

QUARTER THREE (1 JANUARY 2015 – 31 MARCH 2015) PERFORMANCE ASSESSMENT AGAINST THE PERFORMANCE INDICATORS SET IN THE APPROVED TOP-LAYER SDBIP FOR 2014/2015

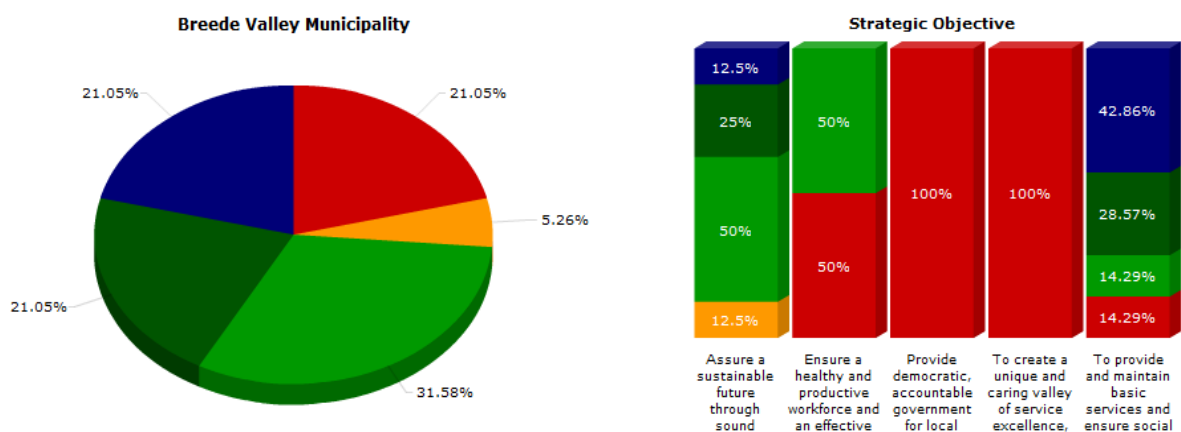
According to Section 52(d) of the MFMA, the Mayor must, within 30 days of the end of each quarter, submit a report to the Council on the implementation of the budget and the financial state of affairs of the Municipality.

Effective in-year reporting provides municipal management with an opportunity to analyse performance and address shortcomings and improve internal controls and service delivery.

Overall actual performance of indicators for the quarter 1 January 2015 to March 2015

Top Layer SDBIP Report

*Report drawn on 09 June 2015 at 16:16
for the months of September 2014 to March 2015.*



	Breede Valley Municipality	Strategic Objective				
		<i>Assure a sustainable future through sound financial management, continuous revenue growth corporate governance and risk management practices</i>	<i>Ensure a healthy and productive workforce and an effective and efficient work environment</i>	<i>Provide democratic, accountable government for local communities and encourage involvement of communities and community organizations in the matters of local government</i>	<i>To create a unique and caring valley of service excellence, opportunity and growth</i>	<i>To provide and maintain basic services and ensure social upliftment of the Breede Valley community</i>
■ KPI Not Met	4 (21.1%)	-	1 (50%)	1 (100%)	1 (100%)	1 (14.3%)
■ KPI Almost Met	1 (5.3%)	1 (12.5%)	-	-	-	-
■ KPI Met	6 (31.6%)	4 (50%)	1 (50%)	-	-	1 (14.3%)
■ KPI Well Met	4 (21.1%)	2 (25%)	-	-	-	2 (28.6%)
■ KPI Extremely Well Met	4 (21.1%)	1 (12.5%)	-	-	-	3 (42.9%)
Total:	19	8	2	1	1	7

Category	Colour	Explanation
KPIs not met	Red	0% >= Actual/Target < 75%
KPIs almost met	Yellow	75% >= Actual/Target < 100%
KPIs met	Green	Actual/Target = 100%
KPIs well met	Brown	100% > Actual/Target < 150%
KPIs extremely well met	Dark Blue	Actual/Target >= 150%

Actual performance per strategic objective of indicators for the quarter ending 31 March 2015

Detailed below is the unaudited Top-layer SDBIP for the quarter 1 January 2015 to 31 March 2015 which measures the municipality's overall performance per strategic objective. In addition, the tables include the corrective measures indicated for targets not achieved. The Top-layer SDBIP was revised and submitted with the Adjustments Budget to Council on 24 February 2015 with the necessary motivation where key performance indicator targets required amendment as a result of the Adjustments Budget and corrections as a result of the audit outcomes of 2013/2014.

