

ANNEXURE A

QUARTERLY PERFORMANCE REPORT FOR THIRD QUARTER (1
JANUARY 2019 – 31 MARCH 2019)



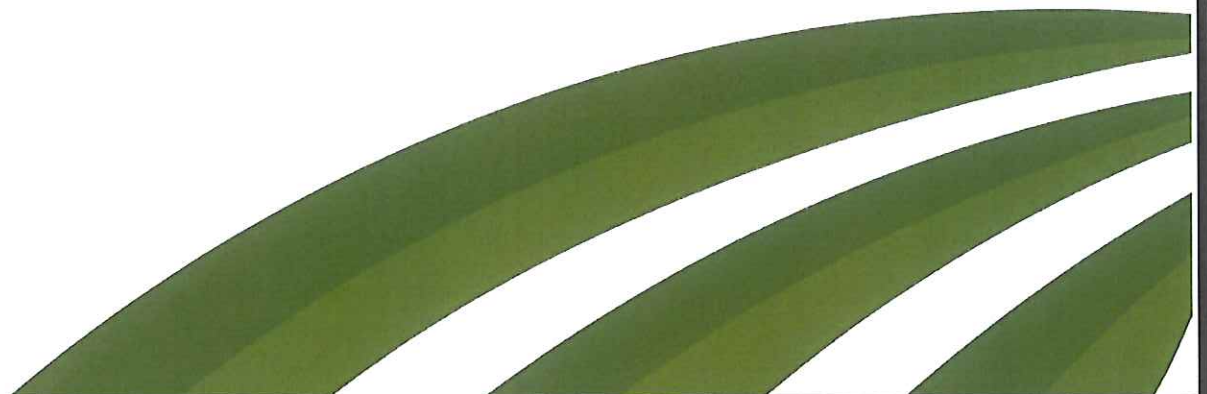
BREED VALLEY

MUNICIPALITY - MUNISIPALITEIT - UMASIPALA

Performance Report

3rd Quarter

January - March 2019



QUARTER THREE (1 January 2019 – 31 March 2019) PERFORMANCE ASSESSMENT AGAINST THE PERFORMANCE INDICATORS SET IN THE APPROVED TOP-LAYER SDBIP FOR 2018/2019

According to Section 52(d) of the MFMA, the Mayor must, submit a report to the Council on the implementation of the budget and the financial state of affairs of the Municipality.

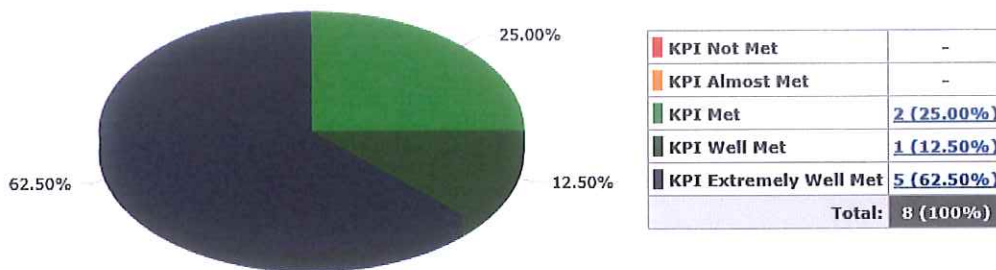
Effective in-year reporting provides municipal management with an opportunity to analyse performance and address shortcomings and improve internal controls and service delivery.

OVERALL ACTUAL PERFORMANCE OF INDICATORS FOR THE 3RD QUARTER 1 JANUARY 2019 TO 31 MARCH 2019

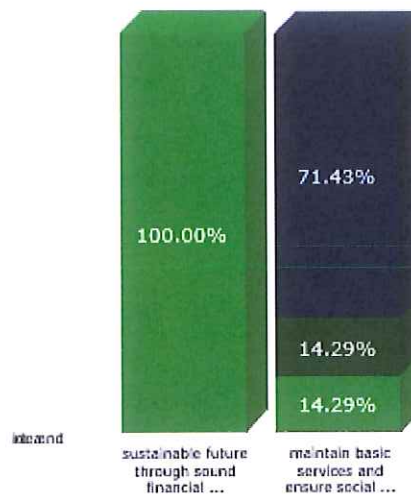
Top Layer SDBIP Report

Report drawn on 12 April 2019 at 08:09
for the month of March 2019.

