



Ref no.2/1/4/4/2

2018-01-22

**NOTICE OF THE 1ST MEETING OF
THE COUNCIL OF BREEDE VALLEY MUNICIPALITY
MONDAY, 2018-01-22 AT 10:00**

TO The Speaker, Cllr N.P.Mercuur [Chairperson]
The Executive Mayor, Cllr A. Steyn (Ms)
The Deputy Executive Mayor, Cllr J.D. Levendal

COUNCILLORS	M.N. Bushwana	A.Pietersen
	R. Farao	P.C. Ramokhabi
	S.Goedeman	J. Robinson
	E.N. Isaacs	M. Sampson
	C. Ismail	E.Y. Sheldon
	N. Ismail	G. Stalmeester
	J.R.Jack	I.L. Tshabile
	J.D.P.Jaftha	P.Tyira
	J.P. Kritzinger	K.Van der Horst
	P.B.Langata	E.Van der Westhuizen
	Z.M. Mangali	J.F. Van Zyl
	T.Maridi	J.J. Von Willingh
	P. Marran	W.Vrolick
	E.S.C. Matjan	T.M. Wehr
	S.J.Mei	N.P. Williams
	W.R.Meiring	M.T. Williams
	S.M. Mkhwane	C.F. Wilskut
	V.I. Mngcele	N.J. Wullschleger
	C.M. Mohobo	
	N.Nel	

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that the **1st MEETING** of the **COUNCIL** of **BREEDE VALLEY MUNICIPALITY** will be held in the **COUNCIL CHAMBERS, CWDM, 51 TRAPPE STREET, WORCESTER** on **MONDAY, 2018-01-22** at **10:00** to consider the items on the Agenda.

SPEAKER

CLLR NP MERCUUR

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1. OPENING AND WELCOME

In terms of the Rules of Order for Internal Arrangement By-Law 2012 the chairperson must take the chair at the time stated in the notice of the meeting or as soon thereafter as is reasonably possible: provided that the meeting does not commence later than 30 (thirty) minutes after the time stated in the notice of the meeting and must proceed immediately with the business of the meeting.

2. OFFICIAL NOTICES**2.1 DISCLOSURE OF INTERESTS**

Item 5 of the Code of Conduct for councillors' states:

A councillor must –

- (a) disclose to the council, or any committee of which that councillor is a member, any direct or indirect personal or private business interest that that councillor or any spouse, partner or business associate of that councillor may have in any matter before the council or the committee; and
- (b) withdraw from the proceedings of the council or committee when that matter is considered by the council or committee, unless the council or committee decides that the councillors' direct or indirect interest in the matter is trivial or irrelevant.

2.2 APPLICATIONS FOR LEAVE OF ABSENCE

In terms of the Rules of Order for Internal Arrangement By-Law 2012;

- 2.2.1 Every Councillor attending a meeting of the Council must sign his or her name in the attendance register kept for such purpose.
 - 2.2.2 A Councillor must attend each meeting except when –
 - (a) Leave of absence is granted in terms of Clause 10; or
 - (b) The Councillor is required to withdraw in terms of law.
 - 2.2.3 The Attendance Registers will be available at the meeting.
 - 2.2.4 A blank Application for Leave of Absence form is enclosed.
-

3. COMMUNICATION**3.1 INTERVIEWS OR PRESENTATIONS BY DEPUTATIONS**

In terms of the Rules of Order for Internal Arrangement By-Law 2012;

*"A deputation seeking an interview with Council must give the Municipal Manager **6 (six) days** written notice of its intention and furnish details of the representations to be made and the source of the deputation. The Municipal Manager must submit a request by a deputation for an interview with Council to the Speaker, who may decide to grant or refuse an interview and under what conditions"*

3.2 BIRTHDAYS OF COUNCILLORS

Cllr E.N. Isaacs

23 January 2018

Cllr W. Vrolick	24 January 2018
Cllr J. J. Von Willingh	2 February 2018
Cllr P. B. Langata	8 February 2018
Cllr S. M. Mkhiwane	11 February 2018
Cllr M. T. Williams	15 February 2018

3.3 STATEMENTS BY THE SPEAKER**3.4 STATEMENTS BY THE EXECUTIVE MAYOR**

4. CONFIRMATION OF MINUTES

- 4.1 In terms of the Rules of Order for Internal Arrangement By-Law 2012;
- (a) Minutes of the proceedings of meetings must be compiled in printed form and be confirmed by the Council at the next meeting and signed by the Speaker.
 - (b) The minutes shall be taken as read, for the purpose of confirmation, if a copy thereof was sent to each Councillor within forty-eight hours before the next meeting, subject to the provisions of sub-Clause (4).
 - (c) No motion or discussion shall be allowed on the minutes, except in connection with the correctness thereof.
 - (d) The minutes formulated and screened during meetings, shall constitute a resolution for purposes of implementation of decisions.

4.2 Council Meeting held on 6 December 2017 (Copy enclosed)**RECOMMENDATION**

That in respect of

CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

discussed by Council at the Council meeting held on 22 January 2018:

- 1. As the Minutes of the Council Meeting held on 6 December 2017 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 6 December 2017 be taken as read and confirmed.
-

5. REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE MAYORAL COMMITTEE

5.1 The Deputy Executive Mayor: Cllr. J.D. Levendal

5.2 MMC1: Cllr. M. Sampson

5.3 MMC 3: Cllr. J.P. Kritzinger

5.4 MMC 4: Cllr. R. Faroa

5.5 MMC 5: Cllr. S.J. Mei

5.6 MMC 6: Cllr. E.Y. Sheldon

5.7 MMC 7: Cllr. W.R. Meiring

5.8 MMC 8: Cllr. J.F. Van Zyl

6. CONSIDERATION OF AGENDA ITEMS**6.1 ADJUSTMENTS BUDGET: ADDITIONAL ALLOCATIONS****File No. /s:** 3/2/2/17**Responsible Official:** A Crotz**Directorate:** Financial Services**Portfolio:** Financial Services

1. Purpose

This serves to submit an adjustments budget for the 2017/18 financial year:

- To amend the budget in line with the revised grant funding from Provincial Government.

2. Background

In terms of the MFMA (Section 28) the approved budget may be revised through an adjustments budget.

A. Section 28(2) further provides that; An Adjustments budget -

- Must adjust the revenue and expenditure estimates downwards if there is a material under-collection of revenue during the year;
- May appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
- May, within the prescribed framework, authorize unforeseen and unavoidable expenditure recommended by the Mayor;
- May authorize the utilization of projected savings in one vote towards spending under another vote;
- May authorize the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by council;
- May correct any errors in the annual budget, and
- May provide for any other expenditure within a prescribed framework.

Municipal Budget and Reporting Regulations further provides that;

B. Timeframes for tabling of adjustment budgets

- An adjustment budget referred to in section 28(2)(b), (d) and (f) of the Act may be tabled in the Municipal Council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year;
- Only one adjustment budget referred to in sub regulations (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a Municipality in a National or Provincial adjustments budget, in which case sub regulation (3) applies. If a National or provincial adjustment budget allocates or transfer additional revenue to a Municipality, the Mayor of the Municipality must, at the next available council meeting, but within 60 days of the approval of the relevant National or Provincial adjustment budget, table an adjustment budget referred to in section 28(2) (b) of the Act in the Municipal council to appropriate these additional.

3. Financial Implications

Financial implications are contained in the detail in this report.

4. Applicable Legislation / Council Policy:

1. The MFMA Section 28
 2. Budget regulations 23(3)
 3. Council budget related policies
-

BREEDE VALLEY

Municipality Munisipaliteit U Masipala wase



WORCESTER ▼ RAWSONVILLE ▼ DE DOORNS ▼ TOUWS RIVER

ADJUSTMENT BUDGET

Tabled in Council on 22 January 2018

Contents**SECTION A – Part 1**

1. Glossary
2. Mayors Report
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4. Executive Summary
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B1 Consolidated Adjustments Budget Summary

B2 Consolidated Adjustments Budget Financial Performance

B3 Consolidated Adjustments Budget Financial Performance

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B5 Consolidated Adjustments Budget Capital Expenditure

B6 Consolidated Adjustments Budget Financial Position

B7 Consolidated Adjustments Budget Cash Flows

B8 Consolidated Cash Backed Reserves/Accumulated Surplus

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B10 Consolidated Basic Service Delivery Measurement

SECTION A – Part 2

1. Adjustments to Budget Inputs and assumptions
 2. Adjustments to Expenditure on Allocations and Grant
 3. Adjustment to Allocations or Grants made by the Municipality
 4. Adjustment to Councilor Allowances and Employees
 5. Adjustment to Service Delivery and Budget
 6. Adjustment to Capital Spending Detail
 7. Other Supporting Documents
-

SECTION A – Part 1**1. Glossary**

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial and National Treasury.

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments.

DORA – Division of Revenue Act. The annual piece of legislation that indicate the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

IDP – Integrated Development Plan. The main strategic planning document of a Municipality.

KPI – Key Performance Indicators. Measures of service output and/or outcome.

LM – Breede Valley Municipality.

MFMA - Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

OPEX – Operating Expenditure

Rates – Local Government tax based on assessed valuation of a property.

TMA – Total Municipal Account

SDBIP – Service Delivery Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

Vote – One of the main segments into which a budget is divided, usually at department level.

1. Mayors Report

The allocations made to the Breeder Valley Municipality were amended in the Provincial Gazette Extraordinary, 7848, Thursday 23 November 2017. This Provincial Notice affected three grants of the municipality namely, Human Settlements Development Grant (Beneficiaries), Regional Socio-Economic Project Grant - Municipal Projects and Local Government Graduate Internship Grant.

All conditional grants / funds allocated and transferred to the Breeder Valley Municipality has specific conditions in terms of the timeframes and the type of spending to be incurred by the municipality during the 2017/18 financial year.