The municipality met **74%** (14 of 19) of the applicable 19 KPIs for the period as at **31 March 2015**. The remainder of the KPIs (39) on the Top-layer SDBIP out of the total number of 58 KPIs do not have targets for this period and will be reported on in the last quarter when they are due. Only **26%** (5 of 19) KPI targets were not achieved as at **31 March 2015**, of which the details are included in the tables below.

A) ASSURE A SUSTAINABLE FUTURE THROUGH SOUND FINANCIAL MANAGEMENT, CONTINUOUS REVENUE GROWTH CORPORATE GOVERNANCE AND RISK MANAGEMENT PRACTICES

Ref	KPI	Unit of Measurement	Quarter 1					Quarter 2					Quarter 3					Overall Performance for Sep 2014 to Mar 2015		
			Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL12	Develop a long term financial strategy for financial sustainability & viability	Long term Financial Plan submitted to council by June 2015	1	1	G	[D144] CFO : Plan was an agenda item on the Mayco meeting - asked for an workshop with them. (September 2014)		0	0	N/A			0	0	N/A			1	1	G
TL18	Submit the approved financial statements to the Auditor-General by 31 August	Approved financial statements submitted to the AG by 31 August	1	1	G	[D150] CFO : AFS submitted on Friday the 29th of November 2014 (August 2014)		0	0	N/A			0	0	N/A			1	1	G
TL19	Achieve a payment percentage of above 95% as per new NT norm {(Gross Debtors Closing Balance + Billed Revenue- Gross Debtors Opening Balance - Bad Debts Written Off) divided by Billed Revenue} x 100}	Payment % achieved	95%	107.22 %	G2	[D151] CFO : Ratio as at 30 June . Figures still preliminary (July 2014) [D151] CFO : Ratio above the norm of 95%, gives an indication of how effectively council is enforcing its credit control and debt collection procedures (August 2014) [D151] CFO : the ratio slightly		95%	101.79 %	G2	[D151] CFO : Ratio gives an indication of how effectively management collect revenue due to them. The ratio improved from the previous month and is above the national norm of 95% (October 2014) [D151] CFO : Ratio indicates councils ability to collect the revenue due to them.	[D151] CFO : The Revenue section will continue to strictly enforce debt collection and write off processes to ensure that debt due to the municipality are received timeously. (November 2014)	95%	98.62%	G2	[D151] CFO : Ratio decreased slightly from the previous month but is still within the norm of 95% (January 2015) [D151] CFO : Ratio decreased from the previous month, management should continue to strictly	[D151] CFO : Ratio decreased from the previous month, management should continue to strictly enforce credit control policies (February 2015)	95%	102.54 %	G2

						decreased .from the previous month buth is however still more than the norm of 95% <i>(September 2014)</i>					Although the ratio is slightly under the norm of 95% it is still good despite current economic conditions. <i>(November 2014)</i> [D151] CFO : Ratio above the norm of 95%, gives an indication of how effectively council is enforcing its credit control and debt collection procedures. Ratio increased from 103.96 in november to 107.21 in december <i>(December 2014)</i>				enforce credit control policies <i>(February 2015)</i> [D151] CFO : Ratio improved from 90.95 in Feb to 104.29 in March and is within the national norm of 95% <i>(March 2015)</i>				
TL20	Review the MGRO Clean Audit Plan and submit to MM by end January	MGRO Clean Audit Plan submitted to the MM by end January	0	0	N/A			0	0	N/A		1	1	G	[D152] CFO : Target met, MGRO updated with the 2013.14 audit findings and management report. <i>(January 2015)</i>		1	1	G

