



Ref no.2/1/4/4/2

2018-02-27

**NOTICE OF THE 2nd MEETING OF
THE COUNCIL OF BREEDE VALLEY MUNICIPALITY
TUESDAY, 2018-02-27 AT 10:00**

TO The Speaker, Cllr N.P.Mercur [Chairperson]
The Executive Mayor, Cllr A. Steyn (Ms)
The Deputy Executive Mayor, Cllr J.D. Levendal

COUNCILLORS

M.N. Bushwana	A.Pietersen
R. Farao	P.C. Ramokhabi
S.Goedeman	J. Robinson
E.N. Isaacs	M. Sampson
C. Ismail	E.Y. Sheldon
N. Ismail	
J.R.Jack	I.L. Tshabile
J.D.P.Jaftha	P.Tyira
J.P. Kritzinger	K.Van der Horst
P.B.Langata	E.Van der Westhuizen
Z.M. Mangali	J.F. Van Zyl
T.Maridi	J.J. Von Willingh
P. Marran	W.Vrolick
E.S.C. Matjan	T.M. Wehr
S.J.MeI	N.P. Williams
W.R.Meiring	M.T. Williams
S.M. Mkhwane	C.F. Wilskut
V.I. Mngcele	N.J. Wullschleger
C.M. Mohobo	
N.Nel	

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that the **2ND MEETING** of the **COUNCIL** of **BREED VALLEY MUNICIPALITY** will be held in the **COUNCIL CHAMBERS, CWDM, 51 TRAPPE STREET, WORCESTER** on **TUESDAY, 2018-02-27** at **10:00** to consider the items on the Agenda.

SPEAKER
CLLR NP MERCUUR

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE
1.	OPENING AND WELCOME	5
2.	OFFICIAL NOTICES	5
2.1	Disclosure of interests	5
2.2	Applications for leave of absence	5
3.	COMMUNICATION	5
3.1	Interviews or presentations by deputations	5
3.2	Birthdays of Councillors	6
3.3	Long Service Awards: Employees	6
3.4	Statements by the Speaker	6
3.5	Statements by the Executive Mayor	6
4.	CONFIRMATION OF MINUTES	7
4.1	The minutes of the following Council meeting were previously distributed	7
4.2	1 st Council Meeting: 2018-01-22	7
	FOR CONFIRMATION	
5.	REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE MAYORAL COMMITTEE	7
5.1	The Deputy Executive Mayor: Cllr. J.D. Levendal	7
5.2	MMC1: Cllr. M Sampson	7
5.3	MMC3: Cllr. J.P Kritzinger	7
5.4	MMC4: Cllr. R Farao	7
5.5	MMC5: Cllr. S.J Mei	8
5.6	MMC6: Cllr. E.Y. Sheldon	8
5.7	MMC7: Cllr. W.R. Meiring	8
5.8	MMC8: Cllr. J.F. Van Zyl	8
6.	CONSIDERATION OF MATTERS SUBMITTED BY THE ADMINISTRATION	9
6.1	CONFERRAL OF ALDERMANSHIP ON COUNCILLORS S. GOEDEMAN, C. ISMAIL, A. STEYN AND P. TYIRA	9
6.2	ADJUSTMENTS BUDGET: ADDITIONAL ALLOCATIONS	21
6.3	MID-YEAR ADJUSTMENT BUDGET – FEBRUARY 2018	44
6.4	AMENDMENTS TO 2017/2018 TOP – LEVEL SDBIP	58
6.5	DEVIATIONS REPORT TO COUNCIL: JULY 2017 TO JANUARY 2018	71
6.6	REGIONAL SOCIO-ECONOMIC PROGRAMME (RSEP) APPLICATION FOR ADDITIONAL FUNDING FOR THE ZWLETHEMBA COMMERCIAL CORRIDOR PROJECT	73
6.7	APPROVAL OF THE AUDIT COMMITTEE CHARTER	77

6.8	SALGA REPORT AND CONFERENCE DECLARATION OF THE KAROO SMALL TOWN REGENERATION CONFERENCE WHICH WERE ORGANISED BY SALGA IN THE DE AAR, NORTHERN CAPE AT THE UMTHANJENI LOCAL MUNICIPALITY	79
6.9	DRAFT DISASTER RECOVERY PLAN AND ICT STRATEGIC PLAN DOCUMENT	82
7.	CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY SUBMITTED BY THE MUNICIPAL MANAGER	84
8.	CONSIDERATION OF MATTERS SUBMITTED BY THE CHAIRPERSON OF COUNCIL	84
9.	CONSIDERATION OF NOTICES OF MOTION AND NOTICES OF QUESTIONS WHICH SHALL APPEAR ON THE AGENDA IN THE ORDER IN WHICH THEY HAVE BEEN RECEIVED BY THE MUNICIPAL MANAGER	84
10.	CONSIDERATION OF MOTION OF EXIGENCY	84
11.	CLOSURE	84
11.1	Copy of notice placed on notice boards	85

1. OPENING AND WELCOME

In terms of the Rules of Order for Internal Arrangement By-Law 2012 the chairperson must take the chair at the time stated in the notice of the meeting or as soon thereafter as is reasonably possible: provided that the meeting does not commence later than 30 (thirty) minutes after the time stated in the notice of the meeting and must proceed immediately with the business of the meeting.

2. OFFICIAL NOTICES

2.1 DISCLOSURE OF INTERESTS

Item 5 of the Code of Conduct for councillors' states:

A councillor must –

- (a) disclose to the council, or any committee of which that councillor is a member, any direct or indirect personal or private business interest that that councillor or any spouse, partner or business associate of that councillor may have in any matter before the council or the committee; and
- (b) withdraw from the proceedings of the council or committee when that matter is considered by the council or committee, unless the council or committee decides that the councillors' direct or indirect interest in the matter is trivial or irrelevant.

2.2 APPLICATIONS FOR LEAVE OF ABSENCE

In terms of the Rules of Order for Internal Arrangement By-Law 2012;

- 2.2.1 Every Councillor attending a meeting of the Council must sign his or her name in the attendance register kept for such purpose.
 - 2.2.2 A Councillor must attend each meeting except when –
 - (a) Leave of absence is granted in terms of Clause 10; or
 - (b) The Councillor is required to withdraw in terms of law.
 - 2.2.3 The Attendance Registers will be available at the meeting.
 - 2.2.4 A blank Application for Leave of Absence form is enclosed.
-

3. COMMUNICATION

3.1 INTERVIEWS OR PRESENTATIONS BY DEPUTATIONS

In terms of the Rules of Order for Internal Arrangement By-Law 2012;

*"A deputation seeking an interview with Council must give the Municipal Manager **6 (six) days** written notice of its intention and furnish details of the representations to be made and the source of the deputation. The Municipal Manager must submit a request by a deputation for an interview*

with Council to the Speaker, who may decide to grant or refuse an interview and under what conditions”

3.2 BIRTHDAYS OF COUNCILLORS

Executive Mayor Cllr A. Steyn

27 February 2018

3.3 LONG SERVICE AWARDS: EMPLOYEES

NUMBER	NAME AND SURNAME	POST TITLE AS AT DATE OF LONG SERVICE AWARD	LONG SERVICE YEARS
1	Sedwill Hartman	Elec-Tech Service	10
2	Hilton Hendricks	Elec-Tech Service	10
3	Sandra Hofmeester	Civil Works	10
4	Jeanetta Philander	Civil Works	10
5	Cristalien Pieterse	Civil Works	10
6	Reinette Windum	Civil Works	10
7	Bandile Advocate Fusa	General Worker	10
8	Ntuthuzelo Sin-Connery Zenzile	General Worker	10
9	Justin Patrick Jaftha	General Assistant	10
10	Cebisile Nondzengu	General Assistant	10
11	Charles Edward prins	General Assistant	10
12	Hendrik Johannes Smit	General Assistant	10
13	Derrick Alexander	Revenue	15
14	Bennet Solomons	Civil Works	15
15	Matthews Mtabane	Worker	20
16	Johan Noble	Worker	20
17	Johannes Thabiso Rhalane	Worker	20
18	Esteronica Jantjies	Worker	20
19	Nopopi Getrude Mtamo	Worker	20
20	Antonie Nqakala	Senior Clerk	20
21	Heinrich Schreuder	Elec-Tech Service	20
22	Pierre Afrika	Civil Engineering (Nekkies)	25
23	Atwell Jones	Fire Brigade	25

3.4 STATEMENTS BY THE SPEAKER

3.5 STATEMENTS BY THE EXECUTIVE MAYOR

4. CONFIRMATION OF MINUTES

4.1 In terms of the Rules of Order for Internal Arrangement By-Law 2012;

- (a) Minutes of the proceedings of meetings must be compiled in printed form and be confirmed by the Council at the next meeting and signed by the Speaker.
- (b) The minutes shall be taken as read, for the purpose of confirmation, if a copy thereof was sent to each Councillor within forty-eight hours before the next meeting, subject to the provisions of sub-Clause (4).
- (c) No motion or discussion shall be allowed on the minutes, except in connection with the correctness thereof.
- (d) The minutes formulated and screened during meetings, shall constitute a resolution for purposes of implementation of decisions.

