

# NOTICE

Ref no.2/1/4/4/2

2023-02-24

**NOTICE OF THE 6<sup>th</sup> COUNCIL MEETING OF 2022/2023  
FINANCIAL YEAR OF THE COUNCIL OF BREEDE VALLEY MUNICIPALITY  
FRIDAY, 2023-02-24 AT 10:00**

<b>TO</b>	The Speaker, Alderman J.F. Van Zyl [Chairperson] The Executive Mayor, Alderman A. Steyn (Ms) The Deputy Executive Mayor, Cllr J.J. von Willingh	
<b>COUNCILLORS</b>	V.A. Bedworth W.M. Blom M.N. Bushwana G.L. Daames Alderman R. Farao M.A. Goedeman E.N. Isaacs Alderman C. Ismail J.R. Jack R.T. Johnson I.J. Joseph D. Judge J.P. Kritzinger S.K. Madlolo Z.M. Mangali T. S. Manuel P.H. Marais S.J. Mei Alderman W.R. Meiring J.M. Mokgosi	N.Nel C.T. Nyithana J. Pieters A. Pietersen O. Ralehoko P.C. Ramokhabi Alderman M. Sampson T.P. Sibozo S.S.T. Steenberg M. Swartz H.C. Titus E. Van der Westhuizen F. Vaughan M. Jacobs M.T. Williams C.F. Wilskut N.J. Wullschleger L.R. Yayi

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that the **6<sup>th</sup> COUNCIL MEETING** of the **2022/2023 FINANCIAL YEAR** of the **COUNCIL** of **BREEDE VALLEY MUNICIPALITY** will be held at **NEKKIES CONFERENCE CENTRE, WORCESTER** on **FRIDAY, 2023-02-24** at **10:00** to consider the items on the agenda.



**SPEAKER  
ALDERMAN J.F. VAN ZYL**



**BREEDE VALLEY**  
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

**A caring valley of excellence.**

---

**TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE</b>
<b>1.</b>	<b>OPENING AND WELCOME</b>	<b>4</b>
<b>2.</b>	<b>OFFICIAL NOTICES</b>	<b>4</b>
2.1	Disclosure of interests	4
2.2	Applications for leave of absence	4
<b>3.</b>	<b>COMMUNICATION</b>	<b>4</b>
3.1	Interviews or presentations by deputations	4
3.2	Birthdays of Councillors	4
3.3	Statements by the Speaker	5
3.4	Statements by the Executive Mayor	5
<b>4.</b>	<b>CONFIRMATION OF MINUTES</b>	<b>5</b>
4.1	The minutes of the following Council meetings were previously distributed	5
4.2	5 <sup>TH</sup> Council Meeting: 2023-01-24	5
	<b>FOR CONFIRMATION</b>	
<b>5.</b>	<b>REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE MAYORAL COMMITTEE</b>	<b>5</b>
5.1	The Deputy Executive Mayor: Cllr J.J. von Willingh	5
5.2	MMC1: Alderman W.R. Meiring	5
5.3	MMC2: Cllr. P.C. Ramokhabi	5
5.4	MMC3: Cllr. N. Nel	5
5.5	MMC4: Cllr. E. Van der Westhuizen	5
5.6	MMC5: Cllr J.R. Jack	6
5.7	MMC6: Cllr. V.A. Bedworth	6
5.8	MMC7: Cllr. J.P. Kritzinger	6
5.9	MMC8: Cllr F. Vaughan	6
<b>6.</b>	<b>COLLABORATOR OUTSTANDING RESOLUTIONS REPORT</b>	
<b>6.1</b>	<b>OUTSTANDING COUNCIL RESOLUTION REPORT PER DIRECTORATE AS EXTRACTED ON 17 FEBRUARY 2023.</b>	<b>6</b>

<b>7.</b>	<b>CONSIDERATION OF MATTERS SUBMITTED BY THE ADMINISTRATION</b>	
7.1	MID-YEAR ADJUSTMENTS BUDGET – FEBRUARY 2023	29
7.2	PROPOSED AMENDMENTS OF THE TOP-LAYER KEY PERFORMANCE INDICATORS (TL KPI's) AS INDICATED IN THE 2022/23 SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN (SDBIP)	55
7.3	SUBMISSION OF THE IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2023. MFMA SECTION 71 Report	61
7.4	REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH OF JANUARY 2023	64
7.5	IMPLEMENTATION OF MAINTENANCE SCHEDULES FOR PUBLIC WORKS	66
7.6	COMMUNITY SERVICES: BREDE VALLEY BI-ANNUAL REPORT ON THE TITLE DEED RESTORATION PROGRAMME (TRP): 2022/2023 FINANCIAL YEAR	72
<b>8.</b>	<b>CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY SUBMITTED BY THE MUNICIPAL MANAGER</b>	86
<b>9.</b>	<b>CONSIDERATION OF MATTERS SUBMITTED BY THE CHAIRPERSON OF COUNCIL</b>	85
<b>10.</b>	<b>CONSIDERATION OF NOTICES OF MOTION AND NOTICES OF QUESTIONS WHICH SHALL APPEAR ON THE AGENDA IN THE ORDER IN WHICH THEY HAVE BEEN RECEIVED BY THE MUNICIPAL MANAGER</b>	85
<b>11.</b>	<b>CONSIDERATION OF MOTION OF EXIGENCY</b>	85
<b>12.</b>	<b>CLOSURE</b>	85

## 1. OPENING AND WELCOME

In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended) the chairperson must take the chair at the time stated in the notice of the meeting or as soon thereafter as is reasonably possible: provided that the meeting does not commence later than 30 (thirty) minutes after the time stated in the notice of the meeting and must proceed immediately with the business of the meeting.

## 2. OFFICIAL NOTICES

### 2.1 DISCLOSURE OF INTERESTS

Item 6 of Schedule 7 of the Municipal Structures Amendment Act 3 of 2021 states:

A councillor must –

- (a) disclose to the council, or any committee of which that councillor is a member, any direct or indirect personal or private business interest that that councillor or any spouse, partner or business associate of that councillor may have in any matter before the council or the committee; and
- (b) withdraw from the proceedings of the council or committee when that matter is considered by the council or committee, unless the council or committee decides that the councillors' direct or indirect interest in the matter is trivial or irrelevant.

### 2.2 APPLICATIONS FOR LEAVE OF ABSENCE

In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended).

- 2.2.1 Every Councillor attending a meeting of the Council must sign his or her name in the attendance register kept for such purpose.
  - 2.2.2 A Councillor must attend each meeting except when –
    - (a) Leave of absence is granted in terms of Clause 10; or
    - (b) The Councillor is required to withdraw in terms of law.
  - 2.2.3 The Attendance Registers will be available at the meeting.
  - 2.2.4 A blank Application for Leave of Absence form is enclosed.
- 

## 3. COMMUNICATION

### 3.1 INTERVIEWS OR PRESENTATIONS BY DEPUTATIONS

In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended).

*“A deputation seeking an interview with Council must give the Municipal Manager **6 (six) days** written notice of its intention and furnish details of the representations to be made and the source of the deputation. The Municipal Manager must submit a request by a deputation for an interview with Council to the Speaker, who may decide to grant or refuse an interview and under what conditions*

### 3.2 BIRTHDAYS OF COUNCILLORS

Ald. A. Steyn	27 February
Cllr C. T. Nyithana	8 March
Cllr L.R. Yayi	16 March

---

---

**3.3 STATEMENTS BY THE SPEAKER****3.4 STATEMENTS BY THE EXECUTIVE MAYOR**

---

**4. CONFIRMATION OF MINUTES****4.1** In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended).

- (a) Minutes of the proceedings of meetings must be compiled in printed form and be confirmed by the Council at the next meeting and signed by the Speaker.
- (b) The minutes shall be taken as read, for the purpose of confirmation, if a copy thereof was sent to each Councillor within forty-eight hours before the next meeting, subject to the provisions of sub-Clause (4).
- (c) No motion or discussion shall be allowed on the minutes, except in connection with the correctness thereof.
- (d) The minutes formulated and screened during meetings, shall constitute a resolution for purposes of implementation of decisions.

**4.2 Council Meeting held on 24 January 2023****RECOMMENDATION**

That in respect of

**CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING**

discussed by Council at the Council Meeting held on 24 February 2023:

1. As the Minutes of the Council Meeting held on 24 January 2023 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 24 January 2023 be taken as read and confirmed.

---

**5. REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE MAYORAL COMMITTEE****5.1 The Deputy Executive Mayor: Cllr J.J. von Willingh**

---

**5.2 MMC1: Alderman W.R. Meiring**

---

**5.3 MMC 2: Cllr. P.C. Ramokhabi**

---

**5.4 MMC 3: Cllr. N. Nel**

---

**5.5 MMC 4: Cllr. E. Van der Westhuizen**

---

---

5.6 MMC 5: Cllr J.R. Jack

---

5.7 MMC 6: Cllr. V.A. Bedworth

---

5.8 MMC 7: Cllr. J.P. Kritzinger

---

5.9 MMC 8: Cllr F. Vaughan

---

## 6. COLLABORATOR OUTSTANDING RESOLUTIONS REPORT

---

Council	Resolution	Meeting Date	Allocate To	% Compl.	Feedback Comment	
172625	<b>SUBMISSION OF BY-LAW RELATING TO THE MANAGEMENT AND CONTROL OF FLATS (rental housing units) OWNED OR ADMINISTERED BY THE BREEDE VALLEY MUNICIPALITY</b>	RESOLVED C41/2015 That in respect of the SUBMISSION OF BY-LAW RELATING TO THE MANAGEMENT AND CONTROL OF FLATS (rental housing units) OWNED OR ADMINISTERED BY THE BREEDE VALLEY MUNICIPALITY discussed by Council at the Council meeting held on 25 of June 2015:  1. That Council approved the draft By-Law relating to the Management and Control of flats (rental housing units) owned or administer by the Breede Valley Municipality;  2. That the administration advertises said draft By-Law for public comments;  3. That all comments be collated submitted to Council for final approval and promulgation in the Provincial Gazette.  4. That the draft By-Law be workshopped with all the Councillors.	2015-06-25	GMAYEKI	95	The item will be submitted to the councillor in order to amend the recommendation as follows; 1. Human Settlements Plan must be completed first, and all related policy be updated. 2. Council must approve the policy after this process.  Covid-19 and the lockdown have delayed the submission. A new report we will be submitted Council when the normal business resume.
767107	<b>AVIAN PARK (439) HOUSING PROJECT: OCCUPIERS AND TRANSFER OF SUBSIDIES TO TRANSHEX HOUSING PROJECT AND</b>	RESOLVED C85/2018 That in respect of – AVIAN PARK (439) HOUSING PROJECT: OCCUPIERS AND TRANSFER OF SUBSIDIES TO TRANSHEX HOUSING PROJECT AND PROPOSED ALIENATION OF TWENTY-FIVE (25) ERVEN IN AVIAN	2018-10-30	HPOTGIETER	97	25/03/2021: Erven for which no offers received to be included in the next auction. 19/04/2021: Erven for which no offers received to be included in the next auction. Currently compiling list of all erven to be auctioned for

	<p><b>PROPOSED ALIENATION OF TWENTY-FIVE (25) ERVEN IN AVIAN PARK FOR RESIDENTIAL PURPOSES</b></p>	<p>PARK FOR RESIDENTIAL PURPOSES as discussed by Council at the Council meeting held on 30 October 2018 council decide:</p> <p>1. That Council take cognizance of the negotiations with the respective effected stakeholders; 2. That Council resolve in respect of the occupants or owners as follows:</p> <p>2.4 Legitimate owners of the Volstruis- and Dikkop Street units to have their approved subsidies transferred to the Transhex Housing Development;</p> <p>2.5 Occupants of the Volstruis- and Dikkop Street Houses agreed to cancel the initial mediation agreement and a new agreement be concluded stipulating that they will remain in the aforementioned houses;</p> <p>2.6 Worcester West Informal Occupants cancelled the mediation agreement and application for a subsidy at the Transhex Housing Development project will be processed.</p> <p>3. That Council resolve that the alienation of the respective erven as set out in Annexure G by means of a competitive process in the open market solely for housing / residential purposes be approved in principle; subject to the following conditions:</p> <p>3.1 that the Municipal Manager be mandated to decide on the final erven to be disposed of prior to the competitive process being followed; 3.2 that the administration be mandated to administer the process of disposal of the properties; 3.3 that the municipality will complete the outstanding engineering services (i.e. roads, stormwater and electricity) and the erven thereafter be alienated at the market related value, which will serve as the residual value; 3.4 that a reversion condition be included in the Deed of Sale as well as the Title Deed that the disposed properties be utilised for residential purposes only and should the</p>				<p>submission. 23/04/2021: List of properties to be auctioned e-mailed to auctioneer. Linked with C909152. 10/06/2021: Erven will be auctioned on 28 June 2021. 06/07/2021: Auction scheduled for 28 June 2021 cancelled until further notice due to Covid-19 level 4 restrictions. 04/08/2021: Preliminary date for the auction was scheduled. Following completion of internal SCM processes the date will be confirmed for marketing purposes. 02/09/2021: Auction in process to be rescheduled. 04/10/2021: Confirmation of new date for auction in process. 25/10/2021: Offers received during auction held on 20 October 2021. Acceptance in process. 25/11/2021: Deeds of sales duly signed and provided to conveyancer. 18/01/2022: Deeds of sales duly signed and provided to conveyancer. Transfers in process. 08/01/2022: Deeds of sales duly signed and provided to conveyancer. Transfers in process. 07/03/2022: Deeds of sales duly signed and provided to conveyancer. Transfers in process. 06/04/2022: Transfers in process. Title deeds awaited from Transhex conveyancer. 23/05/2022: Transfers still in process. 15/07/2022: Transfers still in process. 11/08/2022: Transfers still in process. 13/10/2022: Section 137 application completed. Rate clearance certificates applied for. 06/12/2022: Rates clearances received. Lodgment at Deeds Office in process. 18/01/2023: Two further properties duly registered / transferred. 17/02/2023: The few outstanding transfers are due to the purchasers paying the purchase price in installments.</p>
--	--	---	--	--	--	---

		<p>Purchaser fail to erect a building within two (2) years from date of registration and not use the property as specified, the erf will revert back to the Municipality free of charge;</p> <p>3.5 that the Purchaser will be responsible for the payment of all municipal services including rates and taxes in respect of the property following transfer of the property;</p> <p>3.6 that the costs pertaining to the transaction, e.g. transfer costs be paid by the purchaser;</p> <p>3.7 that the relevant internal comments be incorporated in the Deed of Sale and the right be reserved to supplement such internal comments</p> <p>4. that the following of a public participation process, be approved and should no objections / comments be received, then the item would not be referred back to Council;</p> <p>5. That provision be made in the February 2019 adjustment budget for the provision of roads, stormwater and electrical reticulation to the amount of approximately One Million Rand (R1,000,000.00);</p> <p>6. that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provisions Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003); and</p> <p>7. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the respective municipal properties.</p>				
--	--	--	--	--	--	--

Council	Resolution	Meeting Date	Allocate To	% Compl.	Feedback Comment
776194	<p><b>ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR. C.F. WILSKUT</b></p> <p>RESOLVED C21/2020</p> <p>1. That Council appoint a Disciplinary Committee comprising of 11 members (6 DA members and one member of each other Political Party ( i.e ANC; BO; FF+; PDM; EFF);</p> <p>2. That Cllr J.F. van Zyl be appointed as the Chairperson of the Disciplinary Committee;</p> <p>3. The names of members to the Disciplinary Committee should be</p>	2020-02-25	JVANWYK	50	Awaiting outcome of criminal case.