Breede Valley Municipality



Strategic Objective



	Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices	To provide and maintain basic services and ensure social upliftment of the Breede Valley community
KPI Not Met	-	-
KPI Almost Met	-	-
KPI Met	<u>1 (100.00%)</u>	<u>1 (14.29%)</u>
KPI Well Met	-	<u>1 (14.29%)</u>
KPI Extremely Well Met	-	<u>5 (71.43%)</u>
Total:	1 (12.50%)	7 (87.50%)

Category	Colour	Explanation
KPIs not met	Red	0% >= Actual/Target < 75%
KPIs almost met	Yellow	75% >= Actual/Target < 100%
KPIs met	Green	Actual/Target = 100%
KPIs well met	Brown	100% > Actual/Target < 150%
KPIs extremely well met	Dark Blue	Actual/Target >= 150%

ACTUAL PERFORMANCE PER STRATEGIC OBJECTIVE OF INDICATORS FOR THE 3RD QUARTER ENDING 31 MARCH 2019

Detailed below is the unaudited Top-layer SDBIP for the 3rd quarter 1 January 2019 to 31 March 2019 which measures the municipality's overall performance per strategic objective. In addition, the tables include the corrective measures indicated for targets not achieved.

8 KPIs out of a total of 55 KPIs were measured, with targets due at 31 March 2019. A total of **8 (100%) KPI'S** were achieved for the period **1 January 2019 to 31 March 2019 (3rd quarter)**. Of these, **2 (25%) KPI** were met, **1 (12.50%) KPI's** were well met, **5 (62.50%) KPI's** were extremely well met.

Breede Valley Municipality
SDBIP 2018/2019: Top Layer SDBIP Report

Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices

Ref	Directorate	KPI	Unit of Measurement	Wards	Baseline	Quarter 3			Departmental Corrective Measures
						Target	Actual	R	
TL27	Financial Services	Review the MGRO Clean Audit Plan and submit to the Municipal Manager by 31 January 2019	Letter signed off by the Municipal Manager that MGRO Clean Audit Plan was reviewed and submitted	All	1	1	1	R	[D354] CFO: Plan was reviewed and submitted to MM. (March 2019)

Summary of Results: Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices

KPI Not Yet Measure	KPIs with no targets or actuals in the selected period.	13
KPI Not Met	0% <= Actual/Target <= 74.999%	1
KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
KPI Met	Actual meets Target (Actual/Target = 100%)	0
KPI Well Met	100.001% <= Actual/Target <= 148.999%	0
KPI Extremely Well	149.000% <= Actual/Target	0
Total KPIs		14

To provide and maintain basic services and ensure social upliftment of the Breede Valley community

Ref	Directorate	KPI	Unit of Measurement	Wards	Baseline	Quarter 3			Departmental Corrective Measures
						Target	Actual	R	
TL1	Community Services	Spend 95% of the project budget approved for the upgrade of the Waterloo Library by 30 June 2019 ((Actual project expenditure/Total project budget)<X100)	% of the project budget spent	12	13.83	0%	44.42%	B	[D277] Director: Community Services: The contractor started working on site on 7 January 2019. A site meeting was held on 24 January 2019. The contractor indicated that the completion date can be indicated as 31 May 2019. The architects still pointed out problem areas that need attention. Payment certificate 9 was paid in January and payment certificate 10 was submitted to supply chain on 30 January 2019. Mr David Lebelo from the national department of Arts and Culture visited the site on 29 January 2019 and will be forwarding concerns to Ms Ethney Waters. (January 2019) [D277] Director: Community Services: A site meeting was held on 21 February 2019. Mr David Lebelo requested penalties to be imposed on the contractor due to non compliance. The client, Breede Valley Municipality, in consultation with Mr Pieter Hugo (Provincial Library Service), decided to give the contractor one more opportunity to rectify the situation. The project management team requested extension of payment due to the prolonged construction period. The contractor was requested to apply for further extension of the project and it was indicated that the project must be completed by the end of May 2019. (The architects indicated quite a few technical problem areas that need to be attended to urgently by the contractor) (February 2019) [D277] Director: Community Services: Macho Construction appointed a new project manager on site - Mr Enrique Vina. Mr Vina will manage the project until completion. A site meeting was held on 14 March 2019 and technical problems were afterward highlighted and provided by Mr-Williem Maas (Architect). The contractor is currently giving attention to problem areas. Mr Carel Coetzer visited the site on 20 March 2019 and issued a request for a further payment to Macho Construction. The new project manager provided a request for extension until 27 May 2019 and submitted a new construction program. (March 2019)