4.2 Council Meeting held on 22 January 2018 (Copy enclosed)

RECOMMENDATION**That in respect of****CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING****discussed by Council at the Council meeting held on 27 February 2018:**

1. As the Minutes of the Council Meeting held on 22 January 2018 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 22 January 2018 be taken as read and confirmed.
-

5. REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE MAYORAL COMMITTEE

5.1 The Deputy Executive Mayor: Cllr. J.D. Levendal

5.2 MMC1: Cllr. M. Sampson

5.3 MMC 3: Cllr. J.P. Kritzinger

5.4 MMC 4: Cllr. R. Faroa

5.5 MMC 5: Cllr. S.J. Mei

5.6 MMC 6: Cllr. E.Y. Sheldon

5.7 MMC 7: Cllr. W.R. Meiring

5.8 MMC 8: Cllr. J.F. Van Zyl

6. CONSIDERATION OF AGENDA ITEMS

6.1 CONFERRAL OF ALDERMANSHIP ON COUNCILLORS S. GOEDEMAN, C. ISMAIL, A. STEYN AND P. TYIRA

File No. /s: 2/1/1/1

Responsible Official: R Esau

Directorate: Strategic Support Services

Portfolio: Strategic Support Services

1. Purpose

To consider applications for conferral of Aldermanship received from Councillors listed below in alphabetic order in terms of their surnames:

1. Samuel Goedeman,
2. Ceraj Ismail,
3. Antoinette Steyn and
4. Philip Tyira.

2. Background

Alderman means the historical title which is derived from the Anglo-Saxon position of ealdorman, literally meaning "elder man". In South Africa the term "Alderman" refers to senior members of municipal assemblies. They are distinguished from ordinary councillors for their long and distinguished service as a councillor. This can be achieved either via long term of service, or through alternative means such as point' systems. The title of Alderman is conferred for life and is only removed in terms of paragraph 3.3.5. of the Council's Conferment of Civic Honours Policy, 2017, when:

- i. such person is convicted of a criminal offence and sentenced to more than 12 months imprisonment without the option of a fine;
- ii. the actions of such Councillor brings the Council into disrepute; and
- iii. a Councillor has acted in a manner unbecoming the holder of the title of Alderman.

Councillor serving 20 years or more

In compliance with paragraph 3.3.1.1. of Council's Conferment of Civic Honours Policy, 2017, a Councillor who has served on one or more local governmental bodies within the Republic of South Africa for a total period of 20 years or more, provided that the term of

office need not be consecutive and includes any term of office prior to 1 February 1995, being the date of commencement of the pre-interim phase of the local government transition may be bestowed the title of Alderman.

Councillors S. Goedeman, C. Ismail and P. Tyira claim that they served for periods in excess of 20 years and thus conforms to the determination as contained in paragraph 3.3.1.1 of the Conferment of Civic Honours Policy.

Councillor Samuel Goedeman claim in his letter attach, that he was first elected as a councillor of the Rawsonville Municipality on 1 February 1995. He claim to have served as a councillor for an uninterrupted period of at least 23 years.

Councillor Ceraj Ismail claim in his letter attach, that he was first elected as a councillor of the Worcester Municipality in March of 1991. He claim to have served as a councillor for an uninterrupted period of at least 27 years.

Councillor Philip Tyira claim in his letter attach, that he was first elected as a councillor of the Worcester Municipality on 1 February 1995. He claim to have served as a councillor for an uninterrupted period of at least 23 years.

Councillor occupying office of Mayor in excess of 36 calendar months

In compliance with paragraph 3.3.1.2. of Council's Conferment of Civic Honours Policy', a Councillor of the Municipality of Breede Valley upon the assumption and occupation of the Office of Mayor for a continuous period in excess of 3 years (36 calendar months) provided that this provision does not apply to the position of Acting Mayor may be stowed with the title of Alderman.

Councillor Antoinette Steyn claim in her letter attach, that she served as Executive Mayor of the Breede Valley Municipality for an uninterrupted period from May 2014 to date, thus being 44 months.

All the above-mentioned Councillors letters submitted for Conferment of Aldermanship is attach as (Annexure A).

Paragraph 3.3.4 of the Conferment of Civic Honours Policy states that the recipient of the title of Alderman shall be issued with a suitable lapel badge or medal with neck ribbon which shall be presented to the recipient at a Council or Special Council Meeting.

3. Financial Implications

Cost related to the certificates and lapel badges.

4. Applicable Legislation / Council Policy

Conferment of Civic Honours Policy, 2017

Comment of Directorates / Departments concerned

Municipal Manager: Recommendation Supported

Director: Strategic & Support Services: Recommendation Supported

Director: Financial Services: Recommendation Supported

Director: Technical Services: Recommendation Supported

Director: Community Services: Recommendation Supported

Senior Manager: Legal Services: Recommendation Supported

RECOMMENDATION

That in respect of

CONFERRAL OF ALDERMANSHIP ON COUNCILLORS S. GOEDEMAN, C. ISMAIL, A. STEYN AND P. TYIRA

discussed by Council at the Council meeting held on 27 February 2018 that:

1. In compliance with paragraph 3.3.1.1. of Council's Conferment of Civic Honours Policy, 2017, the title of Alderman is bestowed on Councillor Samuel Goedeman;
 2. In compliance with paragraph 3.3.1.1. of Council's Conferment of Civic Honours Policy, 2017, the title of Alderman is bestowed on Councillor Ceraj Ismail;
-

3. That, in compliance with paragraph 3.3.1.2. of Council's Conferment of Civic Honours Policy, 2017, the title of Alderman is bestowed on Councillor Antoinette Steyn;
4. That, in compliance with paragraph 3.3.1.1. of Council's Conferment of Civic Honours Policy, 2017, the title of Alderman is bestowed on Councillor Philip Tyira;

To Action

R. Esau

6.2 ADJUSTMENTS BUDGET: ADDITIONAL ALLOCATIONS

File No. /s: 3/2/2/17

Responsible Official: A Crotz

Directorate: Financial Services

Portfolio: Financial Services

1. Purpose

This serves to submit an adjustments budget for the 2017/18 financial year:

- To amend the budget in line with the revised grant funding from Provincial Government.

2. Background

In terms of the MFMA (Section 28) the approved budget may be revised through an adjustments budget.

A. Section 28(2) further provides that; An Adjustments budget -

- Must adjust the revenue and expenditure estimates downwards if there is a material under-collection of revenue during the year;
 - May appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
 - May, within the prescribed framework, authorize unforeseen and unavoidable expenditure recommended by the Mayor;
 - May authorize the utilization of projected savings in one vote towards spending under another vote;
 - May authorize the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by council;
 - May correct any errors in the annual budget, and
 - May provide for any other expenditure within a prescribed framework.
-

Municipal Budget and Reporting Regulations further provides that;

B. Timeframes for tabling of adjustment budgets

- An adjustment budget referred to in section 28(2)(b), (d) and (f) of the Act may be tabled in the Municipal Council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year;
- Only one adjustment budget referred to in sub regulations (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a Municipality in a National or Provincial adjustments budget, in which case sub regulation (3) applies. If a National or provincial adjustment budget allocates or transfer additional revenue to a Municipality, the Mayor of the Municipality must, at the next available council meeting, but within 60 days of the approval of the relevant National or Provincial adjustment budget, table an adjustment budget referred to in section 28(2) (b) of the Act in the Municipal council to appropriate these additional.

The Item was tabled before Council on 22 January 2018 but not approved with a supporting vote of a majority of the members of Council.

3. Financial Implications

Financial implications are contained in the detail in this report.

4. Applicable Legislation / Council Policy:

1. The MFMA Section 28
 2. Budget regulations 23(3)
 3. Council budget related policies
-

BREEDE VALLEY

Municipality Munisipaliteit U Masipala wase



WORCESTER ▾ RAWSONVILLE ▾ DE DOORNS ▾ TOUWS RIVER

ADJUSTMENT BUDGET

Tabled in Council on 22 January 2018

Contents

SECTION A – Part 1

1. Glossary
2. Mayors Report
3. Resolutions
4. Executive Summary
5. Adjustments Budget Tables – refer to Annexure A

- B1 Consolidated Adjustments Budget Summary
- B2 Consolidated Adjustments Budget Financial Performance
- B3 Consolidated Adjustments Budget Financial Performance
- B4 Consolidated Adjustments Budget Financial Performance
- B5 Consolidated Adjustments Budget Capital Expenditure
- B6 Consolidated Adjustments Budget Financial Position
- B7 Consolidated Adjustments Budget Cash Flows
- B8 Consolidated Cash Backed Reserves/Accumulated Surplus
- B9 Consolidated Asset Management
- B10 Consolidated Basic Service Delivery Measurement

SECTION A – Part 2

1. Adjustments to Budget Inputs and assumptions
 2. Adjustments to Expenditure on Allocations and Grant
 3. Adjustment to Allocations or Grants made by the Municipality
 4. Adjustment to Councilor Allowances and Employees
 5. Adjustment to Service Delivery and Budget
 6. Adjustment to Capital Spending Detail
 7. Other Supporting Documents
-

SECTION A – Part 1**1. Glossary**

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial and National Treasury.

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments.

DORA – Division of Revenue Act. The annual piece of legislation that indicate the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

IDP – Integrated Development Plan. The main strategic planning document of a Municipality.

KPI – Key Performance Indicators. Measures of service output and/or outcome.

LM – Breede Valley Municipality.

MFMA - Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

OPEX – Operating Expenditure

Rates – Local Government tax based on assessed valuation of a property.

TMA – Total Municipal Account

SDBIP – Service Delivery Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

Vote – One of the main segments into which a budget is divided, usually at department level.

2. Mayors Report

The allocations made to the Breede Valley Municipality were amended in the Provincial Gazette Extraordinary, 7848, Thursday 23 November 2017. This Provincial Notice affected three grants of the municipality namely, Human Settlements Development Grant (Beneficiaries), Regional Socio-Economic Project Grant - Municipal Projects and Local Government Graduate Internship Grant.

All conditional grants / funds allocated and transferred to the Breede Valley Municipality has specific conditions in terms of the timeframes and the type of spending to be incurred by the municipality during the 2017/18 financial year.

We as a municipality will continuously strive to successfully implement all projects, especially the projects funded from external sources such as grants. These projects add great value given the challenging economic environment faced by municipalities to ultimately deliver better services within the Breede Valley Municipality.

3. Resolutions

That Council approves the following:

- (a) To approve the adjustments budget as tabled in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).

4. Executive Summary

The 2017/18 budget of Breede Valley Municipality is adjusted to accommodate the amendments in the allocations from Provincial Government.

The additional allocations relates to the following grants:

NAME OF GRANT	R '000
Human Settlements Development Grant (Beneficiaries)	(8 000)

Regional Socio-Economic Project/Violence Prevention Through Urban Upgrading (RSEP/VPUU) - Municipal Projects	(1500)
Local Government Graduate Internship Grant	66

This Provincial Gazette is in respect of operational and capital expenditure and is effected to the 2017/18 budget across various operational and capital expenditure items.

