

## 2. TENDER NOTICE & INVITATION TO TENDER

**TENDER NO. BV 1134/ 2025**

### **SUPPLY AND DELIVERY OF METER READING EQUIPMENT AND SOFTWARE (INCLUSIVE OF SUPPORT SERVICES) FOR A PERIOD ENDING 30 JUNE 2028**

The Breede Valley Municipalities invites tenders for the supply and delivery of meter reading equipment and software (inclusive of support services) for a period ending 30 June 2028.

Only established, reputable service providers with a verifiable track record in supply and delivery of meter reading equipment and software (inclusive of support services) are encouraged to participate in this tender. Interested service providers can request or collect bid documents from the Supply Chain Management Offices, 51B Baring Street, Worcester. Documents are to be requested or collected as from Friday, 28 February 2025, during office hours Mondays to Fridays 08h00 – 13h00 and 13h30 – 15h00. A non-refundable fee of R 230-00 (Two Hundred and Thirty Rand) for each set of documents, payable by cash deposits and EFT's. **Please note: The R230 is only payable if you collect the documents in hard copy from our offices. Documents are also electronic available upon request, free of charge, as the printing costs are for the bidder's own account.**

Any enquiries regarding the bidding procedure or the issue of bid documents shall be directed to the Supply Chain Management Unit, for attention of Mr. Brown, at telephone number 023 348 2956, or e-mail address: [tbrown@bvm.gov.za](mailto:tbrown@bvm.gov.za). Alternatively, Mr. Bells can be contacted at telephone number 023 348 2954, or Fax number 086 445 0476, or e-mail address: [w bells@bvm.gov.za](mailto:w bells@bvm.gov.za). Any enquiries regarding technical information shall be directed to the Manager: Billing, Mr. Z. Maphingana which can be contacted at 023 348 2678/ 083 371 9321 or emailed at: [zmaphingana@bvm.gov.za](mailto:zmaphingana@bvm.gov.za). Alternatively, the Senior Manager: Revenue, Mr. M. Magadla, which can be contacted at 023 348 2665 or emailed at [mmagadla@bvm.gov.za](mailto:mmagadla@bvm.gov.za).

Bidders may send electronic mails for any technical enquiries related to the bid to the Employer's representatives, Mr. Maphingana email [zmaphingana@bvm.gov.za](mailto:zmaphingana@bvm.gov.za). Enquiries related to the bid specifications, if necessary, by notifying the employer's representatives at least ten (10) calendar days before the closing date. The employer's representatives will respond to all enquiries related to the bid at least a week (seven calendar days) before the closing date. A schedule of the questions and answers will be circulated and uploaded on the Breede Valley Municipality website to ensure that all bidders receive the information.

Tender offers, in properly sealed envelopes and clearly marked on the outside with the corresponding bid number and description, must timeously be placed in the tender box at Breede Valley Municipal Credit Control offices, 53 Baring Street, Worcester, by not **later than 11h00 on Friday, 4 April 2025**. Telephonic, telegraphic, telex, facsimile, electronic or e-mailed, bids will not be accepted. If the bid is late, it will not be accepted for consideration.

The Employer does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or any part thereof, which may result in the acceptance of more than one tender, whichever the case may be. The Employer shall apply the Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations. All eligible bids received shall be evaluated in terms of the Employer's Supply Chain Management Policy, the Preferential Procurement Framework Act, the Preferential Procurement Regulation of 2022 and Council's Preferential Procurement Policy. The 80/20 preference point system shall be applicable. No bids will be considered from persons in the service of the state.

Breede Valley Municipality  
Private Bag X3046  
WORCESTER

D. MCTHOMAS  
MUNICIPAL MANAGER  
SC 07/2025