



**BREED VALLEY**  
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

30 Baring Street, Worcester, Western Cape,  
South Africa, 6849, Private Bag X3046

A caring valley of excellence.



18.11.2022		Closing Date: 28.11.2022			Time: 11:00AM	
Name of Company:					Quotation Reference: 9922	
Central Supplier Database Number: MAAA.....						
Item:	Description:	Unit:	Quantity:	Unit Price	Total	
1.	SUPPLY, DELIVER MATERIALS AND INSTALL AND REPAIR DAMAGED FENCE AT TOUWSRIVIER WWTW .					
	NB: the service provider must be CIDB registered 1SQ or higher.					
	<b>COMPULSORY SITE MEETING:</b> Wednesday 23.11.2022 AT 11H00 AM AT TOUWSRIVER WWTW					
	FULL SPECS ON PAGE 3					
				Subtotal:		
VAT Registered? Yes/No		Included ? Yes/No	VAT @ 15%			
VAT Number:			Total:			
Delivery Period as required by the client (municipality):	Delivery period shall be within 7 -10 working days from receiving an official order from the municipality. Failure to adhere to this requirement shall automatically lead to the quotation being declared non-responsive.					
Delivery period as indicated by the supplier	_____working days from receiving and order.					
Delivery Address: <b>PARKS DEPT – MR. AVRIL BOOYSEN - 084 766 6802</b>						
Authorised Signature:		Official Stamp:				
Print Name:						
Date:						

## INVITATION TO QUOTE

Breede Valley Municipality invites quotations from suitably qualifying suppliers (service providers) for:  
**9922 - SUPPLY, DELIVER MATERIALS AND INSTALL AND REPAIR DAMAGED FENCE AT TOUWSRIVIER WWTW.**

Only suppliers who are willing and able to supply the items as listed in the schedule of quantities, within 7-10 working days from receiving an order, are eligible to participate in this quotation.

### ELIGIBILITY CRITERIA

Only those suppliers who:

- Only those Contractors who are CIDB (Construction Industry Development Board) registered with a grading of 1SQ or higher are eligible to participate in this quote.
- Comply with the Occupational Health and Safety Act and regulations;
- Comply with COIDA;
- Have successfully completed works of similar nature and value with 3 (three) contactable references attached with the quote (Name of the Client, Nature of Works and Contact Details) failure to adhere to this condition will result in your quote being declared non-responsive.
- Are willing and able to render the services within the agreed working days from receiving an order;
- Are willing and able to keep their cast prices/ rates fixed for the maximum period of 30 days from date of tender closing - Shall be eligible to participation further on price and preferential points

A set of Quotation Documents can be obtained from the Breede Valley Municipality, Supply Chain Management Unit's Offices, 51 Baring Street, Worcester. Alternatively, Quotation Documents can be downloaded from the municipal website.

Enquiries regarding the quotation process shall be directed to **Mrs. M. Africa at telephone number 023 348 2960**

Any enquiries regarding technical information shall be directed to **Mr. A. Booysen at telephone number 084 766 6802**

**A compulsory clarification meeting with the representative of the employer shall take place on Wednesday 23.11.2022. Prospective tenderers shall meet strictly at 11H00am at Touwsrivier WWTW. Persons arriving later than 09h15am will not be allowed to participate in the clarification meeting.**

Completed offers, in properly sealed envelopes and clearly marked on the outside with the corresponding quotation number and description, must timeously submitted on or before the closing date and time in either one of the following ways

1. To be placed in the municipality's tender box situated at the Supply Chain Management Unit, 51 Baring Street, Worcester, or
2. By fax at: 086 560 7956, or
3. By e-mail at: [evaluations@bvm.gov.za](mailto:evaluations@bvm.gov.za)

***The closing date and time of this quotation is 11h00 AM on Monday 28.11.2022 if the quotation is submitted late, it shall not be accepted for consideration.***

## **RE: SUPPLY,DELIVER MATERIALS AND INSTALL AND REPAIR DAMAGED FENCE AT TOUWSRIVIER WWTW**

### **A. Purpose**

To obtain quotes from recognised contractors/ service providers with previous similar experience for the supply and delivery of materials and install/repair damaged fence at the Touwsrivier WWTW.