This 2017/18 adjustment budget was compiled in accordance with section 28 of the Municipal Finance Management Act and regulation 23 of the Municipal Budget and Reporting Regulations.

5. Adjustments Budget Tables – refer to Annexure A

BI Consolidated Adjustments Budget Summary

B2 Consolidated Adjustments Budget Financial Performance
By Standard Classification

WC025 Breede Valley - Table B2 Adjustments Budget Financial Performance (functional classification) - 22 January 2018

Standard Description	Ref	Budget Year 2017/18									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2018/19	+2 2019/20
R thousands	1, 4	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Revenue - Functional												
Governance and administration		188 493	189 203	-	-	-	(1 434)	-	(1 434)	187 769	201 293	211 477
Executive and council		1 056	1 356	-	-	-	-	-	-	1 356	2 014	146
Finance and administration		187 436	187 716	-	-	-	(1 434)	-	(1 434)	186 282	199 280	211 330
Internal audit		-	130	-	-	-	-	-	-	130	-	-
Community and public safety		58 555	66 089	-	-	-	(8 000)	-	(8 000)	58 089	183 240	37 505
Community and social services		7 874	7 874	-	-	-	-	-	-	7 874	8 455	8 810
Sport and recreation		366	366	-	-	-	-	-	-	366	281	297
Public safety		956	1 076	-	-	-	-	-	-	1 076	2 638	424
Housing		49 360	56 774	-	-	-	(8 000)	-	(8 000)	48 774	171 866	27 974
Health		-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		95 603	98 603	-	-	-	-	-	-	98 603	98 467	106 484
Planning and development		5 613	5 613	-	-	-	-	-	-	5 613	4 107	1 565
Road transport		90 618	90 618	-	-	-	-	-	-	90 618	95 023	105 620
Environmental protection		(628)	2 373	-	-	-	-	-	-	2 373	(663)	(701)
Trading services		738 207	738 207	-	-	-	-	-	-	738 207	743 344	807 024
Energy sources		412 553	412 553	-	-	-	-	-	-	412 553	427 839	453 829
Water management		121 347	121 347	-	-	-	-	-	-	121 347	134 179	140 940
Waste water management		139 513	139 513	-	-	-	-	-	-	139 513	122 572	148 604
Waste management		64 794	64 794	-	-	-	-	-	-	64 794	58 753	63 651
Other		(78)	(78)	-	-	-	-	-	-	(78)	(83)	(87)
Total Revenue - Functional	2	1 080 779	1 092 024	-	-	-	(9 434)	-	(9 434)	1 082 590	1 226 262	1 162 403
Expenditure - Functional												
Governance and administration		193 795	194 505	-	-	-	66	-	66	194 571	205 149	214 494
Executive and council		33 329	33 629	-	-	-	-	-	-	33 629	36 127	36 170
Finance and administration		157 423	157 703	-	-	-	66	-	66	157 769	165 807	174 928
Internal audit		3 043	3 173	-	-	-	-	-	-	3 173	3 216	3 396
Community and public safety		135 812	143 346	-	-	-	(8 000)	-	(8 000)	135 346	261 661	122 180
Community and social services		21 368	21 368	-	-	-	-	-	-	21 368	22 706	23 851
Sport and recreation		30 724	30 724	-	-	-	-	-	-	30 724	32 329	34 111
Public safety		29 907	30 027	-	-	-	-	-	-	30 027	30 790	32 499
Housing		53 717	61 132	-	-	-	(8 000)	-	(8 000)	53 132	175 735	31 612
Health		95	95	-	-	-	-	-	-	95	101	106
Economic and environmental services		128 164	131 165	-	-	-	-	-	-	131 165	134 347	141 740
Planning and development		13 903	13 903	-	-	-	-	-	-	13 903	14 605	15 423
Road transport		113 785	113 785	-	-	-	-	-	-	113 785	119 239	125 785
Environmental protection		476	3 476	-	-	-	-	-	-	3 476	503	531
Trading services		506 344	506 344	-	-	-	-	-	-	506 344	532 173	560 038
Energy sources		348 846	348 846	-	-	-	-	-	-	348 846	367 728	387 652
Water management		50 157	50 157	-	-	-	-	-	-	50 157	52 585	55 222
Waste water management		58 578	58 578	-	-	-	-	-	-	58 578	60 581	63 018
Waste management		48 763	48 763	-	-	-	-	-	-	48 763	51 279	54 146
Other		980	980	-	-	-	-	-	-	980	1 036	1 094
Total Expenditure - Functional	3	965 095	976 340	-	-	-	(7 934)	-	(7 934)	968 406	1 134 367	1 039 545
Surplus/ (Deficit) for the year		115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859

B3 Consolidated Adjustments Budget Financial Performance
By Municipal Vote

WC025 Breede Valley - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 22 January 2018												
Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2017/18									Budget Year +1 2018/19	Budget Year +2 2019/20
		Original Budget	Prior Adjusted 3	Accum. Funds 4	Multi-year capital 5	Unfore. Unavoid. 6	Nat. or Prov. Govt 7	Other Adjusts. 8	Total Adjusts. 9	Adjusted Budget 10	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
Revenue by Vote	1											
Vote 1 - Council General		131	131	-	-	-	-	-	-	131	139	146
Vote 2 - Municipal Manager		5 050	5 480	-	-	-	(1 500)	-	(1 500)	3 980	4 500	-
Vote 3 - Strategic Support Services		22	22	-	-	-	66	-	66	88	(130)	(199)
Vote 4 - Financial Services		182 995	183 275	-	-	-	-	-	-	183 275	194 996	206 874
Vote 5 - Community Services		138 439	145 974	-	-	-	(8 000)	-	(8 000)	137 974	266 936	125 883
Vote 6 - Technical Services		754 141	757 142	-	-	-	-	-	-	757 142	759 821	829 699
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	1 080 779	1 092 024	-	-	-	(9 434)	-	(9 434)	1 082 590	1 226 262	1 162 403
Expenditure by Vote	1											
Vote 1 - Council General		29 961	29 961	-	-	-	-	-	-	29 961	31 669	33 443
Vote 2 - Municipal Manager		9 989	10 419	-	-	-	-	-	-	10 419	11 456	10 118
Vote 3 - Strategic Support Services		54 712	54 712	-	-	-	66	-	66	54 778	57 636	60 802
Vote 4 - Financial Services		78 806	79 086	-	-	-	-	-	-	79 086	83 224	87 832
Vote 5 - Community Services		208 868	216 402	-	-	-	(8 000)	-	(8 000)	208 402	338 165	202 982
Vote 6 - Technical Services		582 759	585 759	-	-	-	-	-	-	585 759	612 217	644 368
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	965 095	976 340	-	-	-	(7 934)	-	(7 934)	968 406	1 134 367	1 039 545
Surplus/ (Deficit) for the year	2	115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859

B4 Consolidated Adjustments Budget Financial Performance
(Revenue and Expenditure)

WC025 Brede Valley - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 22 January 2018

Description	Ref	Budget Year 2017/18									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2018/19	+2 2019/20
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H	Adjusted Budget	Adjusted Budget
R thousands	1											
Revenue By Source												
Property rates	2	137 892	137 892	-	-	-	-	-	-	137 892	145 752	153 914
Service charges - electricity revenue	2	400 316	400 316	-	-	-	-	-	-	400 316	423 134	446 830
Service charges - water revenue	2	65 274	65 274	-	-	-	-	-	-	65 274	68 995	72 859
Service charges - sanitation revenue	2	59 938	59 938	-	-	-	-	-	-	59 938	64 002	68 642
Service charges - refuse revenue	2	41 015	41 015	-	-	-	-	-	-	41 015	43 352	45 780
Service charges - other		(17 700)	(17 700)	-	-	-	-	-	-	(17 700)	(18 709)	(19 756)
Rental of facilities and equipment		14 492	14 492	-	-	-	-	-	-	14 492	15 318	16 176
Interest earned - external investments		10 620	10 620	-	-	-	-	-	-	10 620	11 225	11 854
Interest earned - outstanding debtors		3 009	3 009	-	-	-	-	-	-	3 009	3 181	3 359
Dividends received		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		67 244	67 244	-	-	-	-	-	-	67 244	71 077	75 057
Licences and permits		3 173	3 173	-	-	-	-	-	-	3 173	3 353	3 541
Agency services		7 373	7 373	-	-	-	-	-	-	7 373	7 793	8 229
Transfers and subsidies		148 473	159 718	-	-	-	(7 934)	-	(7 934)	151 784	280 007	142 987
Other revenue	2	6 900	6 900	-	-	-	-	-	-	6 900	7 294	7 702
Gains on disposal of PPE		1 126	1 126	-	-	-	-	-	-	1 126	1 190	1 257
Total Revenue (excluding capital transfers and contributions)		949 146	960 392	-	-	-	(7 934)	-	(7 934)	952 458	1 126 966	1 038 431
Expenditure By Type												
Employee related costs		301 169	301 178	-	-	-	-	-	-	301 178	316 047	333 713
Remuneration of councillors		16 468	16 468	-	-	-	-	-	-	16 468	17 406	18 381
Debt impairment		55 626	55 626	-	-	-	-	-	-	55 626	58 797	62 090
Depreciation & asset impairment		81 713	81 713	-	-	-	-	-	-	81 713	86 370	91 207
Finance charges		26 116	26 116	-	-	-	-	-	-	26 116	24 499	23 648
Bulk purchases		276 151	276 151	-	-	-	-	-	-	276 151	291 892	308 238
Other materials		63 656	63 661	-	-	-	-	-	-	63 661	67 087	70 844
Contracted services		9 366	12 508	-	-	-	-	-	-	12 508	9 900	10 455
Transfers and subsidies		279	279	-	-	-	-	-	-	279	295	311
Other expenditure		131 426	139 515	-	-	-	(7 934)	-	(7 934)	131 581	258 769	117 170
Loss on disposal of PPE		3 125	3 125	-	-	-	-	-	-	3 125	3 304	3 489
Total Expenditure		965 095	976 340	-	-	-	(7 934)	-	(7 934)	968 406	1 134 367	1 039 545
Surplus/(Deficit)		(15 949)	(15 949)	-	-	-	-	-	-	(15 949)	(7 402)	(1 113)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		131 633	131 633	-	-	-	(1 500)	-	(1 500)	130 133	99 296	123 972
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) before taxation		115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859
Taxation		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859

