would be taken between 13h00 and 15h00.

3.4 STATEMENTS BY THE SPEAKER

3.5 STATEMENTS BY THE EXECUTIVE MAYOR

Alderman Steyn welcomed all councillors and officials at the first meeting of 2019.

The Mayor conveyed messages of condolences to all councillors, officials and the general public who lost family and friends during the course of the council recess.

4. CONFIRMATION OF MINUTES

- 4.1 In terms of the Rules of Order for Internal Arrangement By-Law 2012;
- (a) Minutes of the proceedings of meetings must be compiled in printed form and be confirmed
-
-

- by the Council at the next meeting and signed by the Speaker.
- (b) The minutes shall be taken as read, for the purpose of confirmation, if a copy thereof was sent to each Councillor within forty-eight hours before the next meeting, subject to the provisions of sub-Clause (4).
 - (c) No motion or discussion shall be allowed on the minutes, except in connection with the correctness thereof.
 - (d) The minutes formulated and screened during meetings, shall constitute a resolution for purposes of implementation of decisions.

4.2 Council Meeting held on 3 December 2018 (Copy enclosed)

RECOMMENDATION

That in respect of

CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

discussed by Council at the Council meeting held on 21 January 2019:

1. As the Minutes of the Council Meeting held on 3 December 2018 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 3 December 2018 be taken as read and confirmed.

PROPOSED: CLLR W.R. MEIRING

SECONDED: CLLR E. VAN DER WESTHUIZEN

RESOLVED

C1/2019

That in respect of

CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

discussed by Council at the Council meeting held on 21 January 2019:

1. As the Minutes of the Council Meeting held on 3 December 2018 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 3 December 2018 be taken as read and confirmed.
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5. REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE MAYORAL COMMITTEE

5.1 The Deputy Executive Mayor: Cllr. J.D. Levendal

5.2 MMC1: Cllr. M. Sampson

5.3 MMC 3: Cllr. J.P. Kritzinger

5.4 MMC 4: Cllr. R. Faroa

5.5 MMC 5: Cllr. S.J. Mei

5.6 MMC 6: Cllr. E.Y. Sheldon

5.7 MMC 7: Cllr. W.R. Meiring

5.8 MMC 8: Cllr. J.F. Van Zyl

5.9 MMC 9: Cllr J.J. Von Willingh

6. CONSIDERATION OF AGENDA ITEMS

The Executive Mayor, Alderman A. Steyn tabled the Additional Allocations-Adjustments Budget 2018/19 before Council for approval.

6.1 ADDITIONAL ALLOCATIONS - ADJUSTMENTS BUDGET 2018/2019

File No. /s: 3/2/2/15

Responsible Official: R Ontong

Directorate: Financial Services

Portfolio: Financial Services

1. Purpose

This serves to submit an adjustments budget for the 2018/19 financial year:

- To amend the budget in line with the revised grant funding from Provincial Government.

2. Background:

In terms of the MFMA (Section 28) the approved budget may be revised through an adjustments budget.

A. Section 28(2) further provides that; An Adjustments budget -

- Must adjust the revenue and expenditure estimates downwards if there is a material under-collection of revenue during the year;
 - May appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmed already budgeted for;
 - May, within the prescribed framework, authorize unforeseen and unavoidable expenditure recommended by the Mayor;
 - May authorize the utilization of projected savings in one vote towards spending under another vote;
-

- May authorize the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by council;
- May correct any errors in the annual budget, and
- May provide for any other expenditure within a prescribed framework.

Municipal Budget and Reporting Regulations further provides that;

B. Timeframes for tabling of adjustment budgets

- An adjustment budget referred to in section 28(2)(b), (d) and (f) of the Act may be tabled in the Municipal Council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year;
- Only one adjustment budget referred to in sub regulations (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a Municipality in a National or Provincial adjustments budget, in which case sub regulation (3) applies. If a National or provincial adjustment budget allocates or transfer additional revenue to a Municipality, the Mayor of the Municipality must, at the next available council meeting, but within 60 days of the approval of the relevant National or Provincial adjustment budget, table an adjustment budget referred to in section 28(2) (b) of the Act in the Municipal council to appropriate these additional.

3. Financial Implications:

Financial implications are contained in the detail in this report.

4. Applicable Legislation / Council Policy:

1. The MFMA Section 28, 30 and 16(3)
 2. Municipal Budget and Reporting Regulations
 3. Council Budget related Policies
-

ADJUSTMENT BUDGET - SCHEDULE B REPORT 21 JANUARY 2019



BREDE VALLEY
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

Adjustment Budget of the Municipality

Prepared in terms of Section 28 of the Local Government:
Municipal Finance Management Act (56/2003) and Municipal
Budget and Reporting Regulations, Government Gazette
8005, 22 November 2018

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SECTION A – Part 1**1. Glossary**

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial and National Treasury.

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short-term investments.

DORA – Division of Revenue Act. The annual piece of legislation that indicate the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognized classification system that facilitates comparisons between municipalities.

IDP – Integrated Development Plan. The main strategic planning document of a Municipality.

KPI – Key Performance Indicators. Measures of service output and/or outcome.

LM – Breede Valley Municipality.

MFMA - Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property.

TMA – Total Municipal Account

SDBIP – Service Delivery Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

Vote – One of the main segments into which a budget is divided, usually at department level.

2. Mayors Report

The allocations made to the Breede Valley Municipality were amended in the Provincial Gazette Extraordinary, 8005, Thursday 22 November 2018. This Provincial Notice had an impact on the Department of Human Settlements and Department of Local Government Grant grant allocation with an combined downward adjustment of R11.20 million.

All conditional grants / funds allocated and transferred to the Breede Valley Municipality has specific conditions in terms of the timeframes and the type of spending to be incurred by the municipality during the 2018/19 financial year.

We as a municipality will continuously strive to successfully implement all projects, especially the projects funded from external sources such as grants. These projects add great value given the challenging economic environment faced by municipalities to ultimately deliver better services within the Breede Valley Municipality.

3. Resolutions

That council approves the following:

- (a) To approve the adjustments budget as tabled in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).
- (b) The recommendations with regard to resolutions are contained at the end of this report and have been prepared and presented according to the budget regulations.

4. Executive Summary

The 2018/19 budget of Breede Valley Municipality is adjusted to accommodate the amendments in the allocations (Gazette 8005) from Provincial Government.

The additional allocations relate to the following grants:

NAME OF GRANT	R '000
Department of Human Settlements	
Human settlements development grant (Beneficiaries)	(13 260)
Title-Deeds Restoration Grant	1 334

Department of Local Government	
Community Development Workers (CDW) operational support grant	(93)
Local Government Internship Grant	72
Municipal Service Delivery and Capacity Building Grant	750

Department of Human Settlements

The Human Settlements Development Grant (Beneficiaries) are decreased with R13.26 million. This decrease is affected on the Transhex project in the operational budget (top structures) given the current progress relating to implementation and anticipated future planning. It need to be mention that the Transhex project is Managed by the Provincial Department and that Breede Valley Municipality has no control over the spending of the budget. The decrease is done by Province in accordance with the progress on the project and the Provincial Medium-Term Budget Framework.

The additional R1.33 million allocation is for title deed restoration.

Department of Local Government

The abovementioned gazette decreased the Original Budget allocation of R93 000 to zero in respect of the Community Development Workers (CDW) operational support grant.

In respect of the Local Government Internship project an allocation to the value of R72 000.00 was made to the municipality for the appointment of graduate interns. Lastly, an allocation to the value of R750 000.00 was made to the municipality in respect of the Municipal Service Delivery and Capacity Building Grant for the replacement of water meters.

This 2018/19 adjustment budget was compiled in accordance with section 28 of the Municipal Finance Management Act and regulation 23 of the Municipal Budget and Reporting Regulations.