We as a municipality will continuously strive to successfully implement all projects, especially the projects funded from external sources such as grants. These projects add great value given the challenging economic environment faced by municipalities to ultimately deliver better services within the Breeder Valley Municipality.

2. Resolutions

That Council approves the following:

- (a) To approve the adjustments budget as tabled in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).

3. Executive Summary

The 2017/18 budget of Breeder Valley Municipality is adjusted to accommodate the amendments in the allocations from Provincial Government.

The additional allocations relates to the following grants:

NAME OF GRANT	R '000
Human Settlements Development Grant (Beneficiaries)	(8 000)
Regional Socio-Economic Project/Violence Prevention Through Urban Upgrading (RSEP/VPUU) - Municipal Projects	(1500)
Local Government Graduate Internship Grant	66

This Provincial Gazette is in respect of operational and capital expenditure and is effected to the 2017/18 budget across various operational and capital expenditure items.

This 2017/18 adjustment budget was compiled in accordance with section 28 of the Municipal Finance Management Act and regulation 23 of the Municipal Budget and Reporting Regulations.

4. Adjustments Budget Tables – refer to Annexure A

BI Consolidated Adjustments Budget Summary

2018-01-22

Description	Budget Year 2017/18									Budget Year +1 2018/19	Budget Year +2 2019/20
	Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
	A	1 A1	2 B	3 C	4 D	5 E	6 F	7 G	8 H		
R thousands											
Financial Performance											
Property rates	137 892	137 892	-	-	-	-	-	-	137 892	145 752	153 914
Service charges	548 844	548 844	-	-	-	-	-	-	548 844	580 775	614 354
Investment revenue	10 620	10 620	-	-	-	-	-	-	10 620	11 225	11 854
Transfers recognised - operational	148 623	159 318	-	-	-	(7 934)	-	(7 934)	151 784	280 007	142 982
Other own revenue	103 417	103 317	-	-	-	-	-	-	103 317	109 206	115 327
Total Revenue (excluding capital transfers and contributions)	949 146	960 392	-	-	-	(7 934)	-	(7 934)	952 458	1 126 966	1 038 431
Employee costs	301 169	301 178	-	-	-	-	-	-	301 178	316 047	333 713
Remuneration of councillors	16 468	16 468	-	-	-	-	-	-	16 468	17 406	18 381
Depreciation & asset impairment	81 713	81 713	-	-	-	-	-	-	81 713	86 370	91 207
Finance charges	26 116	26 116	-	-	-	-	-	-	26 116	24 499	23 648
Materials and bulk purchases	339 807	339 812	-	-	-	-	-	-	339 812	358 979	379 082
Transfers and grants	279	279	-	-	-	-	-	-	279	291	311
Other expenditure	199 544	210 775	-	-	-	(7 934)	-	(7 934)	202 841	330 770	193 202
Total Expenditure	965 095	976 340	-	-	-	(7 934)	-	(7 934)	968 406	1 134 367	1 039 545
Surplus/(Deficit)	(15 949)	(15 949)	-	-	-	-	-	-	(15 949)	(7 402)	(1 113)
Transfers recognised - capital	131 633	131 633	-	-	-	(1 500)	-	(1 500)	130 133	99 296	123 972
Contributions recognised - capital & contributed assets	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859
Capital expenditure & funds sources											
Capital expenditure	209 954	228 650	-	-	-	(1 500)	-	(1 500)	227 150	161 875	162 893
Transfers recognised - capital	131 633	131 633	-	-	-	(1 500)	-	(1 500)	130 133	99 296	123 972
Public contributions & donations	-	-	-	-	-	-	-	-	-	-	-
Borrowing	10 500	23 228	-	-	-	-	-	-	23 228	-	-
Internally generated funds	67 821	73 790	-	-	-	-	-	-	73 790	62 579	38 921
Total sources of capital funds	209 954	228 650	-	-	-	(1 500)	-	(1 500)	227 150	161 875	162 893
Financial position											
Total current assets	248 040	289 273	-	-	-	-	-	-	289 273	270 185	327 301
Total non current assets	2 109 812	2 128 412	-	-	-	(1 500)	-	(1 500)	2 126 912	2 184 987	2 256 360
Total current liabilities	111 189	111 189	-	-	-	-	-	-	111 189	111 080	111 585
Total non current liabilities	444 029	444 029	-	-	-	-	-	-	444 029	439 977	435 350
Community wealth/Equity	1 802 634	1 862 467	-	-	-	(1 500)	-	(1 500)	1 860 967	1 90	

B2 Consolidated Adjustments Budget Financial Performance

By Standard Classification

WC025 Breede Valley - Table B2 Adjustments Budget Financial Performance (functional classification) - 22 January 2018

Standard Description	Ref	Budget Year 2017/18										Budget Year +1 2018/19	Budget Year +2 2019/20
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1, 4	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H			
Revenue - Functional													
<i>Governance and administration</i>		188 493	189 203	-	-	-	(1 434)	-	(1 434)	187 769	201 293	211 477	
Executive and council		1 056	1 356	-	-	-	-	-	-	1 356	2 014	146	
Finance and administration		187 436	187 716	-	-	-	(1 434)	-	(1 434)	186 282	199 280	211 330	
Internal audit		-	130	-	-	-	-	-	-	130	-	-	
<i>Community and public safety</i>		58 555	66 089	-	-	-	(8 000)	-	(8 000)	58 089	183 240	37 505	
Community and social services		7 874	7 874	-	-	-	-	-	-	7 874	8 455	8 810	
Sport and recreation		366	366	-	-	-	-	-	-	366	281	297	
Public safety		956	1 076	-	-	-	-	-	-	1 076	2 638	424	
Housing		49 360	56 774	-	-	-	(8 000)	-	(8 000)	48 774	171 866	27 974	
Health		-	-	-	-	-	-	-	-	-	-	-	
<i>Economic and environmental services</i>		95 603	98 603	-	-	-	-	-	-	98 603	98 467	106 484	
Planning and development		5 613	5 613	-	-	-	-	-	-	5 613	4 107	1 565	
Road transport		90 618	90 618	-	-	-	-	-	-	90 618	95 023	105 620	
Environmental protection		(628)	2 373	-	-	-	-	-	-	2 373	(663)	(701)	
<i>Trading services</i>		738 207	738 207	-	-	-	-	-	-	738 207	743 344	807 024	
Energy sources		412 553	412 553	-	-	-	-	-	-	412 553	427 839	453 829	
Water management		121 347	121 347	-	-	-	-	-	-	121 347	134 179	140 940	
Waste water management		139 513	139 513	-	-	-	-	-	-	139 513	122 572	148 604	
Waste management		64 794	64 794	-	-	-	-	-	-	64 794	58 753	63 651	
<i>Other</i>		(78)	(78)	-	-	-	-	-	-	(78)	(83)	(87)	
Total Revenue - Functional	2	1 080 779	1 092 024	-	-	-	(9 434)	-	(9 434)	1 082 590	1 226 262	1 162 403	
Expenditure - Functional													
<i>Governance and administration</i>		193 795	194 505	-	-	-	66	-	66	194 571	205 149	214 494	
Executive and council		33 329	33 629	-	-	-	-	-	-	33 629	36 127	36 170	
Finance and administration		157 423	157 703	-	-	-	66	-	66	157 769	165 807	174 928	
Internal audit		3 043	3 173	-	-	-	-	-	-	3 173	3 216	3 396	
<i>Community and public safety</i>		135 812	143 346	-	-	-	(8 000)	-	(8 000)	135 346	261 661	122 180	
Community and social services		21 368	21 368	-	-	-	-	-	-	21 368	22 706	23 851	
Sport and recreation		30 724	30 724	-	-	-	-	-	-	30 724	32 329	34 111	
Public safety		29 907	30 027	-	-	-	-	-	-	30 027	30 790	32 499	
Housing		53 717	61 132	-	-	-	(8 000)	-	(8 000)	53 132	175 735	31 612	
Health		95	95	-	-	-	-	-	-	95	101	106	
<i>Economic and environmental services</i>		128 164	131 165	-	-	-	-	-	-	131 165	134 347	141 740	
Planning and development		13 903	13 903	-	-	-	-	-	-	13 903	14 605	15 423	
Road transport		113 785	113 785	-	-	-	-	-	-	113 785	119 239	125 785	
Environmental protection		476	3 476	-	-	-	-	-	-	3 476	503	531	
<i>Trading services</i>		506 344	506 344	-	-	-	-	-	-	506 344	532 173	560 038	
Energy sources		348 846	348 846	-	-	-	-	-	-	348 846	367 728	387 652	
Water management		50 157	50 157	-	-	-	-	-	-	50 157	52 585	55 222	
Waste water management		58 578	58 578	-	-	-	-	-	-	58 578	60 581	63 018	
Waste management		48 763	48 763	-	-	-	-	-	-	48 763	51 279	54 146	
<i>Other</i>		980	980	-	-	-	-	-	-	980	1 036	1 094	
Total Expenditure - Functional	3	965 095	976 340	-	-	-	(7 934)	-	(7 934)	968 406	1 134 367	1 039 545	
Surplus/ (Deficit) for the year		115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859	

B3 Consolidated Adjustments Budget Financial Performance**By Municipal Vote**

WC025 Breede Valley - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 22 January 2018