B5 Consolidated Adjustments Budget Capital Expenditure
Vote and Funding

WC025 Breede Valley - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 22 January 2018

Description	Ref	Budget Year 2017/18									Budget Year +1	Budget Year +2
		Original Budget A	Prior Adjusted 5 A1	Accum. Funds 6 B	Multi-year capital 7 C	Unfore. Unavoid. 8 D	Nat. or Prov. Govt 9 E	Other Adjusts. 10 F	Total Adjusts. 11 G	Adjusted Budget 12 H	Adjusted Budget	Adjusted Budget
R thousands												
Capital expenditure - Vote												
Multi-year expenditure to be adjusted	2											
Vote 1 - Council General		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Municipal Manager		-	-	-	-	-	-	-	-	-	-	-
Vote 3 - Strategic Support Services		-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Financial Services		-	-	-	-	-	-	-	-	-	-	-
Vote 5 - Community Services		-	-	-	-	-	-	-	-	-	-	-
Vote 6 - Technical Services		-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total	3	-	-	-	-	-	-	-	-	-	-	-
Single-year expenditure to be adjusted	2											
Vote 1 - Council General		5	8	-	-	-	-	-	-	8	-	-
Vote 2 - Municipal Manager		4 130	4 729	-	-	-	(1 500)	-	(1 500)	3 229	2 625	-
Vote 3 - Strategic Support Services		6 320	6 416	-	-	-	-	-	-	6 416	7 913	3 813
Vote 4 - Financial Services		805	805	-	-	-	-	-	-	805	800	800
Vote 5 - Community Services		10 193	11 711	-	-	-	-	-	-	11 711	12 172	2 990
Vote 6 - Technical Services		188 501	204 981	-	-	-	-	-	-	204 981	138 365	155 291
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		209 954	228 650	-	-	-	(1 500)	-	(1 500)	227 150	161 875	162 893
Total Capital Expenditure - Vote		209 954	228 650	-	-	-	(1 500)	-	(1 500)	227 150	161 875	162 893
Capital Expenditure - Functional												
Governance and administration		11 560	12 333	-	-	-	(1 500)	-	(1 500)	10 833	11 638	4 913
Executive and council		15	114	-	-	-	-	-	-	114	-	-
Finance and administration		11 545	12 220	-	-	-	(1 500)	-	(1 500)	10 720	11 638	4 913
Internal audit		-	-	-	-	-	-	-	-	-	-	-
Community and public safety		14 170	15 898	-	-	-	-	-	-	15 898	12 772	4 563
Community and social services		660	660	-	-	-	-	-	-	660	-	30
Sport and recreation		2 240	2 490	-	-	-	-	-	-	2 490	600	755
Public safety		11 270	12 748	-	-	-	-	-	-	12 748	12 172	3 778
Housing		-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		21 375	23 298	-	-	-	-	-	-	23 298	30 951	28 536
Planning and development		-	-	-	-	-	-	-	-	-	-	-
Road transport		21 375	23 298	-	-	-	-	-	-	23 298	30 951	28 536
Environmental protection		-	-	-	-	-	-	-	-	-	-	-
Trading services		162 848	177 121	-	-	-	-	-	-	177 121	106 514	124 882
Energy sources		38 757	38 757	-	-	-	-	-	-	38 757	18 831	18 335
Water management		41 606	41 606	-	-	-	-	-	-	41 606	52 652	50 639
Waste water management		62 233	76 505	-	-	-	-	-	-	76 505	32 131	52 016
Waste management		20 253	20 253	-	-	-	-	-	-	20 253	2 900	3 893
Other		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional	3	209 954	228 650	-	-	-	(1 500)	-	(1 500)	227 150	161 875	162 893
Funded by:												
National Government		43 007	43 007	-	-	-	-	-	-	43 007	38 867	41 830
Provincial Government		88 626	88 626	-	-	-	(1 500)	-	(1 500)	87 126	60 429	82 142
District Municipality		-	-	-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-	0	-
Transfers recognised - capital	4	131 633	131 633	-	-	-	(1 500)	-	(1 500)	130 133	99 296	123 972
Public contributions & donations		-	-	-	-	-	-	-	-	-	-	-
Borrowing		10 500	23 228	-	-	-	-	-	-	23 228	-	-
Internally generated funds		67 821	73 790	-	-	-	-	-	-	73 790	62 579	38 921
Total Capital Funding		209 954	228 650	-	-	-	(1 500)	-	(1 500)	227 150	161 875	162 893

B6 Consolidated Adjustments Budget Financial Position

WC025 Breede Valley - Table B6 Adjustments Budget Financial Position - 22 January 2018

Description	Ref	Budget Year 2017/18									Budget Year +1 2018/19	Budget Year +2 2019/20
		Original Budget	Prior Adjusted 3	Accum. Funds 4	Multi-year capital 5	Unfore. Unavoid. 6	Nat. or Prov. Govt 7	Other Adjusts. 8	Total Adjusts. 9	Adjusted Budget 10	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
ASSETS												
Current assets												
Cash		46 310	87 544	-	-	-	-	-	-	87 544	48 780	84 793
Call investment deposits	1	35 000	35 000	-	-	-	-	-	-	35 000	35 000	35 000
Consumer debtors	1	111 661	111 661	-	-	-	-	-	-	111 661	135 246	160 186
Other debtors		34 926	34 926	-	-	-	-	-	-	34 926	29 926	24 926
Current portion of long-term receivables		1 164	1 164	-	-	-	-	-	-	1 164	1 105	1 050
Inventory		18 978	18 978	-	-	-	-	-	-	18 978	20 127	21 346
Total current assets		248 040	289 273	-	-	-	-	-	-	289 273	270 185	327 301
Non current assets												
Long-term receivables		6 593	6 593	-	-	-	-	-	-	6 593	6 264	5 951
Investments		-	-	-	-	-	-	-	-	-	-	-
Investment property		22 395	22 395	-	-	-	-	-	-	22 395	22 395	22 395
Investment in Associate		-	-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	1	2 075 969	2 094 569	-	-	-	(1 500)	-	(1 500)	2 093 069	2 151 991	2 224 224
Agricultural		-	-	-	-	-	-	-	-	-	-	-
Biological		-	-	-	-	-	-	-	-	-	-	-
Intangible		4 854	4 854	-	-	-	-	-	-	4 854	4 336	3 790
Other non-current assets		-	-	-	-	-	-	-	-	-	-	-
Total non current assets		2 109 812	2 128 412	-	-	-	(1 500)	-	(1 500)	2 126 912	2 184 987	2 256 360
TOTAL ASSETS		2 357 852	2 417 685	-	-	-	(1 500)	-	(1 500)	2 416 185	2 455 172	2 583 661
LIABILITIES												
Current liabilities												
Bank overdraft		-	-	-	-	-	-	-	-	-	-	-
Borrowing		9 427	9 427	-	-	-	-	-	-	9 427	10 410	11 702
Consumer deposits		4 448	4 448	-	-	-	-	-	-	4 448	4 889	5 374
Trade and other payables		68 073	68 073	-	-	-	-	-	-	68 073	64 786	61 653
Provisions		29 241	29 241	-	-	-	-	-	-	29 241	30 996	32 855
Total current liabilities		111 189	111 189	-	-	-	-	-	-	111 189	111 080	111 585
Non current liabilities												
Borrowing	1	214 291	214 291	-	-	-	-	-	-	214 291	203 881	192 179
Provisions	1	229 738	229 738	-	-	-	-	-	-	229 738	236 096	243 171
Total non current liabilities		444 029	444 029	-	-	-	-	-	-	444 029	439 977	435 350
TOTAL LIABILITIES		555 218	555 218	-	-	-	-	-	-	555 218	551 057	546 935
NET ASSETS	2	1 802 634	1 862 467	-	-	-	(1 500)	-	(1 500)	1 860 967	1 904 115	2 036 726
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		1 802 634	1 862 467	-	-	-	(1 500)	-	(1 500)	1 860 967	1 904 115	2 036 726
Reserves		-	-	-	-	-	-	-	-	-	-	-
Minorities' interests		-	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY		1 802 634	1 862 467	-	-	-	(1 500)	-	(1 500)	1 860 967	1 904 115	2 036 726

B7 Consolidated Adjustments Budget Cash Flows

WC025 Breede Valley - Table B7 Adjustments Budget Cash Flows - 22 January 2018

Description	Ref	Budget Year 2017/18									Budget Year	Budget Year
		Original Budget	Prior Adjusted 3	Accum. Funds 4	Multi-year capital 5	Unfore. Unavoid. 6	Nat. or Prov. Govt 7	Other Adjusts. 8	Total Adjusts. 9	Adjusted Budget 10	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		130 998	130 998	-	-	-	-	-	-	130 998	138 465	146 219
Service charges		542 319	542 319	-	-	-	-	-	-	542 319	573 847	606 987
Other revenue		54 259	54 259	-	-	-	-	-	-	54 259	57 352	60 564
Government - operating	1	148 473	152 004	-	-	-	(7 934)	-	(7 934)	144 070	280 007	142 987
Government - capital	1	131 633	131 633	-	-	-	(1 500)	-	(1 500)	130 133	99 296	123 972
Interest		13 629	13 629	-	-	-	-	-	-	13 629	14 406	15 213
Dividends		-	-	-	-	-	-	-	-	-	-	-
Payments												
Suppliers and employees		(801 361)	(812 606)	-	-	-	7 934	-	7 934	(804 672)	(964 406)	(862 289)
Finance charges		(26 387)	(26 387)	-	-	-	-	-	-	(26 387)	(25 050)	(24 176)
Transfers and Grants	1	(279)	(279)	-	-	-	-	-	-	(279)	(295)	(311)
NET CASH FROM/(USED) OPERATING ACTIVITIES		193 284	185 569	-	-	-	(1 500)	-	(1 500)	184 069	173 621	209 165
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		50	50	-	-	-	-	-	-	50	50	50
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-
Payments												
Capital assets		(209 954)	(228 554)	-	-	-	1 500	-	1 500	(227 054)	(161 875)	(162 893)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(209 904)	(228 504)	-	-	-	1 500	-	1 500	(227 004)	(161 825)	(162 843)
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		100	100	-	-	-	-	-	-	100	100	100
Payments												
Repayment of borrowing		(17 200)	(17 200)	-	-	-	-	-	-	(17 200)	(9 427)	(10 410)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(17 100)	(17 100)	-	-	-	-	-	-	(17 100)	(9 327)	(10 310)
NET INCREASE/ (DECREASE) IN CASH HELD		(33 720)	(60 034)	-	-	-	-	-	-	(60 034)	2 470	36 012
Cash/cash equivalents at the year begin:	2	115 031	182 578	-	-	-	-	-	-	182 578	81 310	83 780
Cash/cash equivalents at the year end:	2	81 310	122 544	-	-	-	-	-	-	122 544	83 780	119 793