5. Adjustments Budget Tables – refer to Annexure A B1 Consolidated Adjustments Budget Summary

WC025 Breede Valley - Table B1 Adjustments Budget Summary - January 2019

Description	Budget Year 2018/19									Budget Year	Budget Year
	Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted
	Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjus.	Adjus.	Budget	Budget	Budget
	1	2	3	4	5	6	7	8	9	10	11
	A	A1	B	C	D	E	F	G	H		
R thousands											
Financial Performance											
Property rates	145 753	145 753	-	-	-	-	-	-	145 753	153 915	162 534
Service charges	578 888	578 888	-	-	-	-	-	-	578 888	612 934	648 906
Investment revenue	13 074	13 074	-	-	-	-	-	-	13 074	13 806	14 579
Transfers recognised - operational	146 455	154 390	-	-	-	(11 197)	-	(11 197)	143 193	177 724	161 766
Other own revenue	109 959	109 959	-	-	-	-	-	-	109 959	111 554	112 735
Total Revenue (excluding capital transfers and contributions)	994 129	1 002 063				(11 197)		(11 197)	990 866	1 069 933	1 100 520
Employee costs	310 637	310 637	-	-	-	-	-	-	310 637	333 551	353 849
Remuneration of councillors	18 129	18 129	-	-	-	-	-	-	18 129	19 489	20 900
Depreciation & asset impairment	86 305	86 305	-	-	-	-	-	-	86 305	91 139	96 242
Finance charges	24 505	24 505	-	-	-	-	-	-	24 505	23 654	22 833
Materials and bulk purchases	293 504	293 504	-	-	-	747	-	747	294 251	310 500	328 481
Transfers and grants	21 598	28 533	-	-	-	(11 926)	-	(11 926)	16 607	50 516	23 340
Other expenditure	256 669	257 669	-	-	-	(18)	-	(18)	257 652	262 395	279 260
Total Expenditure	1 011 348	1 019 282				(11 197)		(11 197)	1 008 085	1 091 244	1 124 905
Surplus/(Deficit)	(17 218)	(17 218)							(17 218)	(21 311)	(24 385)
Transfers recognised - capital	141 090	148 883	-	-	-	-	-	-	148 883	101 882	79 282
Contributions recognised - capital & contributed a	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	123 872	131 665							131 665	80 571	54 897
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	123 872	131 665							131 665	80 571	54 897
Capital expenditure & funds sources											
Capital expenditure	226 517	270 458	-	-	-	-	-	-	270 458	141 203	134 240
Transfers recognised - capital	141 090	148 883	-	-	-	-	-	-	148 883	101 882	79 282
Public contributions & donations	-	-	-	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-	-	-
Internally generated funds	85 427	121 575	-	-	-	-	-	-	121 575	39 321	54 958
Total sources of capital funds	226 517	270 458							270 458	141 203	134 240
Financial position											
Total current assets	250 877	214 879	-	-	-	-	-	-	214 879	289 519	316 947
Total non current assets	2 331 546	2 331 546	-	-	-	-	-	-	2 331 546	2 381 302	2 420 100
Total current liabilities	111 080	111 080	-	-	-	-	-	-	111 080	111 585	112 443
Total non current liabilities	439 977	439 977	-	-	-	-	-	-	439 977	435 350	430 129
Community wealth/Equity	2 031 365	1 995 367							1 995 367	2 123 886	2 194 477
Cash flows											
Net cash from (used) operating	202 709	210 502	-	-	-	-	-	-	210 502	166 644	147 171
Net cash from (used) investing	(226 617)	(270 408)	-	-	-	-	-	-	(270 408)	(141 153)	(134 190)
Net cash from (used) financing	(7 785)	(7 785)	-	-	-	-	-	-	(7 785)	(8 607)	(9 688)
Cash/cash equivalents at the year end	128 337	82 759							82 759	99 644	102 937
Cash backing/surplus reconciliation											
Cash and investments available	128 337	92 339	-	-	-	-	-	-	92 339	145 221	148 515
Application of cash and investments	1 399	1 399	-	-	-	-	-	-	1 399	5 483	1 824
Balance - surplus (shortfall)	126 938	90 940							90 940	139 739	146 691
Asset Management											
Asset register summary (WDV)	2 325 282	2 325 282	-	-	-	-	-	-	2 325 282	2 375 351	2 414 447
Depreciation & asset impairment	86 305	86 305	-	-	-	-	-	-	86 305	91 139	96 242
Renewal of Existing Assets	32 858	41 294	-	-	-	-	-	-	41 294	22 804	20 637
Repairs and Maintenance	69 347	69 347	-	-	-	-	-	-	69 347	71 211	73 664
Free services											
Cost of Free Basic Services provided	41 902	41 902	-	-	-	-	-	-	41 902	42 956	45 533
Revenue cost of free services provided	39 104	39 104	-	-	-	-	-	-	39 104	42 513	45 064
Households below minimum service level											
Water:	-	-	-	-	-	-	-	-	-	-	-
Sanitation/sewerage:	-	-	-	-	-	-	-	-	-	-	-
Energy:	-	-	-	-	-	-	-	-	-	-	-
Refuse:	-	-	-	-	-	-	-	-	-	-	-

The table above is a budget summary and provides a concise overview of Breede Valley Municipality's budget from all of the major financial perspectives (operating, capital expenditure, financial position, cash flow, and MFMA funding compliance).

The table provides an overview of the amounts approved by Council for operating performance, resources deployed to capital expenditure, financial position, cash and funding compliance, as well as the municipality's commitment to eliminating basic service delivery backlogs.

B2 Consolidated Adjustments Budget Financial Performance by Standard Classification

WC025 Brede Valley - Table B2 Adjustments Budget Financial Performance (functional classification) - _ January 2019													
Standard Description	Ref	Budget Year 2018/19										Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
R thousands	1, 4	A	5	6	7	8	9	10	11	12	+1 2019/20	+2 2020/21	
		A1	B	C	D	E	F	G	H				
Revenue - Functional													
<i>Governance and administration</i>		202 677	203 677	-	-	-	(21)	-	(21)	203 656	212 537	225 286	
Executive and council		139	139	-	-	-	-	-	-	139	147	1 105	
Finance and administration		202 538	203 538	-	-	-	(21)	-	(21)	203 517	212 391	224 181	
Internal audit		-	-	-	-	-	-	-	-	-	-	-	
<i>Community and public safety</i>		63 268	70 203	-	-	-	(11 926)	-	(11 926)	58 277	92 571	63 619	
Community and social services		11 157	11 157	-	-	-	-	-	-	11 157	11 131	11 850	
Sport and recreation		11 250	11 250	-	-	-	-	-	-	11 250	11 374	6 012	
Public safety		1 501	1 501	-	-	-	-	-	-	1 501	411	1 754	
Housing		39 360	46 294	-	-	-	(11 926)	-	(11 926)	34 368	69 655	44 003	
Health		-	-	-	-	-	-	-	-	-	-	-	
<i>Economic and environmental services</i>		111 898	111 898	-	-	-	-	-	-	111 898	104 812	93 328	
Planning and development		4 832	4 832	-	-	-	-	-	-	4 832	4 540	1 679	
Road transport		104 804	104 804	-	-	-	-	-	-	104 804	100 272	91 649	
Environmental protection		2 262	2 262	-	-	-	-	-	-	2 262	-	-	
<i>Trading services</i>		757 376	765 169	-	-	-	750	-	750	765 919	761 895	797 568	
Energy sources		421 140	421 140	-	-	-	-	-	-	421 140	431 457	469 685	
Water management		137 501	145 294	-	-	-	750	-	750	146 044	130 919	129 143	
Waste water management		145 059	145 059	-	-	-	-	-	-	145 059	134 483	138 059	
Waste management		53 676	53 676	-	-	-	-	-	-	53 676	65 035	60 682	
<i>Other</i>		-	-	-	-	-	-	-	-	-	-	-	
Total Revenue - Functional	2	1 135 219	1 150 947	-	-	-	(11 197)	-	(11 197)	1 139 750	1 171 815	1 179 802	
Expenditure - Functional													
<i>Governance and administration</i>		218 261	219 261	-	-	-	(21)	-	(21)	219 240	230 807	248 363	
Executive and council		37 560	37 560	-	-	-	-	-	-	37 560	40 238	44 009	
Finance and administration		176 910	177 910	-	-	-	(21)	-	(21)	177 889	186 500	199 987	
Internal audit		3 791	3 791	-	-	-	-	-	-	3 791	4 069	4 367	
<i>Community and public safety</i>		124 900	131 834	-	-	-	(11 926)	-	(11 926)	119 908	159 481	138 920	
Community and social services		22 882	22 882	-	-	-	-	-	-	22 882	24 399	26 237	
Sport and recreation		32 697	32 697	-	-	-	-	-	-	32 697	34 841	36 708	
Public safety		31 262	31 262	-	-	-	-	-	-	31 262	32 235	34 049	
Housing		37 958	44 893	-	-	-	(11 926)	-	(11 926)	32 967	67 900	41 813	
Health		101	101	-	-	-	-	-	-	101	106	112	
<i>Economic and environmental services</i>		138 814	138 814	-	-	-	-	-	-	138 814	144 082	151 823	
Planning and development		15 669	15 669	-	-	-	-	-	-	15 669	16 965	18 608	
Road transport		120 379	120 379	-	-	-	-	-	-	120 379	126 585	132 653	
Environmental protection		2 766	2 766	-	-	-	-	-	-	2 766	532	562	
<i>Trading services</i>		528 463	528 463	-	-	-	750	-	750	529 213	555 796	584 508	
Energy sources		360 738	360 738	-	-	-	-	-	-	360 738	379 235	399 233	
Water management		59 828	59 828	-	-	-	750	-	750	60 578	63 261	66 716	
Waste water management		61 180	61 180	-	-	-	-	-	-	61 180	64 022	66 484	
Waste management		46 716	46 716	-	-	-	-	-	-	46 716	49 278	52 076	
<i>Other</i>		910	910	-	-	-	-	-	-	910	1 077	1 291	
Total Expenditure - Functional	3	1 011 348	1 019 282	-	-	-	(11 197)	-	(11 197)	1 008 085	1 091 244	1 124 905	
Surplus/ (Deficit) for the year		123 872	131 665	-	-	-	-	-	-	131 665	80 571	54 897	

Table B2 above is a view of the budgeted financial performance in relation to revenue and expenditure per standard classification. The GFS standard classification divides the municipal services into 15 functional areas.

Total Revenue on this table includes capital revenues (Transfers recognized – capital) and so does not balance to the operating revenue shown on Table B4.

B3 Consolidated Adjustments Budget Financial Performance By Municipal Vote

WC025 Breede Valley - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - __ January 2019

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2018/19									Budget Year +1 2019/20	Budget Year +2 2020/21
		Original Budget	Prior Adjusted 3	Accum. Funds 4	Multi-year capital 5	Unfore. Unavoid. 6	Nat. or Prov. Govt 7	Other Adjusts. 8	Total Adjusts. 9	Adjusted Budget 10	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
R thousands												
Revenue by Vote	1											
Vote 1 - Council General		139	139	-	-	-	-	-	-	139	147	155
Vote 2 - Municipal Manager		3 200	3 200	-	-	-	-	-	-	3 200	2 950	950
Vote 3 - Strategic Support Services		3 134	3 134	-	-	-	72	-	72	3 206	1 866	1 304
Vote 4 - Financial Services		195 679	196 679	-	-	-	-	-	-	196 679	206 962	219 121
Vote 5 - Community Services		148 562	155 497	-	-	-	(12 019)	-	(12 019)	143 478	177 143	148 525
Vote 6 - Technical Services		784 506	792 299	-	-	-	750	-	750	793 049	782 746	809 748
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	1 135 219	1 150 947	-	-	-	(11 197)	-	(11 197)	1 139 750	1 171 815	1 179 802
Expenditure by Vote	1											
Vote 1 - Council General		34 745	34 745	-	-	-	-	-	-	34 745	37 216	39 814
Vote 2 - Municipal Manager		9 826	9 826	-	-	-	-	-	-	9 826	10 545	12 267
Vote 3 - Strategic Support Services		56 734	56 734	-	-	-	72	-	72	56 806	59 651	67 396
Vote 4 - Financial Services		82 573	83 573	-	-	-	-	-	-	83 573	87 703	91 585
Vote 5 - Community Services		198 798	205 733	-	-	-	(12 019)	-	(12 019)	193 714	236 889	220 396
Vote 6 - Technical Services		628 672	628 672	-	-	-	750	-	750	629 422	659 240	693 446
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	1 011 348	1 019 282	-	-	-	(11 197)	-	(11 197)	1 008 085	1 091 244	1 124 905
Surplus/ (Deficit) for the year	2	123 872	131 665	-	-	-	-	-	-	131 665	80 571	54 897

Table B3 above is a view of the budgeted financial performance in relation to the revenue and expenditure per municipal vote. This table facilitates the view of the budgeted operating performance in relation to the organizational structure Breede Valley Municipality. This means it is possible to present the operating surplus or deficit of a vote.