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2017/18									Budget Year +1 2018/19	Budget Year +2 2019/20
		Original Budget	Prior Adjusted 3	Accum. Funds 4	Multi-year capital 5	Unfore. Unavoid. 6	Nat. or Prov. Govt 7	Other Adjusts. 8	Total Adjusts. 9	Adjusted Budget 10	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
Revenue by Vote	1											
Vote 1 - Council General		131	131	-	-	-	-	-	-	131	139	146
Vote 2 - Municipal Manager		5 050	5 480	-	-	-	(1 500)	-	(1 500)	3 980	4 500	-
Vote 3 - Strategic Support Services		22	22	-	-	-	66	-	66	88	(130)	(199)
Vote 4 - Financial Services		182 995	183 275	-	-	-	-	-	-	183 275	194 996	206 874
Vote 5 - Community Services		138 439	145 974	-	-	-	(8 000)	-	(8 000)	137 974	266 936	125 883
Vote 6 - Technical Services		754 141	757 142	-	-	-	-	-	-	757 142	759 821	829 699
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	1 080 779	1 092 024	-	-	-	(9 434)	-	(9 434)	1 082 590	1 226 262	1 162 403
Expenditure by Vote	1											
Vote 1 - Council General		29 961	29 961	-	-	-	-	-	-	29 961	31 669	33 443
Vote 2 - Municipal Manager		9 989	10 419	-	-	-	-	-	-	10 419	11 456	10 118
Vote 3 - Strategic Support Services		54 712	54 712	-	-	-	66	-	66	54 778	57 636	60 802
Vote 4 - Financial Services		78 806	79 086	-	-	-	-	-	-	79 086	83 224	87 832
Vote 5 - Community Services		208 868	216 402	-	-	-	(8 000)	-	(8 000)	208 402	338 165	202 982
Vote 6 - Technical Services		582 759	585 759	-	-	-	-	-	-	585 759	612 217	644 368
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	965 095	976 340	-	-	-	(7 934)	-	(7 934)	968 406	1 134 367	1 039 545
Surplus/ (Deficit) for the year	2	115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859

AGENDA

1ST COUNCIL MEETING OF THE BREDE VALLEY MUNICIPALITY

2018-01-22

B4 Consolidated Adjustments Budget Financial Performance

(Revenue and Expenditure)

WC025 Breede Valley - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 22 January 2018

Description	Ref	Budget Year 2017/18									Budget Year +1 2018/19	Budget Year +2 2019/20
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1	A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
Revenue By Source												
Property rates	2	137 892	137 892	-	-	-	-	-	-	137 892	145 752	153 914
Service charges - electricity revenue	2	400 316	400 316	-	-	-	-	-	-	400 316	423 134	446 830
Service charges - water revenue	2	65 274	65 274	-	-	-	-	-	-	65 274	68 995	72 859
Service charges - sanitation revenue	2	59 938	59 938	-	-	-	-	-	-	59 938	64 002	68 642
Service charges - refuse revenue	2	41 015	41 015	-	-	-	-	-	-	41 015	43 352	45 780
Service charges - other		(17 700)	(17 700)	-	-	-	-	-	-	(17 700)	(18 709)	(19 756)
Rental of facilities and equipment		14 492	14 492	-	-	-	-	-	-	14 492	15 318	16 176
Interest earned - external investments		10 620	10 620	-	-	-	-	-	-	10 620	11 225	11 854
Interest earned - outstanding debtors		3 009	3 009	-	-	-	-	-	-	3 009	3 181	3 359
Dividends received		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		67 244	67 244	-	-	-	-	-	-	67 244	71 077	75 057
Licences and permits		3 173	3 173	-	-	-	-	-	-	3 173	3 353	3 541
Agency services		7 373	7 373	-	-	-	-	-	-	7 373	7 793	8 229
Transfers and subsidies		148 473	159 718	-	-	-	(7 934)	-	(7 934)	151 784	280 007	142 987
Other revenue	2	6 900	6 900	-	-	-	-	-	-	6 900	7 294	7 702
Gains on disposal of PPE		1 126	1 126	-	-	-	-	-	-	1 126	1 190	1 257
Total Revenue (excluding capital transfers and contributions)		949 146	960 392	-	-	-	(7 934)	-	(7 934)	952 458	1 126 966	1 038 431
Expenditure By Type												
Employee related costs		301 169	301 178	-	-	-	-	-	-	301 178	316 047	333 713
Remuneration of councillors		16 468	16 468	-	-	-	-	-	-	16 468	17 406	18 381
Debt impairment		55 626	55 626	-	-	-	-	-	-	55 626	58 797	62 090
Depreciation & asset impairment		81 713	81 713	-	-	-	-	-	-	81 713	86 370	91 207
Finance charges		26 116	26 116	-	-	-	-	-	-	26 116	24 499	23 648
Bulk purchases		276 151	276 151	-	-	-	-	-	-	276 151	291 892	308 238
Other materials		63 656	63 661	-	-	-	-	-	-	63 661	67 087	70 844
Contracted services		9 366	12 508	-	-	-	-	-	-	12 508	9 900	10 455
Transfers and subsidies		279	279	-	-	-	-	-	-	279	295	311
Other expenditure		131 426	139 515	-	-	-	(7 934)	-	(7 934)	131 581	258 769	117 170
Loss on disposal of PPE		3 125	3 125	-	-	-	-	-	-	3 125	3 304	3 489
Total Expenditure		965 095	976 340	-	-	-	(7 934)	-	(7 934)	968 406	1 134 367	1 039 545
Surplus/(Deficit)		(15 949)	(15 949)	-	-	-	-	-	-	(15 949)	(7 402)	(1 113)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		131 633	131 633	-	-	-	(1 500)	-	(1 500)	130 133	99 296	123 972
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) before taxation		115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859
Taxation		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		115 684	115 684	-	-	-	(1 500)	-	(1 500)	114 184	91 894	122 859

B5 Consolidated Adjustments Budget Capital Expenditure

Vote and Funding

WC025 Breede Valley - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 22 January 2018

Description		Ref	Budget Year 2017/18								Budget Year +1 2018/19	Budget Year +2 2019/20	
			Original Budget	Prior Adjusted 5	Accum. Funds 6	Multi-year capital 7	Unfore. Unavoid. 8	Nat. or Prov. Govt 9	Other Adjusts. 10	Total Adjusts. 11	Adjusted Budget 12	Adjusted Budget	Adjusted Budget
R thousands			A	A1	B	C	D	E	F	G	H		
Capital expenditure - Vote													
Multi-year expenditure to be adjusted		2											
Vote 1 - Council General			-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Municipal Manager			-	-	-	-	-	-	-	-	-	-	-
Vote 3 - Strategic Support Services			-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Financial Services			-	-	-	-	-	-	-	-	-	-	-
Vote 5 - Community Services			-	-	-	-	-	-	-	-	-	-	-
Vote 6 - Technical Services			-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]			-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]			-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]			-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]			-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]			-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]			-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]			-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]			-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]			-	-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total		3	-	-	-	-	-	-	-	-	-	-	-
Single-year expenditure to be adjusted		2											
Vote 1 - Council General			5	8	-	-	-	-	-	8	-	-	-
Vote 2 - Municipal Manager			4 130	4 729	-	-	-	(1 500)	-	(1 500)	3 229	2 625	-
Vote 3 - Strategic Support Services			6 320	6 416	-	-	-	-	-	-	6 416	7 913	3 813
Vote 4 - Financial Services			805	805	-	-	-	-	-	-	805	800	800
Vote 5 - Community Services			10 193	11 711	-	-	-	-	-	-	11 711	12 172	2 990
Vote 6 - Technical Services			188 501	204 981	-	-	-	-	-	-	204 981	138 365	155 291
Vote 7 - [NAME OF VOTE 7]			-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]			-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]			-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]			-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]			-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]			-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]			-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]			-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]			-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total			209 954	228 650	-	-	-	(1 500)	-	(1 500)	227 150	161 875	162 893
Total Capital Expenditure - Vote			209 954	228 650	-	-	-	(1 500)	-	(1 500)	227 150	161 875	162 893
Capital Expenditure - Functional													
Governance and administration			11 560	12 333	-	-	-	(1 500)	-	(1 500)	10 833	11 638	4 913
Executive and council			15	114	-	-	-	-	-	-	114	-	-
Finance and administration			11 545	12 220	-	-	-	(1 500)	-	(1 500)	10 720	11 638	4 913
Internal audit			-	-	-	-	-	-	-	-	-	-	-
Community and public safety			14 170	15 898	-	-	-	-	-	-	15 898	12 772	4 563
Community and social services			660	660	-	-	-	-	-	-	660	-	30
Sport and recreation			2 240	2 490	-	-	-	-	-	-	2 490	600	755
Public safety			11 270	12 748	-	-	-	-	-	-	12 748	12 172	3 778
Housing			-	-	-	-	-	-	-	-	-	-	-
Health			-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services			21 375	23 298	-	-	-	-	-	-	23 298	30 951	28 536
Planning and development			-	-	-	-	-	-	-	-	-	-	-
Road transport			21 375	23 298	-	-	-	-	-	-	23 298	30 951	28 536
Environmental protection			-	-	-	-	-	-	-	-	-	-	-
Trading services			162 848	177 121	-	-	-	-	-	-	177 121	106 514	124 882
Energy sources			38 757	38 757	-	-	-	-	-	-	38 757	18 831	18 335
Water management			41 606	41 606	-	-	-	-	-	-	41 606	52 652	50 639
Waste water management			62 233	76 505	-	-	-	-	-	-	76 505	32 131	52 016
Waste management			20 253	20 253	-	-	-	-	-	-	20 253	2 900	3 893
Other			-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional		3	209 954	228 650	-	-	-	(1 500)	-	(1 500)	227 150	161 875	162 893
Funded by:													
National Government			43 007	43 007	-	-	-	-	-	-	43 007	38 867	41 830
Provincial Government			88 626	88 626	-	-	-	(1 500)	-	(1 500)	87 126	60 429	82 142
District Municipality			-	-	-	-	-	-	-	-	-	-	-
Other transfers and grants			-	-	-	-	-	-	-	-	-	0	-
Transfers recognised - capital		4	131 633	131 633	-	-	-	(1 500)	-	(1 500)	130 133	99 296	123 972
Public contributions & donations			-	-	-	-	-	-	-	-	-	-	-
Borrowing			10 500	23 228	-	-	-	-	-	-	23 228	-	-
Internally generated funds			67 821	73 790	-	-	-	-	-	-	73 790	62 579	38 921
Total Capital Funding			209 954	228 650	-	-	-	(1 500)	-	(1 500)	227 150	161 875	162 893