TL21	Review the revenue enhancement plan by the end of December and submit to the MM	Revenue enhancement plan submitted to the MM by end December	0	0	N/A			1	1	G	[D153] CFO : Revenue Enhancement Plan was reviewed on 27 November 2014. (December 2014)		0	0	N/A			1	1	G
TL51	Spend 95% of all grant funding during the financial year in accordance with the transfer payment agreement	% of grant funding spent	0%	0%	N/A			0%	0%	N/A	[D615] Director: Technical Services: MIG expenditure to date = 69.36% RBIG expenditure to date = 23.9%. ACIP expenditure to date = 11.8% (October 2014) [D615] Director: Technical Services: MIG expenditure to date = 96.24% RBIG expenditure to date = 100%. ACIP expenditure to date = 48,39% (November 2014) [D615] Director: Technical Services: MIG expenditure to date = 96.24% RBIG expenditure to date = 100%. ACIP expenditure to date = 49,8% (December 2014)		0%	100%	B	[D615] Director: Technical Services: MIG expenditure to date = 98.42% RBIG expenditure to date = 100%. ACIP expenditure to date = 69,8% (January 2015) [D615] Director: Technical Services: MIG expenditure to date = 100% RBIG expenditure to date = 100%. ACIP expenditure to date = 100% (February 2015) [D615] Director: Technical Services: MIG expenditure to date = 100% RBIG expenditure		0%	100%	B

TL54	90% of the approved capital budget spent (Actual expenditure divided by the total approved capital budget)	% of capital budget spent	10%	25%	B	<p>[D618] Director: Technical Services: Work in progress. (July 2014) [D618] Director: Technical Services: Actual expenditure to date R 13 614 043 = (18%) of total approved capital budget. (August 2014) [D618] Director: Technical Services: Actual expenditure to date R 19 511 171.03 = (25%) of total approved capital budget. (September 2014)</p>	30%	56%	B	<p>[D618] Director: Technical Services: Actual expenditure to date R 23 800 911 = (38%) of total approved capital budget. (October 2014) [D618] Director: Technical Services: Actual expenditure to date R 33 962 235 = (55%) of total approved capital budget. (November 2014) [D618] Director: Technical Services: Actual expenditure to date R 34 579 810 = (56%) of total approved capital budget. (December 2014)</p>	60%	60.03%	G2	<p>2015) [D618] Director: Technical Services: Actual expenditure to date R 34 993 600 = (56.42%) of total approved capital budget. (January 2015) [D618] Director: Technical Services: Actual expenditure to date R 37 509 000 = (60.33%) of total approved capital budget. (February 2015) [D618] Director: Technical Services: Actual expenditure to date R 39 190 553 / R65 280 544 = (60.03%) of total adjustment capital budget. (March 2015)</p>	60%	60.03%	G2
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B) ENSURE A HEALTHY AND PRODUCTIVE WORKFORCE AND AN EFFECTIVE AND EFFICIENT WORK ENVIRONMENT

Ref	KPI	Unit of Measurement	Quarter 1					Quarter 2					Quarter 3					Overall Performance for Sep 2014 to Mar 2015		
			Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL38	Submit bi-annual progress reports tot council on the transfer of low cost housing	Number of reports submitted to council	0	0	N/A			1	1	G	[D283] Director: Strategic Support Services: Bi annual progress report was tabled before council. (December 2014)		0	0	N/A			1	1	G
TL53	90% of management (?T12) posts filled in the Directorate {(actual positions filled divided by budgeted positions)x100}	% of filled posts	90%	72.73%	O	[D617] Director: Technical Services: Filled Manager Solid waste but Engineer Technical resinged. 10 out of 14 positions. (July 2014) [D617] Director: Technical Services: Same as last month. Awaiting restructuring (August 2014) [D617] Director: Technical Services: Awaiting restructuring	[D617] Director: Technical Services: Reallocate responsibilities, change JD's and advertise (July 2014) [D617] Director: Technical Services: Wrote an Agenda item for LLF (August 2014) [D617] Director: Technical Services: Followed up with Director Strategic Services (R. Esau) and HR Manager (September 2014)	90%	47.33%	R	[D617] Director: Technical Services: Awaiting restructuring to be completed (October 2014) [D617] Director: Technical Services: Awaiting restructuring (December 2014)	[D617] Director: Technical Services: Followed up wit RE and HR Manager (October 2014) [D617] Director: Technical Services: Raising at Exco meeting (December 2014)	90%	66.54%	R	[D617] Director: Technical Services: Awaiting LLF (January 2015) [D617] Director: Technical Services: Awaiting item on LLF (February 2015) [D617] Director: Technical Services: Awaiting LLF decision (March 2015)	[D617] Director: Technical Services: Discussed Dir SS (January 2015) [D617] Director: Technical Services: Wrote report and discuss backlog at LLF frequently with Dir Strat Services (February 2015) [D617] Director: Technical Services: Placed on Agenda of LLF for May 2014 (March	90%	62.20%	R