B4 Consolidated Adjustments Budget Financial Performance (Revenue and Expenditure)

WC025 Breede Valley - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - January 2019

Description	Ref	Budget Year 2018/19									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1	A	A1	B	C	D	E	F	G	H		
Revenue By Source												
Property rates	2	145 753	145 753	-	-	-	-	-	-	145 753	153 915	162 534
Service charges - electricity revenue	2	395 845	395 845	-	-	-	-	-	-	395 845	418 573	442 605
Service charges - water revenue	2	77 097	77 097	-	-	-	-	-	-	77 097	81 427	85 999
Service charges - sanitation revenue	2	67 984	67 984	-	-	-	-	-	-	67 984	72 847	77 969
Service charges - refuse revenue	2	37 962	37 962	-	-	-	-	-	-	37 962	40 088	42 332
Service charges - other		-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		8 842	8 842	-	-	-	-	-	-	8 842	9 189	9 036
Interest earned - external investments		13 074	13 074	-	-	-	-	-	-	13 074	13 806	14 579
Interest earned - outstanding debtors		3 181	3 181	-	-	-	-	-	-	3 181	3 359	3 547
Dividends received		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		75 258	75 258	-	-	-	-	-	-	75 258	75 058	74 863
Licences and permits		3 424	3 424	-	-	-	-	-	-	3 424	3 616	3 818
Agency services		7 793	7 793	-	-	-	-	-	-	7 793	8 230	8 690
Transfers and subsidies		146 455	154 390	-	-	-	(11 197)	-	(11 197)	143 193	177 724	161 766
Other revenue	2	10 271	10 271	-	-	-	-	-	-	10 271	10 846	11 454
Gains on disposal of PPE		1 190	1 190	-	-	-	-	-	-	1 190	1 257	1 327
Total Revenue (excluding capital transfers and contributions)		994 129	1 002 063	-	-	-	(11 197)	-	(11 197)	990 866	1 069 933	1 100 520
Expenditure By Type												
Employee related costs		310 637	310 637	-	-	-	-	-	-	310 637	333 551	353 849
Remuneration of councillors		18 129	18 129	-	-	-	-	-	-	18 129	19 489	20 900
Debt impairment		59 662	59 662	-	-	-	-	-	-	59 662	63 003	66 531
Depreciation & asset impairment		86 305	86 305	-	-	-	-	-	-	86 305	91 139	96 242
Finance charges		24 505	24 505	-	-	-	-	-	-	24 505	23 654	22 833
Bulk purchases		281 892	281 892	-	-	-	-	-	-	281 892	298 238	315 532
Other materials		11 612	11 612	-	-	-	747	-	747	12 359	12 263	12 949
Contracted services		117 526	118 526	-	-	-	(38)	-	(38)	118 488	117 086	122 448
Transfers and subsidies		21 598	28 533	-	-	-	(11 926)	-	(11 926)	16 607	50 516	23 340
Other expenditure		76 178	76 178	-	-	-	20	-	20	76 199	78 818	86 597
Loss on disposal of PPE		3 304	3 304	-	-	-	-	-	-	3 304	3 489	3 684
Total Expenditure		1 011 348	1 019 282	-	-	-	(11 197)	-	(11 197)	1 008 085	1 091 244	1 124 905
Surplus/(Deficit)		(17 218)	(17 218)	-	-	-	-	-	-	(17 218)	(21 311)	(24 385)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		141 090	148 883	-	-	-	-	-	-	148 883	101 882	79 282
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) before taxation		123 872	131 665	-	-	-	-	-	-	131 665	80 571	54 897
Taxation		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		123 872	131 665	-	-	-	-	-	-	131 665	80 571	54 897
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		123 872	131 665	-	-	-	-	-	-	131 665	80 571	54 897
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		123 872	131 665	-	-	-	-	-	-	131 665	80 571	54 897

Table B4 above is a view of the budgeted financial performance in relation to the revenue by source and expenditure by type.

B5 Consolidated Adjustments Budget Capital Expenditure Vote and Funding

WC025 Brede Valley - Table B5 Adjustments Capital Expenditure Budget by vote and funding - January 2019												
Description	Ref	Budget Year 2018/19									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2019/20	+2 2020/21
R thousands		A	A1	B	C	D	E	F	G	H		
Capital expenditure - Vote												
Multi-year expenditure to be adjusted	2											
Vote 1 - Council General		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Municipal Manager		3 200	3 200	-	-	-	-	-	-	3 200	-	-
Vote 3 - Strategic Support Services		7 063	7 413	-	-	-	-	-	-	7 413	-	-
Vote 4 - Financial Services		800	800	-	-	-	-	-	-	800	800	-
Vote 5 - Community Services		7 806	8 456	-	-	-	-	-	-	8 456	10 740	-
Vote 6 - Technical Services		153 151	175 917	-	-	-	-	-	-	175 917	111 803	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total	3	172 020	195 786	-	-	-	-	-	-	195 786	123 343	-
Single-year expenditure to be adjusted	2											
Vote 1 - Council General		5	5	-	-	-	-	-	-	5	-	-
Vote 2 - Municipal Manager		5	5	-	-	-	-	-	-	5	2 950	-
Vote 3 - Strategic Support Services		7 507	27 682	-	-	-	-	-	-	27 682	813	-
Vote 4 - Financial Services		975	975	-	-	-	-	-	-	975	-	800
Vote 5 - Community Services		8 248	8 248	-	-	-	-	-	-	8 248	-	5 785
Vote 6 - Technical Services		37 757	37 757	-	-	-	-	-	-	37 757	14 098	127 655
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		54 497	74 673	-	-	-	-	-	-	74 673	17 861	134 240
Total Capital Expenditure - Vote		226 517	270 458	-	-	-	-	-	-	270 458	141 203	134 240
Capital Expenditure - Functional												
Governance and administration		14 933	35 458	-	-	-	-	-	-	35 458	1 913	800
Executive and council		10	10	-	-	-	-	-	-	10	-	-
Finance and administration		14 923	35 448	-	-	-	-	-	-	35 448	1 913	800
Internal audit		-	-	-	-	-	-	-	-	-	-	-
Community and public safety		19 799	20 449	-	-	-	-	-	-	20 449	10 740	6 285
Community and social services		11 856	12 506	-	-	-	-	-	-	12 506	10 585	1 483
Sport and recreation		4 740	4 740	-	-	-	-	-	-	4 740	155	210
Public safety		3 203	3 203	-	-	-	-	-	-	3 203	-	4 593
Housing		-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		30 352	30 352	-	-	-	-	-	-	30 352	25 161	8 200
Planning and development		3 632	3 632	-	-	-	-	-	-	3 632	2 950	-
Road transport		26 720	26 720	-	-	-	-	-	-	26 720	22 211	8 200
Environmental protection		-	-	-	-	-	-	-	-	-	-	-
Trading services		161 433	164 199	-	-	-	-	-	-	164 199	103 389	110 955
Energy sources		39 781	52 440	-	-	-	-	-	-	52 440	16 787	30 060
Water management		55 771	63 564	-	-	-	-	-	-	63 564	38 433	34 974
Waste water management		59 932	62 245	-	-	-	-	-	-	62 245	35 438	53 587
Waste management		5 950	5 950	-	-	-	-	-	-	5 950	12 731	335
Other		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional	3	226 517	270 458	-	-	-	-	-	-	270 458	141 203	134 240
Funded by:												
National Government		38 810	38 810	-	-	-	-	-	-	38 810	38 932	55 282
Provincial Government		102 280	110 073	-	-	-	-	-	-	110 073	62 950	24 000
District Municipality		-	-	-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-	-	-
Transfers recognised - capital	4	141 090	148 883	-	-	-	-	-	-	148 883	101 882	79 282
Public contributions & donations		-	-	-	-	-	-	-	-	-	-	-
Borrowing		-	-	-	-	-	-	-	-	-	-	-
Internally generated funds		85 427	121 575	-	-	-	-	-	-	121 575	39 321	54 958
Total Capital Funding		226 517	270 458	-	-	-	-	-	-	270 458	141 203	134 240

Table B5 is a breakdown of the capital programmed in relation to capital expenditure by municipal vote (multi-year and single-year appropriations); capital expenditure by standard classification; and the funding sources necessary to fund the capital budget, including information on capital transfers from national and provincial departments.