AGENDA

1ST COUNCIL MEETING OF THE BREDE VALLEY MUNICIPALITY

2018-01-22

B6 Consolidated Adjustments Budget Financial Position

WC025 Breede Valley - Table B6 Adjustments Budget Financial Position - 22 January 2018

Description	Ref	Budget Year 2017/18									Budget Year +1 2018/19	Budget Year +2 2019/20
		Original Budget A	Prior Adjusted 3 A1	Accum. Funds 4 B	Multi-year capital 5 C	Unfore. Unavoid. 6 D	Nat. or Prov. Govt 7 E	Other Adjusts. 8 F	Total Adjusts. 9 G	Adjusted Budget 10 H	Adjusted Budget	Adjusted Budget
R thousands												
ASSETS												
Current assets												
Cash		46 310	87 544	-	-	-	-	-	-	87 544	48 780	84 793
Call investment deposits	1	35 000	35 000	-	-	-	-	-	-	35 000	35 000	35 000
Consumer debtors	1	111 661	111 661	-	-	-	-	-	-	111 661	135 246	160 186
Other debtors		34 926	34 926	-	-	-	-	-	-	34 926	29 926	24 926
Current portion of long-term receivables		1 164	1 164	-	-	-	-	-	-	1 164	1 105	1 050
Inventry		18 978	18 978	-	-	-	-	-	-	18 978	20 127	21 346
Total current assets		248 040	289 273	-	-	-	-	-	-	289 273	270 185	327 301
Non current assets												
Long-term receivables		6 593	6 593	-	-	-	-	-	-	6 593	6 264	5 951
Investments		-	-	-	-	-	-	-	-	-	-	-
Investment property		22 395	22 395	-	-	-	-	-	-	22 395	22 395	22 395
Investment in Associate		-	-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	1	2 075 969	2 094 569	-	-	-	(1 500)	-	(1 500)	2 093 069	2 151 991	2 224 224
Agricultural		-	-	-	-	-	-	-	-	-	-	-
Biological		-	-	-	-	-	-	-	-	-	-	-
Intangible		4 854	4 854	-	-	-	-	-	-	4 854	4 336	3 790
Other non-current assets		-	-	-	-	-	-	-	-	-	-	-
Total non current assets		2 109 812	2 128 412	-	-	-	(1 500)	-	(1 500)	2 126 912	2 184 987	2 256 360
TOTAL ASSETS		2 357 852	2 417 685	-	-	-	(1 500)	-	(1 500)	2 416 185	2 455 172	2 583 661
LIABILITIES												
Current liabilities												
Bank overdraft		-	-	-	-	-	-	-	-	-	-	-
Borrowing		9 427	9 427	-	-	-	-	-	-	9 427	10 410	11 702
Consumer deposits		4 448	4 448	-	-	-	-	-	-	4 448	4 889	5 374
Trade and other payables		68 073	68 073	-	-	-	-	-	-	68 073	64 786	61 653
Provisions		29 241	29 241	-	-	-	-	-	-	29 241	30 996	32 855
Total current liabilities		111 189	111 189	-	-	-	-	-	-	111 189	111 080	111 585
Non current liabilities												
Borrowing	1	214 291	214 291	-	-	-	-	-	-	214 291	203 881	192 179
Provisions	1	229 738	229 738	-	-	-	-	-	-	229 738	236 096	243 171
Total non current liabilities		444 029	444 029	-	-	-	-	-	-	444 029	439 977	435 350
TOTAL LIABILITIES		555 218	555 218	-	-	-	-	-	-	555 218	551 057	546 935
NET ASSETS	2	1 802 634	1 862 467	-	-	-	(1 500)	-	(1 500)	1 860 967	1 904 115	2 036 726
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		1 802 634	1 862 467	-	-	-	(1 500)	-	(1 500)	1 860 967	1 904 115	2 036 726
Reserves		-	-	-	-	-	-	-	-	-	-	-
Minorities' interests		-	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY		1 802 634	1 862 467	-	-	-	(1 500)	-	(1 500)	1 860 967	1 904 115	2 036 726

B7 Consolidated Adjustments Budget Cash Flows

WC025 Breede Valley - Table B7 Adjustments Budget Cash Flows - 22 January 2018

Description	Ref	Budget Year 2017/18									Budget Year +1 2018/19	Budget Year +2 2019/20
		Original Budget	Prior Adjusted 3 A1	Accum. Funds 4 B	Multi-year capital 5 C	Unfore. Unavoid. 6 D	Nat. or Prov. Govt 7 E	Other Adjusts. 8 F	Total Adjusts. 9 G	Adjusted Budget 10 H	Adjusted Budget	Adjusted Budget
R thousands		A		B	C	D	E	F	G	H		
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		130 998	130 998	-	-	-	-	-	-	130 998	138 465	146 219
Service charges		542 319	542 319	-	-	-	-	-	-	542 319	573 847	606 987
Other revenue		54 259	54 259	-	-	-	-	-	-	54 259	57 352	60 564
Government - operating	1	148 473	152 004	-	-	-	(7 934)	-	(7 934)	144 070	280 007	142 987
Government - capital	1	131 633	131 633	-	-	-	(1 500)	-	(1 500)	130 133	99 296	123 972
Interest		13 629	13 629	-	-	-	-	-	-	13 629	14 406	15 213
Dividends		-	-	-	-	-	-	-	-	-	-	-
Payments												
Suppliers and employees		(801 361)	(812 606)	-	-	-	7 934	-	7 934	(804 672)	(964 406)	(862 289)
Finance charges		(26 387)	(26 387)	-	-	-	-	-	-	(26 387)	(25 050)	(24 176)
Transfers and Grants	1	(279)	(279)	-	-	-	-	-	-	(279)	(295)	(311)
NET CASH FROM/(USED) OPERATING ACTIVITIES		193 284	185 569	-	-	-	(1 500)	-	(1 500)	184 069	173 621	209 165
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		50	50	-	-	-	-	-	-	50	50	50
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-
Payments												
Capital assets		(209 954)	(228 554)	-	-	-	1 500	-	1 500	(227 054)	(161 875)	(162 893)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(209 904)	(228 504)	-	-	-	1 500	-	1 500	(227 004)	(161 825)	(162 843)
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		100	100	-	-	-	-	-	-	100	100	100
Payments												
Repayment of borrowing		(17 200)	(17 200)	-	-	-	-	-	-	(17 200)	(9 427)	(10 410)
NET CASH FROM/(USED) FINANCING ACTIVITIES		(17 100)	(17 100)	-	-	-	-	-	-	(17 100)	(9 327)	(10 310)
NET INCREASE/ (DECREASE) IN CASH HELD		(33 720)	(60 034)	-	-	-	-	-	-	(60 034)	2 470	36 012
Cash/cash equivalents at the year begin:	2	115 031	182 578	-	-	-	-	-	-	182 578	81 310	83 780
Cash/cash equivalents at the year end:	2	81 310	122 544	-	-	-	-	-	-	122 544	83 780	119 793

B8 Consolidated Cash Backed Reserves/Accumulated Surplus

Reconciliation

WC025 Breede Valley - Table B8 Cash backed reserves/accumulated surplus reconciliation - 22 January 2018

Description	Ref	Budget Year 2017/18									Budget Year +1 2018/19	Budget Year +2 2019/20
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
Cash and investments available												
Cash/cash equivalents at the year end	1	81 310	122 544	-	-	-	-	-	-	122 544	83 780	119 793
Other current investments > 90 days		0	0	-	-	-	-	-	-	0	0	(0)
Non current assets - Investments	1	-	-	-	-	-	-	-	-	-	-	-
Cash and investments available:		81 310	122 544	-	-	-	-	-	-	122 544	83 780	119 793
Applications of cash and investments												
Unspent conditional transfers		5 000	5 000	-	-	-	-	-	-	5 000	5 000	5 000
Unspent borrowing		-	-	-	-	-	-	-	-	-	-	-
Statutory requirements		-	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	2	(77 081)	(77 081)	-	-	-	-	-	-	(77 081)	(97 130)	(118 286)
Other provisions		-	-	-	-	-	-	-	-	-	-	-
Long term investments committed		-	-	-	-	-	-	-	-	-	-	-
Reserves to be backed by cash/investments		53 315	53 315	-	-	-	-	-	-	53 315	35 839	38 179
Total Application of cash and investments:		(18 766)	(18 766)	-	-	-	-	-	-	(18 766)	(56 291)	(75 108)
Surplus(shortfall)		100 077	141 310	-	-	-	-	-	-	141 310	140 071	194 900