Quarter 3										
Ref	Directorate	KPI	Unit of Measurement	Wards	Baseline	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
						95%	97.37%	G2		
TL40	Technical Services	Achieve 95% average water quality level as measured per SANS 241 criteria during the 2018/19 financial year	% water quality level per quarter	All	95%	95%	97.37%	G2	[D429] Director: Technical Services: samples taken shows good quality of water. (January 2019) [D429] Director: Technical Services: Drinking water comply to SANS241. (February 2019) [D429] Director: Technical Services: water quality Complies to SANS 241. (March, 2019)	
TL41	Technical Services	Develop a 3rd Generation Integrated Waste Management Plan and submit to Council for approval by 30 June 2019	Plan developed and submitted to Council by 30 June 2019	All	New key performance indicator for 2018/19. No comparative audited results available	0	0	N/A	[D430] Director: Technical Services: Develop a 3rd Generation Integrated Waste Management Plan and submit to Council for approval by 30 June 2019 (January 2019)	[D430] Director: Technical Services: No Corrective measures. (January 2019)
TL43	Technical Services	Extend recycling at point of waste generation to the De Doorns wards by 30 June 2019	Number of wards recycling extended to	All	New key performance indicator for 2018/19. No comparative audited results available	0	0	N/A	[D432] Director: Technical Services: Recycling to be rolled out in De Doorns. (January 2019)	[D432] Director: Technical Services: No corrective measures. (January 2019)
TL45	Technical Services	Review 5 year Water Service Development Plan (WSDP) and submit to MayCo for approval by 31 March 2019	Reviewed WSDP submitted by 31 March 2019	All	Continuation of a program from 2016/17	1	1	G	[D434] Director: Technical Services: Item was at Council meeting as part of the IDP process. (March 2019)	
TL46	Technical Services	Complete the project for the replacement of water pipes by 30 June 2019	Project completed	All	Continuation of a program from 2015/16	0	1	B	[D435] Director: Technical Services: Tender BV721/2018 has been awarded to Tuboseal Services (Pty) Ltd for the replacement of water pipes in de Doorns. Construction has started. The pipe in Malherbe street has been replaced. Physical completion is 55%. (January 2019) [D435] Director: Technical Services: Tender BV721/2018 has been awarded to Tuboseal Services (Pty) Ltd for the replacement of water pipes in de Doorns. Construction has been completed and practical completion certificate has been issued on 21 February 2019. (February 2019)	
TL47	Technical Services	Complete the project for the replacement of sewerage pipes by 30 June 2019	Project completed	All	Continuation of a program from 2015/16	0	0	N/A	[D436] Director: Technical Services: Complete the project for the replacement of sewerage pipes by 30 June 2019. BV 684: SEWER REPLACEMENT THROUGH TRENCHLESS TECHNOLOGY [CURED-IN-PLACE-PIPE (CIPP)] IN ROODEWAL AND ZWELLETHEMBA, WORCESTER HAS BEEN COMPLETED PRACTICAL COMPLETION HAS BEEN GIVEN TO BV 691: SEWER REPLACEMENT IN ROODEWAL AND ZWELLETHEMBA, WORCESTER (January 2019) [D436] Director: Technical Services: Complete the project for the replacement of sewerage pipes by 30 June 2019. BV 684: SEWER REPLACEMENT THROUGH TRENCHLESS TECHNOLOGY [CURED-IN-PLACE-PIPE (CIPP)] IN ROODEWAL AND ZWELLETHEMBA, WORCESTER HAS BEEN COMPLETED PRACTICAL COMPLETION HAS BEEN GIVEN TO BV 691: SEWER REPLACEMENT IN ROODEWAL AND ZWELLETHEMBA, WORCESTER (February 2019)	