B6 Consolidated Adjustments Budget Financial Position

WC025 Brede Valley - Table B6 Adjustments Budget Financial Position - __ January 2019

Description	Ref	Budget Year 2018/19									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H	+1 2019/20	+2 2020/21
ASSETS												
Current assets												
Cash		78 337	42 339	-	-	-	-	-	-	42 339	95 221	98 515
Call investment deposits	1	50 000	50 000	-	-	-	-	-	-	50 000	50 000	50 000
Consumer debtors	1	71 381	71 381	-	-	-	-	-	-	71 381	96 975	124 035
Other debtors		29 926	29 926	-	-	-	-	-	-	29 926	24 926	20 762
Current portion of long-term receivables		1 105	1 105	-	-	-	-	-	-	1 105	1 050	998
Inventory		20 127	20 127	-	-	-	-	-	-	20 127	21 346	22 639
Total current assets		250 877	214 879	-	-	-	-	-	-	214 879	289 519	316 947
Non current assets												
Long-term receivables		6 264	6 264	-	-	-	-	-	-	6 264	5 951	5 653
Investments		-	-	-	-	-	-	-	-	-	-	-
Investment property		22 395	22 395	-	-	-	-	-	-	22 395	22 395	22 395
Investment in Associate		-	-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	1	2 297 101	2 297 101	-	-	-	-	-	-	2 297 101	2 347 683	2 387 352
Agricultural		-	-	-	-	-	-	-	-	-	-	-
Biological		-	-	-	-	-	-	-	-	-	-	-
Intangible		5 785	5 785	-	-	-	-	-	-	5 785	5 273	4 700
Other non-current assets		-	-	-	-	-	-	-	-	-	-	-
Total non current assets		2 331 546	2 331 546	-	-	-	-	-	-	2 331 546	2 381 302	2 420 100
TOTAL ASSETS		2 582 423	2 546 425	-	-	-	-	-	-	2 546 425	2 670 820	2 737 048
LIABILITIES												
Current liabilities												
Bank overdraft		-	-	-	-	-	-	-	-	-	-	-
Borrowing		10 410	10 410	-	-	-	-	-	-	10 410	11 702	13 041
Consumer deposits		4 889	4 889	-	-	-	-	-	-	4 889	5 374	5 908
Trade and other payables		64 786	64 786	-	-	-	-	-	-	64 786	61 653	58 667
Provisions		30 996	30 996	-	-	-	-	-	-	30 996	32 855	34 827
Total current liabilities		111 080	111 080	-	-	-	-	-	-	111 080	111 585	112 443
Non current liabilities												
Borrowing	1	203 881	203 881	-	-	-	-	-	-	203 881	192 179	179 139
Provisions	1	236 096	236 096	-	-	-	-	-	-	236 096	243 171	250 990
Total non current liabilities		439 977	439 977	-	-	-	-	-	-	439 977	435 350	430 129
TOTAL LIABILITIES		551 057	551 057	-	-	-	-	-	-	551 057	546 935	542 571
NET ASSETS	2	2 031 365	1 995 367	-	-	-	-	-	-	1 995 367	2 123 886	2 194 477
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		2 027 697	1 991 699	-	-	-	-	-	-	1 991 699	2 095 686	2 147 800
Reserves		3 668	3 668	-	-	-	-	-	-	3 668	28 200	46 676
Minorities' interests		-	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY		2 031 365	1 995 367	-	-	-	-	-	-	1 995 367	2 123 886	2 194 477

Table B6 is consistent with international standards of good financial management practice and assist stakeholders in understanding the impact of the budget on the statement of financial position (balance sheet).

This format of presenting the statement of financial position is aligned to GRAP1, which is generally aligned to the international version which presents Assets less Liabilities as “accounting” Community Wealth. The order of items within each group illustrates items in order of liquidity; i.e. assets readily converted to cash, or liabilities immediately required to be met from cash, appear first.

B7 Consolidated Adjustments Budget Cash Flows

WC025 Brede Valley - Table B7 Adjustments Budget Cash Flows - January 2019

Description	Ref	Budget Year 2018/19									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		138 769	138 769	-	-	-	-	-	-	138 769	146 540	154 746
Service charges		570 800	570 800	-	-	-	-	-	-	570 800	604 339	639 775
Other revenue		55 382	55 382	-	-	-	-	-	-	55 382	56 938	56 161
Government - operating	1	146 455	154 390	-	-	-	-	-	-	154 390	177 724	161 766
Government - capital	1	141 090	148 883	-	-	-	-	-	-	148 883	101 882	79 282
Interest		15 951	15 951	-	-	-	-	-	-	15 951	16 844	17 788
Dividends		-	-	-	-	-	-	-	-	-	-	-
Payments												
Suppliers and employees		(819 090)	(820 090)	-	-	-	-	-	-	(820 090)	(862 933)	(915 959)
Finance charges		(25 050)	(25 050)	-	-	-	-	-	-	(25 050)	(24 176)	(23 048)
Transfers and Grants	1	(21 598)	(28 533)	-	-	-	-	-	-	(28 533)	(50 516)	(23 340)
NET CASH FROM/(USED) OPERATING ACTIVITIES		202 709	210 502	-	-	-	-	-	-	210 502	166 644	147 171
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		50	50	-	-	-	-	-	-	50	50	50
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-
Payments												
Capital assets		(226 667)	(270 458)	-	-	-	-	-	-	(270 458)	(141 203)	(134 240)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(226 617)	(270 408)	-	-	-	-	-	-	(270 408)	(141 153)	(134 190)
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		50	50	-	-	-	-	-	-	50	50	50
Payments												
Repayment of borrowing		(7 835)	(7 835)	-	-	-	-	-	-	(7 835)	(8 657)	(9 738)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(7 785)	(7 785)	-	-	-	-	-	-	(7 785)	(8 607)	(9 688)
NET INCREASE/ (DECREASE) IN CASH HELD		(31 694)	(67 691)	-	-	-	-	-	-	(67 691)	16 884	3 293
Cash/cash equivalents at the year begin:	2	160 031	160 031	-	-	-	-	-	-	160 031	92 339	109 223
Cash/cash equivalents at the year end:	2	128 337	92 339	-	-	-	-	-	-	92 339	109 223	112 517

The budgeted cash flow statement is the first measurement in determining if the budget is funded. It shows the expected level of cash in-flow versus cash out-flow that is likely to result from the implementation of the budget.

B8 Consolidated Cash Backed Reserves/Accumulated Surplus Reconciliation

WC025 Brede Valley - Table B8 Cash backed reserves/accumulated surplus reconciliation - January 2019												
Description	Ref	Budget Year 2018/19									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjusts.	Adjusts.	Budget	Budget	Budget
R thousands		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H	+1 2019/20	+2 2020/21
Cash and investments available												
Cash/cash equivalents at the year end	1	128 337	82 759	-	-	-	-	-	-	82 759	99 644	102 937
Other current investments > 90 days		-	9 580	-	-	-	-	-	-	9 580	45 578	45 578
Non current assets - Investments	1	-	-	-	-	-	-	-	-	-	-	-
Cash and investments available:		128 337	92 339	-	-	-	-	-	-	92 339	145 221	148 515
Applications of cash and investments												
Unspent conditional transfers		5 000	5 000	-	-	-	-	-	-	5 000	5 000	5 000
Unspent borrowing		-	-	-	-	-	-	-	-	-	-	-
Statutory requirements		-	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	2	(37 756)	(37 756)	-	-	-	-	-	-	(37 756)	(59 817)	(83 652)
Other provisions		-	-	-	-	-	-	-	-	-	-	-
Long term investments committed		-	-	-	-	-	-	-	-	-	-	-
Reserves to be backed by cash/investments		34 155	34 155	-	-	-	-	-	-	34 155	60 300	80 475
Total Application of cash and investments:		1 399	1 399	-	-	-	-	-	-	1 399	5 483	1 824
Surplus(shortfall)		126 938	90 940	-	-	-	-	-	-	90 940	139 739	146 691

The cash backed reserves/accumulated surplus reconciliation is aligned to the requirements of MFMA Circular 42 – Funding a Municipal Budget. In essence the table evaluates the funding levels of the budget by firstly forecasting the cash and investments at year end and secondly reconciling the available funding to the liabilities/commitments that exist.

B9 Consolidated Asset Management

Refer to Annexure A

Table A9 provides an overview of municipal capital allocations to building new assets and the renewal of existing assets, as well as spending on repairs and maintenance by asset class.

B10 Consolidated Basic Service Delivery Measurement

Refer to Annexure A

Table A10 provides an overview of service delivery levels, including backlogs (below minimum service level), for each of the main services

SECTION A – Part 2**1. Adjustments to Budget Inputs and assumptions**

The operational budget is adjusted in order to accommodate the amendments to allocations mentioned in this report. Please refer to table B4 and SB8 for all related amendments.

The 2018/2019 Adjustments Budget was compiled in line with Chapter 4 Municipal Finance Management Act and Chapter 2 Part 4 of the Municipal Budget and Reporting Regulations.

The 2018/19 Adjustments Budget remain consistent with the Long-Term Financial Plan to ensure continued synergy between long term planning and implementation planning.

2. Adjustments to Budget Funding

Budget funding in terms of operating and capital expenditure is set out on tables B4 and B5.

3. Adjustments to Expenditure on Allocations and Grant

Detailed particulars of budgeted allocations and grants can be found on SB8.