		submitted to the Speaker within 7 days from the date of the Council Meeting.				
<u>1155841</u>	<b>ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR. MARGARET SWARTZ. ITEM FOR COUNCIL: 26 JULY 2022</b>	RESOLVED C85/2022 In terms of Clause 16 of the Code of Conduct: a) A Municipal Council may – investigate and make a finding on any alleged breach of a provision of this Code; or b) Establish a Special Committee: i) to investigate and make a finding on any alleged breach of this code and ii) to make appropriate recommendations to the Council. And whereas a special committee, pertaining to the investigation of disciplinary matters, has already been established by Council per Council decision C40/2022.  Cllr Nel proposed that Council recommends this motion to the established Special Committee to investigate and make a finding on any alleged breach of this code and to make appropriate recommendations to the Council, as stated above under point (b).	2022-07-26	JVANZYL	50	Pending
<u>1185140</u>	<b>ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR. C.F. WILSKUT.</b>	RESOLVED: That in respect of – ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR.C.F. WILSKUT. as discussed by Council at the Council meeting held on 23 August 2022 with resolution number C98/2022 Council decide that: In terms of Clause 16 of the Code of Conduct : 1. a) A Municipal Council may – investigate and make a finding on any alleged breach of a provision of this Code ; or b) Establish a Special Committee : i) to investigate and make a finding on any alleged breach of this code and ii) to make appropriate recommendations to the Council. And whereas a special committee, pertaining to the investigation of disciplinary matters, has already been established by Council per Council decision C40/2022.	2022-08-23	JVANZYL		
<u>1185142</u>	<b>ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR. C.F. WILSKUT</b>	RESOLVED That in respect of – ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR.C.F. WILSKUT. as discussed by Council at the Council meeting held on 23 August 2022 with resolution number C99/2022  The Council decision C21/2020 is hereby reaffirmed in terms of Item 16(1)(b) of the Code of Conduct (Schedule 7 of Act 117 of 1998),	2022-08-23	JVANZYL		

		as amended, relating to this alleged breach of Conduct by Cllr. C.F. Wilskut and is referred to the Special Committee of Council: 1) to investigate and make a finding on any alleged breach of this code and 2) to make appropriate recommendations to the Council.				
1185143	<b>SECTION 80 (MUNICIPAL STRUCTURES ACT 117 OF 1998 AS AMENDED) PARTICIPATION AS PER COUNCIL RESOLUTION C114/2021</b>	RESOLVED C100/2022 Whereas Council resolved per Council Resolution C114/2021 that Section 80 Committees be established, nl. ? Finance Committee; ? Engineering Services Committee; ? Public Services Committee; ? Strategic Services Committee; ? Community Services Committee; And further whereas the following Councillors of the Breede Valley Onafhanklik is therefor nominated and indicated to partake and serve on the said Committees as follow: (a) Cllr. C.F. Wilskut to serve as a Section 80 Committee member on the Public and Community Services Committees; (b) Cllr. M. Swartz to serve as a Section 80 Committee member on the Strategic Services Committee; (c) Cllr. N.J. Wullschleger to serve as a Section 80 Committee member on the Finance Services Committee; and (d) Cllr. C. Ismail to serve as a Section 80 Committee member on the Engineering Services Committee.  AND THUS Council herewith confirms and appoint the members of the various Section 80 Committees established by Council per aforementioned Resolution C114/2021 as follow : Finance Services Committee Ald. W.R. Meiring; Ald. R. Farao; Cllr. M.T. Williams; Cllr. N. Nel; Cllr. I.J. Joseph; Cllr. T. Manuel; Cllr. S.S.T. Steenberg and Cllr. N.J. Wullschleger. Engineering Services Committee Cllr. J.R. Jack; Cllr. A. Pietersen; Cllr. D. Judge; Cllr. N. Nel; Cllr. H. Titus; Cllr. T. Manuel; Cllr. S.S.T. Steenberg and Cllr. C. Ismail. Public Services Committee Cllr. E. van der Westhuizen; Cllr. G.L. Daames; Cllr. R. Johnson; Cllr. N. Nel; Cllr. I.J. Joseph; Cllr. T. Manuel; Cllr. S.S.T. Steenberg and Cllr. C.F. Wilskut. Strategic Services Committee Cllr. J.P. Kritzinger; Cllr. J. Pieters; Cllr. O. Ralehoko; Cllr. N. Nel; Cllr. H. Titus; Cllr. T. Manuel; Cllr. S.S.T.	2022-08-23	JVANZYL	90	Awaiting attendance on 1 Party .

		Steenberg and Cllr. M. Swartz; Cllr. F. Vaughan. Community Services Committee Cllr. P.C. Ramokhabi; Cllr. M. Goedeman; Cllr. E. Isaacs; Cllr. N. Nel; Cllr. I.J. Joseph; Cllr. T. Manuel; Cllr. S.S.T. Steenberg and Cllr. C.F. Wilskut.				
1155852	<b>ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR. C.F. WILSKUT</b>	RESOLVED C86/2022 This motion will serve at the next Council Meeting.	2022-07-26	JVANZYL		
1155854	<b>ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR. C.F. WILSKUT</b>	RESOLVED C87/2022 This motion will serve at the next Council Meeting.	2022-07-26	JVANZYL		
Council	Resolution	Meeting Date	Allocate To	% Compl.	Feedback Comment	
1127524	<b>RECRUITMENT AND SELECTION OF DIRECTOR: PUBLIC SERVICES</b>	RESOLVED C69/2022 That in respect of RECRUITMENT AND SELECTION OF DIRECTOR: PUBLIC SERVICES discussed by the Council at the Special Council meeting held on 8 June 2022:  1. That Council affirms that the position of Director: Public Services is vacant from 1 July 2022;  2. that in terms of Regulation 7(2)(a) of the Regulations on the Appointment and Conditions of Employment of Senior Managers (herein after referred to as "The Regulations") Gazetted on 17 January 2014 (Gazette No. 37245) Council grant approval that the post of Director Public Services be filled;  3. that Council confirm in compliance with Regulation 5 that: 3.1 the municipality requires the post to meet its strategic objectives. 3.2 remuneration and other conditions of employment will be attached to the post in terms of the Upper Limits of Total Remuneration Package Payable to Municipal Managers and Managers Directly Accountable to the Municipal Managers once a suitable candidate is recommended; and 3.3 sufficient budgeted funds,	2022-06-08	HPOTGIETER	80	28/06/2022:Post advertised, closing date is 28 June 2022. Procurement of recruitment agency in process. 11/07/2022:Closed quotation process followed - recruitment agency duly appointed. Shortlisting scheduled for 18/07/2022. 01/08/2022::Shortlisting conducted on 18/07/2022. Way forward to be discussed internally. 08/09/2022 Item to remain in inbox until way forward is determined. 13/10/2022: Item to remain in inbox until way forward is determined. 06/12/2022: Way forward discussed internally. 18/01/2023: Process in abeyance due to review of staff establishment. 17/02/2023: Process in abeyance due to review of staff establishment.

		<p>including funds for the remaining period of the medium-term expenditure framework, are available for filling the post;</p> <p>4. that the services of a competent and experience recruitment agency be used during the recruitment process, subject thereto that the advertising, recruitment, selection procedure and competency testing complies with the Regulations;</p> <p>5. that Council appoint the following members to the selection panel, for the recruitment and selection of the Director Public Services: 5.1 The Municipal Manager who is the Chairperson; 5.2 Councillor Wouter Meiring; 5.3 Mr Henry Prins (Cape Winelands District Municipality: Municipal Manager) who has expertise and experience in the area of the advertised post;</p> <p>6. that the selection panel submit a report and recommendation on the selection process to the Council on the suitable candidates who comply with the relevant competency requirements of the post in order of preference;</p> <p>7. that with regards to the acting appointment in position of Director Public Services: 7.1 that Council appoint Mr P Hartzenberg to act in the position of Director Public Services from 1 July 2022 to 30 September 2022; and 7.2 that Council appoint Mr J. Pekeur to act in the position of Director Public Services from 1 October 2022 to 31 December 2022 or until such date the position is filled which ever occur first.</p>				
--	--	--	--	--	--	--

Council	Resolution	Meeting Date	Allocate To	% Compl.	Feedback Comment
685303	<p><b>IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF ERF 1 WORCESTER, LOUIS LANGE STREET SITUATED ADJACENT TO ERF 5899, WORCESTER</b></p> <p>RESOLVED C59/2019 In respect of IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF ERF 1 WORCESTER, LOUIS LANGE STREET SITUATED ADJACENT TO ERF 5899, WORCESTER</p>	2019-07-23	HPOTGIETER	98	02/08/2019: The letter of the outcome of application communicated to Applicant. Awaiting acceptance of conditions 28/10/2019: Applicant accepted the conditions and a notice was placed in the newspaper to

		<p>As discussed by Council at the Council Meeting held on 23 July 2019:</p> <p>That the direct alienation of a portion of Erf 1 Worcester (adjacent to Erf 5899), ±115m<sup>2</sup> in extent, for business purposes, to the owner of the adjoining erf, Mr. Tait, at an amount of One Hundred and Thirty Rand (R130.00) per square metre (VAT exclusive) at the total purchase price of approximately Fifteen Thousand Rand (R15 000.00) be approved in principle;</p> <p>1. that Council take cognisance of the fact that the direct alienation is only approved as the subject portion, a portion of Erf 1, Worcester is classified as a non-viable property;</p> <p>2. that the subject portion, a portion of Erf 1, Worcester be consolidated with the adjoining property of the Applicant, being Erf 5899, Worcester;</p> <p>3. that the alienation of the subject portion, a portion of Erf 1, Worcester be subject to obtaining the necessary closure, rezoning and consolidation approvals as well as comply with the relevant internal departments (Directorates) comments and the right be reserved to supplement such internal comments;</p> <p>4. that a reversion condition be included in the Deed of Sale and Council's pre-emptive right be registered in the title deed that the disposed property will only be utilized for the purpose stipulated in item 1 above;</p> <p>5. that all costs pertaining to the transaction be borne by the Purchaser, which may include survey, rezoning, consolidation and costs of transfer;</p> <p>6. that a suspensive condition in respect of the consolidated properties be included stipulating that the subject erven be subject to approval in terms of land use planning legislation;</p> <p>7. that the following of a public participation process, be approved;</p> <p>8. that the above-mentioned approval in principle be subject to a public participation process</p>			<p>obtained inputs from the public 20/12/2019: Public Participation process was completed no comments or objection received. Applicant to apply for Town Planning processes 03/02/2020: The applicant applied for Town Planning processes 25/03/2021: Town Lanning processes pending 19/04/2021: Requested status report iro Town Planning processes 10/06/2021: Awaiting feedback iro Town Planning processes. 06/07/2021: Conveyancer advised that transfer of portion of Erf 1 to BVM to proceed prior to transfer to purchaser. 04/08/2021: The Purchaser must do a vesting transfer of the portion of Erf 1, once this is done the transfer can proceed. 02/09/2021: The Purchaser must do a vesting transfer of the portion of Erf 1, once this is done the transfer can proceed. 04/10/2021: Vesting transfer in process. 25/11/2021: Vesting transfer in process. 18/01/2022: Vesting transfer in process. 10/02/2022: Vesting transfer in process 07/03/2022: Vesting transfer in process. 06/04/2022: Vesting transfer in process. Diagrams awaited. 23/05/2022: Diagrams for vesting transfer still awaited. 15/07/2022: Transfer documents being drafted for submission to the Deeds Office. 11/08/2022: Transfer in process 08/09/2022: Town Planning advised that certain internal comments outstanding. Upon receipt item will be drafted and submitted by TP. 13/10/2022: Application for endorsement required. This application is due to the fact that the Municipality's name changed from Worcester Plaaslike Oorgangraad to Breede Valley</p>
--	--	---	--	--	--

		<p>being followed due to the non-viability of the property and that an item will only be tabled in Council again should any representations/comments be received;</p> <p>9. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and</p> <p>10. that the Municipal Manager be authorized to sign all documents relating to the alienation and transfer of the subject property, being a portion of Erf 1, Worcester and all necessary documents relating thereto.</p>				<p>Municipality. Deeds Office to change the name of the Municipality on the endorsement. 18/01/2023: One (1) internal comment awaited in order to proceed. 17/02/2023: Awaiting outcome of application from TP.</p>
728886	<p><b>IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF FARM 319, PORTION 64 WORCESTER, TWEE FONTEINEN SITUATED ADJACENT TO FARM 319 PORTION 43, WORCESTER.</b></p>	<p>RESOLVED C87/2019 That in respect of – IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF FARM 319, PORTION 64 WORCESTER, TWEE FONTEINEN SITUATED ADJACENT TO FARM 319 PORTION 43, WORCESTER Discussed by Council at the Council meeting held on 29 October 2019 council decide:</p> <p>1. That the direct alienation of Farm 319 Portion 64 Worcester (adjacent to Farm 319 Portion 43), ±4300m<sup>2</sup> in extent, for the purpose of building a lined dam for irrigation, to the owner of the adjoining erf, De Wet Cellar (Pty) Ltd, at the total purchase price of approximately Thirty-Four Thousand Rand (R34 000.00) be approved in principle;</p> <p>2. that Council take cognisance of the fact that the direct alienation is only approved as Farm 319 Portion 64, Worcester is classified as a non-viable property;</p> <p>3. that Farm 319 Portion 64, Worcester be consolidated with the adjoining property of the Applicant, being Farm 319 Portion 43, Worcester;</p> <p>4. that the alienation of Farm 319 Portion 64, Worcester be subject to obtaining the necessary rezoning and consolidation approvals as well as comply with the relevant internal departments (Directorates) comments and</p>	2019-10-29	HPOTGIETER	93	<p>25/03/2021: Applicant in process of applying for the rezoning and consolidation of the erf. 19/04/2021: Request status report iro rezoning and consolidation process 10/06/2021:Awaiting feedback iro Town Planning processes. 04/08/2021:The Purchaser has to bring an application with SANRAL for the relaxation of the building line over portion 64. 02/09/2021: The Purchaser has to lodge an application with SANRAL for the relaxation of the building line over portion 64. 04/10/2021: SANRAL approved the encroachment of the dam on 20 September 2021. Consent from Bondholder awaited. 25/11/2021: Vesting transfer in process. SANRAL approved the encroachment of the dam on 20 September 2021. Consent from Bondholder awaited. 18/01/2022: SANRAL approval received: Transfer to be followed up. 10/02/2022: SANRAL approval received: Transfer in process. 07/03/2022: SANRAL approval received: Transfer in process. 06/04/2022: Transfer in process.</p>

		<p>the right be reserved to supplement such internal comments;</p> <p>5. that a reversion condition be included in the Deed of Sale and Council's pre-emptive right be registered in the title deed that the disposed property will only be utilized for the purpose stipulated in item 1 above;</p> <p>6. that all costs pertaining to the transaction be borne by the Purchaser, which may include survey, rezoning, consolidation and costs of transfer;</p> <p>7. that a suspensive condition in respect of the consolidated properties be included stipulating that the subject erven be subject to approval in terms of land use planning legislation;</p> <p>8. that the following of a public participation process, be approved;</p> <p>9. that the above-mentioned approval in principle be subject to a public participation process being followed due to the non-viability of the property in that an item will only be tabled in Council again should any representations/comments be received;</p> <p>10. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and</p> <p>11. that the Municipal Manager be authorized to sign all documents relating to the alienation and transfer of the subject portion of Farm 319 Portion 64 Worcester and all necessary documents relating thereto.</p>				<p>Approval from adjacent bond holders awaited. 23/05/2022: Transfer still in process. 15/07/2022: Surveyor advised that application for consolidation &amp; subdivision is in process. 11/08/2022: Surveyor advised that application for consolidation &amp; subdivision is in process. 13/10/2022: Town Planning process underway. Confirmation awaited from Purchaser iro comments submitted by SANRAL with regards to compliance. 06/12/2022: Town Planning objection process pending. 18/01/2023: TP confirmed their processes still pending. 17/02/2023: Awaiting outcome of application from TP.</p>
886395	<p><b>IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF MUNICIPAL PROPERTY: ERF 5595, SITUATED AT 1 PHILLY MAPUTANE STREET, DE DOORNS</b></p>	<p>RESOLVED C20/2021 That in respect of – IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF MUNICIPAL PROPERTY: ERF 5595, SITUATED AT 1 PHILLY MAPUTANE STREET, DE DOORNS as discussed by Council at the Council meeting held on 23 February 2021 Council decide:</p> <p>1. that the disposal of erf 5595, De Doorns for purposes</p>	2021-02-23	HPOTGIETER	97	<p>25/03/2021: Notice placed in the Standard on 11 March 2021. Closing date for comments is 12 April 2021. 19/04/2021: No comments received during PP process. Compilation of list for erven to be auctioned being finalized. 23/04/2021: Property is included in list sent to auctioneer for next</p>

		<p>permitted under Institutional Zone I be approved in principle by means of a competitive bidding process in the open market at the market related value as determined by HCB Property Valuations in the amount of R95 000.00 (Ninety-Five Thousand Rand), VAT Excluded, VAT Excluded;</p> <p>2. should the Purchaser be a registered social care organization/institution the purchase price be fixed at a minimum of 50% of the fair market value;</p> <p>3. that all costs pertaining to the transaction be borne by the Purchaser, e.g. transfer costs, survey, rezoning, provision of services and a direct access road;</p> <p>4. that the development of the erf be completed within two (2) years of registration and be included in the Deed of Sale;</p> <p>5. that the following of a public participation process, be approved;</p> <p>6. that an item will only be resubmitted to Council should any representations/objections be received;</p> <p>7. that the administration be mandated to administer the process of disposal of the municipal property following the public participation process;</p> <p>8. that a reversion condition be included in the Deed of Sale and that Council's pre-emptive right be registered in the title deed that the disposed property will only be utilised for the purpose stipulated in item 1 above;</p> <p>9. that the Purchaser be responsible for the payment of all municipal services including rates and taxes in respect of the property following transfer of the property;</p> <p>10. that the relevant internal comments be incorporated in the Deed of Sale and the right be reserved to supplement internal comments;</p> <p>11. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of</p>			<p>auction within this FY. Linked with C909152. 06/07/2021: Auction scheduled for 28 June 2021 cancelled until further notice due to Covid-19 level 4 restrictions. 04/08/2021: Preliminary date for the auction was scheduled. Following completion of internal SCM processes the date will be confirmed for marketing purposes. 02/09/2021: Auction in process to be rescheduled. 04/10/2021: Confirmation of new date for auction in process. 25/10/2021: Offer received during auction held on 20 October 2021. Acceptance in process. 25/11/2021: Deed of sale duly signed and provided to conveyancer. 18/01/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 10/02/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 07/03/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 06/04/2022: Regulation 68 (Deeds Registry Act) in process due to lost title deed. 23/05/2022: Regulation 68 (Deeds Registry Act) still in process. 15/07/2022: Regulation 68 advertisement being placed in accordance with Deeds Registry Act. 01/08/2022: Regulation 68 advertisement duly placed in accordance with Deeds Registry Act. 13/10/2022: Awaiting further update from conveyancer. 06/12/2022: Regulation 68 process concluded. Rates clearance received, awaiting payment by purchaser. 18/01/2023: Upon receipt of payment, transfer documents will be lodged at Deeds Office. 17/02/2023: VA Title deed received, thus transaction ready to be lodged at Deeds Office.</p>
--	--	--	--	--	--