B8 Consolidated Cash Backed Reserves/Accumulated Surplus Reconciliation

WC025 Breede Valley - Table B8 Cash backed reserves/accumulated surplus reconciliation - 22 January 2018

Description	Ref	Budget Year 2017/18									Budget Year	Budget Year
		Original Budget	Prior Adjusted 3	Accum. Funds 4	Multi-year capital 5	Unfore. Unavoid. 6	Nat. or Prov. Govt 7	Other Adjusts. 8	Total Adjusts. 9	Adjusted Budget 10	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
Cash and investments available												
Cash/cash equivalents at the year end	1	81 310	122 544	-	-	-	-	-	-	122 544	83 780	119 793
Other current investments > 90 days		0	0	-	-	-	-	-	-	0	0	(0)
Non current assets - Investments	1	-	-	-	-	-	-	-	-	-	-	-
Cash and investments available:		81 310	122 544	-	-	-	-	-	-	122 544	83 780	119 793
Applications of cash and investments												
Unspent conditional transfers		5 000	5 000	-	-	-	-	-	-	5 000	5 000	5 000
Unspent borrowing		-	-	-	-	-	-	-	-	-	-	-
Statutory requirements		-	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	2	(77 081)	(77 081)	-	-	-	-	-	-	(77 081)	(97 130)	(118 286)
Other provisions		-	-	-	-	-	-	-	-	-	-	-
Long term investments committed		-	-	-	-	-	-	-	-	-	-	-
Reserves to be backed by cash/investments		53 315	53 315	-	-	-	-	-	-	53 315	35 839	38 179
Total Application of cash and investments:		(18 766)	(18 766)	-	-	-	-	-	-	(18 766)	(56 291)	(75 108)
Surplus(shortfall)		100 077	141 310	-	-	-	-	-	-	141 310	140 071	194 900

B9 Consolidated Asset Management

Refer to Annexure A

B10 Consolidated Basic Service Delivery Measurement

SECTION A – Part 2

1. Adjustments to Budget Inputs and assumptions**Revenue****Operating and Capital Revenue**

The operational and capital revenue budget is adjusted in order to accommodate the amendments to allocations mentioned in this report. Please refer to table B4 and SB8 for all related amendments.

Expenditure**Operating Expenditure**

The amendments to allocations relating to the Human Settlements Development Grant (Beneficiaries) and Regional Socio-Economic Project Grant will decrease the operational budget and capital budget respectively, whereas the amendment to allocation relating to the Local Government Graduate Internship Grant will result in an increase in the operational expenditure budget. Please see table below for further details:

NAME OF GRANT	PROJECT(S)	R '000
Human Settlements Development Grant (Beneficiaries)	Operational expenditure – Top structures	(8 000)
Regional Socio-Economic Project Grant	Pedestrian walkways - Avian Park, Riverview and Roodewal	(1 500)
Local Government Graduate Internship Grant	Additional Risk Management Intern	66
	TOTAL	9434

2. Adjustments to Expenditure on Allocations and Grant

Operating expenditure and Capital Expenditure of Transfers and Grants

WC025 Brede Valley - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme - 22 January 2018										
Description	Ref	Budget Year 2017/18							Budget Year	Budget Year
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2018/19	+2 2019/20
R thousands		A	2	3	4	5	6	7		
			A1	B	C	D	E	F		
EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:	1									
Operating expenditure of Transfers and Grants										
National Government:		101 740	101 740	-	-	-	-	101 740	110 849	120 386
Local Government Equitable Share		98 097	98 097	-	-	-	-	98 097	109 299	118 836
Local Government Financial Management Grant		1 550	1 550	-	-	-	-	1 550	1 550	1 550
Municipal Systems Improvement grant		-	-	-	-	-	-	-	-	-
Expanded Public Works Programme Integrated grant		2 093	2 093	-	-	-	-	2 093	-	-
Provincial Government:		45 133	53 078	-	(7 934)	-	(7 934)	45 144	168 058	21 501
Human Settlement development Grant		35 699	43 114	-	(8 000)	-	(8 000)	35 114	156 690	11 500
Fin. Assistance to Mun for Maintenance and contruction of transport		149	149	-	-	-	-	149	-	-
Library Services: Conditional grant		8 427	8 427	-	-	-	-	8 427	8 920	9 428
Community Development workers (CDW)		93	93	-	-	-	-	93	93	93
Regional Socio-Economic Project		425	425	-	-	-	-	425	1 875	-
Thusong service centres grant		-	-	-	-	-	-	-	120	-
Financial Management Capacity Building Grant		240	240	-	-	-	-	240	360	480
Development of Sport and recreation		100	100	-	-	-	-	100	-	-
Financial Management Support grant		-	410	-	-	-	-	410	-	-
Fire equipment maintenance		-	120	-	-	-	-	120	-	-
Local Government Graduate Internship		-	-	-	66	-	66	66	-	-
District Municipality:		500	800	-	-	-	-	800	-	-
CWDM Projects		500	800	-	-	-	-	800	-	-
Other grant providers:		1 100	4 101	-	-	-	-	4 101	1 100	1 100
Learnership SETA		500	500	-	-	-	-	500	500	500
LGWSETA		600	600	-	-	-	-	600	600	600
Work for water		-	3 001	-	-	-	-	3 001	-	-
Total operating expenditure of Transfers and Grants:		148 473	159 718	-	(7 934)	-	(7 934)	151 784	280 007	142 987
Capital expenditure of Transfers and Grants										
National Government:		43 007	43 007	-	-	-	-	43 007	38 867	41 830
Municipal Infrastructure grant		35 007	35 007	-	-	-	-	35 007	36 867	38 830
Integrated National Eledification Program		8 000	8 000	-	-	-	-	8 000	2 000	3 000
Provincial Government:		88 626	88 626	-	(1 500)	-	(1 500)	87 126	60 429	82 142
Human Settlement development Grant		84 501	84 501	-	(1 500)	-	(1 500)	83 001	57 804	82 142
Regional Socio-Economic Project		4 125	4 125	-	-	-	-	4 125	2 625	-
District Municipality:		-	-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants		131 633	131 633	-	(1 500)	-	(1 500)	130 133	99 296	123 972
Total capital expenditure of Transfers and Grants		280 106	291 351	-	(9 434)	-	(9 434)	281 917	379 303	266 959

3. Adjustment to Allocations or Grants made by the Municipality

None

4. Adjustment to Councillor Allowances and Employees

None

5. Adjustment to Service Delivery and Budget

The monthly targets for revenue, expenditure and cash flows is provided in B10 - Section B Supporting Tables

6. Adjustment to Capital Spending Detail

Information/detail regarding capital projects by vote is provided in Section B – Capital Budget, read with B5, B5B, SB16, SB17, SB18a, SB18b and SB19

7. Other Supporting Documents

1. National treasury electronic revised budget report, SB1-SB19 as **Annexure A**
2. Signed quality certificate as **Annexure B**
3. Provincial Gazette Extraordinary, 7848, Thursday, 23 November 2017 as **Annexure C**

Comment of Directorates / Departments concerned:**Municipal Manager:****Recommendation Supported****Director: Strategic Support Services:****Recommendation Supported**

Director: Financial Services: Recommendation Supported

Director: Technical Services: Recommendation Supported

Director: Community Services: Recommendation Supported

RECOMMENDATION:

That in respect of ADJUSTMENTS BUDGET FOR 2017/18 – JANUARY 2018

Discussed by Council at the Council meeting held on 27 February 2018

- Council resolves that the budget of Breede Valley Municipality for the financial year 2017/18 be adjusted and approved with amendments as set out in the following;
- Municipal Budget tables B1- B10
- Municipal Budget supporting documentation SB1 - SB19

To Action

A. Crotz

6.3 MID-YEAR ADJUSTMENT BUDGET – FEBRUARY 2018

File No. /s: 3/2/2/17**Responsible Official:** R Ontong**Directorate:** Financial Services**Portfolio:** Financial Services

1. Purpose

This serves to submit an adjustments budget for the 2017/18 financial year to:

- Adjust revenue and expenditure projections after the half yearly performance (section 72 report);
- Adjust the capital programme to provide for amendments to current projects, new projects to be implemented and to remove / postpone projects that will not be implemented in the 2017/18 financial year.
- Adjust the funding sources in the capital programme to align with the useful lives of assets; and
- Include approved unspent conditional grants of 2016/17 financial year from National and / or Provincial Government.

2. Background

In terms of the MFMA (Section 28) the approved budget may be revised through an adjustments budget.

C. Section 28(2) further provides that; An Adjustments budget -

- Must adjust the revenue and expenditure estimates downwards if there is a material under-collection of revenue during the year;
 - May appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
 - May, within the prescribed framework, authorize unforeseen and unavoidable expenditure recommended by the Mayor;
-

- May authorize the utilization of projected savings in one vote towards spending under another vote;
- May authorize the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by council;
- May correct any errors in the annual budget, and
- May provide for any other expenditure within a prescribed framework.