WC025 Breede Valley - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme - January 2019										
Description	Ref	Budget Year 2018/19						Budget Year	Budget Year	
		Original	Prior	Multi-year	Nat. or Prov.	Other	Total	Adjusted	Adjusted	
		Budget	Adjusted	capital	Govt	Adjusts.	Adjusts.	Budget	Budget	
		2	3	4	5	6	7	+1 2019/20	+2 2020/21	
R thousands		A	A1	B	C	D	E	F		
EXPENDITURE ON TRANSFERS AND GRANT PROGRAMME	1									
Operating expenditure of Transfers and Grants										
National Government:		113 593	113 593	-	-	-	-	113 593	119 547	129 590
Local Government Equitable Share		108 977	108 977	-	-	-	-	108 977	117 997	128 040
Local Government Financial Management Grant		1 550	1 550	-	-	-	-	1 550	1 550	1 550
Municipal Systems Improvement grant		-	-	-	-	-	-	-	-	-
Expanded Public Works Programme Integrated grant		3 066	3 066	-	-	-	-	3 066	-	-
Provincial Government:		29 500	37 434	-	(11 197)	-	(11 197)	26 237	58 177	32 176
Human Settlement development Grant		19 500	26 434	-	(11 926)	-	(11 926)	14 508	48 300	21 000
Fin. Assistance to Mun for Maintenance and contruction of trans		150	150	-	-	-	-	150	-	-
Library Services: Conditional grant		9 017	9 017	-	-	-	-	9 017	9 504	10 027
Community Development workers (CDW)		93	93	-	(93)	-	(93)	-	93	93
Regional Socio-Economic Project		-	-	-	-	-	-	-	-	950
Thusong service centres grant		100	100	-	-	-	-	100	-	106
Financial Management Capacity Building Grant		360	360	-	-	-	-	360	-	-
Development of Sport and recreation		-	-	-	-	-	-	-	-	-
Financial Management Support grant		280	1 280	-	-	-	-	1 280	280	-
Fire equipment maintenance		-	-	-	-	-	-	-	-	-
Local Government Internship Grant		-	-	-	72	-	72	72	-	-
Municipal Service Delivery and Capacity Building Grant		-	-	-	750	-	750	750	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
Other grant providers:		3 362	3 362	-	-	-	-	3 362	-	-
Learnership SETA		500	500	-	-	-	-	500	-	-
LGWSETA		600	600	-	-	-	-	600	-	-
Work for water		2 262	2 262	-	-	-	-	2 262	-	-
Total operating expenditure of Transfers and Grants:		146 455	154 390	-	(11 197)	-	(11 197)	143 193	177 724	161 766
Capital expenditure of Transfers and Grants										
National Government:		38 810	38 810	-	-	-	-	38 810	38 932	55 282
Municipal Infrastructure grant		33 810	33 810	-	-	-	-	33 810	34 452	36 230
Integrated National Electrification Program		5 000	5 000	-	-	-	-	5 000	4 480	19 052
Provincial Government:		102 280	110 073	-	-	-	-	110 073	62 950	24 000
Human Settlement development Grant		98 580	106 373	-	-	-	-	106 373	60 000	24 000
Regional Socio-Economic Project		3 200	3 200	-	-	-	-	3 200	2 950	-
Fire Service Capacity Building Grant		-	-	-	-	-	-	-	-	-
Library Services: Conditional grant		500	500	-	-	-	-	500	-	-
District Municipality:		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants		141 090	148 883	-	-	-	-	148 883	101 882	79 282
Total capital expenditure of Transfers and Grants		287 545	303 273	-	(11 197)	-	(11 197)	292 076	279 606	241 048

4. Adjustment to Allocations or Grants made by the Municipality

None.

5. Adjustment to Councillor Allowances and Employees

The changes to councillor allowances and employee related cost is provided on table B4.

6. Adjustment to Service Delivery and Budget

The monthly targets for revenue, expenditure and cash flows are provided in B10 - Section B Supporting Tables.

7. Adjustment to Capital Spending Detail

Information/detail regarding capital projects by vote is provided in Section B – Capital Budget, read with B5, B5B, SB16, SB17, SB18a, SB18b, SB18e and SB19.

8. Other Supporting Documents

- National treasury electronic revised budget report, SB1-SB19 as **Annexure A**
- Signed quality certificate as **Annexure B**
- **Provincial Gazette Extraordinary, 8005, Thursday, 22 November 2018 as Annexure C**

Comment of Directorates / Departments concerned:

Municipal Manager:	Recommendation Supported
Director: Strategic Support Services:	Recommendation Supported
Director: Financial Services:	Recommendation Supported
Director: Technical Services:	Recommendation Supported
Director: Community Services:	Recommendation Supported

RECOMMENDATION:

That in respect of Adjustments budget for 2018/19 – January 2019

Discussed by Council at the Council meeting held on 21 January 2019

1. **Council resolves that the Adjustment Budget of Breede Valley Municipality for the financial year 2018/19 be adjusted and approved with amendments as set out in the following;**
 - a. **Municipal Budget tables B1- B10**
 - b. **Municipal Budget supporting documentation SB1 - SB19**

PROPOSED: CLLR W.R. MEIRING proposed that the matter be put to the vote in terms of Rule 49 of the Rules of Order.

SECONDED: CLLR J.P KRITZINGER

VOTES IN FAVOUR OF CLLR W.R. MEIRING'S PROPOSAL: 21

CLLR W.R. MEIRING proposed that

- 1. Council resolves that the Adjustment Budget of Breede Valley Municipality for the financial year 2018/19 be adjusted and approved with amendments as set out in the following;**
 - a. Municipal Budget tables B1- B10**
 - b. Municipal Budget supporting documentation SB1 - SB19**

SECONDED: ALDERMAN A. STEYN

VOTES IN FAVOUR OF CLLR W.R. MEIRING'S PROPOSAL: 21

RESOLVED

C3/2019

That in respect of Adjustments budget for 2018/19 – January 2019

Discussed by Council at the Council meeting held on 21 January 2019

- 1. Council resolves that the Adjustment Budget of Breede Valley Municipality for the financial year 2018/19 be adjusted and approved with amendments as set out in the following;**
 - a. Municipal Budget tables B1- B10**
 - b. Municipal Budget supporting documentation SB1 - SB19**

To Action

R. Ontong

**6.2 SUBMISSION OF THE MID-YEAR PERFORMANCE ASSESSMENT AND
IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED
31 DECEMBER 2018.
MFMA SECTION 71, 52 (d) & 72 Report**

File No. /s: 3/15/1

Responsible Officials: R. Esau/R. Ontong

Directorate: Strategic Support
Services/ Financial
Services

Portfolio: Performance Management/
Financial Services

1. Purpose

To submit to council the mid-year performance assessment and in-year financial management report to council for adoption.

2. Background

In terms of the Municipal Finance Management Act, 56 of 2003, section 71.

(1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;
 - (b) actual borrowings;
 - (c) actual expenditure, per vote;
 - (d) actual capital expenditure, per vote;
 - (e) the amount of any allocations received;
 - (f) actual expenditure on those allocations, excluding expenditure on
 - (i) its share of the local government equitable share; and
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
 - (g) when necessary, an explanation of-
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
 - (ii) any material variances from the service delivery and budget implementation plan; and
 - (iii) any remedial or corrective steps taken or to be taken to ensure that
-

projected revenue and expenditure remain within the municipality's approved budget.

- (2) The statement must include-
 - (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
 - (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).
- (3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.
- (4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.
- (5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.
- (6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.
- (7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter.

In terms of the Municipal Finance Management Act, 56 of 2003, section 52(d).

The mayor of a municipality—

- (d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

In terms of the Municipal Finance Management Act, 56 of 2003, section 72.

- (1) The accounting officer of a municipality must by 25 January of each year—
 - (a) assess the performance of the municipality during the first half of the financial year, taking into account—
 - (i) the monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
-

- (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
 - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
- (b) submit a report on such assessment to—
- (i) the mayor of the municipality;
 - (ii) the National Treasury; and
 - (iii) the relevant provincial treasury.
- (2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1)(b) of this section.
- (3) The accounting officer must, as part of the review—
- (a) make recommendations as to whether an adjustments budget is necessary; and
 - (b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

In terms of the Municipal Finance Management Act, 56 of 2003, section 54.

- (1) The mayor must, on receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 and 72—
- (a) consider the statement or report;
 - (b) check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;
 - (c) consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following of and adjustment budget;
 - (d) issue any appropriate instructions to the accounting officer to ensure—
 - (i) that the budget is implemented in accordance with service delivery and budget implementation plan; and
 - (ii) that spending of funds and revenue collection proceed in accordance with the budget.

3. Financial Implications

None

4. Applicable Legislation/ Council Policy:

Municipal Finance Management Act, 56 of 2003 (Section 52(d), 54, 71, 72 & 168);
Municipal Budget and Reporting Regulations, 2009

Comment of Directorates/ Departments concerned:**Municipal Manager:** Recommendation supported**Director: Strategic Support Services:** Recommendation supported**Director: Financial Services:** Recommendation supported**Director: Technical Services:** Recommendation supported**Director: Community Services:** Recommendation supported**RECOMMENDATION:**

That in respect of

SUBMISSION OF MID-YEAR PERFORMANCE ASSESSMENT AND IN-YEAR FINANCIAL MANAGEMENT REPORT 2018/2019 discussed by council at the council meeting held on the 21 January 2019:

1. That council takes note of the mid-year performance assessment and in-year financial management report for the 2018/2019 financial year.

PROPOSED: CLLR W.R. MEIRING
SECONDED: CLLR E.Y. SHELDON**RESOLVED****C4/2019**

That in respect of

SUBMISSION OF MID-YEAR PERFORMANCE ASSESSMENT AND IN-YEAR FINANCIAL MANAGEMENT REPORT 2018/2019 discussed by council at the council meeting held on the 21 January 2019:

1. That council takes note of the mid-year performance assessment and in-year financial management report for the 2018/2019 financial year.

To ActionR. Ontong / R. Esau

6.3 SUBMISSION OF FINAL ANNUAL REPORT, ANNUAL FINANCIAL STATEMENTS, AUDITOR GENERAL'S REPORT, AUDIT AND PERFORMANCE AUDIT COMMITTEE REPORT; AND THE ADOPTION OF THE OVERSIGHT REPORT FROM THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE FOR THE PERIOD 2017-2018 FINANCIAL YEAR

File No/s: 3/15/1

Responsible person: N Nel

Directorate: Municipal Manager

Portfolio: Municipal Public Account Committee

1. Purpose

To submit to Council the final Annual Report, Financial Statements, Auditor General's Report, Audit and Performance Audit Committee Report and Oversight report for the period 2017-2018, for approval.

2. Background

In terms of the Municipal Finance Management Act, 56 of 2003, section 127 (2), the Mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality.

Section 129(1) of the MFMA prescribes that the council of a municipality must consider the Annual Report (as tabled) and by no later than two months from the date on which the Annual Report was tabled, adopt an oversight report containing the council's comments on the Annual Report. In the event that a municipality chose to table the Annual Report earlier, the adoption moves forward by two months from the date of tabling the Annual Report in Council.