		<p>basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and the community value as well as the economic value in exchange for the asset was weighed against the market related purchase price; and</p> <p>12. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the subject property.</p>				
886398	<p><b>IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF THE REMAINDER OF ERF 5940, SITUATED AT CHURCH STREET, WORCESTER</b></p>	<p>RESOLVED C22/2021 That in respect of – IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF THE REMAINDER OF ERF 5940, SITUATED AT CHURCH STREET, WORCESTER</p> <p>as discussed by Council at the Council meeting held on 23 February 2021 council decide:</p> <p>1. That, the disposal of the remainder of erf 5940 Worcester currently permitted under Transport Zone I be approved in principle by means of a competitive bidding process in the open market at the market related value as determined by HCB Property Valuations as HCB Property Valuations determined the market related value of the property in the amount of R300 000.00 (Three Hundred Thousand Rand), VAT Excluded.</p> <p>2. that the Purchaser be permitted to apply for the rezoning of the municipal property, provided that the application follows proper Town Planning procedures;</p> <p>3. that all costs pertaining to the transaction be borne by the Purchaser, e.g. transfer costs, survey, rezoning, provision of services and a direct access road;</p> <p>4. that the development of the erf be completed within two (2) years of registration and be included in the Deed of Sale;</p> <p>5. that the following of a public participation process, be approved;</p> <p>6. that an item will only be resubmitted to Council should any representations/objections be received;</p>	2021-02-23	HPOTGIETER	95	<p>25/03/2021: Notice placed in the Standard on 11 March 2021. Closing date for comments is 12 April 2021. 19/04/2021: No comments received during PP process. Compilation of list of erven to be auctioned being finalized.</p> <p>23/04/2021: Property is included in list sent to auctioneer for next auction within this FY. Linked with C909152.</p> <p>10/06/2021: Erf will be auctioned on 28 June 2021. 06/07/2021: Auction scheduled for 28 June 2021 cancelled until further notice due to Covid-19 level 4 restrictions. 04/08/2021: Preliminary date for the auction was scheduled. Following completion of internal SCM processes the date will be confirmed for marketing purposes. 02/09/2021: Auction in process to be rescheduled.</p> <p>04/10/2021: Confirmation of new date for auction in process. 25/10/2021: Offer received during auction held on 20 October 2021. Acceptance in process.</p> <p>25/11/2021: Deed of sale duly signed and provided to conveyancer.</p> <p>18/01/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 10/02/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 07/03/2022: Deed of sale duly signed and provided to</p>

		<p>7. that the administration be mandated to administer the process of disposal of the municipal property following the public participation process;</p> <p>8. that a reversion condition be included in the Deed of Sale and that Council's pre-emptive right be registered in the title deed that the disposed property will only be utilised for the purpose stipulated in item 1 above;</p> <p>9. that the Purchaser will be responsible for the payment of all municipal services including rates and taxes in respect of the property following transfer of the property;</p> <p>10. that the relevant internal comments be incorporated in the Deed of Sale and the right be reserved to supplement internal comments;</p> <p>11. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and the community value as well as the economic value in exchange for the asset was weighed against the market related purchase price; and</p> <p>12. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the respective municipal properties.</p>				<p>conveyancer. Transfer in process. 23/05/2022: Transfer still in process. 15/07/2022: Original title deed obtained. Instruction issued to conveyancer to proceed with application for original subdivision plan. 11/08/2022: Original title deed obtained. Instruction issued to conveyancer to proceed with application for original subdivision plan. 13/10/2022: Awaiting status report from conveyancer. 06/12/2022: Original subdivision plan still awaited. 17/02/2023: The documents for transfer in process of being completed. Queries arose regarding the extent of the erf as it does not correspond with the surveyor information. Meeting to be arranged.</p>
886399	<p><b>IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF A PORTION OF ERF 1 (ALSO KNOWN AS YSSEL STREET THOROUGHFARE), SITUATED AT YSSEL STREET, WORCESTER</b></p>	<p>RESOLVED C23/2021 That in respect of – IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF A PORTION OF ERF 1 (ALSO KNOWN AS YSSEL STREET THOROUGHFARE) SITUATED AT YSSEL STREET, WORCESTER as discussed by Council at the Council meeting held on 23 February 2021 Council decide:</p> <p>1. That the disposal of a portion of erf 1 (also known as Yssel Street thoroughfare), Worcester for purposes permitted under Residential Zone I be approved in principle by means of a competitive bidding process in the open market at the market related value as determined by</p>	2021-02-23	HPOTGIETER	90	<p>25/03/2021: Notice placed in the Standard on 11 March 2021. Closing date for comments is 12 April 2021. 19/04/2021: No comments received during PP process. Compilation of list of erven to be auctioned being finalized. 23/04/2021: Property is included in list sent to auctioneer for next auction within this FY. Linked with C909152. 10/06/2021: Erf will be auctioned on 28 June 2021. 06/07/2021: Auction scheduled for 28 June 2021 cancelled until further notice due to</p>

		<p>HCB Property Valuations in the amount of R105 500.00 (One hundred and Five Thousand Five Hundred Rand), VAT Excluded;</p> <p>2. that the erf be offered to first time homeowners with the means to purchase and develop the property;</p> <p>3. that all costs pertaining to the transaction be borne by the Purchaser, e.g. transfer costs, survey, rezoning, provision of services and a direct access road;</p> <p>4. that the development of the erf be completed within two (2) years of registration and be included in the Deed of Sale;</p> <p>5. that a suspensive condition in respect of the subdivision of the property be included in the Deed of Sale stipulating that the disposal of the property be made subject to approval of the subdivision (Town Planning) processes in terms of land use planning legislation;</p> <p>6. that the following of a public participation process, be approved;</p> <p>7. that an item will only be resubmitted to Council should any representations/objections be received;</p> <p>8. that the administration be mandated to administer the process of disposal of the municipal property following the public participation process;</p> <p>9. that a reversion condition be included in the Deed of Sale and that Council's pre-emptive right be registered in the title deed that the disposed property will only be utilised for the purpose stipulated in item 1 above;</p> <p>10. that the Purchaser will be responsible for the payment of all municipal services including rates and taxes in respect of the property following transfer of the property;</p> <p>11. that the relevant internal comments be incorporated in the Deed of Sale and the right be reserved to supplement internal comments;</p> <p>12. that it is confirmed that Council has taken cognisance of the fact that the Municipal</p>			<p>Covid-19 level 4 restrictions. 04/08/2021: Preliminary date for the auction was scheduled. Following completion of internal SCM processes the date will be confirmed for marketing purposes. 02/09/2021: Auction in process to be rescheduled. 04/10/2021: Confirmation of new date for auction in process. 25/10/2021: Offer received during auction held on 20 October 2021. Acceptance in process. 25/11/2021: Deed of sale duly signed and provided to conveyancer. 18/01/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 10/02/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 07/03/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 06/04/2022: Transfers in process. Title deed awaited from Transhex conveyancer. 23/05/2022: Transfer still in process. 15/07/2022: Purchaser was duly informed that subdivision application should be submitted prior to transfer. 11/08/2022: Purchaser was duly informed that subdivision application should be submitted prior to transfer. 13/10/2022: No application received by Town Planning. Formal correspondence to be issued. 06/12/2022: Formal compliance notice issued to purchaser. 17/02/2023: Purchaser making installment payments. Transaction cannot be lodged until the purchase price paid. The purchaser also in process of applying for the subdivision of the erf.</p>
--	--	--	--	--	---

		<p>property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and the community value as well as the economic value in exchange for the asset was weighed against the market related purchase price; and</p> <p>13. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the subject property.</p>				
913139	<p><b>IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF A PORTION OF REMAINDER OF FARM 576 RHOODE HOOGTE OUTSPAN, WORCESTER</b></p>	<p>RESOLVED C45/2021 That in respect of – IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF A PORTION OF REMAINDER OF FARM 576 (RHOODE HOOGTE OUTSPAN), WORCESTER</p> <p>as discussed by Council at the Council meeting held on 28 April 2021 Council decide:</p> <p>1. That the disposal of a portion of remainder of Farm 576 (Rhoode Hoogte Outspan), Worcester, ±15.2400ha in extent for purposes permitted under Agricultural Zone I be approved in principle by means of a competitive process in the open market at least at a fair market price as determined by HCB Valuers in the amount of Seventy-Five Thousand Rand (R75 000.00);</p> <p>2. That the prospective purchaser be liable for all costs related to the disposal, e.g. rehabilitation- and transfer costs, EIA if required, registration of a right of way and the installation of municipal services;</p> <p>3. that the following of a public participation process, be approved;</p> <p>4. that an item will only be resubmitted to Council should any representations/comments be received;</p> <p>5. that the administration be mandated to administer the process of disposal of the municipal properties following the public participation process;</p> <p>6. that a reversion clause be included in the Deed of Sale as well as the Title Deed that the disposed property be utilized for</p>	2021-04-28	HPOTGIETER	92	<p>30/04/2021: Notice to be placed in Standard on 6 May 2021. 06/05/2021: Notice placed in local newspaper 6 May 2021 edition. Closing date for comments is 4 June 2021. 10/06/2021: Objections to proposed disposal received. Item to be resubmitted to Council. 06/07/2021: Item to be resubmitted to Council. Public participation process concluded - closing date was 4 June 2021. 04/08/2021: Resubmission item prepared and distributed for comments. To be tabled at next Council meeting 02/09/2021: Resubmission item prepared and distributed for comments. 04/10/2021: Matter in abeyance for consideration by newly elected Council. 25/10/2021: Matter in abeyance for consideration by newly elected Council. Heleine Potgieter 25/11/2021: Matter will be tabled for consideration by newly elected Council. 18/01/2022: Item to be resubmitted to Council for consideration. 10/02/2022: Item to be resubmitted to Council for consideration, following in loco inspection. 07/03/2022: Item to be resubmitted to Council for consideration, following in loco inspection. 12/05/2022: Item to serve at sec 80 committee. 23/05/2022: Further site inspection conducted on</p>

		<p>Agricultural Zone I Purposes only and should the Purchaser not use the property as specified, the erf will revert back to the Municipality free of charge;</p> <p>7. that the Purchaser will be responsible for the payment of all municipal services including rates and taxes in respect of the property following transfer of the property;</p> <p>8. that the relevant internal comments be incorporated in the Deed of Sale and the right be reserved to supplement internal comments;</p> <p>9. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003); and</p> <p>10. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the municipal property.</p>				<p>13/05/2022. Internal action to be taken prior to resubmitting item. 15/07/2022: Collaborative site inspection at the property proposed. 11/08/2022:SAIV duly contacted to provide details of 3 valuers. 13/10/2022: None of the proposed valuers in a position to conduct independent valuation. Further e-mail sent to SAIV urgently requesting details of alternative valuers. 06/12/2022: Details of alternative valuer received for consideration. 17/02/2023: Alternative valuer appointed: Registration on BVM database in process.</p>
977287	<p><b>IN-PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION AND TRANSFER OF A PORTION OF ERF 4014 AND A PORTION OF ERF 4015, SITUATED ON THE R43 VILLIERSDORP ROAD, WORCESTER, TO CAPE WINELANDS DISTRICT MUNICIPALITY</b></p>	<p>RESOLVED C85/2021 That in respect of – IN-PRINCIPLE, APPROVAL FOR THE DIRECT ALIENATION AND TRANSFER OF A PORTION OF ERF 4014 AND A PORTION OF ERF 4015, SITUATED ON THE R43 VILLIERSDORP ROAD, WORCESTER, TO CAPE WINELANDS DISTRICT MUNICIPALITY as discussed by Council at the Special Council meeting held on 28 September 2021, Council decide:</p> <p>1. That the capital asset to be transferred is not needed for the provision of the minimum level of basic municipal services and is considered to be surplus to the requirements of the municipality;</p> <p>2. That the direct alienation and transfer of the property being a portion of Erf 4014 and a portion of Erf 4015, situated on the R43 Villiersdorp Road, Worcester ±47.23 ha in extent, at the market-related value of R1 890 000.00 (One Million Eight Hundred And Ninety Thousand Rand), alternatively R40 000.00 (Forty Thousand Rand) per hectare, for the</p>	2021-09-28	HPOTGIETER	95	<p>05/10/2021: As per uploaded file, resolution e-mailed to CWDM. Awaiting acceptance of conditions. 25/10/2021: Awaiting acceptance of offer from CWDM. Follow-up e-mail sent. 25/11/2021: CWDM to table the matter at their Council meeting for approval. 18/01/2022: CWDM advised item will be tabled at their Council for approval. Updated feedback to be obtained from CWDM. 10/02/2022: CWDM replied on 20 January 2022 that the item will serve at their next meeting, as due to the new council compilation it could not serve earlier. Confirmation received from CWDM on that the item will serve at their Council meeting scheduled for 28 February 2022. 07/03/2022: CWDM Council resolved on 28 February 2022 to purchase the BVM property. CWDM resolution ("file") duly uploaded on this</p>

		<p>primary purpose of establishing a Regional Landfill Site or for alternative utilisation identified and approved by Breede Valley Municipality to the Cape Winelands District Municipality, be approved in principle;</p> <p>3. that the transfer of the property be subject to obtaining the necessary rezoning and subdivision approvals as well as compliance with the relevant internal departments (Directorates) comments with the right to supplement same;</p> <p>4. that all costs pertaining to the transaction be borne by the Cape Winelands District Municipality; and</p> <p>5. that the Municipal Manager be authorized to sign all documents relating to the alienation and transfer of the property and all necessary documents relating to it.</p>				<p>resolution. 06/04/2022: Town planning following public participation process. 23/05/2022: Town Planning procedures in process. 15/07/2022: Matter pending decision from Municipal Planning Tribunal. 11/08/2022: Matter pending decision from Municipal Planning Tribunal. 13/10/2022: Matter pending decision from Municipal Planning Tribunal. 06/12/2022: Matter pending decision from Municipal Planning Tribunal. 18/01/2023: Municipal Planning Tribunal approved rezoning. 17/02/2023: Planning Tribunal appeal period lapsed. E-mail sent to applicant iro transfer.</p>
1099841	<p><b>IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF ERF 9048 WORCESTER, WERDA STREET SITUATED ADJACENT TO ERF 9047 AND 9049, WORCESTER</b></p>	<p>RESOLVED C55/2022</p> <p>That in respect of –</p> <p>IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF ERF 9048 WORCESTER, WERDA STREET SITUATED ADJACENT TO ERF 9047 AND 9049, WORCESTER</p> <p>discussed by Council at the Council Meeting held on 26 April 2022:</p> <p>1. That the direct alienation of a Erf 9048, Worcester (adjacent to Erf 9047 and 9049), ±135m<sup>2</sup> in extent, for purpose allowed under Residential Zone I, to the owners of the adjoining erven, at an amount of Thirty Thousand Rand (R30 000.00) (VAT Excluded), be approved in principle;</p> <p>1. That each Purchaser will be liable to pay an amount of Fifteen Thousand Rand (R 15 000.00) (VAT Excluded) towards the purchase price in item 1 above.</p> <p>2. that Council take cognisance of the fact that the direct alienation is only approved as Erf 9048, Worcester is classified as a non-viable property;</p> <p>3. that Erf 9048, Worcester be consolidated with the adjoining properties of the Applicants,</p>	2022-04-26	HPOTGIETER	70	<p>06/05/2022: Meeting scheduled with applicant. 23/05/2022: Resolution duly conveyed: Meeting was had with respective owners / applicants. 15/07/2022: Public participation process followed, closing date was 11 July 2022. No objections / representations received. Purchasers to follow Town Planning processes (subdivision &amp; consolidation). 11/08/2022: Public participation process followed. No objections / representations received. Purchasers to follow Town Planning processes (subdivision &amp; consolidation) 13/10/2022: TP applications incomplete; formal correspondence drafted. 06/12/2022: Meeting held with purchasers. TP application submitted. 17/02/2023: Awaiting TP application outcome.</p>