Municipal Budget and Reporting Regulations further provides that;

D. Timeframes for tabling of adjustment budgets

- An adjustment budget referred to in section 28(2)(b), (d) and (f) of the Act may be tabled in the Municipal Council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year;
- Only one adjustment budget referred to in sub regulations (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a Municipality in a National or Provincial adjustments budget, in which case sub regulation (3) applies. If a National or provincial adjustment budget allocates or transfer additional revenue to a Municipality, the Mayor of the Municipality must, at the next available council meeting, but within 60 days of the approval of the relevant National or Provincial adjustment budget, table an adjustment budget referred to in section 28(2) (b) of the Act in the Municipal council to appropriate these additional.

3. Financial Implications

Financial implications are contained in the detail in this report.

4. Applicable Legislation / Council Policy:

The MFMA Section 28
Budget regulations 23(3)
Council budget related policies

BREEDE VALLEY

Municipality Munisipaliteit U Masipala wase



WORCESTER ▼ RAWSONVILLE ▼ DE DOORNS ▼ TOUWS RIVER

ADJUSTMENT BUDGET

Tabled in Council on 27 February 2018

Contents

SECTION A – Part 1	40
1. Glossary	40
2. Mayoral Report	7
3. Resolutions	42
4. Executive Summary.....	42
5. Adjustments Budget Tables.....	43
B1 Consolidated Adjustments Budget Summary	43
B2 Consolidated Adjustments Budget Financial Performance	43
B3 Consolidated Adjustments Budget Financial Performance.....	43
B4 Consolidated Adjustments Budget Financial Performance.....	43
B5 Consolidated Adjustments Budget Capital Expenditure	43
B6 Consolidated Adjustments Budget Financial Position	43
B7 Consolidated Adjustments Budget Cash Flows.....	43
B8 Consolidated Cash Backed Reserves/Accumulated Surplus	43
B9 Consolidated Asset Management	43
B10 Consolidated Basic Service Delivery Measurement	43
SECTION A – Part 2	44
1. Adjustments to Budget Inputs and Assumptions	44
2. Adjustments to Budget Funding	9
3. Adjustments to Expenditure on Allocations and Grant	47
4. Adjustment to Allocations or Grants made by the Municipality	47
5. Adjustment to Councillor Allowances and Employees.....	47
6. Adjustment to Service Delivery and Budget.....	47
7. Adjustment to Capital Spending Detail.....	47
8. Other Supporting Documents	48

SECTION A – Part 1

1. Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial and National Treasury.

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments.

DORA – Division of Revenue Act. The annual piece of legislation that indicate the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

IDP – Integrated Development Plan. The main strategic planning document of a Municipality.

KPI – Key Performance Indicators. Measures of service output and/or outcome.

LM – Breede Valley Municipality.

MFMA - Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property.

TMA – Total Municipal Account

SDBIP – Service Delivery Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

Vote – One of the main segments into which a budget is divided, usually at department level.

2. Mayors Report

The Breede Valley Municipality remains committed to the cause of bringing respectable services to all households. We as a municipality acknowledge the fact that households are faced with numerous difficulties, ranging from social to economic challenges. We view our role in addressing these challenges as integral to improve quality of life, and will therefore continue to play part in creating a conducive environment for job creation and social upliftment. It should be taken to heart that not all plans made will be completed within the timeframes, but we as a municipality is committed in ensuring that all projects commenced are completed.

This adjustment budget serves the purpose of reflecting on the past six months of the 2017/18 financial year, and to address the areas within the budget that is not performing as planned. In addition, this adjustment budget will also approve unspent conditional grant funds of previous financial year that have since been approved by the National and Provincial government.

We as a municipality will continuously strive to successfully implement all projects, especially the projects funded from external sources such as grants. These projects add great value given the challenging economic environment faced by municipalities to ultimately deliver better services within the Breede Valley Municipality.

Breede Valley municipality has made significant progress in fighting service delivery backlogs, but also acknowledges that there is still a lot to be done. We will continue with the good work and improve wherever improvement is needed to ensure that this municipality improve on the quality of life for the people within Breede Valley municipal area.

3. Resolutions

That Council approves the following:

- (b) To approve the adjustments budget as tabled in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).

4. Executive Summary

The approved original budget for the 2017/18 financial year amounted to R1 175 048 975 of which R965 095 072 related to operating expenditure and R209 953 903 to capital expenditure. This 2017/18 budget was amended prior to the current amendments to cater for unspent / underspent capital projects rolled over from the 2017/18 financial year to the current financial year and the other amendments was to accommodate additional funding.

The 2017/18 adjustment budget was compiled in accordance with section 28 of the Municipal Finance Management Act and regulation 23 of the Municipal Budget and Reporting Regulations.

5. Adjustments Budget Tables – refer to Annexure A

B1 Consolidated Adjustments Budget Summary

B2 Consolidated Adjustments Budget Financial Performance
By Standard Classification

B3 Consolidated Adjustments Budget Financial Performance
By Municipal Vote

B4 Consolidated Adjustments Budget Financial Performance
(Revenue and Expenditure)

B5 Consolidated Adjustments Budget Capital Expenditure
Vote and Funding

B6 Consolidated Adjustments Budget Financial Position

B7 Consolidated Adjustments Budget Cash Flows

B8 Consolidated Cash Backed Reserves/Accumulated Surplus
Reconciliation

B9 Consolidated Asset Management

B10 Consolidated Basic Service Delivery Measurement

SECTION A – Part 2

1. Adjustments to Budget Inputs and assumptions

The amendments to operating revenue as per table B4 was based on the performance over the first six months of the financial year, and also the anticipated results over the remainder of the financial year.

Amendments to the operating and capital expenditure budget as reflected in the relevant tables (B4 and B5) below was made via budget transfers where directorates had relevant funds available to be transferred to other operational expenditures. Any additional requests which could not be financed by relevant internal savings within a directorate was facilitated via a prioritization process in consultation with all directors.

Operating Revenue

Operational revenue and amendments made with the Adjustment Budget is informed by the performance trends over the past six months. A significant decrease in electricity revenue is made due to users making use of alternative energy sources.

Other amendment to the Adjustment Budget include structural changes in order to better align revenue to the mSCOA structure.

Operating Expenditure

The decrease noted in employee related cost is reflective of the savings realised due to vacancies being filled later than the start of the financial year. This implies that the salary budget is sufficient to carry personnel expenditure for the remainder of the financial year.

The decrease in Councillor Remuneration is reflective of the alignment of the budget to the latest gazette issued on the upper limits of councillors.

Debt Impairment increased as per the above table to accommodate for the anticipated shortfall in the provision as calculated at the end of January 2018. This increased contribution mainly relates to fines, and to a lesser extent. Current credit control and debt collection mechanisms and strategies are in place in order to minimise the risk over unauthorised expenditure on the 2017/18 contribution towards the provision for debt impairment.

Significant additional Operating Expenditure requirements:

The following significant amendments / amendments were incorporated:

- Fire Services:
 - Salaries EPWP (own funds): R250 0000;

 - Community Development
 - Remuneration to Ward Committees: - R2 300 000.00

 - Traffic
 - Security Services: R2 000 000.00

 - Bowling Green
 - Repair and Maintenance of roof: R200 000.00

 - Council:
 - BVM Learnership – Bursaries: R1 200 000.00

 - Financial Planning
 - Professional Services: R1 100 000.00

 - Revenue
 - Meter Reading - contractors: R500 000.00

 - Municipal Manager
 - APL - violence prevention: R50 000.00
-

- Human Resources
 - Long service awards: R120 000.00

- Kleinplasiae
 - Repair and Maintenance – Fence: R400 000.00

- Bulk Purchases
 - Electricity: -R10 000 000.00. This decrease in bulk purchases is also taken into consideration with the electricity revenue of the municipality.

Capital Expenditure

Significant amendments to the capital budget:

The following significant additions was incorporated:

- Completion of De Doorns Fire Station: -R562 000.00
 - Computer Hardware (Libraries) – Donated asset: R180 635.00
 - Furniture and Equipment (Traffic): -R113 000.00
 - Municipal Court Air conditioners (Traffic): -R100 000.00
 - Upgrading of building - Municipal Court (Traffic): -R1 000 000.00
 - Swimming pool pump & Basket Room projects: -R1 000 000.00. Amount to be moved to 2018/19 financial year.
 - Fence of Jukskei ground: R150 000.00
 - Upgrading of Council offices: R70 000.00
 - Safeguarding of asset: R250 000.00
 - Meter reading software: R250 000.00
 - Acquisition of Building: R20 175 500.00
 - Vehicles: R1 400 000.00
 - Reseal of Roads: R4 500 000.00
 - Chipper: R720 307.00
 - High Mast Lights: -R1 500 000.00. Amount to be moved to the 2018/19 financial year.
 - Boreholes (De Doorns and Touwsrivier) – donated asset: R1800 000.00. Gift of the Givers.
-

Other amendments / adjustments

- R16 855 446.00 in relation to the Human Settlements Development Grant moved from the operating to capital budget (storm water, water, roads and sewer reticulation).
- R20 200 000.00 in relation to the Human Settlements Development Grant moved from the capital budget (New Sewer Pump Station & Rising Main) to the operating budget. This amendment is based on the implementation plans up until the end of the 2017/18 financial year.

2. Adjustments to Expenditure on Allocations and Grant

Detailed particulars of budgeted allocations and grants can be found on SB8

3. Adjustment to Allocations or Grants made by the Municipality

None

4. Adjustment to Councillor Allowances and Employees

The changes to councillor allowances and employee related cost is provided on table B4

5. Adjustment to Service Delivery and Budget

The monthly targets for revenue, expenditure and cash flows is provided in B10 - Section B Supporting Tables

6. Adjustment to Capital Spending Detail

Information/detail regarding capital projects by vote is provided in Section B – Capital Budget, read with B5, B5B, SB16, SB17, SB18a, SB18b and SB19

7. Other Supporting Documents

1. National treasury electronic revised budget report, SB1-SB19 as **Annexure A**
2. Signed quality certificate as **Annexure B**
3. The detail Capital budget per line item including expenditure as at January 2018 is attached as **Annexure C**.

