

MINUTES

Ref no.2/1/4/4/2

2023-03-28

**MINUTES OF THE 7th COUNCIL
MEETING OF 2022/2023
FINANCIAL YEAR OF THE COUNCIL
OF BREEDE VALLEY MUNICIPALITY
TUESDAY, 2023-03-28 AT 10:00**



**APPROVED BY SPEAKER
ALDERMAN J.F. VAN ZYL**

30 March 2023
DATE



BREEDE VALLEY
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

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1. OPENING AND WELCOME

In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended) the chairperson must take the chair at the time stated in the notice of the meeting or as soon thereafter as is reasonably possible: provided that the meeting does not commence later than 30 (thirty) minutes after the time stated in the notice of the meeting and must proceed immediately with the business of the meeting.

The Speaker welcomed all. Himself and Cllr Palesa Ramokhabi opened the meeting with a prayer and afforded a minute of silence for all other beliefs.

2. OFFICIAL NOTICES

2.1 DISCLOSURE OF INTERESTS

Item 6 of Schedule 7 of the Municipal Structures Amendment Act 3 of 2021 states:

A councillor must –

- (a) disclose to the council, or any committee of which that councillor is a member, any direct or indirect personal or private business interest that that councillor or any spouse, partner or business associate of that councillor may have in any matter before the council or the committee; and
- (b) withdraw from the proceedings of the council or committee when that matter is considered by the council or committee unless the council or committee decides that the councillors' direct or indirect interest in the matter is trivial or irrelevant.

None

2.2 APPLICATIONS FOR LEAVE OF ABSENCE

In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended).

- 2.2.1 Every Councillor attending a meeting of the Council must sign his or her name in the attendance register kept for such purpose.
- 2.2.2 A Councillor must attend each meeting except when –
 - (a) Leave of absence is granted in terms of Clause 10; or
 - (b) The Councillor is required to withdraw in terms of law.
- 2.2.3 The Attendance Registers will be available at the meeting.
- 2.2.4 A blank Application for Leave of Absence form is enclosed.

Leave applications were received from: Cllr E. Isaacs and Cllr M. Williams.
Cllr J.M. Mokgosi and Cllr C. Wilskut were absent.

After the break for lunch the following councillors were excused from the meeting: Ald. C. Ismail, Cllr SSS. Steenberg

3. COMMUNICATION

3.1 INTERVIEWS OR PRESENTATIONS BY DEPUTATIONS

In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended).

*“A deputation seeking an interview with Council must give the Municipal Manager **6 (six) days** written notice of its intention and furnish details of the representations to be made and the source of the deputation. The Municipal Manager must submit a request by a deputation for an interview with Council to the Speaker, who may decide to grant or refuse an interview and under what conditions*

3.2 BIRTHDAYS OF COUNCILLORS

Cllr J.M. Mokgosi	17 April 2023
Cllr W.M. Blom	25 April 2023
Cllr E. VD Westhuizen	28 April 2023

The Speaker and the Mayor congratulated the councillors on their respective birthdays.

3.3 STATEMENTS BY THE SPEAKER

The Speaker spelled out the rules surrounding the handing out of the headphones for council meeting purposes only. The liability and terms of reference for the headsets will be set out in a document for the councillors to sign.

The Speaker conveys his heartfelt condolences to the Botes family with the passing of attorney Johan Botes.

According to the recent events of the last council meeting, the Speaker reminded the council of the rules of order. The booklet will be made available by the Speaker's office. Section 7 and 5 of the rules of order was read out and explained by the Speaker. The Speaker paraphrased Section 7: "No matter not specified in the agenda of the meeting of the council shall be transacted at such meeting." Section 5: "the order of business in the agenda starts from the opening and ends with the closure." Council meetings must be conducted within the paraphrase of the rules of order. The Speaker will apply the rules of order without fear or favour. There will be a workshop on the draft of the new rules of order. It is the collective duty of councillors to protect the integrity of council and council meetings. The undermining of it and disruption thereof is an attack on our constitutional democracy; council and the community; and will have consequences.

3.4 STATEMENTS BY THE EXECUTIVE MAYOR

The mayor welcomed all councillors and administrative personnel to the council meeting. She conveyed her condolences on the loss of Johan Botes and to all whom has lost loved ones in the past month.

She thanked all the councillors for the past week when facing the challenges with the severe weather throughout the Breede Valley municipality. It is not easy; the community do not always understand the challenges we as councillors are facing. She understands that it was a difficult time, but she applauded each councillor for the roles they play in their respective communities.

The mayor stresses the fact that communication between councillors and the community is very important. Problems can easily be resolved by just communicating, communication is a tool to expedite the solution to problems such as a pipe burst, an unhappy community, refuse removal, to name but a few. The mayor requested each councillor to buy into the new service delivery app, presented in a workshop by Chris Smal and Adam Steer. She avails herself to assist with training if needed. The blockages in the sewer system are the biggest challenge throughout the municipality.