B9 Consolidated Asset Management

Refer to Annexure A

B10 Consolidated Basic Service Delivery Measurement

2018-01-22

Description	Ref	Budget Year 2017/18									Budget Year +1 2018/19	Budget Year +2 2019/20
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjuts.	Total Adjuts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Household service targets	1											
Water:												
Piped water inside dwelling		16 701	16 701	-	-	-	-	-	-	16 701	16 701	16 701
Piped water inside yard (but not in dwelling)		3 803	3 803	-	-	-	-	-	-	3 803	3 803	3 803
Using public tap (at least min.service level)	2	4 989	4 989	-	-	-	-	-	-	4 989	4 989	4 989
Other water supply (at least min.service level)		-	-	-	-	-	-	-	-	-	-	-
Minimum Service Level and Above sub-total		25 493	25 493	-	-	-	-	-	-	25 493	25 493	25 493
Using public tap (< min.service level)	3	924	924	-	-	-	-	-	-	924	924	924
Other water supply (< min.service level)	3.4	-	-	-	-	-	-	-	-	-	-	-
No water supply		-	-	-	-	-	-	-	-	-	-	-
Below Minimum Servic Level sub-total		924	924	-	-	-	-	-	-	924	924	924
Total number of households	5	26 417	26 417	-	-	-	-	-	-	26 417	26 417	26 417
Sanitation/sewerage:												
Flush toilet (connected to sewerage)		23 834	23 834	-	-	-	-	-	-	23 834	23 834	23 834
Flush toilet (with septic tank)		100	100	-	-	-	-	-	-	100	100	100
Chemical toilet		4 415	4 415	-	-	-	-	-	-	4 415	4 415	4 415
Pit toilet (ventilated)		-	-	-	-	-	-	-	-	-	-	-
Other toilet provisions (> min.service level)		-	-	-	-	-	-	-	-	-	-	-
Minimum Service Level and Above sub-total		28 349	28 349	-	-	-	-	-	-	28 349	28 349	28 349
Bucket toilet		-	-	-	-	-	-	-	-	-	-	-
Other toilet provisions (< min.service level)		-	-	-	-	-	-	-	-	-	-	-
No toilet provisions		558	558	-	-	-	-	-	-	558	558	558
Below Minimum Servic Level sub-total		558	558	-	-	-	-	-	-	558	558	558
Total number of households	5	28 907	28 907	-	-	-	-	-	-	28 907	28 907	28 907
Energy:												
Electricity (at least min. service level)		4 451	4 451	-	-	-	-	-	-	4 451	4 451	4 451
Electricity - prepaid (> min.service level)		20 706	20 706	-	-	-	-	-	-	20 706	20 706	20 706
Minimum Service Level and Above sub-total		25 157	25 157	-	-	-	-	-	-	25 157	25 157	25 157
Electricity (< min.service level)		-	-	-	-	-	-	-	-	-	-	-
Electricity - prepaid (< min. service level)		-	-	-	-	-	-	-	-	-	-	-
Other energy sources		-	-	-	-	-	-	-	-	-	-	-
Below Minimum Service Level sub-total		-	-	-	-	-	-	-	-	-	-	-
Total number of households	5	25 157	25 157	-	-	-	-	-	-	25 157	25 157	25 157
Refuse:												
Removed at least once a week (min.service)		34 804	34 804	-	-	-	-	-	-	34 804	34 804	34 804
Minimum Service Level and Above sub-total		34 804	34 804	-	-	-	-	-	-	34 804	34 804	34 804
Removed less frequently than once a week		-	-	-	-	-	-	-	-	-	-	-
Using communal refuse dump		-	-	-	-	-	-	-	-	-	-	-
Using own refuse dump		-	-	-	-	-	-	-	-	-	-	-
Other rubbish disposal		-	-	-	-	-	-	-	-	-	-	-
No rubbish disposal		-	-	-	-	-	-	-	-	-	-	-
Below Minimum Service Level sub-total		-	-	-	-	-	-	-	-	-	-	-
Total number of households	5	34 804	34 804	-	-	-	-	-	-	3		

SECTION A – Part 2

1. Adjustments to Budget Inputs and assumptions

Revenue**Operating and Capital Revenue**

The operational and capital revenue budget is adjusted in order to accommodate the amendments to allocations mentioned in this report. Please refer to table B4 and SB8 for all related amendments.

Expenditure**Operating Expenditure**

The amendments to allocations relating to the Human Settlements Development Grant (Beneficiaries) and Regional Socio-Economic Project Grant will decrease the operational budget and capital budget respectively, whereas the amendment to allocation relating to the Local Government Graduate Internship Grant will result in an increase in the operational expenditure budget. Please see table below for further details:

NAME OF GRANT	PROJECT(S)	R '000
Human Settlements Development Grant (Beneficiaries)	Operational expenditure – Top structures	(8 000)
Regional Socio-Economic Project Grant	Pedestrian walkways - Avian Park, Riverview and Roodewal	(1 500)
Local Government Graduate Internship Grant	Additional Risk Management Intern	66

	TOTAL	9434
--	-------	------

2. Adjustments to Expenditure on Allocations and Grant

Operating expenditure and Capital Expenditure of Transfers and Grants

WC025 Breede Valley - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme - 22 January 2018										
Description	Ref	Budget Year 2017/18							Budget Year +1 2018/19	Budget Year +2 2019/20
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	2 A1	3 B	4 C	5 D	6 E	7 F		
EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:	1									
<u>Operating expenditure of Transfers and Grants</u>										
National Government:		101 740	101 740	–	–	–	–	101 740	110 849	120 386
Local Government Equitable Share		98 097	98 097	–	–	–	–	98 097	109 299	118 836
Local Government Financial Management Grant		1 550	1 550	–	–	–	–	1 550	1 550	1 550
Municipal Systems Improvement grant		–	–	–	–	–	–	–	–	–
Expanded Public Works Programme Integrated grant		2 093	2 093	–	–	–	–	2 093	–	–
Provincial Government:		45 133	53 078	–	(7 934)	–	(7 934)	45 144	168 058	21 501
Human Settlement development Grant		35 699	43 114	–	(8 000)	–	(8 000)	35 114	156 690	11 500
Fin. Assistance to Mun for Maintenance and contruction of transport		149	149	–	–	–	–	149	–	–
Library Services: Conditional grant		8 427	8 427	–	–	–	–	8 427	8 920	9 428
Community Development workers (CDW)		93	93	–	–	–	–	93	93	93
Regional Socio-Economic Project		425	425	–	–	–	–	425	1 875	–
Thusong service centres grant		–	–	–	–	–	–	–	120	–
Financial Management Capacity Building Grant		240	240	–	–	–	–	240	360	480
Development of Sport and recreation		100	100	–	–	–	–	100	–	–
Financial Management Support grant		–	410	–	–	–	–	410	–	–
Fire equipment maintenance		–	120	–	–	–	–	120	–	–
Local Government Graduate Internship		–	–	–	66	–	66	66	–	–
District Municipality:		500	800	–	–	–	–	800	–	–
CWDM Projects		500	800	–	–	–	–	800	–	–
Other grant providers:		1 100	4 101	–	–	–	–	4 101	1 100	1 100
Learnership SETA		500	500	–	–	–	–	500	500	500
LGWSETA		600	600	–	–	–	–	600	600	600
Work for water		–	3 001	–	–	–	–	3 001	–	–
Total operating expenditure of Transfers and Grants:		148 473	159 718	–	(7 934)	–	(7 934)	151 784	280 007	142 987
<u>Capital expenditure of Transfers and Grants</u>										
National Government:		43 007	43 007	–	–	–	–	43 007	38 867	41 830
Municipal Infrastructure grant		35 007	35 007	–	–	–	–	35 007	36 867	38 830
Integrated National Electrification Program		8 000	8 000	–	–	–	–	8 000	2 000	3 000
Provincial Government:		88 626	88 626	–	(1 500)	–	(1 500)	87 126	60 429	82 142
Human Settlement development Grant		84 501	84 501	–	(1 500)	–	(1 500)	83 001	57 804	82 142
Regional Socio-Economic Project		4 125	4 125	–	–	–	–	4 125	2 625	–
District Municipality:		–	–	–	–	–	–	–	–	–
Other grant providers:		–	–	–	–	–	–	–	–	–
Total capital expenditure of Transfers and Grants		131 633	131 633	–	(1 500)	–	(1 500)	130 133	99 296	123 972
Total capital expenditure of Transfers and Grants		280 106	291 351	–	(9 434)	–	(9 434)	281 917	379 303	266 959

3. Adjustment to Allocations or Grants made by the Municipality

None

4. Adjustment to Councillor Allowances and Employees

None

5. Adjustment to Service Delivery and Budget

The monthly targets for revenue, expenditure and cash flows is provided in B10 - Section B Supporting Tables

6. Adjustment to Capital Spending Detail

Information/detail regarding capital projects by vote is provided in Section B – Capital Budget, read with B5, B5B, SB16, SB17, SB18a, SB18b and SB19

7. Other Supporting Documents

1. National treasury electronic revised budget report, SB1-SB19 as **Annexure A**
2. Signed quality certificate as **Annexure B**
3. Provincial Gazette Extraordinary, 7848, Thursday, 23 November 2017 as **Annexure C**

Comment of Directorates / Departments concerned:

Municipal Manager:

Recommendation Supported

Director: Strategic Support Services:

Recommendation Supported

Director: Financial Services:

Recommendation Supported

Director: Technical Services:

Recommendation Supported

Director: Community Services:

Recommendation Supported

RECOMMENDATION:

That in respect of ADJUSTMENTS BUDGET FOR 2017/18 – JANUARY 2018

Discussed by Council at the Council meeting held on 22 January 2018

- Council resolves that the budget of Breede Valley Municipality for the financial year 2017/18 be adjusted and approved with amendments as set out in the following;
- Municipal Budget tables B1- B10
- Municipal Budget supporting documentation SB1 - SB19

To Action

A. Crotz

ANNEXURE B



Breedevallei
Munisipaliteit

U Masipala
wase

Breede Valley
Municipality

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Civic Centre,
Spring Street 30,
Private Bag X3046,
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South Africa

Stuur alle korrespondensie
aan die Munisipale Bestuurder

Please address all
correspondence to the
Municipal Manager

Meld asb. in u antwoord: In your reply, please quote:	
Verwysing / Reference:	
Navrae / Enquiries:	D McThomas

12 January 2018

QUALITY CERTIFICATE

I David McThomas, Municipal Manager of Breede Valley Municipality (WC025), hereby certify that the adjustment budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the adjustment budget and supporting documentation are consistent with the Integrated Development Plan of the Municipality.