We have therefore drafted the said document with relevant submissions received from our respective departments in accordance to the applicable legal prescripts. The said draft document was advertised for community inputs and the Municipal Public Accounts Committee (MPAC) has exercised its oversight role in terms of the roles and responsibilities.

The MPAC has met on the following dates to dispense its mandate:

- 29 November 2018 – 1st Meeting (Analysis of Annual Report);
- 04 December 2018 – 2nd Meeting (Analysis of Annual Report);
- 10 January 2019 – 3rd Meeting (Analysis of Annual Report);
- 11 January 2019 – 4th Meeting (Conclude and Compile Oversight Report).

Members of the MPAC unanimously agreed to recommend that the Council approve the Annual Report, Annual Financial Statements, Auditor General's Report and the Oversight Report, without reservations.

The MPAC also want to congratulate the Council, Administration and other role players on the achievement of a clean audit report for the financial year 2017-2018.

Attached hereto are the following documents: Annual Report (AR), Annual Financial Statements (AFS), Auditor General's Report, Audit and Performance Audit Committee Report and the Oversight Report 2017-2018:

- **Annexure 1** – Inclusive Annual Report 2017-2018 (AR, AFS, AGSA Report, Audit and Performance Audit Committee); and
- **Annexure 2** – Municipal Public Accounts Committee (MPAC) Oversight Report 2017-2018.

3. Financial Implications

- Compilation of the Annual Report;
- Quality review on the Annual Financial Statements;
- Oversight review from the Audit Committee;
- Oversight from the Municipal Public Accounts Committee; and
- Audit fee for the said period 2017-2018 financial year.

4. Applicable Legislation / Council Policy

Municipal Systems Act, 32 of 2000 (as amended);

Municipal Finance Management Act, 56 of 2003;

MFMA Circular 11 (Annual Report Guidelines – 14 January 2005);

MFMA Circular 32 (The Oversight Report – 15 March 2006);

MFMA Circular 68 (Unauthorised, irregular, fruitless and wasteful expenditure); and

Local Government, National Treasury & Salga's Guidelines on the functioning of the MPAC.

Comment of Directorates / Departments concerned

Municipal Manager: Support the recommendations.

Director: Strategic Support Services: Support the recommendations

Director: Financial Services: Support the recommendations

Director: Technical Services: Support the recommendations

Director: Community Services: Support the recommendations.

RECOMMENDATION

That in respect of -

SUBMISSION OF FINAL ANNUAL REPORT, ANNUAL FINANCIAL STATEMENTS, AUDITOR GENERAL'S REPORT, AUDIT AND PERFORMANCE AUDIT COMMITTEE REPORT; AND THE ADOPTION OF THE OVERSIGHT REPORT FROM THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE FOR THE PERIOD 2017-2018 FINANCIAL YEAR

discussed by Council at the Council meeting held on 21 January 2019:

- a. That MPAC, having fully considered the 2017-2018 Annual Report of the Breede Valley Municipality and the representations thereon, recommends the adoption of the Oversight Report and the approval of the Annual Report without reservations;
- b. That the LED policy be reviewed because local companies cannot compete with the big companies for tenders;
- c. That Council takes note of the housing backlog within the Breede Valley Municipal area;
- d. That Council should consider revising the discretionary spending of funds.

PROPOSED: CLLR N.NEL

SECONDED: CLLR W.R. MEIRING

RESOLVED

C5/2019

That in respect of -

SUBMISSION OF FINAL ANNUAL REPORT, ANNUAL FINANCIAL STATEMENTS, AUDITOR GENERAL'S REPORT, AUDIT AND PERFORMANCE AUDIT COMMITTEE REPORT; AND THE ADOPTION OF THE OVERSIGHT REPORT FROM THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE FOR THE PERIOD 2017-2018 FINANCIAL YEAR

discussed by Council at the Council meeting held on 21 January 2019:

- a. That MPAC, having fully considered the 2017-2018 Annual Report of the Breede Valley Municipality and the representations thereon, recommends the adoption of the Oversight Report and the approval of the Annual Report without reservations;
- b. That the LED policy be reviewed with specific reference to support of local business.
- c. That Council takes note of the housing backlog within the Breede Valley Municipal area;
- d. That the policy regarding the management of discretionary funds be reviewed.

To Action

E. Cloete

**6.4 REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH:
DECEMBER 2018****File No./s:** 2/1/1/1**Responsible Official:** R. Ontong**Directorate:** Financial Services**Portfolio:** Supply Chain Management

1. Purpose

To report to Council on all deviations and their reasons, approved by the delegated authority in terms of paragraph 36(2) of the Supply Chain Management Policy, for the month: **December 2018**.

2. Background

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of paragraph 36(1)(a) of the policy and report them to Council. However, it must be noted that these deviations also serve on the **monthly Section 71** (MFMA) report/s to Mayco and **quarterly Section 52** (MFMA) report/s to Council.

Deviations approved in terms of paragraph 36(1)(a) for the month of December, are attached as **Annexures A**.

3. Financial Implications

None

4. Applicable Legislation / Council Policy

Municipal Finance Management Act. 2003, (Act 56 of 2003)
Breede Valley Supply Chain Management Policy, as amended.
Supply Chain Management Regulations

COMMENT OF DIRECTORATES / DEPARTMENTS**Municipal Manager:** Recommendation is supported

Director: Strategic Support Services: Recommendation is supported

Director: Financial Services: Recommendation is supported

Director: Technical Services: Recommendation is supported

Director: Community Services: Recommendation is supported

Senior Manager: Legal Services: Recommendation is supported

Annexures

Annexures A: Schedule of deviations from the procurement processes approved in terms of sub-delegations

RECOMMENDATION TO COUNCIL:

1. That the deviations from the procurement processes, approved in terms of the delegated authority for the month of December 2018, **be noted**.

PROPOSED: CLLR W.R. MEIRING

SECONDED: CLLR E. VAN DER WESTHUIZEN

RESOLVED

C2/2019

1. That the deviations from the procurement processes, approved in terms of the delegated authority for the month of December 2018, **be noted**.

To Action

D.R.M. Potgieter

6.5 QUARTERLY SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORTS FOR THE FIRST AND SECOND QUARTER OF THE 2018/19 FINANCIAL YEAR

File No./s: 2/1/1/1

Responsible Official: R. Ontong

Directorate: Financial Services

Portfolio: Supply Chain Management

1. Purpose

The Local Government: Municipal Finance Management Act, no 56 of 2003 (MFMA), requires the municipality to have and implement a Supply Chain Management (SCM) Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with 'Supply Chain Management'.

2. Background

Although the MFMA prohibits a Councillor from being a member of a bid committee or any other committee evaluating or approving quotations or tenders, Council has an oversight role to ensure that the Accounting Officer implements all supply chain management activities in accordance with this policy. For the purposes of such oversight, Council's Supply Chain Management Policy, **paragraph 6.3** requires that the Accounting Officer must "**within 10 working days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor of the municipality.**" In addition, **paragraph 6.4** requires that the report referred to in paragraph 6.3 above **also to be tabled to council on a quarterly basis**. The report may be included as part of any other report to serve before council.

The SCM quarterly implementation reports approved in terms of paragraph 6.3 for the first and second quarter of the 2018/19 financial year, are attached as **Annexures A and B**.

3. Financial Implications

None

4. Applicable Legislation / Council Policy

Municipal Finance Management Act. 2003, (Act 56 of 2003)
Breede Valley Supply Chain Management Policy, as amended.

Supply Chain Management Regulations

Annexures

Annexures A: SCM quarterly implementation report (1st quarter ending 30 September 2018) approved in terms of paragraph 6.3.

Annexures B: SCM quarterly implementation report (2nd quarter ending 31 December 2018) approved in terms of paragraph 6.3.

RECOMMENDATION TO COUNCIL:

In Respect of

QUARTERLY SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORTS FOR THE FIRST AND SECOND QUARTER OF THE 2018/19 FINANCIAL YEAR

Discussed by Council at the Council Meeting held on 21 January 2019:

That the approved SCM quarterly implementation reports for the first and second quarter of the 2018/19 financial year, **be noted**.

PROPOSED: CLLR W.R. MEIRING

SECONDED: CLLR M. SAMPSON

RESOLVED

C6/2019

In Respect of

QUARTERLY SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORTS FOR THE FIRST AND SECOND QUARTER OF THE 2018/19 FINANCIAL YEAR

Discussed by Council at the Council Meeting held on 21 January 2019:

That the approved SCM quarterly implementation reports for the first and second quarter of the 2018/19 financial year, **be noted**.

To Action

D.R.M. Potgieter

6.6 DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF COUNCILLORS: 2018/2019**File No./s:****Responsible Official:** R Ontong**Directorate:** Financial Services**Portfolio:** Financial Services

1. Purpose

To inform Council of the upper limits as received from the Department of Cooperative Governance and Traditional Affairs and to get a resolution for the concurrence and implementation of the increase with effect from 1 July 2018.

2. Background

In terms of the Remuneration for Public Office Bearers Act, Act 20 of 1998, the Minister for Cooperative Governance and Traditional Affairs, after consultation with the members of the executive council responsible for each province and also taking into consideration the matters listed in paragraphs (a) to (i) of section 7(1) of the Act, proclaimed the remuneration of Councillors through publishing the upper limits annually or whenever the need arises.

The Minister of Cooperative Governance and Traditional Affairs, during December 2018, released an amendment to the upper limits of the salaries, allowances and benefits of members of Municipal Councils. The over-all inclusive increase is with affect from 1 July 2018, retrospectively. The gazette is attached to report on the increase of remuneration of members of Municipal Councils for the period 1 July 2018 to 30 June 2019.

In terms of the grading of our Municipality, as per the notice, we score 58.33 points (25 for population and 33.33 for total municipal own income) which is equivalent to a Grade 4 Municipality.

3. Financial Implications

The total cost (expected spending) amounts to R17 821 223.00 for the 2018/19 financial year (excluding the provision for a Special Risk Insurance which is incorporated in the municipality's insurance portfolio). This amount is sufficiently provided for in the budget for 2018/19 financial year.