The security company issue needs to be resolved; we need to address the matter sooner than later. Council needs to take decisions on these burning matters; we are busy failing ourselves. We need to address the truth.

Her plea goes out to all Councillors to lend a helping hand in working together for the greater community of the municipality. The mayor acknowledges the recent process with the handing over of houses within the Transhex project. She thanked all councillors and administrative personnel involve in the handing over. She congratulated the Council on the building and handing over of the 190 houses. Province is already busy with the new phase of the project.

To the Muslim community the mayor wished a prosperous month of Ramadan.

4. CONFIRMATION OF MINUTES

4.1 In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended).

- (a) Minutes of the proceedings of meetings must be compiled in printed form and be confirmed by the Council at the next meeting and signed by the Speaker.
- (b) The minutes shall be taken as read, for the purpose of confirmation, if a copy thereof was sent to each Councillor within forty-eight hours before the next meeting, subject to the provisions of sub-Clause (4).
- (c) No motion or discussion shall be allowed on the minutes, except in connection with the correctness thereof.
- (d) The minutes formulated and screened during meetings, shall constitute a resolution for purposes of implementation of decisions.

4.2 Council Meeting held on 24 February 2023

RECOMMENDATION

That in respect of

CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

discussed by Council at the Council Meeting held on 28 March 2023:

1. As the Minutes of the Council Meeting held on 24 February 2023 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 24 February 2023 be taken as read and confirmed.

Proposed: Cllr E. VD Westhuizen

Seconded: Cllr M. Jacobs

RESOLVED

That in respect of

CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

discussed by Council at the Council Meeting held on 28 March 2023,
resolution number C17/2023:

1. As the Minutes of the Council Meeting held on 24 February 2023 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 24 February 2023 be taken as read and confirmed.
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5. REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE MAYORAL COMMITTEE

5.1 The Deputy Executive Mayor: Cllr J.J. von Willingh

5.2 MMC1: Alderman W.R. Meiring

5.3 MMC 2: Cllr. P.C. Ramokhabi

5.4 MMC 3: Cllr. N. Nel

5.5 MMC 4: Cllr. E. Van der Westhuizen

5.6 MMC 5: Cllr J.R. Jack

5.7 MMC 6: Cllr. V.A. Bedworth

5.8 MMC 7: Cllr. J.P. Kritzinger

5.9 MMC 8: Cllr F. Vaughan

6. COLLABORATOR OUTSTANDING RESOLUTIONS REPORT

Council	Resolution	Meeting Date	Allocate To	% Compl.	Feedback Comment	
776194	ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR. C.F. WILSKUT	RESOLVED C21/2020 1. That Council appoint a Disciplinary Committee comprising of 11 members (6 DA members and one member of each other Political Party (i.e ANC; BO; FF+; PDM; EFF); 2. That Cllr J.F. van Zyl be appointed as the Chairperson of the Disciplinary Committee; 3. The names of members to the Disciplinary Committee should be submitted to the Speaker within 7 days from the date of the Council Meeting.	2020-02-25	JVANWY K	50	Outcome of criminal matter in Regional Court Worcester and compilation of the DC has been resinded and reviewed.
1155841	ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR. MARGARET SWARTZ. ITEM FOR COUNCIL: 26 JULY 2022	RESOLVED C85/2022 In terms of Clause 16 of the Code of Conduct: a) A Municipal Council may – investigate and make a finding on any alleged breach of a provision of this Code; or b) Establish a Special Committee: i) to investigate and make a finding on any alleged breach of this code and ii) to make appropriate recommendations to the Council. And whereas a special committee, pertaining to the investigation of disciplinary matters, has already been established by Council per Council decision C40/2022. Cllr Nel proposed that Council recommends this motion to the established Special Committee to investigate and make a finding on any alleged breach of this code and to make appropriate recommendations to the Council, as stated above under point (b).	2022-07-26	JVANZYL	50	Refer to Disciplinary Committee, Await date
1155841	ALLEGED BREACH OF CODE OF CONDUCT FOR	RESOLVED C85/2022 In terms of Clause 16 of the Code of Conduct:	2022-07-26	JVANZYL	50	Referred to Disciplinary

	COUNCILLORS: CLLR. MARGARET SWARTZ. ITEM FOR COUNCIL: 26 JULY 2022	<p>a) A Municipal Council may – investigate and make a finding on any alleged breach of a provision of this Code; or</p> <p>b) Establish a Special Committee:</p> <p>i) to investigate and make a finding on any alleged breach of this code and</p> <p>ii) to make appropriate recommendations to the Council.</p> <p>And whereas a special committee, pertaining to the investigation of disciplinary matters, has already been established by Council per Council decision C40/2022.</p> <p>CLlr Nel proposed that Council recommends this motion to the established Special Committee to investigate and make a finding on any alleged breach of this code and to make appropriate recommendations to the Council, as stated above under point (b).</p>				Committee. Await date
1185140	ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR. C.F. WILSKUT.	<p>RESOLVED:</p> <p>That in respect of – ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS: CLLR.C.F. WILSKUT.</p> <p>as discussed by Council at the Council meeting held on 23 August 2022 with resolution number C98/2022</p> <p>Council decide that:</p> <p>In terms of Clause 16 of the Code of Conduct :</p> <p>1. a) A Municipal Council may – investigate and make a finding on any alleged breach of a provision of this Code ; or</p> <p>b) Establish a Special Committee :</p> <p>i) to investigate and make a finding on any alleged breach of this code and</p> <p>ii) to make appropriate recommendations to the Council.</p> <p>And whereas a special committee, pertaining to the investigation of disciplinary matters, has already been established by Council per Council decision C40/2022.</p>	2022-08-23	JVANZYL	50	Referred to Disciplinary Committee.