PRINT NAME: DAVID MCTHOMAS

MUNICIPAL MANAGER OF: BREEDE VALLEY MUNICIPALITY (WC025)

SIGNATURE: 

DATE: 12/01/2018

'n Unieke en sorgsame vallei van uitmuntende diens, geleenthede en groei.
Inlambo ekhethekileyo enenkathalo, egqwesayo kuniko-zinkonzo, livulela amathuba kwaye iphuhlise.
A unique and caring valley of service excellence, opportunity and growth.

ANNEXURE C



Western Cape Government • Wes-Kaapse Regering • URhulumente weNtshona Koloni

PROVINCE OF THE WESTERN CAPE

PROVINSIE WES-KAAP

Provincial Gazette
ExtraordinaryBuitengewone
Provinsiale Koerant

7848

7848

Thursday, 23 November 2017

Donderdag, 23 November 2017

Registered at the Post Office as a Newspaper

As 'n Nuusblad by die Poskantoor Geregistreer

CONTENTS

(*Copies are obtainable at Room M21, Provincial Legislature Building,
7 Wale Street, Cape Town 8001.)

Provincial Notice

- 210 Western Cape Provincial Treasury: Gazetting of Allocations to Municipalities as contained in the Western Cape Adjusted Estimates of Provincial Expenditure 2017 and the 2017 Adjustments Appropriation Bill which were not listed in the Division of Revenue Act, 2017 (Act 3 of 2017) 2

INHOUD

(*Afskrifte is verkrygbaar by Kamer M21, Provinsiale Wetgewer-gebou,
Waalstraat 7, Kaapstad 8001.)

Provinsiale Kennisgewing

- 210 Wes-Kaapse Provinsiale Tesourie: Publikering van Toekennings aan Munisipaliteite soos vervat in die Wes-Kaapse Aansuiweringsbegroting van die 2017 Provinsiale Uitgawes en die 2017 Aansuiwerings Begrotingswetsontwerp wat nie gelys is in die Verdeling van Inkomste, 2017 (Wet 3 van 2017) 52

HUMAN SETTLEMENTS DEVELOPMENT GRANT (BENEFICIARIES)	
	<ul style="list-style-type: none"> • Comply with the responsibilities of the receiving officer outlined in the annual DoRA. • Comply with the terms and conditions of the national performance agreements and provincial and local delivery agreements. • Submit quarterly reports on funds allocated and utilised on programmes and projects in respect of OPSCAP. <p>Responsibilities of the municipality</p> <ul style="list-style-type: none"> • Comply with the terms and conditions of the provincial and municipal performance agreements. • City of Cape Town (CoCT) to submit monthly reports on funds allocated and utilised on programmes and projects. • Other municipalities to submit claims or progress reports to access funding. • Provide the Department with reports on actual delivery. • Submit business plans aligned with Provincial Strategic Goal (PSG) 4 and National Outcome (NO) 8. • All procurement processes must be in line with the MFMA and government prescripts. All contractors must be registered with the NHBRC and CIDB. • Allow provincial and national officials access to all financial records pertaining to the grant. • Must have effective and efficient internal control processes in place. • Municipalities are to ensure that contractors are paid within 30 days of certification of invoices.
Process for approval of 2018/19 financial year allocations	<p>First draft municipal business plans to be submitted to the provincial department by 15 October 2017.</p> <p>Submit final municipal business plans, project lists including cash flow projections, and compliance certificates to the provincial department by 15 January 2018.</p> <p>Department must submit the approved 2018/19 provincial plan to National Department of Human Settlements by 15 February 2018.</p>

Category	District Municipality	Demarcation code	Municipality	2017/18 Allocation R'000
A		Metro	City of Cape Town	(178 441)
B	DC1	WC012	Cederberg	(6 500)
B	DC1	WC014	Saldanha Bay	22 046
B	DC1	WC015	Swartland	13 850
B	DC2	WC024	Stellenbosch	15 995
B	DC2	WC025	Breed Valley	(8 000)
B	DC3	WC032	Overstrand	30 364
B	DC3	WC033	Cape Agulhas	9 000
B	DC4	WC041	Kannaland	2 595

REGIONAL SOCIO-ECONOMIC PROJECT/VIOLENCE PREVENTION THROUGH URBAN UPGRADING (RSEP/VPUU) - MUNICIPAL PROJECTS	
Allocation criteria	All projects should strengthen and promote the RSEP/VPUU theme and be potential examples/pilots/best practice for other towns and municipalities. All projects should reflect 'value for money' with high impact relative to cost. All projects should be supported by the residents; as verbalised by appropriate community structures. At least 80 per cent of projects should involve actual implementation or construction; i.e. excluding planning and design.
Reason not incorporated in equitable share	The amounts are subject to implementation readiness.
Past performance	2015/16: R8.650 million; 2016/17: R26.5 million
Projected life	2017/18 MTEF
MTEF allocations	2017/18: R9.850 million; 2018/19: R15 million; 2019/20: R21.5 million
Payment schedule	Payment will depend on the submission of approved business plan/signed agreement.
Responsibilities of the provincial transferring officer and receiving officer	Responsibilities of the provincial department <ul style="list-style-type: none"> Approval of the business plan of the municipality. Monitoring and support to the municipalities. Responsibilities of the municipalities <ul style="list-style-type: none"> Funds to be utilised in accordance with the approved business plan. The Municipal Accounting Officer must apply to Provincial Treasury to roll-over any unspent conditional transfer as at 30 June.
Process for approval of 2018/19 financial year allocations	Allocation as per submission and approval of project templates, compliance with project selection criteria and approval by Vote 9 accounting officer.

Category	District Municipality	Demarcation code	Municipality	2017/18 Allocation R'000
B	DC1	WC014	Saldanha Bay	(2 000)
B	DC1	WC015	Swartland	(3 500)
B	DC2	WC022	Witzenberg	(1 000)
B	DC2	WC024	Stellenbosch	(1 000)
B	DC2	WC025	Brede Valley	(1 500)
B	DC3	WC033	Cape Agulhas	(1 000)
B	DC4	WC043	Mossel Bay	500
B	DC4	WC047	Bitou	(1 000)
B	DC5	WC052	Prince Albert	(1 000)
TOTAL <small>Note</small>				(11 500)

LOCAL GOVERNMENT GRADUATE INTERNSHIP GRANT	
Past performance	2015/16: R180 000 2016/17: R1.740 million
Projected life	Project to be reviewed annually.
MTEF allocations	2017/18: R1.25 million
Payment schedule	Transfer payment to the municipalities in accordance with the agreement between the Department and Municipality.
Responsibilities of the provincial transferring officer and receiving officer	<p>Responsibilities of the transferring officer</p> <ul style="list-style-type: none"> • Consult with relevant municipalities. • Consider Municipal Internship application. • Draft and circulate the Transfer Payment Agreement (TPA) and ensure that municipalities sign and return to the Department. • Coordinate induction programme for newly appointed interns. • Coordinate training for nominated mentors to the interns. • Monitoring the project execution by means of: <ul style="list-style-type: none"> – Quarterly expenditure and progress reports by receiving municipalities. <p>Responsibilities of the municipalities</p> <ul style="list-style-type: none"> • Conduct recruitment and selection of interns. • Prepare a Development Plan for the intern. • Prepare Internship application. • Ensure active ownership of the project at the highest level of authority. • Secure Council support for the programme.
Process for approval of 2018/19 financial year allocations	Submission of Intern recruitment procedure.

Category	District Municipality	Demarcation code	Municipality	2017/18 Allocation R'000
B	DC1	WC012	Cederberg	66
B	DC1	WC014	Saldanha Bay	66
C	DC1	DC1	West Coast	330
B	DC2	WC23	Drakenstein	66
B	DC2	WC025	Breed Valley	66
C	DC2	DC2	Cape Winelands	66
B	DC3	WC032	Overstrand	66
B	DC3	WC034	Swellendam	66
C	DC3	DC3	Overberg	66
B	DC4	WC042	Hessequa	66
B	DC4	WC043	Mossel Bay	66

Category	District Municipality	Demarcation code	Municipality	Grand total: Allocations	
				Provincial Financial Year	Municipal Financial Year
				2017/18 Allocation R'000	2017/18 Allocation R'000
A	Cape Town		City of Cape Town	(175 096)	(175 096)
B	DC1	WC011	Matzikama	3 250	3 250
B	DC1	WC012	Cederberg	(17 107)	(17 107)
B	DC1	WC013	Bergvliet	(37)	(37)
B	DC1	WC014	Saldanha Bay	20 512	20 512
B	DC1	WC015	Swartland	10 730	10 730
C	DC1	DC1	West Coast	1 036	1 036
Total: West Coast District				18 384	18 384
B	DC2	WC022	Witzenberg	(714)	(714)
B	DC2	WC023	Drakenstein	17 566	17 566
B	DC2	WC024	Stellenbosch	17 615	17 615
B	DC2	WC025	Breede Valley	(9 434)	(9 434)
B	DC2	WC026	Langeberg	4 450	4 450
C	DC2	DC2	Cape Winelands	66	66
Total: Cape Winelands District				29 549	29 549
B	DC3	WC031	Theewaterskloof	370	370
B	DC3	WC032	Overstrand	35 360	35 360
B	DC3	WC033	Cape Agulhas	8 000	8 000
B	DC3	WC034	Swellendam	66	66
C	DC3	DC3	Overberg	226	226
Total: Overberg District				44 022	44 022
B	DC4	WC041	Kannaland	5 645	5 645
B	DC4	WC042	Hessequa	(11 435)	(11 435)
B	DC4	WC043	Mossel Bay	5 006	5 006
B	DC4	WC044	George	3 530	3 530
B	DC4	WC045	Oudtshoorn	1 566	1 566
B	DC4	WC047	Bitou	866	866
B	DC4	WC048	Knysna	1 000	1 000
C	DC4	DC4	Eden	130	130
Total: Eden District				6 308	6 308
B	DC5	WC051	Laingsburg	165	165
B	DC5	WC052	Prince Albert	(1 000)	(1 000)
B	DC5	WC053	Beaufort West	9 095	9 095
C	DC5	DC5	Central Karoo	936	936
Total: Central Karoo District				9 196	9 196
Total Transfers				(67 637)	(67 637)
Other				(12 447)	(12 447)
TOTAL				(80 084)	(80 084)

6.2 SUBMISSION OF DRAFT ANNUAL REPORT 2016/2017**File No. /s:** 3/15/1**Responsible Official:** C. September**Directorate:** Strategic Support Services**Portfolio:** IDP/PMS

1. Purpose

To submit the Draft Annual Report 2016/2017 to Council for adoption.