### **B. Technical requirements to repair fence**

1. Plant one 3m pole (500mm deep) every 25m.
2. At every 50 meters, an anchor needs to be installed.
3. Install 3 rows of 2mm steel wire, using u-nails to secure against poles.
4. Using a fence with App 50mm holes size and 1.2m in height \*2mm (Thickness), cover complete part. (Secure against steel wire with binding wire)
5. Install barbed wire rows ,100mm apart above fence (6 rows)
6. Barbed wires should be in sections of 50m
7. Strengthen fence by installing wooden droppers between 25m poles.
8. Secure steel wire, fence wire and barbed wire against wooden droppers using binding wire

#### **9. Additional requirements**

- 9.1. Poles to be planted using medium strength concrete (Cement, sand, stone)
- 9.2. Plant dropper poles 500mm deep (Using medium strength concrete)
- 9.3. Poles that are already planted to be adjusted to complete the Installation.
- 9.4. Barbed wire (App 1320m)
- 9.5. 3m long (100mm diameter) wooden poles to be used (App 15)
- 9.6. 2.4m wooden droppers(40-50mm) (App 50)
- 9.7. 1.2m \*50mm \*2mm Fence wire (App 220m)
- 9.8. 2mm Steel wire (App 660m)
- 9.9. Binding wire (App 5kg)

### **C. Suppliers must comply with the following eligibility criteria and proof must be attached to the bid document. Non-adherence will result in disqualification.**

<b>Eligibility Criteria</b>	<b>Proof attached: Yes/No</b>
The tenderer must submit proof of at least 2 similar projects done in the last 10 years.	
Tenderer attended compulsory site clarification meeting.	

### **D. Other specifications**

1. Successful bidder will be responsible to supply and delivery of all material required for scope of works.
2. Successful contractor must be in possession of own fence installation equipment (including wheelbarrows, spades, etc.).
3. Location of works: Touwsrivier WWTW – GPS Coordinates 33°20'40.7"S20°02'13.0"E

## E.Costing

Item	Description	Total amount Excl Vat	
		R	C
1	Supply, deliver materials and install/repair damaged fence at Touwsrivier WWTW		
	<b>Sub-Total</b>		
	VAT @ 15%		
	<b>Total</b>		

Should you need any information, please feel free to contact Avril Booysen @ 084 766 6802