Council	Resolution	Meeting Date	Allocate To	% Compl.	Feedback Comment	
172625	SUBMISSION OF BY-LAW RELATING TO THE MANAGEMENT AND CONTROL OF FLATS (rental housing units) OWNED OR ADMINISTERED BY THE BREEDE VALLEY MUNICIPALITY	RESOLVED C41/2015 That in respect of the SUBMISSION OF BY-LAW RELATING TO THE MANAGEMENT AND CONTROL OF FLATS (rental housing units) OWNED OR ADMINISTERED BY THE BREEDE VALLEY MUNICIPALITY discussed by Council at the Council meeting held on 25 of June 2015: 1. That Council approved the draft By-Law relating to the	2015-06-25	GMAYEKI	95	The item will be submitted to the councillor in order to amend the recommendation as follows; 1. Human Settlements Plan must be completed first, and all related policy be updated. 2. Council must approve the policy after this process. Covid-19 and the lockdown have

		<p>Management and Control of flats (rental housing units) owned or administer by the Breede Valley Municipality;</p> <p>2. That the administration advertises said draft By-Law for public comments;</p> <p>3. That all comments be collated submitted to Council for final approval and promulgation in the Provincial Gazette.</p> <p>4. That the draft By-Law be workshopped with all the Councillors.</p>				<p>delayed the submission. A new report we will be submitted Council when the normal business resume.</p>
767107	<p>AVIAN PARK (439) HOUSING PROJECT: OCCUPIERS AND TRANSFER OF SUBSIDIES TO TRANSHEX HOUSING PROJECT AND PROPOSED ALIENATION OF TWENTY-FIVE (25) ERVEN IN AVIAN PARK FOR RESIDENTIAL PURPOSES</p>	<p>RESOLVED C85/2018 That in respect of – AVIAN PARK (439) HOUSING PROJECT: OCCUPIERS AND TRANSFER OF SUBSIDIES TO TRANSHEX HOUSING PROJECT AND PROPOSED ALIENATION OF TWENTY-FIVE (25) ERVEN IN AVIAN PARK FOR RESIDENTIAL PURPOSES as discussed by Council at the Council meeting held on 30 October 2018 council decide:</p> <p>1. That Council take cognizance of the negotiations with the respective effected stakeholders;</p> <p>2. That Council resolve in respect of the occupants or owners as follows:</p> <p>2.4 Legitimate owners of the Volstruis- and Dikkop Street units to have their approved subsidies transferred to the Transhex Housing Development;</p> <p>2.5 Occupants of the Volstruis- and Dikkop Street Houses agreed to cancel the initial mediation agreement and a new agreement be concluded stipulating that they will remain in the aforementioned houses;</p> <p>2.6 Worcester West Informal Occupants cancelled the mediation agreement and application for a subsidy at the Transhex Housing Development project will be processed.</p> <p>3. That Council resolve that the alienation of the respective erven as set out in Annexure G by means of a competitive process in the open market solely for housing / residential</p>	2018-10-30	HPOTGIET ER	97	<p>25/03/2021: Erven for which no offers received to be included in the next auction. 19/04/2021: Erven for which no offers received to be included in the next auction. Currently compiling list of all erven to be auctioned for submission.</p> <p>23/04/2021: List of properties to be auctioned e-mailed to auctioneer. Linked with C909152.</p> <p>10/06/2021: Erven will be auctioned on 28 June 2021.</p> <p>06/07/2021: Auction scheduled for 28 June 2021 cancelled until further notice due to Covid-19 level 4 restrictions.</p> <p>04/08/2021: Preliminary date for the auction was scheduled. Following completion of internal SCM processes the date will be confirmed for marketing purposes. 02/09/2021: Auction in process to be rescheduled.</p> <p>04/10/2021: Confirmation of new date for auction in process. 25/10/2021: Offers received during auction held on 20 October 2021. Acceptance in process. 25/11/2021: Deeds of sales duly signed and provided to conveyancer.</p> <p>18/01/2022: Deeds of sales duly signed and provided to</p>