2. Background

The said document was tabled to Council on 06 December 2017 for information and input. Subsequently, changes as indicated were made. The relevant change is on Pg. 34 of the document and is attached as Annexure A.

3. Financial Implications

None

4. Applicable Legislation / Council Policy

Municipal Systems Act, 32 of 2000 (as amended);

Municipal Finance Management Act, 56 of 2003 (section 127);

Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, 2006; as well as

MFMA Circular 32 (The Oversight Report – 15 March 2006),

MFMA Circular 11 (Annual Report Guidelines – 14 January 2005).

Comment of Directorates / Departments concerned:**Municipal Manager: Support Recommendation****RECOMMENDATION:**

That in respect of:

SUBMISSION OF DRAFT ANNUAL REPORT 2016/2017:

Discussed by Council at the Council meeting held on 22 January 2018:

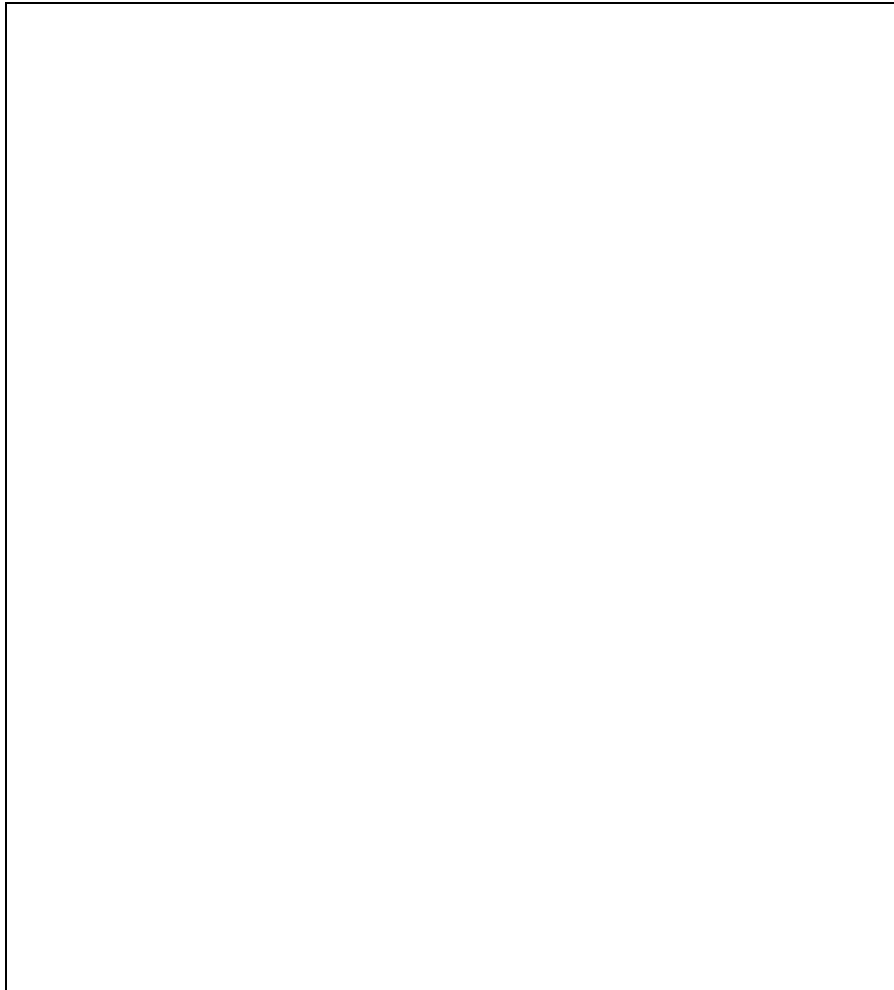
- 1. That the (draft) Annual Report for the financial year 2016/17 as tabled by the Executive Mayor be noted**
- 2. That the (draft) Report be publicized and the public be invited to submit representations in connection with the Report. (Section 127(5) of MFMA and 21 A of Systems Act)**
- 3. That the Report be referred to MPAC to compile an oversight report on the Annual Report as tabled and submit the oversight report to Council for consideration and adoption of the Annual Report for 2016/17 on or before 20 March 2018.**

To Action

Cindy September

ANNEXURE A

6.2 AMENDED PAGE 34 OF DRAFT ANNUAL REPORT



Chapter 2: Governance

2.1 Political governance structure

The Council performs both legislative and executive functions. It focuses on legislative, oversight and participatory roles and has delegated its executive function to the Executive Mayor and the mayoral committee. Its primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as policy makers, councillors are also actively involved in community work and the various social programmes in the municipal area.

2.1.1 Council

Below is a table that categorised the councillors within their specific political parties and wards:

Name of councillor	Capacity	Political party	Ward representing or proportional
Cllr. A. Steyn	Executive Mayor	DA	Proportional
Cllr. N. Mercuur	Speaker	DA	Proportional
Cllr. J. Levendal	Deputy Executive Mayor	DA	Proportional
Cllr. M. Sampson	Member of mayoral committee	DA	11
Cllr. R. Farao	Member of mayoral committee	DA	13
Cllr. E. Isaacs	Councillor	ANC	4
Cllr. N. Ismail	Councillor	BO	Proportional
Cllr. J. Kritzing	Member of mayoral committee	DA	7
Cllr. S. Goedeman	Chief whip	DA	19
Cllr. S. Mei	Member of mayoral committee	DA	Proportional
Cllr. E. Sheldon	Member of mayoral committee	DA	12
Cllr. W. Meiring	Member of mayoral committee	DA	15
Cllr. J. Van Zyl	Member of mayoral committee	DA	Proportional
Cllr. M. Bushwana	Councillor	ANC	Proportional
Cllr. J. Jack	Councillor	DA	14
Cllr. J. Jaftha	Councillor	DA	1
Cllr. P. Langata	Councillor	ANC	2
Cllr. Z. Mangali	Councillor	ANC	16
Cllr. T. Maridi	Councillor	ANC	Proportional
Cllr. S. Mkhwane	Councillor	ANC	18
Cllr. V. Mngcele	Councillor	EFF	Proportional
Cllr. C. Mohobo	Councillor	ANC	Proportional
Cllr. N. Nel	Councillor	VF+	Proportional
Cllr. A. Pietersen	Councillor	DA	20
Cllr. P. Tyira	Councillor	ANC	17
Cllr. C. Wiskut	District Municipality Councillor	BO	Proportional
Cllr. P. Ramokhabi	District Municipality Councillor	DA	Proportional
Cllr. J. Robinson	Councillor	PDM	Proportional
Cllr. I. Thsabile	Councillor	ANC	Proportional
Cllr. K. Van Der Horst	Councillor	DA	3

**6.3 SUBMISSION OF THE MID-YEAR PERFORMANCE ASSESSMENT AND IN-YEAR
FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2017.
MFMA SECTION 71, 52 (d) & 72 Report****File No. /s:** 3/15/1**Directorate:** Strategic Support
Services/ Financial
Services**Responsible Officials:** R. Esau/R. Ontong**Portfolio:** Performance Management/
Financial Services

1. Purpose

To submit to council the mid-year performance assessment and in-year financial management report to council for adoption.

2. Background

In terms of the Municipal Finance Management Act, 56 of 2003, section 71.

(1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;
 - (b) actual borrowings;
 - (c) actual expenditure, per vote;
 - (d) actual capital expenditure, per vote;
 - (e) the amount of any allocations received;
 - (f) actual expenditure on those allocations, excluding expenditure on
 - (i) its share of the local government equitable share; and
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
 - (g) when necessary, an explanation of-
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
 - (ii) any material variances from the service delivery and budget implementation plan; and
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.
- (2) The statement must include-
- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
 - (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).
- (3) The amounts reflected in the statement must in each case be compared with
-

- the corresponding amounts budgeted for in the municipality's approved budget.
- (4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.
- (5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.
- (6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.
- (7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter.

In terms of the Municipal Finance Management Act, 56 of 2003, section 52(d).

The mayor of a municipality—

- (d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

In terms of the Municipal Finance Management Act, 56 of 2003, section 72.

- (1) The accounting officer of a municipality must by 25 January of each year—
- (a) assess the performance of the municipality during the first half of the financial year, taking into account—
- (i) the monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
 - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
- (b) submit a report on such assessment to—
- (i) the mayor of the municipality;
 - (ii) the National Treasury; and
 - (iii) the relevant provincial treasury.
- (2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1)(b) of this section.
- (3) The accounting officer must, as part of the review—
- (a) make recommendations as to whether an adjustments budget is
-

necessary; and

(b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

In terms of the Municipal Finance Management Act, 56 of 2003, section 54.

(1) The mayor must, on receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 and 72—

(a) consider the statement or report;

(b) check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;

(c) consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following of and adjustment budget;

(d) issue any appropriate instructions to the accounting officer to ensure—

(i) that the budget is implemented in accordance with service delivery and budget implementation plan; and

(ii) that spending of funds and revenue collection proceed in accordance with the budget.