					to be completed (September 2014)										2015)			
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C) PROVIDE DEMOCRATIC, ACCOUNTABLE GOVERNMENT FOR LOCAL COMMUNITIES AND ENCOURAGE INVOLVEMENT OF COMMUNITIES AND COMMUNITY ORGANIZATIONS IN THE MATTERS OF LOCAL GOVERNMENT

Ref	KPI	Unit of Measurement	Quarter 1					Quarter 2					Quarter 3					Overall Performance for Sep 2014 to Mar 2015		
			Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL6	Review, amend and/or Develop new Ward Participation Policy by the end of March 2015	New approved Ward Participation Policy by the end of March 2015	0	0	N/A			0	0	N/A			1	0	R			1	0	R

D) TO CREATE A UNIQUE AND CARING VALLEY OF SERVICE EXCELLENCE, OPPORTUNITY AND GROWTH

Ref	KPI	Unit of Measurement	Quarter 1					Quarter 2					Quarter 3					Overall Performance for Sep 2014 to Mar 2015		
			Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL29	Compile a RSEP process plan for the Regional Socio Economic Project and submit to council by end December	RSEP process plan submitted to council by end December	0	0	N/A			1	0	R			0	0	N/A			1	0	R

E) TO PROVIDE AND MAINTAIN BASIC SERVICES AND ENSURE SOCIAL UPLIFTMENT OF THE BREDE VALLEY COMMUNITY

Ref	KPI	Unit of Measurement	Quarter 1					Quarter 2					Quarter 3					Overall Performance for Sep 2014 to Mar 2015		
			Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL3	Develop a by-law for the management control of rental units by the end of December 2014	By-law developed by the end of December	0	0	N/A			1	1	G	[D477] Director: Community Services: By - Law has been develop and will be submitted to council soon (December 2014)		0	0	N/A			1	1	G
TL4	Advertise for the appointment of a service provider to implement the approved Human Settlement Plan by the end of October 2014	Advertisement published by the end of October 2014	0	0	N/A			1	0.5	R	[D478] Director: Community Services: Tender documents submitted to SCM, Bid Committee to be appointed before the Tender is advertised, SCM will scheduled the dates. (October 2014) [D478] Director: Community Services: Bid Evaluation committee appointed and meeting is scheduled for 12 January 2014.	[D478] Director: Community Services: SCM will advertised the Tender before 30 November 2014. (October 2014) [D478] Director: Community Services: Bid Evaluation committee appointed and meeting is scheduled for 12 January 2014. (November 2014)	0	0	N/A			1	0.5	R