Comment of Directorates / Departments concerned:

Municipal Manager: Recommendation Supported

Director: Strategic Support Services: Recommendation Supported

Director: Financial Services: Recommendation Supported

Director: Technical: Recommendation Supported

Director: Community Services: Recommendation Supported

RECOMMENDATION:

That in respect of Adjustments budget for 2017/18 – February 2018

Discussed by Council at the Council meeting held on 27 February 2018

- **Council resolves that the budget of Breede Valley Municipality for the financial year 2017/18 be adjusted and approved with amendments as set out in the following Municipal Budget tables B1- B10 and Municipal Budget supporting documentation SB1 - SB19.**
-

- Council resolves that the Detailed Project Implementation Plan (DPIP) relating to the Municipal Infrastructure Grant (MIG) be revised as per approved budget.

To Action:

Andre Crotz

6.4 AMENDMENTS TO 2017/2018 TOP – LEVEL SDBIP

File No./s: 3/15/1

Responsible Official: C. September

Directorate: Strategic Support Services

Portfolio: Performance Management

1. Purpose

To seek the approval of Council that the items listed in the annexure attached hereto can be amended.

2. Background

In terms of Section 26(2)(c) of the Municipal Budget and Reporting Regulations (National Treasury General Notice 393) of 17 April 2009 Council must approve the amendment to the Top – Level SDBIP with the adjustment budget.

3. Financial Implications:

None

4. Applicable Legislation / Council Policy:

Local Government: Municipal Systems Act.

Local Government: Municipal Finance Management Act.

Relevant MFMA Circulars dealing with the SDBIP, Annual Report and Oversight Reports.

Comment of Directorates / Departments concerned:

Municipal Manager: Support Recommendation

Director: Strategic Support Services: Support Recommendation

Director: Financial Services: Support Recommendation

Director: Technical Services: Support Recommendation

Director: Community Services: Support Recommendation

RECOMMENDATION:

That in respect of:

AMENDMENTS TO THE 2017/2018 TOP – LEVEL SDBIP

Discussed by Council at the Council meeting held on 28 February 2018:

- 1. That Council approves the amendments to the Top – Level as proposed in the annexed schedule.**

To Action

Cindy September

6.5 DEVIATIONS REPORT TO COUNCIL: JULY 2017 TO JANUARY 2018.

File No./s: 2/1/1/1**Responsible Official:** D.R.M Potgieter**Directorate:** Finance**Portfolio:** Finance

5. Purpose

The purpose of this report is to inform Council of all deviations from the Supply Chain Management Policy, approved by the delegated authority in terms of Paragraph 36 and 12 of the Supply Chain Management Policy.

6. Background

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of Paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of Paragraph 36(1) of the policy and report to council. However, it must be noted that these deviations did serve on the **monthly section 71** (MFMA) report/s the Mayco and on the **quarterly section 52** (MFMA) report/s to council. Due to increased management controls identified and more transparency to council's oversight role, it was decided to send a similar report in future to council, which will be inclusive of the Mayco members, as been presented on a monthly basis to Mayco.

Deviations approved in terms of clause 36(1) (a) from 1 July 2017 to 31 January 2018 as **Annexure A**.

7. Financial Implications

None

8. Applicable Legislation / Council Policy

Municipal Finance Management Act. 2003, (Act 56 of 2003)
Breede Valley Supply Chain Management Policy, as amended.
Supply Chain Management Regulations

Comment of Directorates / Departments

Municipal Manager

Noted.

Director: Strategic Support Services

Noted

Director: Financial Services

Supported

Director: Technical Services

Supported

Director: Community Services

Noted.

Senior Manager: Legal Services

Supported.

Annexures

Annexure A: Schedule of deviations from the procurement processes approved in terms of sub-delegations

RECOMMENDATION TO COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority from 1 July 2017 to 31 January 2018, **be noted**;

To Action:

D.R.M. Potgieter

6.6 REGIONAL SOCIO-ECONOMIC PROGRAMME (RSEP) APPLICATION FOR ADDITIONAL FUNDING FOR THE ZWLETHEMBA COMMERCIAL CORRIDOR PROJECT

File No.: 7/1/1

Responsible Official: C Smal

Directorate: Municipal Manager

Portfolio: Project Management

1. Purpose

To obtain approval for administration to lodge an application with the Department of Small Business Development for funding for a Shared Economic Infrastructure Facility as part of the Zwelethemba Commercial Corridor Project.

2. Background

On 23 October 2017 in terms of C83/2017 improved facilities for informal traders and landscaping of the pedestrian corridor which is Mtwazi Street in Zwelethemba, were approved as part of the RSEP Portfolio of Interventions for Worcester. A total budget of R3 750 000 was allocated to the project as part of the RSEP grant funding total of R17 500 000 for Worcester.

An in-depth planning process for what became known as the Zwelethemba Commercial Corridor Project was completed between August 2016 and October 2017. It was led by the Violence Prevention through Urban Upgrading NPC, who were appointed and paid by the WCG Department of Environmental Affairs and Development Planning (DEA&DP). They produced a precinct plan which was accepted by all the ward councillors and community stakeholders. A copy of the information pamphlet detailing the process is attached as Annexure A.

Due to a limited budget, it is estimated that less than half of the surfacing of the road reserve envisaged in the precinct plan can be constructed. Said surfacing will serve the purpose of upgrading the Mtwazi Street road reserve for an improved pedestrian experience as well as of creating demarcated trading bays for the informal traders making use of the road reserve.

Shared Economic Infrastructure Facility:

The following information was taken from the Shared Economic Infrastructure Facility programme guideline booklet issued by the Department of Small Business Development (DSBD). Said booklet is attached as Annexure B.

DSBD has initiated the Shared Economic Infrastructure Facility (SEIF), a sub-programme of the Black Business Support Development Programme (BBSDP) aimed at assisting black-owned small enterprises in improving their competitiveness and sustainability, in order to become integrated into the main economy. It is aimed at unlocking public sector investment by providing infrastructure that is critical and necessary to crowd-in investment mostly in townships, rural areas and inner city where there is clear business activity taking place.

The SEIF is one of the support measures to encourage partnerships between national, provincial and local government to accelerate public sector investment through a provision on necessary infrastructure for small, medium and micro enterprises to unlock greater economic benefits.

No fees or charges are levied by DSBD for the processing or evaluation of any SEIF applications or claims. The programme is a 50:50 cost-sharing grant made available on a reimbursable basis where DSBD makes a contribution of 50% towards qualifying infrastructure projects upon completion of agreed project milestones. The programme is capped at a maximum grant of R5 million (VAT inclusive) per qualifying applicant.

BVM, being a municipality of the Republic of South Africa is a qualifying applicant. The provincial government can contribute towards the SEIF project but cannot be the applicant. The RSEP project in Zwelethemba will therefore qualify for application.

Some of the mandatory requirements for making application are that the applicant should:

- *Receive prior approval from the Executive Authority upon the submission of the application e.g. council resolutions, board resolutions, etc.*
- *Demonstrate the need for infrastructure through outcomes of consultations with the intended beneficiaries*

The first requirement above is the reason for this item and the second has already been met.

3. Financial implications

Making application doesn't involve any additional expense and the application can be launched in-house. It therefore won't place any additional burden on BVM. If the application is successful it has the potential to double the amount budgeted for the project and to add immense value. Indications are that an application should be successful because Zwelethemba is a perfect fit for the SEIF. Mossel Bay municipality (one of the new RSEP municipalities) has already received approval in principle for a similar

application they launched. The WCG DEA&DP (being the funder of RSEP) also supports BVM's intent to make application.

4. Applicable Legislation / Policy:

The Constitution of the Republic of South Africa, 1996 (Act 108 of 1996);

Municipal Systems Act, 2000 (Act 32 of 2000)

Municipal Finance Management Act, 2003 (Act 56 of 2003);

Western Cape RSEP/VPUU Programme Implementation and Governance Framework;

Shared Economic Infrastructure Facility Programme Guidelines.

Comment of Directorates / Departments concerned:

Municipal Manager: Recommendation supported

Director: Strategic Support Services: Recommendation supported

Director: Financial Services: Recommendation supported

Director: Technical Services: The plans, programmes and projects should be included in the Medium Term Expenditure Framework (MTEF) as the plans, programmes and projects are prioritized during the budget processes. This item and recommendation are supported.

Director: Community Services: It is important to identify the responsible department from the outset who will be responsible for the maintenance of the assets that will be created via the RSEP programme and that the standards and norms of that department be applicable in creating infrastructure. The maintenance cost must also be determined and the responsible department must give an undertaking that they will budget for the maintenance cost.

Comments of Ward Councillors concerned:

Ward 8: Recommendation supported

Ward 16: Recommendation supported

Ward 17: Recommendation supported

Ward 18: Recommendation supported

RECOMMENDATION:

**That in respect of the REGIONAL SOCIO-ECONOMIC PROGRAMME (RSEP)
APPLICATION FOR ADDITIONAL FUNDING FOR THE ZWLETHEMBA COMMERCIAL
CORRIDOR PROJECT**

Discussed by Council at the Council meeting held on 27 February 2018:

Council approves:

- 1) that the Municipal Manager be authorised to make application with the Department of Small Business Development for funding for a Shared Economic Infrastructure Facility;**
- 2) that the application be made in terms of the Shared Economic Infrastructure Facility Programme Guidelines;**
- 3) and that the application may not place any additional financial burden on the Breede Valley Municipality.**

To Action:

C. Smal

6.7 APPROVAL OF THE AUDIT COMMITTEE CHARTER

File No. /s: 2/1/1/3/2**Responsible Official:** W du Plessis**Directorate:** Municipal Manager**Portfolio:** Internal Audit

1. Purpose

To gain Council approval of the amended Audit Committee Charter of the Audit Committee of the Breede Valley Municipality.

2. Background

The purpose, roles, responsibilities and authority of the Audit Committee must be clearly defined in an Audit Committee Charter. The Audit Committee is an independent advisory committee of Council whose function is to provide an oversight role to Council. The Audit Committee amended their Charter to be in line with the prescripts of MFMA Circular 65, on an Audit Committee meeting held 26 June 2017 and resolved as follows:

“The reviewed Audit Committee Charter is recommended for approval to Council.”