<b>REQUEST FOR WRITTEN QUOTATION</b>	
<b>REF NR: 9922</b>	
	FAXED TO NO.:
In terms of paragraph 16 and 17 of the Municipal Supply Chain Management Policy, you are hereby invited to quote for the goods and or services as contained in the attached request to quote form and, in addition to the general conditions of contract, as per the following special conditions:	
<b>CONDITIONS OF QUOTE:</b>	
<ol style="list-style-type: none"> <li>1. This quotation consists of two parts, which are Part A (Returnable Schedules) and Part B (Contract Details and Pricing Schedule). All the schedules of Part A, as well as the pricing schedule, must be completed.</li> <li>2. Quotes MUST be submitted before the closing date and time as indicated in the request to quote form attached;</li> <li>3. Quotes MUST be completed and submitted on the attached request to quote form;</li> <li>4. Quotes MUST be for the product or service as specified. If alternate product(s) is quoted for, it MUST be of the same quality and equivalent to the product specified. Full details of alternate products MUST be supplied. Non-compliance to this condition will invalidate your quote;</li> <li>5. Delivery charges MUST be specified, where applicable. If not specified, it will be regarded as included in the quoted amount;</li> <li>6. Amount(s) quoted MUST remain valid for at least thirty (30) days from the specified closing date;</li> <li>7. Amount(s) quoted MUST be firm and must be inclusive of VAT. If the supplier is NOT registered for VAT, no VAT may be claimed;</li> <li>8. Calculation errors will be corrected; tariffs will be regarded as correct where the bid is based on quantities. The corrected prices shall be used for the purposes of evaluating quotations.</li> <li>9. A firm delivery period MUST be indicated, which shall be taken into consideration for the purposes of evaluating quotations</li> <li>10. Quotes MUST be duly signed by an authorised person;</li> <li>11. An original and valid Tax Clearance Certificate MUST be submitted and No quotation may be awarded to any person whose tax matters have not been declared by the South African Revenue Service to be in order.</li> <li>12. A certificate stating that neither the enterprise or its Director(s) or Member(s) or Owners' municipal account(s) are in arrears for longer than three (3) months;</li> <li>13. The municipality may accept the whole or a part of the bid (offer) where the bid request comprise of more than one item;</li> <li>14. The municipality does not bind itself to accept the lowest or any bid;</li> <li>15. Quotes received shall be evaluated on a comparative basis in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act, 2000 (Act no 5 of 2000); Amended by Government Gazette 20 January 2017 (no 40553)</li> <li>16. The successful provider will be the provider scoring the highest points;</li> <li>17. The acceptance of the quote and the subsequent issuing of an official order constitute a legal binding document and may not be cancelled;</li> <li>18. Goods or Services may only be provided after and according to the issued official order;</li> <li>19. Payment will only be made after the goods is delivered and or service is rendered, to the satisfaction of the Municipality, as per official order; and</li> <li>20. Payment will only be made within thirty (30) days of receipt of monthly statement and the relevant VAT invoice containing the official order number and the municipalities' VAT number.</li> <li>21. <b>All the parts of the quotation document must be completed and or submitted. Incomplete quotation documents shall lead to disqualification.</b></li> </ol>	
Failure to comply with any of these conditions may invalidate your quote.	
Yours sincerely	
Head: Supply Chain Management	
SKAKEL ASSEMBLIEF AS ONDUIDELIK OF AS KORREKTE AANTAL BLADSYE NIE ONTVANG IS NIE PLEASE PHONE IF THE CORRECT NUMBER OF PAGES HAVE NOT BEEN RECEIVED, OR IF IT IS ILLEGIBLE	

## PART A: RETURNABLE SCHEDULES

### **Contents**

---

Schedule 01: Authority for Signatory

Schedule 02: Declaration in terms of the MFMA<sup>1</sup>

Schedule 03: MBD 9

---

<sup>1</sup> Municipal Finance Management Act, 2003 (Act No. 56 of 2003)

SCHEDULE 1  
AUTHORITY FOR SIGNATORY

**I, the undersigned, warrant that I am duly authorised to do complete this quotation on behalf of the enterprise.**

Registered Name of Enterprise: \_\_\_\_\_

Trading Name of Enterprise: \_\_\_\_\_

ADDRESS: POSTAL: \_\_\_\_\_ STREET: \_\_\_\_\_

Postal Code: \_\_\_\_\_

TELEPHONE: CODE & NUMBER \_\_\_\_\_ FACSIMILE: CODE & NUMBER \_\_\_\_\_

CELL PHONE NUMBER \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

CORRESPONDENCE METHOD

PLEASE SELECT YOUR PREFERRED METHOD OF CORRESPONDENCE. ALL CORRESPONDENCE WILL BE SEND USING THE METHOD YOU SELECT BELOW.

EXPLANATION OF ABBREVIATIONS USED IN THE FOLLOWING TABLE

Capacity		
FAX	F	
E-MAIL	E	
POSTAL	P	

LANGUAGE PREFERENCE: \_\_\_\_\_

TAX REFERENCE NUMBER: \_\_\_\_\_ VAT REGISTRATION NUMBER (if any): \_\_\_\_\_

CIDB<sup>2</sup> REGISTRATION NUMBER (if any): \_\_\_\_\_ GRADING: \_\_\_\_\_  
(Certified copy of registration document must be attached)

REGISTRATION NUMBER: COMPANY / CLOSE CORPORATION / TRUST: \_\_\_\_\_ (delete if not applicable)  
(Certified copy of registration document must be attached)

SIGNATURE OF THE **AUTHORISED PERSON** \_\_\_\_\_ DATE: \_\_\_\_\_

CAPACITY UNDER WHICH THIS QUOTATION IS SIGNED \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

IDENTITY NUMBER: \_\_\_\_\_

ADDRESS:

Physical: \_\_\_\_\_ Postal: \_\_\_\_\_

\_\_\_\_\_  
Code: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

CONTACT NUMBER: TEL. No. \_\_\_\_\_ CELL No. \_\_\_\_\_ FAX No. \_\_\_\_\_

<sup>2</sup> Construction Industry Development Board.