		<p>being Erf 9047 and 9049, Worcester respectively;</p> <p>4. Should one of the Purchasers be unable to proceed with the purchase of their respective portion of Erf 9048, the other purchaser be given the opportunity to purchase Erf 9048 in its entirety;</p> <p>5. that the alienation of Erf 9048, Worcester be subject to obtaining consolidation approvals as well as comply with the relevant internal departments (Directorates) comments and the right be reserved to supplement such internal comments;</p> <p>6. that a reversion condition be included in the Deed of Sale and Council's pre-emptive right be registered in the title deed that the disposed property will only be utilized for the purpose stipulated in item 1 above;</p> <p>7. that all costs pertaining to the transaction be borne by the Purchasers equally, which may include survey, rezoning, consolidation and costs of transfer;</p> <p>8. that a suspensive condition in respect of the consolidated properties be included stipulating that the subject erf be subject to approval in terms of land use planning legislation;</p> <p>9. that the following of a public participation process, be approved;</p> <p>10. that the above-mentioned approval in principle be subject to a public participation process being followed due to the non-viability of the property in that an item will only be tabled in Council again should any representations/comments be received;</p> <p>11. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and</p> <p>12. that the Municipal Manager be authorized to sign all</p>				
--	--	--	--	--	--	--

		documents relating to the alienation and transfer of Erf 9048, Worcester and all necessary documents relating thereto.				
1121580	<b>CONSIDERATION FOR THE DIRECT ALIENATION OF A PORTION ELIZABETH STREET, RAWSONVILLE</b>	<p>RESOLVED C63/2022 That in respect of –</p> <p>CONSIDERATION FOR THE DIRECT ALIENATION OF A PORTION ELIZABETH STREET, RAWSONVILLE</p> <p>discussed by Council at the Council Meeting held on 30 May 2022:</p> <ol style="list-style-type: none"> <li>1. That the objections in respect of the proposed pedestrian thoroughfare is upheld;</li> <li>2. that the direct alienation of a portion of Elizabeth Street, Rawsonville (adjacent to Erven 536 and 537), ±221.57m<sup>2</sup> in extent, for formal parking purposes, to the owner of the adjoining erven, at an amount of One Hundred and Ten Thousand Rand (R110 000.00), be approved;</li> <li>3. that Council take cognisance of the fact that the direct alienation is only approved as the subject portion of Elizabeth Street, Rawsonville is classified as a non-viable property;</li> <li>4. that the subject portion of Elizabeth Street, Rawsonville be consolidated with the adjoining property of the Applicant, being Erf 537, Rawsonville;</li> <li>11. that the alienation of the subject portion of Elizabeth Street, Rawsonville be subject to obtaining the necessary closure, rezoning, consolidation and deproclamation approvals within two (2) years, as well as comply with the relevant internal departments (Directorates) comments and the right be reserved to supplement such internal comments;</li> <li>12. that a reversion condition be included in the Deed of Sale and Council's pre-emptive right be registered in the title deed that the disposed property will only be utilized for the purpose stipulated in item 2 above;</li> <li>13. that all costs pertaining to the transaction be borne by the Purchaser, which may include survey, rezoning, consolidation and costs of transfer;</li> <li>14. that a suspensive condition in respect of the consolidated properties be included stipulating that the subject erven be subject to approval in</li> </ol>	2022-05-30	HPOTGIETER	70	<p>15/07/2022: Council resolution communicated with applicant. Town Planning processes to be finalized. 11/08/2022: Council resolution communicated with applicant. Town Planning processes to be finalized. 13/10/2022: Town Planning process underway. Comments from certain internal departments awaited. 18/01/2023: Town Planning informed one (1) comment awaited. 17/02/2023: TP application outcome awaited.</p>



		<p>terms of land use planning legislation;</p> <p>15. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and</p> <p>16. that the Municipal Manager be authorized to sign all documents relating to the alienation and transfer of the subject portion of Elizabeth Street, Rawsonville and all necessary documents relating thereto.”</p>				
1185135	<b>BREDE VALLEY 2022-2027 LOCAL ECONOMIC DEVELOPMENT STRATEGY</b>	<p>RESOLVED</p> <p>That in respect of BREDE VALLEY 2022-2027 LOCAL ECONOMIC DEVELOPMENT STRATEGY discussed by Council at the Council meeting held on 23 August 2022: The following recommendation is therefore proposed with resolution number C94/2022</p> <p>a) That Council adopts the 2022-27 Local Economic Development Strategy and action plan as the strategic document that will guide LED facilitation and implementation. b) That Council workshops the 2022-2027 LED Strategy. c) Administration be tasked to develop an implementation plan with key dates and financial sources.</p>	2022-08-23	CJANUARY2	50	Received an instruction to compile an item will be tabled at the next Council meeting
1206095	<b>JOHNSONS PARK INFILL DEVELOPMENT: PROPOSED ALIENATION OF THIRTY-SIX (36) ERVEN IN JOHNSONS PARK FOR RESIDENTIAL PURPOSES</b>	<p>RESOLVED</p> <p>That in respect of – JOHNSONS PARK INFILL DEVELOPMENT: PROPOSED ALIENATION OF THIRTY-SIX (36) ERVEN IN JOHNSONS PARK FOR RESIDENTIAL PURPOSES as discussed by Council at the Special Council meeting held on 27 September 2022, resolution C101/2022, Council, decided:</p> <p>1. That the alienation of the thirty-six (36) erven as set out in Annexure A by means of a competitive process in the open market solely for Residential Zone I purposes be approved in principle;</p> <p>2. that the following of a public participation process, be approved and that an item will</p>	2022-09-27	HPOTGIETER	40	<p>04/10/2022: Notice compiled, quotation received from CW Standard for placement on 6 October 2022, request captured to obtain an order. 06/10/2022: Notice duly placed on 6 October 2022 inviting comments / representations. 07/11/2022: Closing date for comments / representations is today, 7 November 2022. Ascertain if any were received during public participation process in order to proceed with matter. 18/01/2023: No objections received. General plan awaited. 17/02/2023: Enquired iro General Plan which is still outstanding.</p>

		<p>only be resubmitted to the Council should any representations/comments be received;</p> <p>3. that the properties be alienated to persons from the Breede Valley Municipal jurisdiction. Proof of address or another applicable document to prove residency within the municipal area will be required;</p> <p>4. that only one (1) property per purchaser is sold subject to item (5) below;</p> <p>5. that the properties will not be alienated to developers, except in instances where an employer with registered offices in the Breede Valley municipal area purchase more than one property on behalf of and for the benefit of their employees. However, should the latter apply the property should be registered directly in the name of the beneficiary employees. The beneficiary employees must also comply with items 3 and 4 above;</p> <p>6. that a reversion condition be included in the Deed of Sale as well as the Title Deed that the disposed of properties be utilised for Residential Zone 1 purposes only and should the Purchaser fail to erect a building within two (2) years from the date of registration and not use the property as specified, the erf will revert back to the Municipality free of charge;</p> <p>7. that a special condition be included in the Deed of Sale which provides that:</p> <p>7.1 If the purchaser intent to dispose of the property within a period of two (2) years from the date of signing the Deed of Sale, the property will be offered to the Municipality for a purchase price at 5% less than the original purchase price;</p> <p>7.2 Should the Municipality accept the offer, the cost of the transfer shall be payable by the Purchaser; and</p> <p>7.3 if the Municipality decline the offer, the Purchaser will be permitted to dispose of the property to any other third party.</p> <p>8. that the purchasers will be responsible for the payment of all municipal services including</p>				
--	--	---	--	--	--	--

		<p>rates and taxes in respect of the properties the following transfer;</p> <p>9. that the costs pertaining to the transaction, e.g., transfer costs be paid by the purchasers;</p> <p>10. that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provisions Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003); and</p> <p>11. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the respective municipal properties.</p>				
1224675	<p><b>AFRIMAT: CONSIDERATION OF COMPENSATION AGREEMENT IN RESPECT OF SMALBLAAR, SITUATED AT A PORTION OF ERF 2, RAWSONVILLE AND BREWELSKLOOF, SITUATED AT A PORTION OF THE REMAINDER OF ERF 3604, WORCESTER</b></p>	<p>RESOLVED That in respect of – AFRIMAT: CONSIDERATION OF COMPENSATION AGREEMENT IN RESPECT OF SMALBLAAR, SITUATED AT A PORTION OF ERF 2, RAWSONVILLE AND BREWELSKLOOF, SITUATED AT A PORTION OF THE REMAINDER OF ERF 3604, WORCESTER. as discussed by Council at the Council meeting held on 25 October 2022, the following recommendation was made by Council with resolution number C107/2022.</p> <p>1. That Council note the legal opinions obtained which determine that the Municipality cannot insist on a right to use under the Asset Transfer Regulations as a requirement for the mining right to be exercised under the Mineral and Petroleum Resources Development Act, Act 28 of 2002;</p> <p>2. That the compensation agreement in respect of a portion of Erf 2, Rawsonville (Smalblaar) and a portion of the remainder of erf 3604, Worcester (Brewelskloof) for mining purposes permitted under the departure be approved for a period of nine (9) years and eleven (11) months with commencement date of 1 November 2022;</p> <p>3. that the monthly compensation in the amount of Ten Thousand Six Hundred</p>	2022-10-25	HPOTGIETER	30	<p>2/11/2022: Resolution allocated to my Coll. inbox. Resolution communicated to applicant's legal representative on 02/11/2022 - awaiting acceptance of conditions. 04/11/2022: Written reply iro resolution duly received. 17/02/2023: Resolution duly communicated with relevant internal departments. Draft agreement in process.</p>

		<p>Rand (R10 600.00) for Smalblaar and Thirty Thousand Rand (R30 000.00) for Brewelskloof which shall escalate annually in accordance with the consumer price index (CPIX) be paid for the respective properties;</p> <p>4. that Afrimat honor their social upliftment obligation towards the community of Breede Valley Municipality by:</p> <p>4.1 Participating in projects that are aimed at addressing the needs of the community;</p> <p>4.2 on an annual basis liaise with the Breede Valley Municipality IDP Department for the purpose of establishing which ward priorities were identified within the community; and</p> <p>4.3 provide annual proof to the IDP Department and the Council of compliance with the social upliftment obligations;</p> <p>5 that all costs pertaining to the transaction be borne by Afrimat, e.g. survey, rezoning etc. where applicable;</p> <p>6 that Afrimat comply with the Municipal Planning By-law and the Integrated Zoning Scheme;</p> <p>7 that Afrimat be responsible for the payment of all municipal services; and</p> <p>8 that the Municipal Manager be authorized to negotiate the final terms of and sign the compensation agreements.</p> <p>9 That the administration report back to the ComSSS committee on the final terms of a settlement, including the payment pertaining to the period since expiry of the lease until 31 October 2022.</p>				

**7. CONSIDERATION OF AGENDA ITEMS****7.1 MID-YEAR ADJUSTMENTS BUDGET – FEBRUARY 2023****File No. /s: 3/2/2/22****Responsible Official: A Crotz****Directorate: Financial Services****Portfolio: Financial Services**

---

**1. Purpose**

This serves to submit an adjustments budget for the 2022/23 financial year:

- Adjust revenue and expenditure projections after the half yearly performance (section 72 report);
- Adjust the capital program to provide for amendments to current projects, new projects to be implemented and to remove / postpone projects that will not be implemented in the 2021/22 financial year.
- Include approved unspent conditional grants of 2020/21 financial year from National and / or Provincial Government.

**2. Background:**

In terms of the MFMA (Section 28) the approved budget may be revised through an adjustments budget.

**A. Section 28(2) further provides that; An Adjustments budget -**

- Must adjust the revenue and expenditure estimates downwards if there is a material under-collection of revenue during the year;
- May appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmed already budgeted for;
- May, within the prescribed framework, authorize unforeseen and unavoidable expenditure recommended by the Mayor;
- May authorize the utilization of projected savings in one vote towards spending under another vote;
- May authorize the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have

been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by council;

- May correct any errors in the annual budget, and
- May provide for any other expenditure within a prescribed framework.

Municipal Budget and Reporting Regulations further provides that;

**B. Timeframes for tabling of adjustments budgets**

- An adjustments budget referred to in section 28(2)(b), (d) and (f) of the Act may be tabled in the Municipal Council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year;
- Only one adjustments budget referred to in sub regulations (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a Municipality in a National or Provincial adjustments budget, in which case sub regulation (3) applies. If a National or provincial adjustments budgets allocates or transfer additional revenue to a Municipality, the Mayor of the Municipality must, at the next available council meeting, but within 60 days of the approval of the relevant National or Provincial adjustments budget, table an adjustments budget referred to in section 28(2) (b) of the Act in the Municipal council to appropriate these additional.

**3. Financial Implications:**

Financial implications are contained in the detail in this report.

**4. Applicable Legislation / Council Policy:**

- The MFMA Section 28, 30 and 16(3)
- Municipal Budget and Reporting Regulations
- Council Budget related Policies

# **ADJUSTMENTS BUDGET - SCHEDULE B REPORT 24 FEBRUARY 2023**

---



**BREEDE VALLEY**  
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

## **Adjustments Budget of the Municipality**

Prepared in terms of Section 28 of the Local Government:  
Municipal Finance Management Act (56/2003) and  
Municipal Budget and Reporting Regulations

---

 Contents

SECTION A – Part 1 .....	33
1. Glossary .....	33
2. Mayoral Report .....	6
3. Resolutions.....	37
4. Executive Summary.....	37
5. Adjustments Budget Tables.....	38
B1 Consolidated Adjustments Budget Summary .....	38
B2 Consolidated Adjustments Budget Financial Performance .....	38
B3 Consolidated Adjustments Budget Financial Performance.....	39
B4 Consolidated Adjustments Budget Financial Performance.....	39
B5 Consolidated Adjustments Budget Capital Expenditure .....	39
B6 Consolidated Adjustments Budget Financial Position.....	39
B7 Consolidated Adjustments Budget Cash Flows.....	40
B8 Consolidated Cash Backed Reserves/Accumulated Surplus .....	40
B9 Consolidated Asset Management.....	40
B10 Consolidated Basic Service Delivery Measurement .....	40
SECTION A – Part 2 .....	40
1. Adjustments to Budget Inputs and Assumptions.....	40
2. Adjustments to Budget Funding .....	9
3. Adjustments to Expenditure on Allocations and Grant .....	53
4. Adjustment to Allocations or Grants made by the Municipality.....	53
5. Adjustment to Councillor Allowances and Employees.....	53
6. Adjustment to Service Delivery and Budget .....	53
7. Adjustment to Capital Spending Detail.....	53
8. Other Supporting Documents.....	54



**SECTION A – Part 1****1. Glossary**

**Adjustments Budgets** – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

**Allocations** – Money received from Provincial and National Treasury.

**Budget** – The financial plan of a municipality.

**Budget related policy** – Policy of a municipality affecting or affected by the budget.

**Capital Expenditure** – Spending on municipal assets such as land, buildings and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short-term investments.

**DORA** – Division of Revenue Act. The annual piece of legislation that indicate the allocations from National Government to Local Government.

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

**GDFI** - Gross Domestic Fixed Investment

**GFS** – Government Finance Statistics. An internationally recognized classification system that facilitates comparisons between municipalities.

**IDP** – Integrated Development Plan. The main strategic planning document of a Municipality.

**KPI** – Key Performance Indicators. Measures of service output and/or outcome.

**LM** – Breede Valley Municipality.

**MFMA** - Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

---

**MTREF** – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level.

**Operating Expenditure** – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

**Rates** – Local Government tax based on assessed valuation of a property.

**TMA** – Total Municipal Account

**SDBIP** – Service Delivery Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic Objectives** – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

**Vote** – One of the main segments into which a budget is divided, usually at department level.

### **Abbreviations and Acronyms**

AMR Automated Meter Reading

ASGISAAccelerated and Shared Growth Initiative

BPC Budget Planning Committee

CBD Central Business District

CFO Chief Financial Officer

CPI Consumer Price Index

CRRF Capital Replacement Reserve Fund

DBSA Development Bank of South Africa

DoRA Division of Revenue Act

DWA Department of Water Affairs

EE Employment Equity

EEDSM Energy Efficiency Demand Side Management

EM Executive Mayor

FBS Free basic services

GAMAP Generally Accepted Municipal Accounting Practice

---

GDP	Gross domestic product
GDS	Gauteng Growth and Development Strategy
GFS	Government Financial Statistics
GRAP	General Recognised Accounting Practice
HR	Human Resources
HSRC	Human Science Research Council
IDP	Integrated Development Strategy
IT	Information Technology
kℓ	kilolitre
km	kilometre
KPA	Key Performance Area
KPI	Key Performance Indicator
kWh	kilowatt-hour
ℓ	litre
LED	Local Economic Development
MEC	Member of the Executive Committee
MFMA	Municipal Financial Management Act
MIG	Municipal Infrastructure Grant
MM	Municipal Manager
MMC	Member of Mayoral Committee
MPRA	Municipal Properties Rates Act
MSA	Municipal Systems Act
MTEF	Medium-term Expenditure Framework
MTREF	Medium-term Revenue and Expenditure Framework
NERSA	National Electricity Regulator South Africa
NGO	Non-Governmental organisations
NKPIs	National Key Performance Indicators
OHS	Occupational Health and Safety
OP	Operational Plan
PBO	Public Benefit Organisations
PHC	Provincial Health Care
PMS	Performance Management System
PPE	Property Plant and Equipment

PPP	Public Private Partnership
PTIS	Public Transport Infrastructure System
RG	Restructuring Grant
RSC	Regional Services Council
SALGA	South African Local Government Association
SAPS	South African Police Service
SDBIP	Service Delivery Budget Implementation Plan
SMME	Small Micro and Medium Enterprises

## **2. Mayors Report**

The Breede Valley Municipality remains committed to the cause of bringing respectable services to all households. We as a municipality acknowledge the fact that households are faced with numerous difficulties, ranging from social to economic challenges.