		<p>purposes be approved in principle; subject to the following conditions:</p> <p>3.1 that the Municipal Manager be mandated to decide on the final erven to be disposed of prior to the competitive process being followed;</p> <p>3.2 that the administration be mandated to administer the process of disposal of the properties;</p> <p>3.3 that the municipality will complete the outstanding engineering services (i.e. roads, stormwater and electricity) and the erven thereafter be alienated at the market related value, which will serve as the residual value;</p> <p>3.4 that a reversion condition be included in the Deed of Sale as well as the Title Deed that the disposed properties be utilised for residential purposes only and should the Purchaser fail to erect a building within two (2) years from date of registration and not use the property as specified, the erf will revert back to the Municipality free of charge;</p> <p>3.5 that the Purchaser will be responsible for the payment of all municipal services including rates and taxes in respect of the property following transfer of the property;</p> <p>3.6 that the costs pertaining to the transaction, e.g. transfer costs be paid by the purchaser;</p> <p>3.7 that the relevant internal comments be incorporated in the Deed of Sale and the right be reserved to supplement such internal comments</p> <p>4. that the following of a public participation process, be approved and should no objections / comments be received, then the item would not be referred back to Council;</p> <p>5. That provision be made in the February 2019 adjustment budget for the provision of roads, stormwater and electrical reticulation to the amount of approximately One Million Rand (R1,000,000.00);</p> <p>6. that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provisions Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003); and</p>				<p>conveyancer. Transfers in process. 08/01/2022: Deeds of sales duly signed and provided to conveyancer. Transfers in process. 07/03/2022: Deeds of sales duly signed and provided to conveyancer. Transfers in process. 06/04/2022: Transfers in process. Title deeds awaited from Transhex conveyancer. 23/05/2022: Transfers still in process. 15/07/2022: Transfers still in process. 11/08/2022: Transfers still in process. 13/10/2022: Section 137 application completed. Rate clearance certificates applied for. 06/12/2022: Rates clearances received. Lodgment at Deeds Office in process. 18/01/2023: Two further properties duly registered / transferred. 17/02/2023: The few outstanding transfers are due to the purchasers paying the purchase price in installments. 22/03/2023: The few outstanding transfers are due to the purchasers paying the purchase price in installments.</p>
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		7. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the respective municipal properties.				
1299311	COMMUNITY SERVICES: BREDE VALLEY BI-ANNUAL REPORT ON THE TITLE DEED RESTORATION PROGRAMME (TRP): 2022/2023 FINANCIAL YEAR	<p>RESOLVED</p> <p>That in respect of the BREDE VALLEY BI-ANNUAL REPORT ON THE TITLE DEED RESTORATION PROGRAMME (TRP): 2022/2023 FINANCIAL YEAR: discussed by Council at the Council meeting held on 24 February 2023, resolution number C16/2023:</p> <ol style="list-style-type: none"> 1. That Council takes note of the report. 2. That a quarterly progress report will be provided to Council during March 2023. 3. That the matters that need to be referred to the Planning Tribunal be dealt with before end of March 2023. 4. The negotiation with Tuindorp Van Riebeeck be prioritised to expedite the subdivision and the subsequent transfer of the units for ownership. 	2023-02-24	GMAYEKI		

Council	Resolution	Meeting Date	Allocate To	% Compl.	Feedback Comment
112752 4	<p>RECRUITMENT AND SELECTION OF DIRECTOR: PUBLIC SERVICES</p> <p>RESOLVED C69/2022</p> <p>That in respect of RECRUITMENT AND SELECTION OF DIRECTOR: PUBLIC SERVICES discussed by the Council at the Special Council meeting held on 8 June 2022:</p> <ol style="list-style-type: none"> 1. That Council affirms that the position of Director: Public Services is vacant from 1 July 2022; 2. that in terms of Regulation 7(2)(a) of the Regulations on the Appointment and Conditions of Employment of Senior Managers (herein after referred to as "The Regulations") Gazetted on 17 January 2014 (Gazette No. 37245) Council grant approval that the post of Director Public Services be filled; 3. that Council confirm in compliance with Regulation 5 that: <ol style="list-style-type: none"> 3.1 the municipality requires the post to meet its strategic objectives. 3.2 remuneration and other 	2022-06-08	HPOTGIETER	80	<p>28/06/2022: Post advertised, closing date is 28 June 2022. Procurement of recruitment agency in process.</p> <p>11/07/2022: Closed quotation process followed – recruitment agency duly appointed. Shortlisting scheduled for 18/07/2022. Shortlisting conducted on 18/07/2022. Way forward to be discussed internally.</p> <p>08/09/2022 Item to remain in inbox until way forward is determined. 13/10/2022: Item to remain in inbox until way forward is determined. 06/12/2022: Way forward discussed internally.</p> <p>18/01/2023: Process in abeyance due to review of staff establishment.</p> <p>17/02/2023: Process in abeyance due to review of staff establishment.</p> <p>22/03/2023: Process in abeyance due to review of staff establishment.</p>