## SCHEDULE 2

### **DECLARATION IN TERMS OF CLAUSE 112(1) OF THE MUNICIPAL FINANCE MANAGEMENT ACT, NO. 56 OF 2003. (Section 3)**

The Bidder shall duly complete undermentioned. An authorized person shall duly undersign in this regard. **Failure to duly complete this statement shall subject the quote to rejection.**

### **CERTIFICATE in terms of SECTION 112(1) of the MUNICIPAL FINANCE MANAGEMENT ACT 2003 (Act No. 56 of 2003) and in terms of CLAUSES 44 and 45 of the MUNICIPAL SUPPLY CHAIN MANAGEMENT POLICY**

I, the undersigned, warrants that I am duly authorised to act on behalf of the enterprise mentioned below and do hereby certify that, to the best of my personal knowledge, neither the enterprise nor any of its owners, directors, members or partners has—

- i) failed to pay any municipal rates and taxes or municipal service charges;
- ii) been in arrears with any municipal accounts with any municipality or municipal entity in the Republic of South Africa, for a period longer than 3 (three) months;
- iii) been convicted of fraud or corruption during the past 5 (five) years;
- iv) abused the supply chain management system of the Municipality or has committed any improper conduct in relation to this system;
- v) failed, during the past 5 (five) years, to perform satisfactory on a previous contract with the Municipality or any other organ of state after written notice was given to the enterprise that performance was unsatisfactory;
- vi) wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past 5 (five) years;
- vii) been listed with the Register of Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act 2004 (Act no. 12 of 2004);
- viii) been listed on National Treasury's database as a person or enterprise prohibited from doing business with the public sector;
- ix) any tax matters that is not cleared by the South African Revenue Services;
- x) been in the service of the state for the past 12 (twelve) months or is in the service of the state; or
- xi) been or is an advisor or consultant contracted with the Municipality.

Further to the above I, the undersigned, herewith disclose the particulars of any kinship (parent, brother, sister or child) with a person that is in the service of the state (see footnote<sup>3</sup>), or has been in the service of the state in the previous twelve months of any of its owners, directors, members or partners:

Full Name of that person:

Kinship/Relationship

Identity Number of that person(s):

Particulars of Employer:

Capacity in which that person is in the service of the state:

I acknowledge that any misrepresentation in respect of this certificate may be regarded as a reason to cancel the listing or bid as accredited prospective provider and any contract arising out of this information supplied.

Duly authorised to sign on behalf of \_\_\_\_\_  
(insert name of enterprise<sup>4</sup>)

Print name in full: \_\_\_\_\_ Signature: \_\_\_\_\_

Identity number: \_\_\_\_\_

<sup>3</sup> MSCM Regulations: "in the service of the state" means to be –

- (a) a member of any municipal council; any provincial legislature; or the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>4</sup> Where the enterprise is a joint venture, each party to the joint venture must sign a declaration in terms of the Municipal Finance Management Act.



**SCHEDULE 03: MBD 9**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;

- (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
  9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

**Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature Date

.....  
Position Name of Bidder

## PART B: CONTRACT DETAILS

### PRICING INSTRUCTION

- The bidders pricing shall include all the relevant aspects...

### PRICING SCHEDULE

ITEM	DESCRIPTION	QUANTITY	PRICE PER METER. (VAT EXCL)
1.	SUPPLY,DELIVER MATERIALS AND INSTALL AND REPAIR DAMAGED FENCE AT TOUWSRIVIER WWTW.	1	
SUB-TOTAL			
VAT @ 15%			
TOTAL			