We view our role in addressing all challenges faced by communities as integral to ultimately improve quality of life and will therefor continue to play part in creating a conducive environment for job creation and social upliftment. It should be noted heart that not all plans made will be completed within the timeframes, but we as a municipality remain committed in ensuring that all projects commenced are completed.

This adjustments budget serves the purpose of reflecting on the past six months of the 2022/23 financial year, and to address the areas within the budget that is not performing as planned and to cater for new projects. In addition, this adjustments budget will also approve unspent conditional grant funds of previous financial year that have since been approved by the National and Provincial government.

We as a municipality will continuously strive to successfully implement all projects, especially the projects funded from external sources such as grants. These projects add great value given the challenging economic environment faced by municipalities to ultimately deliver better services within the Breede Valley Municipality.

Breede Valley municipality has made significant progress in fighting service delivery backlogs, but also acknowledges that there is still a lot to be done. We will continue with the good work and improve wherever improvement is needed to ensure that this municipality improve on the quality of life for the people within Breede Valley municipal area.

### 3. Resolutions

That council approves the following:

- (a) To approve the adjustments budget as tabled in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).
- (b) The recommendations regarding resolutions are contained at the end of this report and have been prepared and presented according to the budget regulations.

### 4. Executive Summary

The Mid-year Adjustments Budget serves to address any budget amendments that require the approval of council. These amendments are imperative to service delivery to allow for unforeseen challenges to be attended to enable accelerated implementation plans.

The current economic climate of the Breede Valley Municipal area forced the municipality to relook at resource allocation to promote the optimal utilization of available resources in a prudent and financially viable manner. This is necessary to ensure continued service delivery in a financial sustainable manner.

The Mid-year Adjustments Budget includes provincial rollovers from the 2021/22 financial year amounting to the following per grant:

#### Approved Roll-overs (Operating)

- Western Cape Financial Management Capacity Building Grant, R240 000.00
- Community Library Service Grant, R141 674.00

- 
- Community Development Workers (CDW) Operational Support Grant, R94 000.00
  - Disaster Management Grant, R96 632.00

**Additional / Amendment Funding (Operating and Capital)**

- Municipal Accreditation and Capacity Building Grant, R513 000.00
- Informal Settlements Upgrading Partnership Grant, R1 250 000.00
- CWDM Operational Projects; R895 049.00
- Emergency Municipal Load-Shedding Relief Grant, R950 000.00

**5. Adjustments Budget Tables – refer to Annexure A****B1 Consolidated Adjustments Budget Summary**

The table is a budget summary and provides a concise overview of Breede Valley Municipality's budget from all the major financial perspectives (operating, capital expenditure, financial position, cash flow, and MFMA funding compliance).

The table provides an overview of the amounts approved by Council for operating performance, resources deployed to capital expenditure, financial position, cash and funding compliance, as well as the municipality's commitment to eliminating basic service delivery backlogs.

**B2 Consolidated Adjustments Budget Financial Performance by Standard Classification**

Table B2 is a view of the budgeted financial performance in relation to revenue and expenditure per standard classification. The GFS standard classification divides the municipal services into 15 functional areas.

Total Revenue on this table includes capital revenues (Transfers recognized – capital) and so does not balance to the operating revenue shown on Table B4.

**B3 Consolidated Adjustments Budget Financial Performance By Municipal Vote**

Table B3 above is a view of the budgeted financial performance in relation to the revenue and expenditure per municipal vote. This table facilitates the view of the budgeted operating performance in relation to the vote structure of Breede Valley Municipality. This means it is possible to present the operating surplus or deficit of a vote.

**B4 Consolidated Adjustments Budget Financial Performance (Revenue and Expenditure)**

Table B4 above is a view of the budgeted financial performance in relation to the revenue by source and expenditure by type.

In line with the formats prescribed by the Municipal Budget and Reporting Regulations, capital transfers and contributions are excluded from the Total Revenue, as inclusion of these revenue sources would distort the calculation of the operating surplus/deficit.

**B5 Consolidated Adjustments Budget Capital Expenditure Vote and Funding**

Table B5 is a breakdown of the capital programme in relation to capital expenditure by municipal vote (multi-year and single-year appropriations); capital expenditure by standard classification; and the funding sources necessary to fund the capital budget, including information on capital transfers from national and provincial departments.

**B6 Consolidated Adjustments Budget Financial Position**

Table B6 is consistent with international standards of good financial management practice and assist stakeholders in understanding the impact of the budget on the statement of financial position (balance sheet).

This format of presenting the statement of financial position is aligned to GRAP1, which is generally aligned to the international version which presents Assets less Liabilities as “accounting” Community Wealth. The order of items within each group illustrates

---

items in order of liquidity; i.e. assets readily converted to cash, or liabilities immediately required to be met from cash, appear first.

### **B7 Consolidated Adjustments Budget Cash Flows**

The budgeted cash flow statement is the first measurement in determining if the budget is funded. It shows the expected level of cash in-flow versus cash out-flow that is likely to result from the implementation of the budget.

### **B8 Consolidated Cash Backed Reserves/Accumulated Surplus Reconciliation**

The cash backed reserves/accumulated surplus reconciliation is aligned to the requirements of MFMA Circular 42 – Funding a Municipal Budget. In essence the table evaluates the funding levels of the budget by firstly forecasting the cash and investments at year end and secondly reconciling the available funding to the liabilities/commitments that exist.

### **B9 Consolidated Asset Management**

Table B9 provides an overview of municipal capital allocations to building new assets and the renewal of existing assets, as well as spending on repairs and maintenance by asset class.

### **B10 Consolidated Basic Service Delivery Measurement**

Table B10 provides an overview of service delivery levels, including backlogs (below minimum service level), for each of the main services

## **SECTION A – Part 2**

### **• Adjustments to Budget Inputs and assumptions**

The 2022/23 Adjustments Budget was compiled in line with Chapter 4 Municipal Finance Management Act and Chapter 2 Part 4 of the Municipal Budget and Reporting Regulations.

The 2022/23 Adjustments Budget remain consistent with the Long-Term Financial Plan to ensure continued synergy between long term planning and implementation planning.

Revenue and Expenditure (operational and capital) projections to be revised in line with current and anticipated performance for the current year.

Addition of approved rollover grant allocations from the 2021/22 financial year.



Adjustments to general expenditure to curb and eliminate non-priority spending.

**1. Operational Revenue**

Operational revenue and amendments made with the Adjustments Budget is informed by the performance trends over the past six months.

WC025 Breede Valley - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) -

Description	Ref	Budget Year 2022/23									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2023/24 Adjusted Budget	+2 2024/25 Adjusted Budget
R thousands	1	A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
<b>Revenue By Source</b>												
Property rates	2	175 223	175 223	-	-	-	-	-	-	175 223	185 765	196 942
Service charges - electricity revenue	2	536 542	536 542	-	-	-	-	-	-	536 542	568 735	602 860
Service charges - water revenue	2	98 700	98 700	-	-	-	-	5 191	5 191	103 891	103 636	108 818
Service charges - sanitation revenue	2	79 917	79 917	-	-	-	-	5 578	5 578	85 495	83 914	88 110
Service charges - refuse revenue	2	46 407	46 407	-	-	-	-	-	-	46 407	48 727	51 164
Service charges - other		-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		6 489	6 489	-	-	-	-	-	-	6 489	6 815	7 157
Interest earned - external investments		10 686	10 686	-	-	-	-	2 137	2 137	12 823	11 221	11 782
Interest earned - outstanding debtors		9 970	9 970	-	-	-	-	3 659	3 659	13 629	10 311	10 663
Dividends received		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		230 513	230 513	-	-	-	-	-	-	230 513	242 038	254 141
Licences and permits		4 056	4 056	-	-	-	-	(2 006)	(2 006)	2 050	4 259	4 472
Agency services		9 436	9 436	-	-	-	-	-	-	9 436	9 908	10 403
Transfers and subsidies		171 058	172 858	-	-	-	2 642	-	2 642	175 500	174 789	183 822
Other revenue	2	10 078	10 078	-	-	-	-	(1 567)	(1 567)	8 511	10 586	11 119
Gains		1 399	1 399	-	-	-	-	-	-	1 399	1 483	1 572
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>1 390 473</b>	<b>1 392 273</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 642</b>	<b>12 992</b>	<b>15 634</b>	<b>1 407 907</b>	<b>1 462 183</b>	<b>1 543 022</b>

**Property Rates:** Revenue from Property Rates is anticipated to be in line with the Original Budget allocation. Therefore, no amendments have been affected during the Adjustments Budget process. The YTD overperformance is due to annual billings performed in the first month of the 2022/23 financial year.

**Service Charges – Electricity:** Electricity revenue is anticipated to be in line with the Original Budget allocation. Therefore, no amendments have been affected during the Adjustments Budget process. The YTD underperformance is anticipated to be addressed when the revenue of June 2023 is incorporated once the billing run for the first month in the new financial year is performed and revenue relating to June 2023 is recorded. The billing reflected in the monthly reporting does not include all services consumed in the reported month.

**Service Charges – Water and Sanitation –** Water revenue and sanitation revenue is adjusted upwards with R5.19 million and R5.58 million, respectively, in line with current and anticipated performance. Similarly, to electricity revenue, water revenue will also be positively affected by year-end journals recognizing revenue billed in the first billing cycle of the new financial year (2023/24).

**Interest Earned – External Investments** – Investment revenue is adjusted upwards with R2.14 million in line with current and anticipated performance. This adjustment is based on the municipality’s current investment portfolio and anticipated cash flow for the remainder of the financial year.

**Interest Earned – Outstanding Debtors** – Interest on outstanding debtors is adjusted upwards with R3.66 million in line with current and anticipated performance. This adjustment is based on the municipality’s debtors book, anticipated billings and collection for the remainder of the financial year.

**Licenses and Permits** - Revenue from this source was adjusted downwards with R2.01 million. This downward adjustment was made to bring the budget allocation in line with the YTD performance and anticipated revenue as at the end of the 2022/23 financial year.

**Transfers subsidies:** Increased with the rollover grant allocations from the 2021/22 financial year and other grant additions / amendments as per the list mentioned in the Executive Summary (4.). The amendment in respect of grant amounted to R2.64 million.

**Other revenue** - Revenue from this source was adjusted downwards with R1.57 million. This downward adjustment was made to bring the budget allocation in line with the YTD performance and anticipated revenue as at the end of the 2022/23 financial year.

## **2. Operational Expenditure**

Operational revenue and amendments made with the Adjustments Budget is informed by the performance trends over the past six months.

WC025 Brede Valley - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) -

Description	Ref	Budget Year 2022/23									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2023/24 Adjusted Budget	+2 2024/25 Adjusted Budget
R thousands	1	A	A1	B	C	D	E	F	G	H		
<b>Expenditure By Type</b>												
Employee related costs		350 795	342 210	-	-	-	-	29 176	29 176	371 386	365 485	382 454
Remuneration of councillors		19 549	19 549	-	-	-	-	124	124	19 673	20 333	21 250
Debt impairment		198 257	198 257	-	-	-	-	-	-	198 257	209 752	222 026
Depreciation & asset impairment		100 988	100 988	-	-	-	-	-	-	100 988	106 265	112 035
Finance charges		38 001	38 001	-	-	-	-	-	-	38 001	44 980	51 267
Bulk purchases - electricity		422 897	422 897	-	-	-	-	-	-	422 897	460 535	506 588
Inventory Consumed		39 422	37 578	-	-	-	15	2 509	2 524	40 102	40 811	42 395
Contracted services		104 978	105 628	-	-	-	2 374	4 255	6 630	112 257	100 271	101 603
Transfers and subsidies		6 872	10 078	-	-	-	253	-	253	10 331	4 258	4 483
Other expenditure		70 227	77 964	-	-	-	-	3 136	3 136	81 100	73 929	77 933
Losses		3 766	3 766	-	-	-	-	-	-	3 766	3 991	4 229
<b>Total Expenditure</b>		<b>1 355 751</b>	<b>1 356 914</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 642</b>	<b>39 200</b>	<b>41 843</b>	<b>1 398 757</b>	<b>1 430 608</b>	<b>1 526 262</b>

**Employee Related Cost** – Similar to previous financial years, a significant number of positions on the approved organogram were unfunded in the 2022/23 financial year. However, given the demand for service delivery, these positions were to a significant extent being re-financed in a very conservative manner to carefully balance service delivery and financial sustainability. Also, other unforeseen circumstances has resulted in higher than anticipated expenditure that were also addressed during the Mid-year Adjustments Budget process.

**Debt Impairment** – This budgeted amount relates mainly to traffic fines, and to a lesser extent to service debtor accounts. Current and improved credit control and debt collection mechanisms and strategies are in place to minimize the risk over unauthorized expenditure on the 2022/23 contribution towards the provision for debt impairment.

**Inventory Consumed** – This expenditure item was adjusted upwards by R2.52 million. This increase mainly relates to adjustments for fuel costs and to a lesser extent materials and supplies.

**Contracted Services** – Additions made on contracted services amounted to R6.63 million for the purposes of external contractors where current commitments are currently in place.

**Other Expenditure** – Additions to the value of R3.14 million was made in respect of Other Expenditure. The main contributor to this increase was software licenses.

### Capital Expenditure

#### Amendments to the capital budget:

- Reprioritization of Municipal Infrastructure Grant in line with the revised Detailed Project Implementation Plan (DPIP). Please refer to the table below. Finance Source 8,0 and Finance Code CNMIG).
- Other projects adjusted and / or moved to finance other projects and / or in line with the anticipated implementation plans for the current financial year.

WC025 Breede Valley - Table B5 Adjustments Capital Expenditure Budget by vote and funding -

Description	Ref	Budget Year 2022/23									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2023/24	+2 2024/25
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H	Adjusted Budget	Adjusted Budget
R thousands												
<b>Capital Expenditure - Functional</b>												
<b>Governance and administration</b>		32 645	39 426	-	-	-	-	(14 432)	(14 432)	24 994	13 709	7 632
Executive and council	10	45	-	-	-	-	200	200	245	10	10	
Finance and administration	32 635	39 381	-	-	-	-	(14 632)	(14 632)	24 749	13 699	7 622	
Internal audit	-	-	-	-	-	-	-	-	-	-	-	
<b>Community and public safety</b>		9 291	9 693	-	-	75	16 238	16 313	26 005	6 000	6 500	
Community and social services	4 832	4 934	-	-	-	75	909	984	5 918	-	-	
Sport and recreation	3 820	4 120	-	-	-	-	(3 070)	(3 070)	1 050	6 000	6 500	
Public safety	639	639	-	-	-	-	1 049	1 049	1 688	-	-	
Housing	-	-	-	-	-	-	17 350	17 350	17 350	-	-	
Health	-	-	-	-	-	-	-	-	-	-	-	
<b>Economic and environmental services</b>		56 246	56 767	-	-	-	7 198	7 198	63 965	65 964	43 546	
Planning and development	1 820	1 820	-	-	-	-	(200)	(200)	1 620	-	-	
Road transport	54 426	54 947	-	-	-	-	7 398	7 398	62 345	65 964	43 546	
Environmental protection	-	-	-	-	-	-	-	-	-	-	-	
<b>Trading services</b>		220 368	222 018	-	-	950	61 004	61 954	283 972	136 288	138 345	
Energy sources	66 230	67 167	-	-	-	-	8 061	8 061	75 228	56 090	50 706	
Water management	94 688	95 181	-	-	-	-	(27 689)	(27 689)	67 492	25 570	26 719	
Waste water management	58 250	58 398	-	-	-	950	80 632	81 582	139 980	53 628	59 920	
Waste management	1 200	1 272	-	-	-	-	-	-	1 272	1 000	1 000	
Other	-	-	-	-	-	-	-	-	-	-	-	
<b>Total Capital Expenditure - Functional</b>	3	318 550	327 903	-	-	-	1 025	70 008	71 033	398 936	221 961	196 023
<b>Funded by:</b>												
National Government		69 094	69 094	-	-	-	-	-	-	69 094	99 614	82 052
Provincial Government		1 044	1 044	-	-	-	1 025	17 350	18 375	19 419	-	-
District Municipality		-	-	-	-	-	-	549	549	549	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	19	19	19	-	-
<b>Transfers recognised - capital</b>	4	70 138	70 138	-	-	-	1 025	17 918	18 942	89 080	99 614	82 052
Public contributions & donations		-	-	-	-	-	-	-	-	-	-	-
Borrowing		146 238	146 238	-	-	-	-	34 090	34 090	180 328	34 669	32 000
Internally generated funds		102 174	111 527	-	-	-	-	18 000	18 000	129 528	87 678	81 971
<b>Total Capital Funding</b>		318 550	327 903	-	-	-	1 025	70 008	71 033	398 936	221 961	196 023

**Detailed Capital Budget:** The table below outlines all amendments from the Original Budget to the Total Funded Budget (Adjustments Budget).