		<p>conditions of employment will be attached to the post in terms of the Upper Limits of Total Remuneration Package Payable to Municipal Managers and Managers Directly Accountable to the Municipal Managers once a suitable candidate is recommended; and</p> <p>3.3 sufficient budgeted funds, including funds for the remaining period of the medium-term expenditure framework, are available for filling the post;</p> <p>4. that the services of a competent and experience recruitment agency be used during the recruitment process, subject thereto that the advertising, recruitment, selection procedure and competency testing complies with the Regulations;</p> <p>5. that Council appoint the following members to the selection panel, for the recruitment and selection of the Director Public Services:</p> <p>5.1 The Municipal Manager who is the Chairperson;</p> <p>5.2 Councillor Wouter Meiring;</p> <p>5.3 Mr Henry Prins (Cape Winelands District Municipality: Municipal Manager) who has expertise and experience in the area of the advertised post;</p> <p>6. that the selection panel submit a report and recommendation on the selection process to the Council on the suitable candidates who comply with the relevant competency requirements of the post in order of preference;</p> <p>7. that with regards to the acting appointment in position of Director Public Services:</p> <p>7.1 that Council appoint Mr P Hartzenberg to act in the position of Director Public Services from 1 July 2022 to 30 September 2022; and</p> <p>7.2 that Council appoint Mr J. Pekeur to act in the position of Director Public Services from 1 October 2022 to 31 December 2022 or until such date the position is filled which ever occur first.</p>				
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Council	Resolution	Meeting Date	Allocate To	% Compl	Feedback Comment
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1299310	IMPLEMENTATION OF MAINTENANCE SCHEDULES FOR PUBLIC WORKS	<p>RESOLVED</p> <p>That in respect of the IMPLEMENTATION OF MAINTENANCE SCHEDULES FOR PUBLIC WORKS Discussed by Council at the Council meeting held on 24 February 2023, resolution number C15/2023:</p> <p>That Council approves the following recommendation:</p> <ol style="list-style-type: none"> 1. The maintenance schedules listed in the item be approved for implementation; 2. That complaints received via the service support centre be addressed as per the relevant approved schedule; 3. That complaints not received via the service support centre won't be addressed until submitted to the service support centre and then as per the relevant maintenance schedule; 4. That the only deviations from the schedule will be for emergency where there is a danger to property or life; 5. and that the schedules may be amended as necessary to accommodate growth and development or to improve service delivery. 6. The implementation schedule will be workshopped and a suitable date will be communicated to the councillors. 	2023-02-24	CSMAL	50	A workshop is being scheduled as per the resolution. Schedules are already being implemented
Council		Resolution	Meeting Date	Allocate To	% Co mpl	Feedback Comment
685303	IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF ERF 1 WORCESTER, LOUIS LANGE STREET SITUATED ADJACENT TO ERF 5899, WORCESTER	<p>RESOLVED C59/2019</p> <p>In respect of IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF ERF 1 WORCESTER, LOUIS LANGE STREET SITUATED ADJACENT TO ERF 5899, WORCESTER</p> <p>As discussed by Council at the Council Meeting held on 23 July 2019:</p> <p>That the direct alienation of a portion of Erf 1 Worcester (adjacent to Erf 5899), ±115m² in extent, for business purposes, to the owner of the adjoining erf, Mr. Tait, at an amount of One Hundred and Thirty Rand (R130.00) per square metre (VAT exclusive) at the total purchase price of approximately Fifteen Thousand Rand (R15 000.00) be approved in principle;</p> <ol style="list-style-type: none"> 1. that Council take cognisance of the fact that the direct alienation is only approved as the subject portion, a portion of Erf 1, Worcester is classified as a non-viable property; 2. that the subject portion, a portion of Erf 1, Worcester be consolidated with the adjoining property of the Applicant, being Erf 5899, Worcester; 	2019-07-23	HPOTGIETER	98	<p>02/08/2019: The letter of the outcome of application communicated to Applicant. Awaiting acceptance of conditions</p> <p>28/10/2019: Applicant accepted the conditions, and a notice was placed in the newspaper to obtained inputs from the public</p> <p>20/12/2019: Public Participation process was completed no comments or objection received. Applicant to apply for Town Planning processes</p> <p>03/02/2020: The applicant applied for Town Planning processes</p> <p>25/03/2021: Town Lanning processes pending</p> <p>19/04/2021: Requested status report iro Town Planning processes</p> <p>10/06/2021: Awaiting feedback iro Town Planning processes.</p> <p>06/07/2021: Conveyancer advised that transfer of portion of Erf 1 to BVM to proceed prior to transfer to purchaser.</p> <p>04/08/2021: The Purchaser must do a vesting transfer of the portion of Erf 1, once this is done the transfer can proceed.</p> <p>02/09/2021: The Purchaser must do a vesting transfer of the portion of Erf 1, once this is done the transfer can proceed.</p> <p>04/10/2021: Vesting transfer in process.</p> <p>25/11/2021: Vesting transfer in process.</p> <p>18/01/2022: Vesting transfer in process.</p> <p>10/02/2022: Vesting transfer in process</p> <p>07/03/2022:</p>