See the table below that indicates proposed remuneration, including cell phone allowance and mobile data card.

Office Bearer	No	Total remuneration and allowances (current)	Remuneration package per councillor	Cell phone allowance per councillor	Data card per councillor (R300.00 per month)	Total proposed remuneration and allowances (amended / revised)
Executive Mayor	1	R 870 814.00	R 859 471.00	R 40 800.00	R 3 600.00	R 903 871.00
Speaker	1	R 705 529.00	R 687 575.00	R 40 800.00	R 3 600.00	R 731 975.00
Deputy Executive Mayor	1	R 705 529.00	R 687 575.00	R 40 800.00	R 3 600.00	R 731 975.00
Members of Mayoral Committee & Chief Whip	9	R 5 977 899.00	R 5 801 427.00	R 367 200.00	R 32 400.00	R 6 201 027.00
Chairperson of sec. 79 committee	1	R 380 030.00	R 349 055.00	R 40 800.00	R 3 600.00	R 393 455.00
Other Councillors	28	R 8 566 012.00	R 7 615 720.00	R 1 142 400.00	R 100 800.00	R 8 858 920.00
Total	41	R 17 205 813.00	R 16 000 823.00	R 1 672 800.00	R 147 600.00	R 17 821 223.00

The upper limits of the cell-phone allowance and data cards for Councillors remains to an amount of R 3 400 per month and R 300 per month.

Summary

The 2017/18 councillor remuneration budget amounts to R18.13 million, which is sufficient to implement the proposed increases in upper limits of salaries, allowances and benefits of different members of the municipal council of Breede Valley Municipality as from 1 July 2018.

A municipal council may extend tools of trade to a councillor as stated in the Gazette and is subject to concurrence by MEC for local government in province.

If a municipal council makes tools of trade in terms of sub-item 1 available, considerations such as accessibility, affordability and cost control, equity, flexibility, simplicity, transparency, accountability and value of tools of trade must be taken into account.

4. Applicable Legislation / Council Policy

Remuneration of Public Office Bearers Act, 1998 (Act No. 20 of 1998)
Municipal Finance Management Act, 2003 (Act No. 5 of 2003)

Comment of Directorates / Departments**Municipal Manager**

The recommendation is supported.

Director: Strategic Support Services

The recommendation is supported.

Director: Finance

The recommendation is supported.

Director: Technical Services

The recommendation is supported.

Director: Community Services

The recommendation is supported.

RECOMMENDATION

That in respect of -

DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF COUNCILLORS: 2018/19 discussed by Council at the Council meeting held on 21 January 2019:

1. All relevant Stakeholders be informed that the Breede Valley Municipal Council supports the upwards adjustment of councillor allowances and tool of trade as proposed from 1 July 2018;
2. It be noted that before the implementation of the notice by municipalities the concurrence of the relevant Member of the Executive Council (MEC) responsible for local government is required;
3. The increase is implemented immediately after the concurrence has been received from the MEC for Local Government; and

PROPOSED: CLLR C.F. WILSKUT proposed that the increase of all Councillors rather be allocated for projects such as poverty relief, youth development and bursaries.

SECONDED: CLLR J. ROBINSON

COUNTER PROPOSAL: ALDERMAN A STEYN proposed that:

1. All relevant Stakeholders be informed that the Breede Valley Municipal Council supports the upwards adjustment of councillor allowances and tool of trade as proposed from 1 July 2018;
2. It be noted that before the implementation of the notice by municipalities the concurrence of the relevant Member of the Executive Council (MEC) responsible for local government is required;
3. The increase be implemented immediately after the concurrence has been received from the MEC for Local Government; and

SECONDED: CLLR N. NEL

VOTES IN FAVOUR OF ALDERMAN A. STEYN'S PROPOSAL: 22

VOTES IN FAVOUR OF CLLR C.F. WILSKUT'S PROPOSAL: 6

RESOLVED

C7/2019

That in respect of -

DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF COUNCILLORS: 2018/19 discussed by Council at the Council meeting held on 21 January 2019:

1. All relevant Stakeholders be informed that the Breede Valley Municipal Council supports the upwards adjustment of councillor allowances and tool of trade as proposed from 1 July 2018;
2. It be noted that before the implementation of the notice by municipalities the concurrence of the relevant Member of the Executive Council (MEC) responsible for local government is required;
3. The increase is implemented immediately after the concurrence has been received from the MEC for Local Government; and

To Action

R. Ontong

**6.7 FILLING OF VACANCY ON THE MUNICIPAL PUBLIC ACCOUNTS
COMMITTEE (MPAC) DA COUNCILLOR VACANCY****File No./s:** 3/15/1**Responsible Official:** E Cloete**Directorate:** Municipal Manager**Portfolio:** Risk Management

1. Purpose

To present an item to Council to consider the filling of the vacancy as arise on the MPAC.

2. Background

Correspondence were received from the Speaker, regarding the resignation of Councillor Vrolick, from the Municipal Public Accounts Committee. **See annexure attached.**

Council Resolution - RESOLVED: C64/2016 That in respect of the MPAC Committee discussed by the Council at the Council Meeting held on 23 August 2016: 1) MPAC consist of 10 (ten) members as follows: • 5 DA Councillors • 1 Councillor of each other parties/independent. 2) Cllr N. Nel be appointed as the MPAC Chairperson 3) that the position of Chairperson of MPAC be remunerated in accordance with Government Notice 1271 dated 21 December 2015 (Determination of Upper Limits of salaries, allowances and benefits of Councillors) as a part-time Councillor Chairperson of section 79 Committee. Cllr N.Nel accepted the Nomination of Chairperson of MPAC.

RESOLVED C15/2017 That in respect of SUBMISSION OF THE NAMES OF COUNCILLORS DELEGATED BY COUNCIL TO SERVE ON THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC). Discussed by Council at the Council meeting held on 28 February 2017: 1. Council to take note of the submission of the names from the various political parties and condone the names of the following Councillors to serve on the Municipal Public Accounts Committee: • Councillor Naomi Nel (Chairperson); •

Councillor Vanessa Ida Mngcele; • Councillor Joffrey Rumark Jack; • Councillor Juben J Von Willingh; • Councillor Torique Moegammad Wehr; • Councillor Esme van der Westhuizen; • Councillor Evelyn Sophia Christine Matjan; • Councillor Jerrie Robinson; • Councillor Nobantu Margaret Bushwana; and • Councillor Colin Frederick Wilskut. 2. That the request for Secundi's be considered and tabled at a future Council Meeting.

RESOLVED C68/2018 That in respect of FILLING OF VACANCY ON THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) DA COUNCILLOR VACANCY As discussed by Council at the Council meeting held on 23 August 2018: 1. Council to take note of the vacancy and the DA political party to nominate a Councillor to serve in the MPAC. 2. Council to condone the name of the DA representative Cllr. Mac-Lisia Jacobs on the Municipal Public Accounts Committee.

The Speaker informed the Municipal Public Accounts Committee that the vacancy of Cllr. Vrolick to be by Cllr. Lluwellen Willemse as the DA representative on the MPAC.

3. Financial Implications:

- Logistical costs applicable.

4. Applicable Legislation / Council Policy:

Municipal Structures Act, 117 of 1998 (as amended);

Municipal Systems Act, 32 of 2000 (as amended);

Municipal Finance Management Act, 56 of 2003 (section 129); as well as

MFMA Circular 32 (The Oversight Report – 15 March 2006),

MFMA Circular 11 (Annual Report Guidelines – 14 January 2005);

MFMA Circular 18 (New Accounting Standards – 23 June 2005);

MFMA Circular 28 (Budget Content and Format – 12 December 2005).

Comment of Directorates / Departments concerned:

Municipal Manager: Noted.

Director: Strategic Support Services: Noted

Director: Financial Services: Noted

Director: Technical Services: Noted.

Director: Community Services: Noted.

RECOMMENDATION:

That in respect of

FILLING OF VACANCY ON THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) DA COUNCILLOR VACANCY discussed by Council at the Council meeting held on 21 January 2019:

1. Council to take note of the correspondence received from the Speaker and the DA political party to nominate a Councillor to serve in the MPAC.
2. Council to condone the name of Cllr. Lluwellen Willemse as the DA representative on the Municipal Public Accounts Committee.

PROPOSED: CLLR W.R. MEIRING

SECONDED: CLLR J.P. KRITZINGER

RESOLVED

C8/2019

That in respect of

FILLING OF VACANCY ON THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) DA COUNCILLOR VACANCY discussed by Council at the Council meeting held on 21 January 2019:

1. Council to take note of the correspondence received from the Speaker and the DA political party to nominate a Councillor to serve in the MPAC.
2. Council to condone the name of Cllr. Lluwellen Willemse as the DA representative on the Municipal Public Accounts Committee.