Description	Source Finance	Finance Code	Final Budget	Roll overs from 2021/22	Veriments	Other Adjustments/ Additional funding	Adjustments Feb 2023	Total Funded budget 2022/23

<b>Engineering Services and Public Services</b>								
<b><u>Not Allocated to Wards</u></b>								
<b><u>Stettynskloof Water Supply (Worcester/Rawsonville)</u></b>								
Upgrading of Stettynskloof Supply Pipe Line - Phase 3 (MIG 164422)	8,0	CN MIG	3 421 924					-3 421 924
Increase dam Level (Stetteynskloof Dam)	1,1	EFF	2 000 000					-2 000 000
<b><u>Rawsonville WwTW</u></b>								
Rawsonville WwTW: Extension of WwTW (0,24 MI/day)	1,1	EFF	27 000 000					27 000 000
Rawsonville WwTW: Extension of WwTW (0,24 MI/day)	8,0	CN MIG						
<b><u>Klipvlakte/ Transhex Residential Development (13 000 erven)</u></b>								
Transhex:Electrical Reticulation	8,2	CNI NE	15 000 000					15 000 000
<b><u>Reservoirs</u></b>								
Reservoirs: Pre-loads	8,0	CN MIG	18 481 271					-13 919 400
Reservoirs: Pre-loads	1,1	EFF	55 000 000					4 561 871
<b><u>Upgrading of Sewer Network</u></b>								
Upgrading of Sewer Network: External Loan	1,1	EFF	15 000 000					55 000 000
<b><u>Upgrading of Gravel Roads</u></b>								
Brede Valley: Roads	3,0	CRR	1 000 000					-996 734
<b><u>Resealing of Roads</u></b>								
Resealing of Municipal Roads - Rawsonville	3,2	CRR	500 000					-500 000
<b><u>Resealing of Municipal Roads - Worcester</u></b>								
Resealing of Municipal Roads - Worcester: MIG	8,0	CN MIG	13 353 593					-13 353 593
Resealing of Municipal Roads - Worcester: CRR	3,0	CRR	1 000 000					-209 354
<b><u>Building of Roads</u></b>								
Building of Roads:Municipal Roads (Ward 1, 2, 3, 4, 16, 17 and 18)	3,0	CRR	3 000 000					-572 049
								1 290 646
								67 668

<b>Traffic Circles</b>								
Traffic Circles: (High and Louis Lange)	3,0	CRR	6 000 000				13 071 849	19 071 849
<b>Networks</b>								
Pipe cracking (all wards)	3,0	CRR	3 000 000					3 000 000
<b>Electricity (8112)</b>								
Refurbishment of electrical system	3,0	CRR	3 500 000		400 000			3 900 000
Refurbishment of substations	3,0	CRR		218 000	11 750 000		-11 400 612	567 388
Refurbishment of substations	1,1	EFF					9 468 000	9 468 000
Refurbishment of substations	12,0	CRR					7 000 000	7 000 000
Robertson Road Substation	1,1	EFF	5 000 000					5 000 000
Alternative Electricity Supply Zwelethemba	1,1	EFF	10 000 000		1 800 000			11 800 000
Roux Park capacity/equipment upgrade	1,1	EFF	5 000 000		-1 800 000			3 200 000
Zwelethemba removal of mid-blocks	3,0	CRR	2 000 000		-1 910 000			90 000
Office and Storage Space Upgrade	3,0	CRR	500 000		-100 000		85 000	485 000
66KV Ripple Control	1,1	EFF	6 900 000				-6 900 000	
Upgrading of High Mast Lights	8,7	EED SM G	1 400 000					1 400 000
Upgrading of Street Lights	8,7	EED SM G	2 600 000					2 600 000
<b>Refurbishment of electrical system (NERSA)</b>								
Altona new Electrical Substation	1,1	EFF	10 000 000					10 000 000
Electricity - Machinery and Equipment	3,0	CRR	600 000					600 000
<b>Civil Engineering</b>								
Civil Engineering: Survey Equipment	3,0	CRR	50 000					50 000
Civil Engineering: Office Furniture	3,0	CRR	100 000		85 000		50 000	235 000
<b>Project Management</b>								
Worc Town Hall - Airconditioner	3,0	CRR				1 635 431	3 420 000	5 055 431
Supply and Installation of Load Shedding Solution and Solar PV	3,0	CRR						
<b>SOLID WASTE MANAGEMENT</b>								
<b>WORCESTER</b>								

Wheeliebins	3,0	CRR	1 000 000					1 000 000
Solid Watse - Radios	3,0	CRR	150 000		72 000			222 000
Solid Waste - Furniture and Office Equipment	3,0	CRR	50 000					50 000
Solid Waste Depot (Fairbairn Str) - air conditioning	3,0	CRR						
Upgrade of Doors and security gates (Fairbairs Stores)	3,0	CRR						
<b>ROADS AND STORMWATER</b>								
Roads - Machinery and Equipment	3,0	CRR	500 000		-72 000		-191 700	236 300
<b>Waste Water Treatment Works</b>								
Pump station upgrading and refurbishment	1,1	EFF	2 000 000					2 000 000
<b>Parks and Cemeteries</b>								
Parks - Machinery and Equipment	3,0	CRR	500 000				80 000	580 000
Fencing of Cemeteries - Aan De Doorns	3,0	CRR	1 000 000				-800 000	200 000
<b>Water and Sewerage</b>								
Water - Machinery and Equipment	3,0	CRR	500 000					500 000
Upgrading of Offices (Fairbairn Street)	3,0	CRR	1 500 000				110 000	1 610 000
Upgrading of Rawsonville sewer line	1,1						19 000 000	19 000 000
Upgrading of various sewer pumpstations	1,1						12 000 000	12 000 000
Upgrading of various sewer pumpstations	7,1						950 000	950 000
Construction of Kwinana Street Bypass sewer	1,1						9 500 000	9 500 000
<b>Ward Priorities</b>								
Speed Humps	3,0	CRR	300 000		923 200			1 223 200
Fencing of Substations	3,0	CRR	200 000		310 000			510 000
High Mast lights	3,0	CRR		496 378				496 378
<b>Ward 1</b>								
Touws River: Waste Water Treatment Works (WwTW) Augmentation : MIG	8,0	CN MIG	500 000					500 000
Touws River: Bok River Solar System	8,0	CN MIG	500 000		-500 000			
Augmentation of Water treatment works (MIG Counter funding)	8,8	WSI G	2 557 000		-200 000			2 357 000
Speed Humps x 2 - Ward 1	3,0	CRR	50 000					50 000

Upgrading of Roads - Ward 1	8,0	CN MIG					3 000 000	3 000 000
<b>Ward 2</b>								
New Retention Ponds - De Doorns: South of N1 (MIG Number 202347)	8,0	CN MIG	956 814		-956 814			
De Doorns Water Purification Works : Augmentation of DAF Unit (MIG funding)	8,0	CN MIG	7 773 398		-4 773 398		-3 000 000	
De Doorns WWTW Reactor	8,8	WSI G	2 550 000		200 000			2 750 000
<b>Ward 4</b>								
Reseal of Municipal Roads - Ward 4	3,0	CRR	1 000 000					1 000 000
Upgrading of Open space - Kleigat	3,0	CRR	100 000					100 000
Speed Hump - Voortrekker Str	3,0	CRR	50 000					50 000
<b>Ward 5</b>								
Reseal of Municipal Roads (Nederburg, Meerhoff, Wyland and Boschheuvel)	3,0	CRR	1 500 000					1 500 000
<b>Ward 6</b>								
Reseal of Municipal Roads (Quellerie Rd, Haarlem and others)	3,0	CRR	3 000 000					3 000 000
Speed Hump - Kuhn Str, Heyns Str and Jordan Str	3,0	CRR	75 000					75 000
Fencing of Substation (corner of Van der Merwe- and Lyons Street)	3,0	CRR	50 000					50 000
<b>Erosion Protection of Hex River (Zweletemba)</b>								
Erosion Protection of Hex River : Phase 2 ( 300m @ R13,333.33/m)	3,0	CRR		50 000			22 241 250	22 291 250
Erosion Protection of Hex River : Phase 2 ( 300m @ R13,333.33/m)	8,0	CRR			24 341 701			24 341 701
<b>Ward 7</b>								
Drop off zone (Worcester-East School)	3,0	CRR	100 000					100 000
Reseal of Municipal Roads (De La Bat and others)	3,0	CRR	3 000 000		1 358 487			4 358 487
Fencing of Cemeteries - De Wet Str.	3,0	CRR	100 000					100 000
<b>Ward 8</b>								
Upgrading of Gravel Roads	3,0	CRR	3 000 000				-3 000 000	
Upgrading of Gravel Roads	8,0	CN MIG			12 583 428			12 583 428
<b>Ward 10</b>								



Reseal of Roads - Ward 10	3,0	CRR	1 000 000		1 352 083		2 352 083
Playparks - Ward 10	3,0	CRR	60 000				60 000
<b>Ward 11</b>							
Reseal of Roads - Ward 11	3,0	CRR	1 000 000				1 000 000
Pedestrian walkway between Yssel and Sampson Street	3,0					75 000	75 000
<b>Ward 12</b>							
Upgrading of Routes (Visually Impaired)	3,0	CRR	1 000 000			-1 000 000	
Reseal of Municipal Roads - Ward 12	3,0	CRR	5 000 000				5 000 000
<b>Ward 13</b>							
Drop-off zone - Ward 13	3,0	CRR	100 000				100 000
Reseal of Municipal Roads - Ward 13	3,0	CRR	1 000 000		740 910		1 740 910
Building / Upgrading of Road (Florian Park to Johnson Park)	3,0	CRR	250 000			-250 000	
<b>Ward 14</b>							
Building of Roads - Ward 14	3,0	CRR	200 000			-200 000	
<b>Ward 15</b>							
Drop off zone (Worcester Primary School)	3,0	CRR	100 000				100 000
Reseal of Municipal Roads - Ward 15	3,0	CRR	3 000 000				3 000 000
Playparks x 2 - Ward 15	3,0	CRR	100 000				100 000
<b>Ward 17</b>							
High Mast Light -Ward 17	3,0	CRR	500 000		150 000		650 000
<b>Ward 19</b>							
Playpark - Ward 19	3,0	CRR	60 000				60 000
<b>Ward 20</b>							
Fencing of Rawsonville Graveyard	3,0	CRR	20 000			55 000	75 000
<b>Ward 21</b>							
Upgrading of gravel roads	3,0	CRR	3 000 000		-1 390 043	-1 609 957	
Speed Humps - Ward 21	3,0	CRR	100 000				100 000
<b>Land Infill Developments</b>							

Johnsons Park - Water	3,0	CRR		283 099			-184 001	99 098
Johnsons Park - Stormwater	3,0	CRR		98 167			-56 173	41 994
Johnsons Park - Electricity	3,0	CRR		222 992			348 301	571 293
Johnsons Park - Roads	3,0	CRR		677 489			-108 127	569 362
Avian Park Industrial - Water	1,1	EFF	146 043					146 043
Avian Park Industrial - Sewer	1,1	EFF	438 005				-438 005	
Avian Park Industrial - Stormwater	1,1	EFF	94 928					94 928
Avian Park Industrial - Electricity	1,1	EFF	990 000				-990 000	
Avian Park Industrial - Sewer Pumpstation	1,1	EFF	5 000 000				-5 000 000	
Somerset Park - Water	1,1	EFF	146 043					146 043
Somerset Park - Sewer	1,1	EFF	438 005					438 005
Somerset Park - Stormwater	1,1	EFF	94 928					94 928
Somerset Park - Electricity	1,1	EFF	990 000				-550 169	439 831
<b><u>SERVICE CONNECTIONS</u></b> <b><u>(Depending on Public Contr)</u></b>								
Sewer Connections	3,3	CRR	1 120 000					1 120 000
Electricity Connections	3,3	CRR	1 000 000		400 000			1 400 000
Water Connections	3,3	CRR	2 719 200			210 240		2 929 440
<b><u>Municipal Manager</u></b>								
<b><u>Admin -0603</u></b>								
MM: Furniture and Equipment	3,0	CRR	5 000				200 000	205 000
<b><u>RISK MANAGEMENT</u></b>								
Risk Management - Furniture and Office Equipment	3,0	CRR	30 000					30 000
<b><u>Community Services</u></b>								
<b><u>ADMIN - 0903</u></b>								
Community Services: Furniture & Equipment	4,0	CRR	5 000		9 080			14 080
<b><u>COMMUNITY DEVELOPMENT</u></b>								
Youth Café - Furniture and Office Equipment	3,0	CRR	200 000					200 000
<b><u>SPORT: Esselen Park</u></b>								

SPORT: Esselen Park: Replacement of fence perimeter	3,0	CRR	3 000 000	300 000			-3 150 000	150 000
<b>WATERLOO LIBRARY - 4506</b>								
Waterloo Library - Airconditioners	3,0	CRR	48 000		-9 080			38 920
Waterloo Library - Upgrade ramp	6,1	CPL IB	100 000		-19 000		74 879	155 879
Waterloo Library - Upgrade ramp	3,0	CRR				110 000		110 000
Waterloo Library - ICT Equipment	6,1	CPL IB	144 000		19 000			163 000
<b>TRAFFIC</b>								
<b>Buildings</b>								
Traffic - Machinery and Equipment	3,0	CRR	358 000		-80 000			278 000
Traffic - Furniture and Office Equipment	3,0	CRR	89 600		80 000			169 600
Traffic - Generator	3,0	CRR	400 000				-400 000	
Traffic - Upgrading of Cash Office	3,0	CRR	250 000					250 000
Traffic - Queuing System	3,0	CRR	150 000				-150 000	
<b>FIRE DEPARTMENT: ADMIN - 4203</b>								
Fire Services - Radios	3,0	CRR	55 000					55 000
Fire Services - Furniture and Office Equipment	3,0	CRR	150 000					150 000
Fire Services - De Doorns Communication Equipment	3,0	CRR	350 000					350 000
Fire Services - Airconditioners	3,0	CRR	50 000					50 000
Fire Services - Machinery and Equipment	3,0	CRR	34 000				500 000	534 000
<b>FINANCIAL SERVICES</b>								
<b>Admin</b>								
FS Admin - Furniture and Equipment	4,0	CRR	25 000		-15 000			10 000
<b>Financial Planning</b>								
FS FP - Safeguarding of Assets	12,0	IF	400 000					400 000
FS FP - Insurance claims	12,0	IF	400 000				700 000	1 100 000
Financial Planning - Upgrading of Buildings	3,0	CRR	200 000		15 000	38 000		253 000
<b>Donated Assets</b>								
Donated Assets - Buildings							17 350 000	17 350 000
Donated Assets - Vehicles							318 900	318 900
Donated Assets - Machinery and Equipment							230 000	230 000

Donated Assets - Computer Equipment								18 700
<b>Revenue</b>								
Revenue - Upgrading of Municipal Building	3,0	CRR	200 000					200 000
Credit Control - Upgrading of Municipal Building -	3,0	CRR	100 000					100 000
Revenue - Airconditioners	3,0	CRR	200 000					200 000
Revenue - Machinery and Equipment	3,0	CRR	400 000					400 000
Revenue - Furniture and Office Equipment	3,0	CRR	50 000		-44 700	200 000		205 300
<b>Supply Chain Management</b>								
SCM - Installation of records room shelving	3,0						200 000	200 000
<b>Fleet Management - 8860</b>								
Municipal Vehicles - LDV's	3,0	CRR	1 000 000					1 000 000
Municipal Vehicles - Sedans	3,0	CRR	1 000 000					1 000 000
Municipal Vehicles - Specialized	3,0	CRR	1 000 000					1 000 000
Municipal Vehicles - Specialized	99,0	Not funded						
Fleet - Major parts and components	3,0	CRR		300 000				300 000
<b>COUNCIL &amp; MAYCO</b>								
<b>MAYORAL OFFICE - 0306</b>								
Mayco - Furniture and Equipment	3,0	CRR	5 000			35 000		40 000
<b>STRATEGIC SUPPORT SERVICES</b>								
<b>STRATEGIC SUPPORT - ADMIN - 2103</b>								
SSS - Furniture and Equipment	4,0	CRR	5 000		70 000	82 300		157 300
<b>Local Economic Development</b>								
LED - Furniture and Office Equipment	4,0	CRR	20 000					20 000
Zwelethemba Economic Facility	3,0	CRR	1 000 000		-300 000		100 000	800 000
Zwelethemba Economic Facility	6,4	CPR SE	800 000					800 000
<b>Other Buildings</b>								
Supply and Installation of Load Shedding Solution and Solar PV	3,0	CRR	13 420 000	428 476	-10 700 000	300 000	-2 665 976	782 500

Upgrading of municipal building	3,0	CRR		70 593	-70 000			593
<b>WORCESTER TOWN HALL</b>								
Worc Town Hall - Airconditioner	3,0	CRR	3 420 000				-3 420 000	
<b>INFORMATION TECHNOLOGY - 2114</b>								
ICT - Computer Equipment	3,0	CRR	12 000 000	4 485 443	44 700		-2 200 000	14 330 143
ICT - Fibre Links	3,0	CRR	1 500 000				-203 500	1 296 500
Call Center & Telephone (PBX) System	3,0	CRR	150 000	1 085 435			-100 000	1 135 435
Biometric system	3,0	CRR	150 000				-50 613	99 387
ICT - Airconditioner (DR Site)	3,0	CRR	50 000					50 000

## 2. Adjustments to Budget Funding

Budget funding in terms of operating and capital expenditure is set out on tables B4 and B5.

## 3. Adjustments to Expenditure on Allocations and Grant

Detailed particulars of budgeted allocations and grants can be found on SB8.

## 4. Adjustment to Allocations or Grants made by the Municipality

None.