										(November 2014)										
TL43	Achieve a 90% waste water discharge compliance with regard to licence at Worcester and De Doorns WWTW	% waste water discharge that comply with microbial content	90%	100%	G2	[D607] Director: Technical Services: See attached laboratory report (September 2014)		90%	98%	G2	[D607] Director: Technical Services: Worcester 97.9% and De Doorns 98.3% (December 2014)		90%	100%	G2	[D607] Director: Technical Services: see attached report (March 2015)		90%	99.33%	G2
TL44	Complete Phase 2 of the upgrade of Stettynskloof supply pipe line by 30 June 2015	Phase 2 completed	0	0	N/A	[D608] Director: Technical Services: Work in progress. (July 2014) [D608] Director: Technical Services: Work in progress. (August 2014) [D608] Director: Technical Services: To be investigate what the requirements entail. (September 2014)	[D608] Director: Technical Services: Work in progress. Completion end October 2014. (September 2014)	0	1	B	[D608] Director: Technical Services: Certificate of Completion issued on 13 October 2014 (October 2014) [D608] Director: Technical Services: Certificate of Completion issued on 13 October 2014 (November 2014) [D608] Director: Technical Services: Certificate of Completion issued on 13 October 2014 (December 2014)		0	0	N/A	[D608] Director: Technical Services: Certificate of Completion issued on 13 October 2014 (January 2015) [D608] Director: Technical Services: Certificate of Completion issued on 13 October 2014 (February 2015) [D608] Director: Technical Services: Certificate of Completion issued on 13 October 2014 (March 2015)		0	1	B

TL48	Complete the construction of new retention ponds in De Doorns by the end of June 2015	Construction completed	0	1	B	<p>[D612] Director: Technical Services: Work in progress. <i>(July 2014)</i></p> <p>[D612] Director: Technical Services: Work in progress <i>(August 2014)</i></p> <p>[D612] Director: Technical Services: Certificate of Completion issued 3 September 2014 <i>(September 2014)</i></p>	0	0	N/A	<p>[D612] Director: Technical Services: Certificate of Completion issued 3 September 2014 <i>(October 2014)</i></p> <p>[D612] Director: Technical Services: Certificate of Completion issued 3 September 2014 <i>(November 2014)</i></p> <p>[D612] Director: Technical Services: Certificate of Completion issued 3 September 2014 <i>(December 2014)</i></p>	<p>[D612] Director: Technical Services: Certificate of Completion issued 3 September 2014 <i>(November 2014)</i></p>	0	0	N/A	<p>[D612] Director: Technical Services: Certificate of Completion issued 3 September 2014 <i>(January 2015)</i></p> <p>[D612] Director: Technical Services: Certificate of Completion issued 3 September 2014 <i>(February 2015)</i></p> <p>[D612] Director: Technical Services: Certificate of Completion issued 3 September 2014 <i>(March 2015)</i></p>	0	1	B
TL49	Complete the bus route in De Doorns by the end of June 2015	Bus route completed	0	1	B	<p>[D613] Director: Technical Services: Work in progress. <i>(July 2014)</i></p> <p>[D613] Director: Technical Services: Work in progress <i>(August 2014)</i></p> <p>[D613] Director: Technical Services:</p>	0	0	N/A	<p>[D613] Director: Technical Services: Certificate of Completion issued 3 September 2014. <i>(October 2014)</i></p> <p>[D613] Director: Technical Services: Certificate of Completion issued 3 September 2014. <i>(November 2014)</i></p> <p>[D613] Director: Technical Services: Certificate of Completion issued 3 September 2014.</p>	<p>[D613] Director: Technical Services: Certificate of Completion issued 3 September 2014. <i>(November 2014)</i></p>	0	0	N/A	<p>[D613] Director: Technical Services: Certificate of Completion issued 3 September 2014. <i>(January 2015)</i></p> <p>[D613] Director: Technical Services: Certificate of Completion issued 3 September 2014.</p>	0	1	B

						Services: Certificate of Completion issued 3 September 2014 <i>(September 2014)</i>				September 2014. <i>(November 2014)</i> [D613] Director: Technical Services: Certificate of Completion issued 3 September 2014. <i>(December 2014)</i>				September 2014. <i>(February 2015)</i> [D613] Director: Technical Services: Certificate of Completion issued 3 September 2014 <i>(March 2015)</i>						
TL50	Achieve 95% average water quality level as measured per SANS 241 criteria	% water quality level	95%	97.95%	G2	[D614] Director: Technical Services: see attached report <i>(September 2014)</i>		95%	97.60%	G2	[D614] Director: Technical Services: See attached lab report <i>(December 2014)</i>		95%	97.33%	G2	[D614] Director: Technical Services: See attach report <i>(March 2015)</i>		95%	97.63%	G2

TABLE 1: PERFORMANCE AGAINST STRATEGIC OBJECTIVES