To Action

E. Cloete

7. CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY SUBMITTED BY THE MUNICIPAL MANAGER

8. CONSIDERATION OF NOTICES OF MOTION AND NOTICES OF QUESTIONS WHICH SHALL APPEAR ON THE AGENDA IN THE ORDER IN WHICH THEY HAVE BEEN RECEIVED BY THE MUNICIPAL MANAGER

8.1 ILLEGAL FIREWORKS: MOTION BY ALD A. STEYN

The following motion was adopted by Council:

C9/2019

1. Dat die Munisipale Bestuurder opdrag gegee word om ondersoek in te stele n voorstelle aan die Raad voor te lê oor die toepassing van Hoofstuk 5 van die “Breede Valley Municipality Fire Safety By-Law” afgekondig op 22 Oktober 2008 met spesifieke verwysing na die volgende:
 - 1.1 aanwysing van openbare plekke as enigste plekke waar vuurwerke afgevuur mag word;
 - 1.2 aanwysing / goedkeuring van privaat eiendom waar vuurwerke afgevuur mag word;
 - 1.3 oplê van spesiale voorwaardes tye en tydsduur vir die afvuur van vuurwerke;
 - 1.4 enige ander voorwaardes en beperkinge t.o.v aansoeke, aansoekgelde en ondersteunende dokumentasie betreffende aansoek om die afvuur van vuurwerke soos omskryf in die “BVM Fire Safety By-Law” (Hoof stuk 5).
 2. Dat toestemming om handel te dryf in die verkoop van vuurwerke streng beheer word soos voorgeskryf deur Artikel 61 van die “BVM Fire Safety By-Law: en dat die Hoof: Brandweerdienste hierdie bepalinge streng afdwing en kontroleer.
 3. Dat ‘n openbare deelname proses gevolg word om publieke insette rakende die regulering van vuurwerke te verkry en dat ‘n voorlopige verslag nie later as 19 Maart 2019 aan die Raad voorgelê word nie. (insette moet veral verkry word van dierewelsyn- organisasies, die sakegemeenskap; bejaardes-en gesondheidsorganisasies en ander belangegroepes en individue).
-

KENNISGEWING VAN MOSIE

Ek gee hiermee kennis ingevolge Klousule 31 van die Reglement van Orde, van my voorneme om die onderstaande mosie by die Raadsvergadering gehou te word op 21 Januarie 2019 aan die Raad voor te lê.

MOSIE


1. Dat die Munisipale Bestuurder opdrag gegee word om ondersoek in te stel en voorstelle aan die Raad voor te lê oor die toepassing van Hoofstuk 5 van die *"BREED VALLEY MUNICIPALITY FIRE SAFETY BY-LAW"* afgekondig op 22 Oktober 2008 met spesifieke verwysing na die volgende:
 - 1.1 aanwysing van openbare plekke as enigste plekke waar vuurwerke afgevuur mag word;
 - 1.2 aanwysing /goedkeuring van privaat eiendom waar vuurwerke afgevuur mag word;
 - 1.3 oplê van spesiale voorwaardes, tye en tydsduur vir die afvuur van vuurwerke;
 - 1.4 enige ander voorwaardes en beperkinge t.o.v aansoeke, aansoekgelde en ondersteunende dokumentasie betreffende aansoek om die afvuur van vuurwerke soos omskryf in die *"BVM FIRE SAFETY BY-LAW"* (Hoofstuk 5)
2. Dat toestemming om handel te dryf in die verkoop van vuurwerke streng beheer word soos voorgeskryf deur Artikel 61 van die *"BVM FIRE SAFETY BY-LAW"* en dat die Hoof: Brandweerdienste hierdie bepalinge streng afdwing en kontroleer.
3. Dat 'n openbare deelname proses gevolg word om publieke insette rakende die regulering van vuurwerke te verkry en dat 'n voorlopige verslag nie later as 19 Maart 2019 aan die Raad voorgelê word nie. (insette moet veral verkry word van dierewelsyn-organisasies; die sakegemeenskap; bejaardes- en gesondheidsorgorganisasies en ander belangegroepe en individue)

MOTIVERING

Dit is algemene kennis dat die ongereguleerde afvuur van vuurwerke, nie n net 'n erge nadelige effek op diere het nie, maar dat dit ook gestremdes en bejaardes tot groot ongerief strek. Die brandgevaar wat saam met afvuur van vuurwerke gepaardgaan kan ook nie geringskat word nie en is daar legio bewyse van brande wat deur vuurwerke veroorsaak is.

Die gedagte aan die chaos, beserings en selfs noodlottige gevolge van ongereguleerde afvuur van vuurwerke is voldoende om te noodsaak dat die Raad dringend ingryp om die situasie hok te slaan.

Die gemeenskap van die Breede Vallei versoek met reg die stadsvaders en moeders se ondersteuning en lê ek met graagte die mosie aan u voor.



ANTOINETTE STEYN (RDH)
08 JANUARIE 2019

CHAPTER 5: REGULATION OF FIREWORKS

59. Designation of places and conditions

- (1) The municipality may designate any public place or street or any part thereof within the municipal area as the only place at which fireworks may be discharged.
- (2) The municipality may, on application of the owner or lawful occupier of any private open space as defined in the applicable zoning scheme regulations in its area of jurisdiction, designate such private open space as a place where fireworks may be discharged.
- (3) The list of places designated in terms of subsections (1) and (2) or any amendment thereof must be published by the municipality in terms of its communication strategy.
- (4) The municipality may impose conditions as to the dates on which, periods or time and hours when the discharge of fireworks may take place on any designated area and may further impose conditions as to the manner of discharge.
- (5) A person who fails to comply with any condition imposed in terms of subsection (4) commits an offence.

60. Discharge of fireworks

- (1) No person may discharge any fireworks outside an area designated by the municipality in terms of section 59.
- (2) Any person who wishes to present a fireworks display must apply to the Chief Fire Officer for authorisation by completing and submitting an application in the form and manner determined by the Municipality together with the prescribed fee and a sketch plan of the proposed venue for the fireworks display, including the demarcated area for the discharge and fallout of the fireworks.
- (3) The application, prescribed fee and accompanying documentation must be submitted to the Chief Fire Officer at least 14 days before the date of the proposed fireworks display.

61. Dealing in fireworks

- (1) No person may deal in fireworks unless—
 - (a) that person holds the required fireworks licence in terms of the Explosives Act; and
 - (b) has written authority from the Chief Fire Officer.
- (2) Any person who wishes to obtain the written authority of the Chief Fire Officer to deal in fireworks as contemplated in subsection (1) must—
 - (a) complete an application in the form and manner determined by the municipality; and
 - (b) submit it to the Chief Fire Officer together with the prescribed fee at least 30 days before the authority is required by the applicant.
- (3) The Chief Fire Officer may cancel any written authority to deal in fireworks if the holder of the authority contravenes any provision of this by-law.

62. Seizure of fireworks

A member of the service may take into his possession any fireworks found by him in contravention of section 60(1) and such fireworks must be dealt with in terms of the relevant provisions of the Criminal Procedure Act relating to seizure and disposal.

CHAPTER 6: CERTIFICATE OF REGISTRATION FOR USE, HANDLING AND STORAGE OF FLAMMABLE SUBSTANCES

63. Use, handling and storage of flammable substances prohibited in certain circumstances

- (1) Subject to the provisions of subsection (3), no person may use, handle or store any flammable substance or allow such substance to be used, handled or stored on any premises unless that person is the holder of a certificate of registration issued by the chief fire officer in respect of the flammable substance and the premises concerned.
- (2) A certificate of registration contemplated in subsection (1) is not required if the flammable substance concerned is of any class and does not exceed the quantity stipulated in Schedule 2.
- (3) No person may use, handle or store any flammable substance in respect of which no certificate of registration is required or allow such substance to be used, handled or stored on any premises, unless the flammable substance—
 - (a) is used, handled or stored in a manner that ensures that—
 - (i) no flammable substance nor any flammable substance fumes come into contact with any source of ignition that may cause the flammable substance or fumes to ignite;
 - (ii) in the event of a fire or other emergency, the escape of any person or animal is not hindered or obstructed in any way; or
 - (b) is used, handled or stored—
 - (i) in a naturally ventilated room that prevents the accumulation of fumes or gas;
 - (ii) in a suitable place outdoors that ensures the safe disposal of fumes or gas; or
 - (c) the flammable substance is stored in strong, gas-tight and labelled

PROPOSED: ALDERMAN A. STEYN

SECONDED: CLLR N.NEL

VOTES IN FAVOUR OF NOTICE OF MOTION: 28

10. CONSIDERATION OF MOTIONS OF EXIGENCY

11. CLOSURE

The Speaker closed the meeting at 18:00.

11.1 COPY OF NOTICE PLACED ON NOTICE BOARDS

For information, a copy of the Notice follows:

NOTICE IS HEREBY GIVEN that a **COUNCIL MEETING**
of the **Breede Valley Municipality** will be held on
MONDAY, 21 JANUARY 2019 at 10:00 in the
COUNCIL CHAMBERS, CWDM, 51 TRAPPE STREET, WORCESTER

Members of the media and the public wishing to attend the meeting must please contact **Mr. J.R. Botha (Public Relations Officer)** at **023 348 2807** during office hours to book one of the **16 (sixteen) seats available to the public** on a first come first served basis. The list will be closed at **16:30** on **Wednesday, 16 January 2019** and will be handed to Security officials the morning of the meeting. Only persons whose names appear on the list will be allowed to attend the meeting and they must be seated at least five minutes before the scheduled start of the meeting. Once the meeting has started, no member of the public will be allowed into the meeting. If a member of the public leaves the meeting venue during the course of the meeting, he / she will not be allowed to return to the meeting.

KENNIS GESKIED HIERMEE dat 'n **RAADSVERGADERING**
van die **Breede Vallei Munisipaliteit** op
MAANDAG, 21 JANUARIE 2019 om 10:00
gehou sal word in die
RAADSAAL, KWDM, TRAPPESTRAAT 51, WORCESTER

Lede van die media en die publiek wat graag die vergadering wil bywoon moet asseblief **Mnr. J.R. Botha (Skakelbeampte)** by **023 348 2807** gedurende kantoorure kontak om een van die **16 (sestien) sitplekke wat vir die publiek beskikbaar is** op 'n "first come first served basis" te bespreek. Die lys sal om **16:30** op **Woensdag, 16 Januarie 2019** sluit en sal aan Sekuriteitbeamptes die oggend van die vergadering gegee word. Alleenlik persone wie se name op die lys verskyn sal toegelaat word om die vergadering by te woon en hulle moet 'n sitplek inneem minstens vyf minute voor die geskeduleerde tyd van die vergadering. Niemand sal tot die vergadering toegelaat word wanneer dit reeds begin het nie. Indien 'n lid van die publiek die vergaderplek gedurende die duur van die vergadering verlaat sal hy / sy nie weer tot die vergadering toegelaat word nie.

D. MCTHOMAS
MUNICIPAL MANAGER/MUNISIPALE BESTUURDER

JANUARIE 2019