		<p>3. that the alienation of the subject portion, a portion of Erf 1, Worcester be subject to obtaining the necessary closure, rezoning and consolidation approvals as well as comply with the relevant internal departments (Directorates) comments and the right be reserved to supplement such internal comments;</p> <p>4. that a reversion condition be included in the Deed of Sale and Council's pre-emptive right be registered in the title deed that the disposed property will only be utilized for the purpose stipulated in item 1 above;</p> <p>5. that all costs pertaining to the transaction be borne by the Purchaser, which may include survey, rezoning, consolidation and costs of transfer;</p> <p>6. that a suspensive condition in respect of the consolidated properties be included stipulating that the subject erven be subject to approval in terms of land use planning legislation;</p> <p>7. that the following of a public participation process, be approved;</p> <p>8. that the above-mentioned approval in principle be subject to a public participation process being followed due to the non-viability of the property and that an item will only be tabled in Council again should any representations/comments be received;</p> <p>9. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and</p> <p>10. that the Municipal Manager be authorized to sign all documents relating to the alienation and transfer of the subject property, being a portion of Erf 1, Worcester and all necessary documents relating thereto.</p>				<p>Vesting transfer in process. 06/04/2022: Vesting transfer in process. Diagrams awaited. 23/05/2022: Diagrams for vesting transfer still awaited. 15/07/2022: Transfer documents being drafted for submission to the Deeds Office. 11/08/2022: Transfer in process 08/09/2022: Town Planning advised that certain internal comments outstanding. Upon receipt item will be drafted and submitted by TP. 13/10/2022: Application for endorsement required. This application is due to the fact that the Municipality's name changed from Worcester Plaaslike Oorgangsrraad to Breede Valley Municipality. Deeds Office to change the name of the Municipality on the endorsement. 18/01/2023: One (1) internal comment awaited in order to proceed. 17/02/2023: Awaiting outcome of application from TP. 22/03/2023: Still awaiting outcome of TP application.</p>
728886	IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF FARM 319, PORTION 64 WORCESTER, TWEE FONTEINEN SITUATED ADJACENT TO FARM	<p>RESOLVED C87/2019 That in respect of – IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF FARM 319, PORTION 64 WORCESTER, TWEE FONTEINEN SITUATED ADJACENT TO FARM 319 PORTION 43, WORCESTER Discussed by Council at the Council</p>	2019-10-29	HPOTGIETER	95	<p>25/03/2021: it in process of applying for the rezoning and consolidation of the erf. 19/04/2021: Request status report iro rezoning and consolidation process 10/06/2021:Awaiting feedback iro Town Planning processes. 04/08/2021:The Purchaser has to</p>