## 5. Adjustment to Councilor Allowances and Employees

The changes to councilor allowances and employee related cost is provided on table B4.

## 6. Adjustment to Service Delivery and Budget

The monthly targets for revenue, expenditure and cash flows are provided in B10 - Section B Supporting Tables.

## 7. Adjustment to Capital Spending Detail

Information/detail regarding capital projects by vote is provided in Section B – Capital Budget, read with B5, B5B, SB16, SB17, SB18a, SB18b, SB18e and SB19.

**8. Other Supporting Documents**

- National treasury electronic revised budget report, SB1-SB19 as **Annexure A**
- Signed quality certificate as **Annexure B**
- Provincial Gazette Extraordinary, 8712, Friday, 3 February 2023
- Provincial Gazette Extraordinary, 8719, Monday, 13 February 2023

**Comment of Directorates / Departments concerned:**

Municipal Manager:	Recommendation Supported
Director: Strategic Support Services:	Recommendation Supported
Director: Financial Services:	Recommendation Supported
Director: Engineering Services:	Recommendation Supported
Director: Community Services:	Recommendation Supported
Acting Director: Public Services:	Recommendation Supported

**RECOMMENDATION:**

**That in respect of Adjustments budget for the Financial Year 2022/23 discussed by Council at the Council meeting held on 24 February 2023:**

1. Council resolves that the budget of Breede Valley Municipality for the financial year 2022/23 be adjusted and approved with amendments as set out in the following Municipal Budget tables B1- B10 and Municipal Budget supporting documentation SB1 - SB19.
2. Council resolves that the Detailed Project Implementation Plan (DPIP) relating to the Municipal Infrastructure Grant (MIG) be revised as per approved budget.

---

**7.2 PROPOSED AMENDMENTS OF THE TOP-LAYER KEY PERFORMANCE INDICATORS (TL KPI's) AS INDICATED IN THE 2022/23 SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN (SDBIP)**

File No./s: 3/15/1

Responsible Official: C. Malgas

Directorate: SSS

Portfolio: Performance Management

---

**1. PURPOSE:**

To submit the proposed amendments of the TL KPI's, as encapsulated in the "***Annexure A - 2022-23 Top Layer SDBIP - Proposed Amendments***", to Council for approval thereof. That Council, subject to the approval as stipulated above, takes note that the Annexure A's of the latest Section 57 Performance Agreements (2022/23), will be amended accordingly.

**2. BACKGROUND:**

In terms of Section 54 (1)(c) of the Municipal Finance Management Act (Act 56 of 2003), read together with MFMA Circular 13, the mayor (on receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 or 72) must:

- consider and, if necessary, make any revision to the SDBIP, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget.

By exercising its oversight role in this regard, Council can effectively ensure that service delivery targets and indicators are not revised downwards as a result of poor performance that are not justifiable. The proposed amendments of the TL KPI's (as per the 2022/23 SDBIP) are encapsulated in "***Annexure A – 2022-23 Top Layer SDBIP - Proposed Amendments***".

A summary of the key proposed amendments is depicted in the table below:

Directorate	TL KPI Ref	Summary of Proposed Changed
Directorate: CS	TL1 - 16	<ul style="list-style-type: none"> <li>• Baseline performance (TL1-10 &amp; TL12-16) amended in accordance with the 2021/22 audited actuals and new KPI additions in 2022/23;</li> <li>• TL2 – The final submission date of the Implementation Plan has been amended in accordance with the IDP submission timeframes</li> <li>• TL3 – The word “upgrade” has been removed from the KPI description as no capital budget has been assigned to conduct upgrades within 22/23;</li> <li>• Removal of KPI’s (TL5, TL7, TL12) due to technical reasons experienced during the planning process as well as budgetary revisions;</li> <li>• Amendment of the annual- and quarterly targets pertaining to the bi-annual submission progress reports (TL8-9); and</li> <li>• TL15 – Annual &amp; quarterly targets amended in accordance with the prior year baseline.</li> </ul>
Directorate: ES	TL17 - 25	<ul style="list-style-type: none"> <li>• Baseline performance (TL17-25) amended in accordance with the 2021/22 audited actuals and new KPI additions in 2022/23;</li> <li>• TL20 – ward descriptions amended in accordance with project scope;</li> <li>• TL22 – semantical amendment made to the KPI description;</li> <li>• TL23 – amendment made to the KPI description in accordance with the expanded scope of the anticipated works and KPI, coupled with an amendment of the anticipated completion date; and</li> <li>• TL24 – KPI scope amended as the completed construction of the 20ML reservoir by 30 June 2023 is no longer viable due to circumstances beyond control. However, due to the strategic importance of the KPI, the % of the approved project budget spent by 30 June 2023 will be measured.</li> </ul>



Directorate: FS	TL26 - 43	<ul style="list-style-type: none"> <li>• Baseline performance (TL26-38, TL40 &amp; TL43) amended in accordance with the 2021/22 audited actuals and new KPI additions in 2022/23;</li> <li>• Annual &amp; corresponding quarterly targets (TL26-33) amended in accordance with departmental input (baseline performance utilised as point of reference to amend targets); and</li> <li>• TL43 – The final submission date of the Revenue Enhancement Plan has been amended in accordance with the IDP submission timeframes</li> </ul>
Municipal Manager	TL44 - 46	<ul style="list-style-type: none"> <li>• TL46 – Baseline performance amended in accordance with the 2021/22 audited actuals</li> </ul>
Directorate: PS	TL47 - 57	<ul style="list-style-type: none"> <li>• Baseline performance (TL47 &amp; TL49-56) amended in accordance with the 2021/22 audited actuals and new KPI additions in 2022/23;</li> <li>• TL49 – KPI description and applicable targets (annual &amp; quarterly) amended as the % of budget spent on implementing pipe cracking projects, is regarded as a more useful and appropriate performance metric;</li> <li>• TL53 – KPI description amended to clarify the performance context/target thereof;</li> <li>• TL54 – Semantical grammatical correction within the unit of measurement;</li> <li>• TL55 – Rescheduling of the envisaged Waste Minimisation Summit hosting date due to the CWD Waste Summit that occurred within the period as planned; and</li> <li>• TL57 – Removal of the KPI as the cost estimate exceeds the available budget</li> </ul>
Directorate: SSS	TL58 - 73	<ul style="list-style-type: none"> <li>• Baseline performance (TL58-61, TL63-65 &amp; TL67-73) amended in accordance with the 2021/22 audited actuals and new KPI additions in 2022/23;</li> <li>• Annual &amp; corresponding quarterly targets (TL58-59) amended in accordance with departmental input (baseline performance utilised as point of reference to amend targets accordingly);</li> <li>• TL60 – Semantical amendment made to the KPI description;</li> </ul>

		<ul style="list-style-type: none"><li>• The final submission dates of key sectoral/project plans within the SSS directorate (TL64, TL67, TL69-71 &amp; TL73) have been amended in accordance with the IDP submission timeframes and external factors; and</li><li>• TL64 – KPI description and Unit of Measurement amended as the department does not have control over the timeframe in which approval is granted by the Provincial Archive Services.</li></ul>
--	--	--

Council's approval of the proposed amendments to the 2022-23 TL SDBIP, will have a direct impact on the 2022-23 S57 Performance Agreements (particularly the Annexure A's which – amongst others – include the TL KPI's initially approved in the 2022-23 SDBIP). As a result, the Annexure A's (Municipal Manager, Director: SSS, Director: FS, Director ES & Director: CS) will be revised in accordance with the amendments made to the TL KPI's (subject to Council's approval). The Performance Agreement of the Director: Public Services, will be submitted to Council as soon as the position has been filled.

**3. FINANCIAL IMPLICATIONS:**

None

**4. APPLICABLE LEGISLATION / COUNCIL POLICY:**

Local government: Municipal Systems Act.

Local Government: Municipal Finance Management Act.

MFMA Circular 13

**5. COMMENT OF DIRECTORATES / DEPARTMENTS CONCERNED:**

**Municipal Manager:** Recommendation supported

**Director: Strategic Support Services:** Recommendation supported

**Director: Financial Services:** Recommendation supported

**Director: Engineering Services:** Recommendation supported

**Director Community Services:** Recommendation supported

**Acting Director: Public Services:** Recommendation supported

**Senior Manager Legal Services:** Recommendation supported

**RECOMMENDATION:**

That in respect of:

**The proposed amendments of the TL KPI's as indicated in the 2022/23 SDBIP**, tabled before Council at the Council meeting held on Friday, 24 February 2023:

1. That Council approves the proposed amendments of the TL KPI's as encapsulated in **“Annexure A – 2022-23 Top Layer SDBIP - Proposed Amendments”**
2. That Council takes note of the corresponding amendments that will be made to the Annexure A's of the latest S57 Performance Agreement (Municipal Manager, Director: Strategic Support Services, Director: Financial Services, Director: Engineering Services and Director: Community Services)

---

**7.3 SUBMISSION OF THE IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2023. MFMA SECTION 71 Report****File No. /s:** 3/15/1**Responsible Officials:** R. Ontong**Directorate:** Financial Services**Portfolio:** Financial Services

---

**Purpose**

To submit to the finance committee the in-year financial management report for adoption.

**Background:****In terms of the Municipal Finance Management Act, 56 of 2003, section 71.**

(1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;
- (b) actual borrowings;
- (c) actual expenditure, per vote;
- (d) actual capital expenditure, per vote;
- (e) the amount of any allocations received;
- (f) actual expenditure on those allocations, excluding expenditure on
  - (i) its share of the local government equitable share; and
  - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
- (g) when necessary, an explanation of-
  - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
  - (ii) any material variances from the service delivery and budget implementation plan; and
  - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include-

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).
- (3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.
- (4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.
- (5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.
- (6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.
- (7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter.

**Financial Implications:**

None

**Applicable Legislation/ Council Policy:**

Municipal Finance Management Act, 56 of 2003 (Section 71);

Municipal Budget and Reporting Regulations, 2009

**Comment of Directorates/ Departments concerned:**

**Municipal Manager:** Recommendation supported

**Director: Strategic Support Services:** Recommendation supported

<b>Director: Financial Services:</b>	Recommendation supported
<b>Director: Community Services:</b>	Recommendation supported
<b>Director: Engineering Services:</b>	Recommendation supported
<b>Acting Director: Public Services:</b>	Recommendation supported

**RECOMMENDATION:**

That in respect of

**SUBMISSION OF THE IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2023,**

as discussed by Council at the Council meeting held on 24 February 2023, the following recommendation be made to Council:

1. That Council take note of the in-year financial management report for the period ended 31 January 2023.

**7.4 REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH OF JANUARY 2023****File No./s:** 2/1/1/1**Responsible Official:** R. Ontong**Directorate:** Financial Services**Portfolio:** Supply Chain Management**1. Purpose**

To report to Council on all deviations and their reasons, approved by the delegated authority in terms of paragraph 36(2) of the Supply Chain Management Policy, for the month of January 2023.

**2. Background**

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of paragraph 36(1)(a) of the policy and report them to Council. However, it must be noted that these deviations also serve on the **monthly Section 71** (MFMA) report/s to Mayco and **quarterly Section 52** (MFMA) report/s to Council.

Deviations approved in terms of paragraph 36(1)(a) for the month of January 2023, are attached as **Annexure A**.

**3. Financial Implications**

Reference can be made to the total approved amount as reflected in annexure "A"

**4. Applicable Legislation / Council Policy**

Municipal Finance Management Act. 2003, (Act 56 of 2003)  
Breede Valley Supply Chain Management Policy, as amended.  
Supply Chain Management Regulations

**5. Comment of Directorates / Departments**

**Municipal Manager:** Noted

**Director: Strategic Support Services:** Noted

**Director: Financial Services:** Noted

**Director: Engineering Services:** Noted

**Director: Community Services:** Noted



Acting Director: Public Services: Noted

Senior Manager: Legal Services: Noted

## RECOMMENDATION

That in respect of

### **REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH OF JANUARY 2023**

as discussed by Council at the Council meeting held on 24 February 2023, the following recommendation be made to Council:

1. That the deviations from the procurement processes, approved in terms of the delegated authority for the month of January 2023, **be noted**.

**7.5 IMPLEMENTATION OF MAINTENANCE SCHEDULES FOR PUBLIC WORKS****File No. /s:** 11/1/R**Responsible Officials:** C. Small**Directorate:** Public Services**Portfolio:** Public Works

---

**1. Purpose:**

To obtain approval for the implementation of maintenance schedules for the Public Works department.

**2. Background:**

The position of Senior Manager: Public Works has been vacant for almost three years. Over time a trend developed in the department, where crisis management rather than planned maintenance became the order of the day. Teams criss-crossed Worcester in particular, in order to address complaints. This negatively affected productivity.

Another trend which developed, is that some councillors bypass the service support centre, and expect service complaints to be resolved immediately. This is unfair to people who utilise the formal channels to report faults, and also negatively affects productivity and morale.

**3. Management action:**

It was decided to address these issues and shift the focus to planned maintenance rather than killing fires. The relevant managers, superintendents and other operational staff were consulted per division and per town. In co-operation with them, maintenance schedules for each type of maintenance in each division and town were drafted. The brief was that the schedules need to be on a rotational basis per area/suburb and must be realistically executable with available resources.

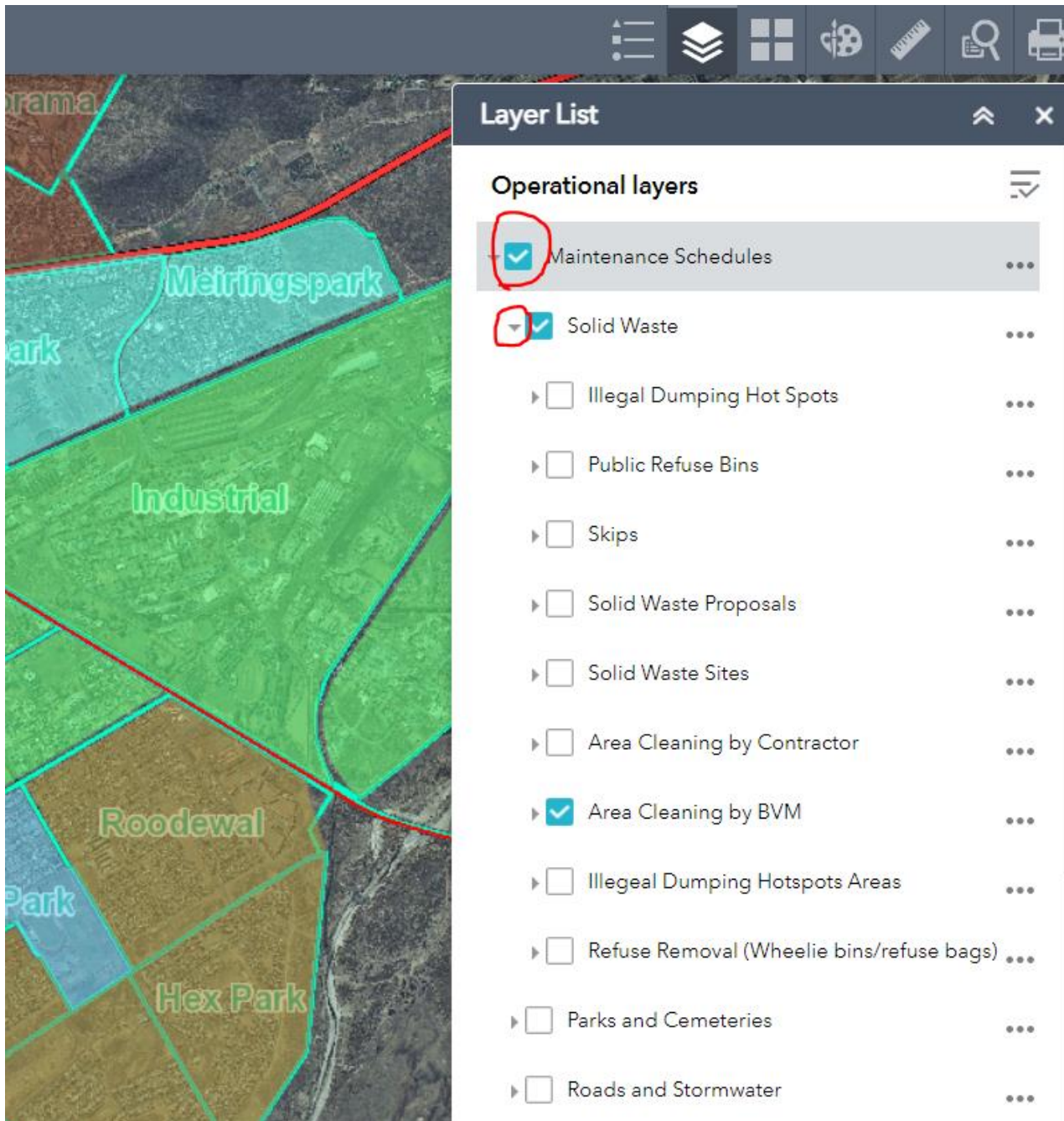
Once the schedules had been tested and fine-tuned, Council approval of the schedules needs to be obtained. After that the schedules can be made public and will serve as an important strategic management tool and source of information for councillors and residents alike. Once the public gets used to the schedules, it will streamline service delivery in the same way that the refuse removal schedule does. Everyone knows when to expect service delivery. Where deviations from the schedule are necessitated due to unforeseen circumstances such as

vehicle breakdowns, it can be communicated to the portfolio holder, ward councillors and the public.

