

# BANK OVERDRAFT REPORT MUNICIPALITIES AND MUNICIPAL ENTITIES

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**Instructions:**

Please submit this form promptly when the consolidated balance of all bank accounts shows a net overdrawn position for a period exceeding **3 months (subject to change) or 21 days in a case of municipal entities.** The Municipal Manager or Chief Financial Officer must sign and date the form. If insufficient space, please insert additional lines.

**Please submit this report to:**

1. *Municipalities – the full Council*  
*Municipal entities – the Accounting Officer of parent municipality and the Board of Directors of entity*

**The (parent) municipality to submit to:**

2. *The Chief Director: MFMA Implementation Unit, National Treasury, Private Bag X115, PRETORIA, 0001 or 240 Vermeulen Street or facsimile 012 315 5230 or email to [mfma@treasury.gov.za](mailto:mfma@treasury.gov.za). Tel: 012 315 5322 and*
3. *Relevant Provincial Treasury*

**Quarters: July – September**

**October – December**

**January – March**

**April – June XXX**

|   |  |
|---|--|
| <b>Name of Municipality:<br/>(or Entity)</b>                          | <b>Breede Valley Municipality</b>                                      |
| <b>Name of Parent Municipality:<br/>(Applicable to Entities only)</b> | <b>None</b>  |
| <b>Municipal Demarcation Code:</b>                                    | <b>WC025</b>   |
| <b>Contact details of person submitting this report</b>               |  |
| <b>Name: Josephine Petro</b>  | <b>Email: <a href="mailto:jpetro@bvm.gov.za">jpetro@bvm.gov.za</a></b> |
| <b>Cell phone: 073 460 6627</b>                                       | <b>Office phone: 023 348 4967</b>                                      |


## ADVISING NET OVERDRAFT

*Municipal Finance Management Act, sections 70 and 101*

|  | Account Title:<br>eg "General Fund" | Number of days<br>in overdraft<br>(inc. weekends &<br>public holidays) | Name of Bank | Account Balance |
|--|-------------------------------------|--|--------------|-----------------|
| 1.                                     | One primary account                 | None   | Nedbank      |                 |
| 2.                                     |                                     |  |              |                 |
| 3.                                     |                                     |  |              |                 |
| 4.                                     |                                     |  |              |                 |
| 5.                                     |                                     |  |              |                 |
| 6.                                     |                                     |  |              |                 |
| 7.                                     |                                     |  |              |                 |
| 8.                                     |                                     |  |              |                 |
| <b>BALANCE of all accounts</b>         |                                     | NA   | NA           |                 |
| Reasons for being overdrawn: N/A       |                                     |  |              |                 |
| Steps taken to correct the matter: N/A |                                     |  |              |                 |

***This part must be filled in by the Municipal Manager/ Chief Financial Officer (municipality) or the Chief Executive Officer/ Chief Financial Officer (municipal entity).***

I, R Ontong certify that this information supplied is a true and correct record of all bank balances showing a net overdrawn position.

|              |   |       |                 |
|--------------|---|-------|-----------------|
| Signature:   |  | Date: | 12 January 2021 |
| Designation: | Chief Financial Officer   |       |                 |