	<p>319 PORTION 43, WORCESTER.</p>	<p>meeting held on 29 October 2019 council decide:</p> <ol style="list-style-type: none"> 1. That the direct alienation of Farm 319 Portion 64 Worcester (adjacent to Farm 319 Portion 43), ±4300m² in extent, for the purpose of building a lined dam for irrigation, to the owner of the adjoining erf, De Wet Cellar (Pty) Ltd, at the total purchase price of approximately Thirty-Four Thousand Rand (R34 000.00) be approved in principle; 2. that Council take cognisance of the fact that the direct alienation is only approved as Farm 319 Portion 64, Worcester is classified as a non-viable property; 3. that Farm 319 Portion 64, Worcester be consolidated with the adjoining property of the Applicant, being Farm 319 Portion 43, Worcester; 4. that the alienation of Farm 319 Portion 64, Worcester be subject to obtaining the necessary rezoning and consolidation approvals as well as comply with the relevant internal departments (Directorates) comments and the right be reserved to supplement such internal comments; 5. that a reversion condition be included in the Deed of Sale and Council's pre-emptive right be registered in the title deed that the disposed property will only be utilized for the purpose stipulated in item 1 above; 6. that all costs pertaining to the transaction be borne by the Purchaser, which may include survey, rezoning, consolidation and costs of transfer; 7. that a suspensive condition in respect of the consolidated properties be included stipulating that the subject erven be subject to approval in terms of land use planning legislation; 8. that the following of a public participation process, be approved; 9. that the above-mentioned approval in principle be subject to a public participation process being followed due to the non-viability of the property in that an item will only be tabled in Council again should any representations/comments be received; 10. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith 		<p>bring an application with SANRAL for the relaxation of the building line over portion 64. 02/09/2021: The Purchaser has to lodge an application with SANRAL for the relaxation of the building line over portion 64. 04/10/2021: SANRAL approved the encroachment of the dam on 20 September 2021. Consent from Bondholder awaited. 25/11/2021: Vesting transfer in process. SANRAL approved the encroachment of the dam on 20 September 2021. Consent from Bondholder awaited. 18/01/2022: SANRAL approval received: Transfer to be followed up. 10/02/2022: SANRAL approval received: Transfer in process. 07/03/2022: SANRAL approval received: Transfer in process. 06/04/2022: Transfer in process. Approval from adjacent bond holders awaited. 23/05/2022: Transfer still in process. 15/07/2022: Surveyor advised that application for consolidation & subdivision is in process. 11/08/2022: Surveyor advised that application for consolidation & subdivision is in process. 13/10/2022: Town Planning process underway. Confirmation awaited from Purchaser iro comments submitted by SANRAL with regards to compliance. 06/12/2022: Town Planning objection process pending. 18/01/2023: TP confirmed their processes still pending. 17/02/2023: Awaiting outcome of application from TP. 22/03/2023: TP informed certain government departments raised concerns which has to be addressed by TP.</p>
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886395	IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF MUNICIPAL PROPERTY: ERF 5595, SITUATED AT 1 PHILLY MAPUTANE STREET, DE DOORNS	<p>RESOLVED C20/2021 That in respect of – IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF MUNICIPAL PROPERTY: ERF 5595, SITUATED AT 1 PHILLY MAPUTANE STREET, DE DOORNS as discussed by Council at the Council meeting held on 23 February 2021 Council decide:</p> <p>1. that the disposal of erf 5595, De Doorns for purposes permitted under Institutional Zone I be approved in principle by means of a competitive bidding process in the open market at the market related value as determined by HCB Property Valuations in the amount of R95 000.00 (Ninety-Five Thousand Rand), VAT Excluded, VAT Excluded;</p> <p>2. should the Purchaser be a registered social care organization/institution the purchase price be fixed at a minimum of 50% of the fair market value;</p> <p>3. that all costs pertaining to the transaction be borne by the Purchaser, e.g. transfer costs, survey, rezoning, provision of services and a direct access road;</p> <p>4. that the development of the erf be completed within two (2) years of registration and be included in the Deed of Sale;</p> <p>5. that the following of a public participation process, be approved;</p> <p>6. that an item will only be resubmitted to Council should any representations/objections be received;</p> <p>7. that the administration be mandated to administer the process of disposal of the municipal property following the public participation process;</p> <p>8. that a reversion condition be</p>	2021-02-23	HPOTGIETER	98	<p>25/03/2021: Notice placed in the Standard on 11 March 2021. Closing date for comments is 12 April 2021. 19/04/2021: No comments received during PP process. Compilation of list for erven to be auctioned being finalized. 23/04/2021: Property is included in list sent to auctioneer for next auction within this FY. Linked with C909152. 06/07/2021: Auction scheduled for 28 June 2021 cancelled until further notice due to Covid-19 level 4 restrictions. 04/08/2021: Preliminary date for the auction was scheduled. Following completion of internal SCM processes the date will be confirmed for marketing purposes. 02/09/2021: Auction in process to be rescheduled. 04/10/2021: Confirmation of new date for auction in process. 25/10/2021: Offer received during auction held on 20 October 2021. Acceptance in process. 25/11/2021: Deed of sale duly signed and provided to conveyancer. 18/01/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 10/02/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 07/03/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 06/04/2022: Regulation 68 (Deeds Registry Act) in process due to lost title deed. 23/05/2022: Regulation 68 (Deeds Registry Act) still in process. 15/07/2022: Regulation 68 advertisement being placed in accordance with Deeds Registry Act. 01/08/2022: Regulation 68 advertisement duly placed in accordance with Deeds Registry Act. 13/10/2022: Awaiting further update from conveyancer. 06/12/2022: Regulation 68 process concluded. Rates clearance received, awaiting payment by purchaser. 18/01/2023: Upon receipt of payment, transfer documents will be lodged at Deeds Office. 17/02/2023: VA Title deed received, thus transaction ready to be lodged at Deeds Office. 22/03/2023: Transfer in process.</p>

		<p>included in the Deed of Sale and that Council's pre-emptive right be registered in the title deed that the disposed property will only be utilised for the purpose stipulated in item 1 above;</p> <p>9. that the Purchaser be responsible for the payment of all municipal services including rates and taxes in respect of the property following transfer of the property;</p> <p>10. that the relevant internal comments be incorporated in the Deed of Sale and the right be reserved to supplement internal comments;</p> <p>11. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and the community value as well as the economic value in exchange for the asset was weighed against the market related purchase price; and</p> <p>12. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the subject property.</p>				
886398	IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF THE REMAINDER OF ERF 5940, SITUATED AT CHURCH STREET, WORCESTER	<p>RESOLVED C22/2021</p> <p>That in respect of – IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF THE REMAINDER OF ERF 5940, SITUATED AT CHURCH STREET, WORCESTER</p> <p>as discussed by Council at the Council meeting held on 23 February 2021 council decide:</p> <p>1. That, the disposal of the remainder of erf 5940 Worcester currently permitted under Transport Zone I be approved in principle by means of a competitive bidding process in the open market at the market related value as determined by HCB Property Valuations as HCB Property Valuations determined the market related value of the property in the amount of R300 000.00 (Three Hundred Thousand Rand), VAT Excluded.</p> <p>2. that the Purchaser be permitted to apply for the rezoning of the municipal property, provided that the application follows proper Town Planning procedures;</p>	2021-02-23	HPOTGIETER	97	<p>25/03/2021: Notice placed in the Standard on 11 March 2021. Closing date for comments is 12 April 2021.</p> <p>19/04/2021: No comments received during PP process. Compilation of list of erven to be auctioned being finalized. 23/04/2021: Property is included in list sent to auctioneer for next auction within this FY. Linked with C909152. 10/06/2021: Erf will be auctioned on 28 June 2021.</p> <p>06/07/2021: Auction scheduled for 28 June 2021 cancelled until further notice due to Covid-19 level 4 restrictions. 04/08/2021: Preliminary date for the auction was scheduled. Following completion of internal SCM processes the date will be confirmed for marketing purposes.</p> <p>02/09/2021: Auction in process to be rescheduled. 04/10/2021: Confirmation of new date for auction in process. 25/10/2021: Offer received during auction held on 20 October 2021. Acceptance in process. 25/11/2021: Deed of sale duly signed and provided to conveyancer. 18/01/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 10/02/2022: Deed of sale duly signed and provided to</p>