After the schedules were drafted and plotted on the BVM GIS, they were tested for a three-month period starting from 1 September 2022. On 29 November 2022, the schedules were presented to the Mayco. The Mayco accepted the schedules. Attaching all the schedules listed below to the item would be cumbersome. For ease of reference the schedules can be accessed at the following link, and the schedules will be presented to councillors at the meeting.

<https://arcgis.bvm.gov.za/portal/apps/webappviewer/index.html?id=27e2a8a2b43d4f2fb8551599196bca60>

Once the link has been opened, the maintenance schedule layers can be switched on and off by clicking on the block next to each description. Each heading can be expanded by clicking on the little triangle next to it, and then further layers can be switched on and off by clicking on the block next to the layer. See screenshot below.



**4. List of maintenance schedules**

Maintenance Schedule Parks and Abor DeDoorns

Maintenance Schedule Parks and Abor Rawsonville

Maintenance Schedule Parks and Abor Sandhills  
Maintenance Schedule Parks and Arbor Touwsrivier  
Maintenance Schedule Parks and Abor Worcester  
Maintenance Schedule Roads and Canals De Doorns  
Maintenance Schedule Roads and Canals Rawsonville  
Maintenance Schedule Roads and Canals Touwsrivier  
Maintenance Schedule Roads and Canals Worcester  
Maintenance Schedule Solid Waste Area Cleaning De Doorns  
Maintenance Schedule Solid Waste Area Cleaning Rawsonville  
Maintenance Schedule Solid Waste Area Cleaning Sandhills  
Maintenance Schedule Solid Waste Area Cleaning Touwsrivier  
Maintenance Schedule Solid Waste Area Cleaning Worcester  
Maintenance Schedule Solid Waste Refuse Removal De Doorns  
Maintenance Schedule Solid Waste Refuse Removal Rawsonville  
Maintenance Schedule Solid Waste Refuse Removal Sandhills  
Maintenance Schedule Solid Waste Refuse Removal Touwsrivier  
Maintenance Schedule Solid Waste Refuse Removal Worcester

## **5. Conclusion**

The implementation of maintenance schedules for Public Works (Roads and Stormwater, Solid Waste and Parks) is vital to improving service delivery in the department. It will lead to better productivity, more efficient utilisation of resources, synergy between sections and improved customer satisfaction.

## **6. Financial implications**

Better utilisation of resources and increased productivity will lead to reduced overtime costs.

**7. Applicable Legislation / Council Policy:**

The Constitution of the Republic of South Africa, 1996 (Act 108 of 1996);  
Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003);

**8. Comments of Directorates / Departments concerned:**

**Municipal Manager:** Noted and recommendation supported

**Director: Strategic Support Services:** Noted and supported

**Director: Financial Services:** Noted

**Acting Director: Public Services:** Recommendation supported

**Director: Community Services:** No comment received

**Director: Engineering Services:** Noted

**Decision made by SECTION 80 committee**

The item served as Item 5.1 on the Agenda before the Public Services Committee on 16 February 2023, resolution number **PS2/2023**, the Committee referred the recommendation as stated below to Council for approval.

**RECOMMENDATION**

That in respect of the **IMPLEMENTATION OF MAINTENANCE SCHEDULES FOR PUBLIC WORKS**

Discussed by Council at the Council meeting held on 24 February 2023:

That Council approves the following recommendation:

1. The maintenance schedules listed in the item be approved for implementation;
2. That complaints received via the service support centre be addressed as per the relevant approved schedule;

3. That complaints not received via the service support centre won't be addressed until submitted to the service support centre and then as per the relevant maintenance schedule;
4. That the only deviations from the schedule will be for emergency where there is a danger to property or life;
5. and that the schedules may be amended as necessary to accommodate growth and development or to improve service delivery.
6. The implementation schedule will be workshopped and a suitable date will be communicated to the councillors.

**7.6 COMMUNITY SERVICES: BREEDE VALLEY BI-ANNUAL REPORT ON THE TITLE DEED RESTORATION PROGRAMME (TRP): 2022/2023 FINANCIAL YEAR****File No./s:** 12/8/3/4/6**Responsible Official:** Simphiwe Mayeki**Directorate:** Community Services**Portfolio:** Human Settlements

---

**1. Purpose:**

To submit to Council the Bi-Annual Report on the Title Deeds Restoration Programme (TRP) for 2022/2023 financial year for adoption.

**2. BACKGROUND**

The National and Provincial Department of Human Settlements is working together with various municipalities located within their Province, are in a process of ensuring home ownership by the rightful beneficiaries of state subsidized properties. This programme covers both pre and post 1994 housing projects. The objectives of the programme are to secure tenure and clear property rights; Improved participation in property market, as means of poverty alleviation and wealth creation. Rightful occupiers of state housing receive legal proof of property ownership in a timely and affordable manner. Households able to use Title to raise finance and transact with their property; State to maintain a cadastre and Deeds Registry which has integrity; Municipalities can effectively manage land use, installation and maintenance of services and amenities, and maintain a rates base.

The programme is funded by the Western Cape Department of Human Settlements, an amount of Two Thousand Rands (R2 000.00) is allocated per title deed transactions of with half is allotted for administration related costs such surveying and processing to contracts. On 06 December 2017, Council resolved that in terms of section 14 of the Municipal Finance Management Act, final approval is granted for the alienation of rental stock to current tenants. Eligible municipal



rental units were identified, and individual letter were issued to each tenant. A total sum of one thousand (1000) properties were approved for transfer to the current occupants that are legal tenants. The areas approved includes all the previously disadvantaged settlements (old townships houses and Community Residential Units).

The Municipality entered a memorandum of understanding “MOU” with the Free-Market Foundation that renders a service as an independent contractor. Free Market Foundation approached the Municipality in respect of Low -Cost Housing developments which were completed before 1994 as part of the Housing Schemes of the Municipality, to attend to beneficiary verifications, administration and the transfer of the properties to the tenants and legal tenants. The parties entered a formal partnership on 03 January 2020. FMF undertook to fulfil the following functions. Upon receiving instructions from the Municipality, ensure that such pre-1994 properties developed as part of housing Schemes of the Municipality are transferred to the rightful subsidy beneficiaries.

- (a) To assist registered homeowners within Breede Valley Municipal to of Mortgages still under local authority’s names (Bond Cancelations).
- (b) To assist Breede Valley Municipality with unregistered properties, Deregistration due to administrative or technical errors.
- (c) Ensure that erven are transferred to the occupier having rightful claims by means of amongst others. Beneficiary verification and visits at premises to obtain personal details and interview occupier.

**The following are all projects included in pre-1994 and the actions taken in these areas.**

Development Name	Transferrable Properties	Properties Transferred	Actions Taken
Touwsriver	40	13	Deeds of sale has been completed with all beneficiaries. Instructions is sent to the Transfer attorney to proceed with registration.

			Beneficiaries that earn above R 3 500 must pay a purchase amount and they have been duly informed.
De Doorns Sunnyside Orchard	181	121	Beneficiaries that earn above R 3 500 must pay a purchase amount and they have been informed.
Tuindorp	85	0	The sub-division application has been approved. The Municipal Planning Tribunal is currently revising the approved conditions. It The revised approval is expected to be finalised in March 2023. The New General Plan will be registered, and registration of the properties after this process.
Hospital Hill (Eich& Keyter Street)	34	0	The sub-division application has been approved. The Municipal Planning Tribunal is currently revising the approved conditions. It The revised approval is expected to be finalised in March 2023. The New General Plan will be registered, and registration of the properties after this process.
Russel Skema	114	0	The sub-division application has been approved. The Municipal Planning Tribunal is currently revising the approved conditions. It

			The revised approval is expected to be finalised in March 2023. The New General Plan will be registered, and registration of the properties after this process.
De Wet Street	15	0	The sub-division application has been approved. The Municipal Planning Tribunal is currently revising the approved conditions. It The revised approval is expected to be finalised in March 2023. The New General Plan will be registered, and registration of the properties after this process.
Worcester Central	11	1	Deeds of sale has been completed with all beneficiaries. Instructions is sent to the Transfer attorney to proceed with registration. Beneficiaries that earn above R 3 500 must pay a purchase amount and they have been informed.
Zwelethemba (Withuise)	116	44	The rentals section is in the process of verifying information to locate the correct tenants, for Transfer section to proceed with registration of these properties. Beneficiaries that earn above R 3

			500 must pay a purchase amount and they have been informed.
Zwelethemba Central	412	129	The rentals section is in the process of verifying information to locate the correct tenants, for Transfer section to proceed with registration of these properties. Beneficiaries that earn above R 3 500 must pay a purchase amount and they have been informed.
Rawsonville De Nova	2	2	All beneficiaries have completed a Deed of sale and the instruction was send to the Transferring attorney to proceed with registrations.
Bond Cancellations	62	34	Ongoing process, cancellation as processed by the Dion Kits Attorneys.
Old Steenvliet Houses	139	139	A survey has been conducted to obtain information to determine who is occupying the houses and further administration is taking place. Consultation with the current occupiers is currently underway.

Comments on Pre-1994 Rental Stock to be alienated.

All beneficiaries are obliged to comply with requirements of the Council resolution C97/2017 to proceed with the transfer of their properties as outlined underneath:

- a) Residents must not have other properties registered in their names. They must be first Time homeowners.
- b) Must be SA Citizens.
- c) Must have financial dependents, excluding tenants who are over 60 years as outlined in the housing code.
- d) Have not benefited from any State Housing Subsidy in the past.
- e) If the household income is between R0 - R3 500 Occupier(s) will be entitled to 100% discount on the market value of the property.
- f) If the household income is between R3 501 – R7 000 the Occupier(s) will be entitled to 50% discount on the market value of the property.
- g) If the household income is between R7 000 – R14 000 the Occupier(s) will be entitled to 25% discount on the market value of the property.
- h) If the household income exceeds R14 000 the Occupier(s) will not be entitled to any discount. Paragraph (a) will still be applicable

The reaction from beneficiaries in categories (f)(g)(h) is exceptionally low rate. Some beneficiaries have cited affordability as one of the reasons. We have received requests for extended payment terms; a 180-day timeframe has been proposed.

**The following are all projects included in post -1994 and the actions taken in these areas.**

Development Name	Properties Transferrable	Properties Transferred	Actions Taken
Avian Park – 439 <3> \$ (Phase 1)	439	421	The application for funding has been approved by the Western

			Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.
Avian Park – 34 <29> (Phase 1)	34	25	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.

Avian Park - 350 <329> \$ (Phase 1)	350	323	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.
--	-----	-----	---

Avian Park - 5 <18> (Phase 1)	6	5	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.
Avian Park - 708 <506> \$ (Phase 1)	649	440	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.
De Doorns - 1427 Services	1400	1131	<b>Dirk Verdoes Attorneys (ASLA)</b>
De Doorns - 1482Services	1482	419	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.
De Doorns - 157 <19> (Phase 1)	157	105	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.
Old Mandela Square - 331 PHP		271	The application for funding has been approved by the Western

& Finalization <688> (Phase 1: 100 units)	331		Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.
Rawsonville 74 Project	74	74	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.
Sunny Side Orchard 109 Project	109	0	<b>Elton Shortles Attorneys</b>
Touwsriver: Steinvilt - 270 <205> (Phase 1)	270	192	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.
Worcester: 107 self-help (Phase 1)	103	96	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.
Zwelethemba Ph1 - 384 <284>\$ (Phase 1)	384	375	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of



			new conveyancers is currently underway.
Zwelethemba: 241 Units <498> (Phase 2: 166 T/S)	241	189	<b>Dirk Verdoes Attorneys (ASLA)</b>
Zwelethemba cons - 550 <170> \$ (Phase 1)	245	226	The application for funding has been approved by the Western Cape Department of Human Settlements. The procurement of new conveyancers is currently underway.

**Current Progress and challenges**

There is very slow progress on the Post 1994 projects due to the following reasons:

- (a) There are no conveyancers currently appointed for these projects.
- (b) The current information on the beneficiaries on Housing Subsidy Portal (HSS) must be updated in order to proceed with the registration.
- (c) Many of the units in Avian Park (708) and Zwelethemba (331 & 351) housing projects are not occupied by the original beneficiaries, the beneficiary process must redone.

In 2016 council appointed consultants, Riding and Watts to assist with the following:

- a) Subdivision and rezoning of the areas; produce a site development plan; services reports.
- b) Submit new General plans to Survey-General approval and all the necessary applications to our Town Planning Department for approvals.

During these processes, it was discovered that some major problems exist with Tuindorp.

- 
- a) The municipal zoning plans apparently reflect the incorrect zoning and there are encroachments.
  - b) The space for on-site parking was undetermined.

The main issue is that the owner of erf 343 (Tuindorp Van Riebeeck) and the municipality encroach on the property of erf 343. Parts of Erf 15024 should be transferred to and combined with the owners of Erf 343. Portion of Erf 343 must be transferred to the municipality and consolidated with Erf 15024. The municipality met with the proprietors of erf 343. On September 27, 2016, conversations with the owner of erf 343 took place. They are willing to exchange land, but all connected costs, including the installation and ongoing maintenance of the wall, will be borne by the municipality.

The sub-division of the Hospital Hill, Russel scheme, De Wet Street was approved in year 2016. The Municipal Planning Tribunal is currently revising the approval conditions. The revised approval will be finalised in October 2022. The New General Plan will be registered, and registration of the properties after this process. Council's consent for the exchange of land in order to proceed with the subdivision and rezoning of the Tuindorp area for alienation.

Council resolution C97/2017 obliges all beneficiaries to comply with the requirements to proceed with the transfer of their properties. There is very slow progress in all the categories (f)(g)(h), the beneficiary in these categories have generally ignored all our correspondence.

### 3. Proposed Solutions

- (a) That **resolution C97/2017** be modified so that pensioners can receive a 100% discount on the market value of their property. This approach is permitted under the Western Cape Department of Human Settlements' low-cost housing project (BNG), although the National Department of Human Settlements has not publicly authorized the process.

- (b) Structured payments should be allowed to assist tenants with the minimum household income above the threshold (R 3 500.00).
- (c) Internal funding should be approved in the operation budget for litigation, conveyancing, rectification and deregistration of properties to proceed with the transfers. This will allow continuity in the process and cater for the unfunded activities.
- (d) The negotiation with Tuindorp Van Riebeeck be prioritised to expedite the subdivision and the subsequent transfer of the units for ownership.

#### **4. Financial Implications:**

The programme is funded by the Western Cape Department of Human Settlements, an amount of Two Thousand Rands (R2 000.00) is allocated per title deed transactions of which half is allotted for administration related costs such as surveying and processing of contracts.

#### **5. Applicable Legislation / Council Policy:**

Constitution of the Republic of South Africa, 1996

Municipal Systems Act No 32 Of 2000 (The Systems Act)

Spatial Planning and Land Use Management Act, (Act No. 16 Of 2013) (SPLUMA)

Western Cape Land Use Planning Act, 2014 (LUPA)

Breed Valley Spatial Development Framework (2012)

Breed Valley Integrated Human Settlement Plan (2012)

Housing Act, Act 107 of 1997

National Housing Code, 2009

National Environment Management Act, Act 107 of 1998 and its Regulations (EIA)

---

**6. Comment of Directorates / Departments concerned:**

<b>Municipal Manager:</b>	Item supported.
<b>Director: Community Services:</b>	Supported.
<b>Manager Human Settlements and Housing Management:</b>	Author of report.
<b>Director Strategic Support Services:</b>	Not supported
<b>Senior Manager Legal Services:</b>	Not supported
<b>Acting Director Financial Services:</b>	Supported
<b>Director Engineering Services:</b>	Noted
<b>Acting Director Public Services:</b>	Supported

**Decision made by SECTION 80 committee**

The item served as Item 5.1 on the Agenda before the Community and Strategic Support Services Committee on 16 February 2023, resolution number **CS2/2023**, the Committee referred the recommendation as listed below to Council for approval.

**RECOMMENDATION:**

That in respect of the **BREEDE VALLEY BI-ANNUAL REPORT ON THE TITLE DEED RESTORATION PROGRAMME (TRP): 2022/2023 FINANCIAL YEAR**: discussed by Council at the Council meeting held on 24 February 2023:

1. That Council takes note of the report.
2. That a quarterly progress report will be provided to Council during March 2023.
3. That the matters that need to be referred to the Planning Tribunal be dealt with before end of March 2023.
4. The negotiation with Tuindorp Van Riebeeck be prioritised to expedite the sub-division and the subsequent transfer of the units for ownership.

---

**8. CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY SUBMITTED BY THE MUNICIPAL MANAGER**

---

**9. CONSIDERATION OF MATTERS SUBMITTED BY THE CHAIRPERSON OF COUNCIL**

---

**10. CONSIDERATION OF NOTICES OF MOTION AND NOTICES OF QUESTIONS WHICH SHALL APPEAR ON THE AGENDA IN THE ORDER IN WHICH THEY HAVE BEEN RECEIVED BY THE MUNICIPAL MANAGER**

---

**11. CONSIDERATION OF MOTIONS OF EXIGENCY**

---

**12. CLOSURE**

---