3. Financial Implications

None

4. Applicable Legislation/ Council Policy

Municipal Finance Management Act, 56 of 2003 (Section 52(d), 54, 71, 72 & 168);
Municipal Budget and Reporting Regulations, 2009

Comment of Directorates/ Departments concerned:

Municipal Manager: Recommendation supported

Director: Strategic Support Services: Recommendation supported

Director: Financial Services: Recommendation supported

Director: Technical Services: Recommendation supported

Director: Community Services: Recommendation supported

RECOMMENDATION:

That in respect of

SUBMISSION OF MID-YEAR PERFORMANCE ASSESSMENT AND IN-YEAR FINANCIAL MANAGEMENT REPORT 2017/2018

Discussed by Council at the Council Meeting held on the 22 January 2018:

- 1. That council takes note of the mid-year performance assessment and in-year financial management report for the 2017/2018 financial year.**

To Action

R. Ontong & R. Esau

**6.4 DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND
BENEFITS OF COUNCILLORS: 2017/2018****File No. /s:** 2/12/8**Directorate:** Financial Services**Responsible Official:** R Ontong**Portfolio:** Financial Services

1. Purpose

To inform Council of the upper limits as received from the Department of Cooperative Governance and Traditional Affairs and to get a resolution for the concurrence and implementation of the increase with effect from 1 July 2017.

2. Background

In terms of the Remuneration for Public Office Bearers Act, Act 20 of 1998, the Minister for Cooperative Governance and Traditional Affairs, after consultation with the members of the executive council responsible for each province and also taking into consideration the matters listed in paragraphs (a) to (i) of section 7(1) of the Act, proclaimed the remuneration of Councillors through publishing the upper limits annually or whenever the need arises.

The Minister of Cooperative Governance and Traditional Affairs, on 15 December 2017, amended the upper limits of the salaries, allowances and benefits of members of Municipal Councils as per Government Gazette 41335. The over-all inclusive increase is with affect from 1 July 2017, retrospectively. Government Gazette No. 41335 is attached as **Annexure "A"** to report on the increase of remuneration of members of Municipal Councils for the period 1 July 2017 to 30 June 2018.

In terms of the grading of our Municipality, as per the notice, we score 58.33 points (25 for population and 33.33 for total municipal own income) which is equivalent to a Grade 4 Municipality.

3. Financial Implications

The total cost (expected spending) amounts to R17, 205,813 for the 2017/18 financial year (excluding the provision for a Special Risk Insurance which is incorporated in the municipality's insurance portfolio). The amount is sufficiently provided for in the budget for 2017/18 financial year.

See the table below that indicates proposed remuneration, including cell phone allowance and mobile data card.

Office Bearer	No	Total proposed remuneration and cellphone package (current)	Remuneration package per councillor	Cell phone allowance per councillor	Data card per councillor (R300.00 per month)	Total proposed remuneration and cell phone allowance (amended / revised)
Executive Mayor	1	R 819 461.00	R 826 414.00	R 40 800.00	R 3 600.00	R 870 814.00
Speaker	1	R 662 047.00	R 661 129.00	R 40 800.00	R 3 600.00	R 705 529.00
Deputy Executive Mayor	1	R 662 047.00	R 661 129.00	R 40 800.00	R 3 600.00	R 705 529.00
Members of Mayoral Committee & Chief Whip	9	R 5 550 264.00	R 5 578 299.00	R 367 200.00	R 32 400.00	R 5 977 899.00
Chairperson of sec. 79 committee	1	R 343 032.00	R 335 630.00	R 40 800.00	R 3 600.00	R 380 030.00
Other Councillors	28	R 7 647 500.00	R 7 322 812.00	R 1 142 400.00	R 100 800.00	R 8 566 012.00
Total	41	R 15 684 351.00	R 15 385 413.00	R 1 672 800.00	R 147 600.00	R 17 205 813.00

The upper limits of the cell-phone allowance of the Executive Mayor, Deputy Mayor, Speaker, Members of the Mayoral Committee and Councillors may be amended to an amount not exceeding R 3 400 each per month while the mobile data bundles allowance remains at R 300 each per month.

In terms of Government Gazette, dated 15 December 2017, if a municipal council makes available tools of trade, Council must take into account accessibility, affordability and cost control, equity, flexibility, simplicity, transparency, accountability, value of tools of trade and is subject to concurrence by the MEC for local government.

Summary

The 2017/18 councillor remuneration budget amounts to R17, 210,000.00, which is sufficient to implement the proposed increases in upper limits of salaries, allowances and benefits of different members of the municipal council of Breede Valley Municipality as from 1 July 2017

A municipal council may extend tools of trade to a councillor as stated in the Gazette No. 41335 15(1) and is subject to concurrence by MEC for local government in province as per Gazette No. 41335 15

(4). If a municipal council makes tools of trade in terms of sub-item 1 available, considerations such as accessibility, affordability and cost control, equity, flexibility, simplicity, transparency, accountability and value of tools of trade must be taken into account.

4. Applicable Legislation / Council Policy

Remuneration of Public Office Bearers Act, 1998 (Act No. 20 of 1998)

Municipal Finance Management Act, 2003 (Act No. 5 of 2003)

Comment of Directorates / Departments**Municipal Manager**

The recommendation is supported.

Director: Strategic Support Services

The recommendation is supported.

Director: Financial Services

The recommendation is supported.

Director: Technical Services

The recommendation is supported.

Director: Community Services

The recommendation is supported.

RECOMMENDATION

That in respect of -

DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF COUNCILLORS: 2017/18 discussed by Council at the Council meeting held on 22 January 2018:

1. All relevant Stakeholders be informed that the Breede Valley Municipal Council supports the upwards adjustment of councillor allowances and tool of trade as proposed from 1 July 2017;
2. It be noted that before the implementation of the notice by municipalities the concurrence of the relevant Member of the Executive Council (MEC) responsible for local government is required; and
3. The increase is implemented immediately after the concurrence has been received from the MEC for Local Government.
4. The increase in cell phone allowance will not be applicable to Snr Managers/ Managers and will be determined according to a policy framework to be tabled at council.

To Action:

R. Ontong

7. CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY SUBMITTED BY THE MUNICIPAL MANAGER

**CONFIDENTIAL:
IN TERMS OF: -**

**SECTION 20: ADMISSION OF PUBLIC TO MEETINGS. – (1) (a) & (b) OF THE
LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT NO. 32 OF 2000.**

**THE MUNICIPAL MANAGER IS OF THE OPINION THAT THE DISCLOSURE OF THE
ITEMS MARKED “CONFIDENTIAL” AND OR PRINTED ON BLUE PAPER IN THE
AGENDA, WILL NOT BE IN THE INTEREST OF THE MUNICIPALITY.**

**THE PUBLIC AND THE PRESS SHALL THEREFORE BE EXCLUDED FROM THE
PROCEEDINGS WHILE THESE ITEMS ARE CONSIDERED. SUCH RULING MAY
ONLY BE OVERTURNED BY COUNCIL IN-COMMITTEE. THE RESOLUTIONS
REGARDING THESE ITEMS WILL BE MINUTED SEPARATELY.**

**8. CONSIDERATION OF MATTERS SUBMITTED BY THE CHAIRPERSON OF THE
COUNCIL**

**9. CONSIDERATION OF NOTICES OF MOTION AND NOTICES OF QUESTIONS
WHICH SHALL APPEAR ON THE AGENDA IN THE ORDER IN WHICH THEY HAVE BEEN
RECEIVED BY THE MUNICIPAL MANAGER**

10. CONSIDERATION OF MOTIONS OF EXIGENCY

11. CLOSURE

11.1 COPY OF NOTICE PLACED ON NOTICE BOARDS

For information, a copy of the Notice follows:

NOTICE IS HEREBY GIVEN that a **COUNCIL MEETING**
of the **Breed Valley Municipality** will be held on
MONDAY, 22 JANUARY 2018 at 10:00 in the
COUNCIL CHAMBERS, CWDM, 51 TRAPPE STREET, WORCESTER

Members of the media and the public wishing to attend the meeting must please contact **Mr. J.R. Botha (Public Relations Officer)** at **023 348 2807** during office hours to book one of the **16 (sixteen) seats available to the public** on a first come first served basis. The list will be closed at **15:15 on Friday, 19 January 2018** and will be handed to Security officials the morning of the meeting. Only persons whose names appear on the list will be allowed to attend the meeting and they must be seated at least five minutes before the scheduled start of the meeting. Once the meeting has started, no member of the public will be allowed into the meeting. If a member of the public leaves the meeting venue during the course of the meeting, he / she will not be allowed to return to the meeting.

KENNIS GESKIED HIERMEE dat 'n **RAADSVERGADERING**
van die **Breed Vallei Munisipaliteit** op
MAANDAG, 22 JANUARIE 2018 om 10:00
gehou sal word in die

RAADSAAL, KWDM, TRAPPESTRAAT 51, WORCESTER

Lede van die media en die publiek wat graag die vergadering wil bywoon moet asseblief **Mnr. J.R. Botha (Skakelbeampte)** by **023 348 2807** gedurende kantoorure kontak om een van die **16 (sestien) sitplekke wat vir die publiek beskikbaar is** op 'n "first come first served basis" te bespreek. Die lys sal om **15:15** op **Vrydag, 19 Januarie 2018** die werksdag voor die vergadering sluit en sal aan Sekuriteitbeamptes die oggend van die vergadering gegee word. Alleenlik persone wie se name op die lys verskyn sal toegelaat word om die vergadering by te woon en hulle moet 'n sitplek inneem minstens vyf minute voor die geskeduleerde tyd van die vergadering. Niemand sal tot die vergadering toegelaat word wanneer dit reeds begin het nie. Indien 'n lid van die publiek die vergaderplek gedurende die duur van die vergadering verlaat sal hy / sy nie weer tot die vergadering toegelaat word nie.

D. MCTHOMAS
MUNICIPAL MANAGER/MUNISIPALE BESTUURDER

01 2018