Quarter 3										
Ref	Directorate	KPI	Unit of Measurement	Wards	Baseline	Target	Actual	R	Departmental SDGIP Comments	Departmental Corrective Measures
TL48	Technical Services	Complete Langrug 20 ML reservoir to Transhek development by 30 June 2019	Project completed	10; 18	New key performance indicator for 2018/19	0	0	N/A	[D437] Director: Technical Services: Progress currently is 65 % completed. Work in progress. (January 2019) [D437] Director: Technical Services: Progress currently is 68 % completed. Work in progress. (February 2019)	
TL49	Technical Services	Complete the construction of the Transhek sewer pump station and rising main by 30 June 2019	Project completed	10; 18	Roll-over project of 2017/18	0	0	N/A	[D438] Director: Technical Services: Progress currently is 92 % completed. Work in progress. (January 2019) [D438] Director: Technical Services: Progress currently is 98 % completed. Work in progress. (February 2019)	
TL50	Technical Services	Achieve 90% of capital budget spent on the replacement of sewerage pipes by 30 June 2019	% of capital budget spent	All	Roll-over project from 2016/17	0	0	N/A	[D439] Director: Technical Services: The replacement of sewer through trenchless technology (BV 684) has been successfully completed Practical completin has been provided to BV691 Replacement of sewers in Zwelethemba an Roodewal. (January 2019) [D439] Director: Technical Services: The replacement of sewer through trenchless technology (BV 684) has been successfully completed Practical completin has been provided to BV691 Replacement of sewers in Zwelethemba an Roodewal. (February 2019)	
TL51	Technical Services	80% of sewerage samples comply with effluent standard during the 2018/19 financial year. ((Number of sewerage samples that comply with SANS/(Number of sewerage samples tested)x100)	% of sewerage samples compliant	All	80%	0%	81.37%	B	[D440] Director: Technical Services: high toxic load and grease at De Doorns. Low alkalinity sewer at Worcester WWTW (January 2019) [D440] Director: Technical Services: overall quality comply to standards (February 2019) [D440] Director: Technical Services: the overall performance is of a good quality (March 2019)	[D440] Director: Technical Services: Dose with extra lime / bicarbonate of soda. (January 2019)
TL52	Technical Services	Spend 90% of the electricity capital budget by 30 June 2019 ((total actual capital project expenditure/total capital project budget) x 100)	% of the electricity capital project budget spent	All	90%	0%	41%	B	[D441] Director: Technical Services: Spend 42.00% of the electricity capital budget by 31 January 2019 ((total actual capital project expenditure/total capital project budget) x 100) (January 2019) [D441] Director: Technical Services: Spend 41.00% of the electricity capital budget by 28 February 2019 ((total actual capital project expenditure/total capital project budget) x 100) (February 2019)	[D441] Director: Technical Services: Expenditure to be increased. (January 2019) [D441] Director: Technical Services: Expenditure to be increased. (February 2019)
TL53	Technical Services	Spend 90% of the electricity maintenance budget by 30 June 2019 ((total actual maintenance expenditure/total maintenance budget) x 100)	% of the electricity maintenance budget spent	All	90%	0%	57%	B	[D442] Director: Technical Services: Spend 49.29% of the electricity maintenance budget by 31 January 2018 ((total actual maintenance expenditure/total maintenance budget) x 100) (January 2019) [D442] Director: Technical Services: Spend 57% of the electricity maintenance budget by 28 February 2019 ((total actual maintenance expenditure/total maintenance budget) x 100) (February 2019)	[D442] Director: Technical Services: Expenditure to be increased. (January 2019) [D442] Director: Technical Services: Expenditure to be increased. (February 2019)
TL54	Technical Services	Achieve 90% of capital budget spent on the resurfacing of roads by 30 June 2019	% of capital budget spent	All	New key performance indicator for 2018/19. No comparative audited results available	0%	0%	N/A	[D443] Director: Technical Services: BID BV 755/2019 will close 1 March 2019. Anticipated commencement date May 2019. (January 2019) [D443] Director: Technical Services: BID BV 755/2019 closed 1 March 2019. Anticipated commencement date May 2019. (February 2019)	[D443] Director: Technical Services: BID BV 755/2019 advertised 25 January 2019. Budget to be finalized at adjustment budget February 2019. (January 2019)

Summary of Results: To provide and maintain basic services and ensure social upliftment of the Breede Valley community

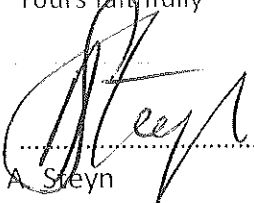
Ref	Directorate	KPI	Unit of Measurement	Wards	Baseline	Quarter 3				
						Target	Actual	R	Departmental SBIP Comments	Departmental Corrective Measures
		KPI Not Yet Measure (KPIs with no targets or actuals in the selected period).	22							
		KPI Not Met 0% <= Actual/Target <= 74.999%	0							
		KPI Almost Met 75.000% <= Actual/Target <= 99.999%	0							
		KPI Met Actual meets Target (Actual/Target = 100%)	1							
		KPI Well Met 100.001% <= Actual/Target <= 149.999%	1							
		KPI Extremely Well (1.150.000% <= Actual/Target	5							
		Total KPIs	29							
Summary of Results										
		KPI Not Yet Measure (KPIs with no targets or actuals in the selected period).	46							
		KPI Not Met 0% <= Actual/Target <= 74.999%	1							
		KPI Almost Met 75.000% <= Actual/Target <= 99.999%	0							
		KPI Met Actual meets Target (Actual/Target = 100%)	1							
		KPI Well Met 100.001% <= Actual/Target <= 149.999%	1							
		KPI Extremely Well (1.150.000% <= Actual/Target	5							
		Total KPIs	54							

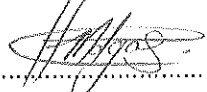
RECOMMENDATION

3rd quarter Top-layer SDBIP is recommended to the executive Mayor that:

- a) The Quarterly Performance Report for the period 1 January 2019 – 31 March 2019 be noted;
- b) That Council takes note of the 3rd Quarter Performance Report.

Yours faithfully


A. Steyn
EXECUTIVE MAYOR


C. Malgas
MANAGER: IDP/PMS