3. Financial Implications:

N/A

4. Applicable Legislation / Council Policy:

Municipal Finance Management Act (Section 166)
National Treasury Internal Audit Framework 2nd Edition (March 2009)
MFMA Circular 65(November 2012)

5. Comment of Directorates / Departments concerned:

Municipal Manager:	Supported
Director: Community Services:	Supported
Director: Strategic Support Services:	Recommendation Supported
Director: Financial Services:	Supported
Director: Technical Services:	Supported
Senior Manager: Legal Services:	Recommendation Noted

RECOMMENDATION:

That in respect of

APPROVAL OF THE AUDIT COMMITTEE CHARTER

discussed by Council at the Council meeting held on 27 February 2018:

The amended Audit Committee Charter is approved.

To Action

W. Du Plessis

6.8 SALGA REPORT AND CONFERENCE DECLARATION OF THE KAROO SMALL TOWN REGENERATION CONFERENCE WHICH WERE ORGANISED BY SALGA IN THE DE AAR, NORTHERN CAPE AT THE UMTANJENI LOCAL MUNICIPALITY

File No: 2/1

Responsible Official: C. January

Directorate: Strategic Support Services

Portfolio: LED & Tourism



1. Purpose

- a) To inform Council of the small town regeneration conference that was held at the Umtanjeni Local Municipality in the De Aar, Northern Cape.
- b) To table the conference report of the Small Town Regeneration conference to Council as well as declaration that was accepted by the conference.

- c) To adopt the conference resolution, that a planning region for the Greater Karoo be constituted as it is the basis to unlock planning and research grants from the National Treasury draft long term plans and initiate actions to make these towns more economic viable.

2. Background

The 2nd Karoo small town regeneration conference was held on the 10-11 July 2017 in De Aar and municipalities of the Western Cape, Northern Cape, Eastern Cape as well as other role players from various institutions and specialised government departments were in attendance.

The purpose of the conference was to identify approaches that will put small towns on a growth path, and secondly to mitigate outward migration and the contraction of local economies. These Karoo towns is spread over the Western Cape, Northern Cape as well as the Eastern Cape provinces. In summary, the core purpose of the conference was to identify measures of how to improve the well being of all the people in the Karoo physical region. The BVM participated in the conference as we have one town that falls under the greater Karoo functional region called Touwsrivier.

Attached to this item is a report that cover all the issues which were discussed at the conference, as well as a declaration that specify how role players will interact with one another, the terms, as well as the obligations.

3. Financial Implications

No financial implications at this stage.

4. Applicable Legislation / Council Policy

- a) Section 152 of the RSA Constitution stated that one of the objects of local government under paragraph c) is to promote social and economic development of its citizens
 - b) Municipal Systems Act, Section 26 (c) which requires Council to specify its local economic development aims. section 18 (1) of the Spatial Planning and
 - c) Land Use Management Act (Act 16 Of 2013) which specify the planning process of a functional region.
-

Comment of Directorates / Departments**Municipal Manager: Supported****Director: Community Services: Supported****Director: Strategic Support Service Supported****Director: Financial Services: Supported****Director: Technical Services: Supported****Senior Manager: Legal services. Supported****RECOMMENDATION:****In respect of****SALGA REPORT AND CONFERENCE DECLARATION OF THE KAROO SMALL TOWN REGENERATION CONFERENCE WHICH WERE ORGANISED BY SALGA IN THE DE AAR, NORTHERN CAPE AT THE UMTHANJENI LOCAL MUNICIPALITY**

Discussed by Council at the Council Meeting held on 27 February 2018:

- a) That Council take note the Conference report and adopt the conference declaration.
- b) That Councillor Kritzinger be appointed as the political champion to oversee all the work pertaining to the small town regeneration planning work, and that Mr Colin January the Manager: Local Economic Development be appointed as the administrative champion to ensure that all matters pertaining to the Small town regeneration planning work of SALGA is taken care of and Council is informed regularly.
- c) Adopt a resolution that proclaim the Greater Karoo as planning region as per section 18 (1) of the Spatial Planning and Land Use management Act (Act 16 Of 2013 and to gazette a regional spatial development framework for the Karoo region.
- d) To further participate in the Inter- Municipal Cooperation Protocol as part of the Small Town Regeneration initiative.
- e) To suggest to SALGA that Touwsrivier be included in The Greater Karoo planning region.

To ActionC. January

6.9 DRAFT DISASTER RECOVERY PLAN AND ICT STRATEGIC PLAN DOCUMENT

File No./s: 5/2/5/B**Responsible Official:** Z Solomon**Directorate:** Strategic Support Services**Portfolio:** ICT

1. Purpose

To obtain Council's approval of the Disaster Recovery Plan and ICT Strategic Plan document.

2. Background

Management had designed IT governance controls to ensure that IT supports the organisation's strategies and objectives; and the above documents have to be approved by council in order to serve the needs of IT governance controls. Having these documents approved also addresses weaknesses in the management of IT Governance as established.

3. Financial Implications

The approval of the documents has no direct financial implications. All financial impacts will be considered as part of the normal budget processes.

4. Applicable Legislation / Council Policy

Breed Valley Municipality must be aware of and comply with the legislative landscape applicable to their context. Therefore, the above documents were developed with the legislative environment in mind, as well as to leverage internationally recognized ICT standards.

The following legislation, among others, were considered in the drafting of these documents:

1. Constitution of the Republic of South Africa Act, Act No. 108 of 1996.
 2. Copyright Act, Act No. 98 of 1978.
 3. Electronic Communications and Transactions Act, Act No. 25 of 2002.
 4. Minimum Information Security Standards, as approved by Cabinet in 1996.
 5. Municipal Finance Management Act, Act No. 56 of 2003.
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6. Municipal Structures Act, Act No. 117 of 1998.
7. Municipal Systems Act, Act No. 32, of 2000.
8. National Archives and Record Service of South Africa Act, Act No. 43 of 1996.
9. Promotion of Access to Information Act, Act No. 2 of 2000.
10. Protection of Personal Information Act, Act No. 4 of 2013.
11. Regulation of Interception of Communications Act, Act No. 70 of 2002.
12. Treasury Regulations for departments, trading entities, constitutional institutions and public entities, Regulation 17 of 2005.
13. Public Administration Management Act, 2016.
14. Minimum Interoperability Standards (MIOS) for Government Information **Systems**, 2011.

Comment of Directorates / Departments

Municipal Manager

Recommendation Supported

Director: Strategic Support Services

Recommendation Supported

Director: Financial Services

Recommendation Supported

Director: Technical Services

Recommendation Supported

Director: Community Services

Recommendation Supported

Senior Manager: Legal Services

Recommendation Supported

RECOMMENDATION

That in respect of -

**DRAFT DISASTER RECOVERY PLAN AND ICT STRATEGIC PLAN DOCUMENT
as discussed by Council at the Council meeting held on 27 February 2018:**

1. That Council approves Disaster Recovery Plan & ICT Strategic Plan document.

To Action:

Z Solomon

7. CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY SUBMITTED BY THE MUNICIPAL MANAGER

CONSIDERATION OF MATTERS SUBMITTED BY THE CHAIRPERSON OF THE COUNCIL

9. CONSIDERATION OF NOTICES OF MOTION AND NOTICES OF QUESTIONS WHICH SHALL APPEAR ON THE AGENDA IN THE ORDER IN WHICH THEY HAVE BEEN RECEIVED BY THE MUNICIPAL MANAGER

10. CONSIDERATION OF MOTIONS OF EXIGENCY

11. CLOSURE

11.1 COPY OF NOTICE PLACED ON NOTICE BOARDS

For information, a copy of the Notice follows:

NOTICE IS HEREBY GIVEN that a **COUNCIL MEETING** of the **Breede Valley Municipality** will be held on **TUESDAY, 27 FEBRUARY 2018 at 10:00** in the **COUNCIL CHAMBERS, CWDM, 51 TRAPPE STREET, WORCESTER**

Members of the media and the public wishing to attend the meeting must please contact **Mr. J.R. Botha (Public Relations Officer)** at **023 348 2807** during office hours to book one of the **16 (sixteen) seats available to the public** on a first come first served basis. The list will be closed at **16:30** on **Monday, 26 February 2018** and will be handed to Security officials the morning of the meeting. Only persons whose names appear on the list will be allowed to attend the meeting and they must be seated at least five minutes before the scheduled start of the meeting. Once the meeting has started, no member of the public will be allowed into the meeting. If a member of the public leaves the meeting venue during the course of the meeting, he / she will not be allowed to return to the meeting.

KENNIS GESKIED HIERMEE dat 'n **RAADSVERGADERING** van die **Breede Vallei Munisipaliteit** op **DINSDAG, 27 FEBRUARIE 2018 om 10:00** gehou sal word in die

RAADSAAL, KWDM, TRAPPESTRAAT 51, WORCESTER

Lede van die media en die publiek wat graag die vergadering wil bywoon moet asseblief **Mnr. J.R. Botha (Skakelbeampte)** by **023 348 2807** gedurende kantoorure kontak om een van die **16 (sestien) sitplekke wat vir die publiek beskikbaar is** op 'n "first come first served basis" te bespreek. Die lys sal om **16:30** op **Maandag, 26 Februarie 2018** die werksdag voor die vergadering sluit en sal aan Sekuriteitbeamptes die oggend van die vergadering gegee word. Alleenlik persone wie se name op die lys verskyn sal toegelaat word om die vergadering by te woon en hulle moet 'n sitplek inneem minstens vyf minute voor die geskeduleerde tyd van die vergadering. Niemand sal tot die vergadering toegelaat word wanneer dit reeds begin het nie. Indien 'n lid van die publiek die vergaderplek gedurende die duur van die vergadering verlaat sal hy / sy nie weer tot die vergadering toegelaat word nie.

D. MCTHOMAS
MUNICIPAL MANAGER/MUNISIPALE BESTUURDER

02 2018