		<p>3. that all costs pertaining to the transaction be borne by the Purchaser, e.g. transfer costs, survey, rezoning, provision of services and a direct access road;</p> <p>4. that the development of the erf be completed within two (2) years of registration and be included in the Deed of Sale;</p> <p>5. that the following of a public participation process, be approved;</p> <p>6. that an item will only be resubmitted to Council should any representations/objections be received;</p> <p>7. that the administration be mandated to administer the process of disposal of the municipal property following the public participation process;</p> <p>8. that a reversion condition be included in the Deed of Sale and that Council's pre-emptive right be registered in the title deed that the disposed property will only be utilised for the purpose stipulated in item 1 above;</p> <p>9. that the Purchaser will be responsible for the payment of all municipal services including rates and taxes in respect of the property following transfer of the property;</p> <p>10. that the relevant internal comments be incorporated in the Deed of Sale and the right be reserved to supplement internal comments;</p> <p>11. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and the community value as well as the economic value in exchange for the asset was weighed against the market related purchase price; and</p> <p>12. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the respective municipal properties.</p>				<p>conveyancer. Transfer in process. 07/03/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 23/05/2022: Transfer still in process. 15/07/2022: Original title deed obtained. Instruction issued to conveyancer to proceed with application for original subdivision plan. 11/08/2022: Original title deed obtained. Instruction issued to conveyancer to proceed with application for original subdivision plan. 13/10/2022: Awaiting status report from conveyancer. 06/12/2022: Original subdivision plan still awaited. 17/02/2023: The documents for transfer in process of being completed. Queries arose regarding the extent of the erf as it does not correspond with the surveyor information. Meeting to be arranged. 22/03/2023: Meeting was duly held: Erf to be resurveyed.</p>
886399	IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF A PORTION OF ERF 1 (ALSO KNOWN AS	RESOLVED C23/2021 That in respect of – IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF A PORTION OF ERF 1 (ALSO KNOWN AS YSSEL	2021-02-23	HPOTGIETER	92	25/03/2021: Notice placed in the Standard on 11 March 2021. Closing date for comments is 12 April 2021. 19/04/2021: No comments received during PP process. Compilation of

	<p>YSSEL STREET THOROUGHFARE), SITUATED AT YSSEL STREET, WORCESTER</p>	<p>STREET THOROUGHFARE) SITUATED AT YSSEL STREET, WORCESTER as discussed by Council at the Council meeting held on 23 February 2021 Council decide:</p> <ol style="list-style-type: none"> 1. That the disposal of a portion of erf 1 (also known as Yssel Street thoroughfare), Worcester for purposes permitted under Residential Zone I be approved in principle by means of a competitive bidding process in the open market at the market related value as determined by HCB Property Valuations in the amount of R105 500.00 (One hundred and Five Thousand Five Hundred Rand), VAT Excluded; 2. that the erf be offered to first time homeowners with the means to purchase and develop the property; 3. that all costs pertaining to the transaction be borne by the Purchaser, e.g. transfer costs, survey, rezoning, provision of services and a direct access road; 4. that the development of the erf be completed within two (2) years of registration and be included in the Deed of Sale; 5. that a suspensive condition in respect of the subdivision of the property be included in the Deed of Sale stipulating that the disposal of the property be made subject to approval of the subdivision (Town Planning) processes in terms of land use planning legislation; 6. that the following of a public participation process, be approved; 7. that an item will only be resubmitted to Council should any representations/objections be received; 8. that the administration be mandated to administer the process of disposal of the municipal property following the public participation process; 9. that a reversion condition be included in the Deed of Sale and that Council's pre-emptive right be registered in the title deed that the disposed property will only be utilised for the purpose stipulated in item 1 above; 10. that the Purchaser will be responsible for the payment of all municipal services including rates and taxes in respect of the property following transfer of the property; 		<p>list of erven to be auctioned being finalized. 23/04/2021: Property is included in list sent to auctioneer for next auction within this FY. Linked with C909152. 10/06/2021: Erf will be auctioned on 28 June 2021. 06/07/2021: Auction scheduled for 28 June 2021 cancelled until further notice due to Covid-19 level 4 restrictions. 04/08/2021: Preliminary date for the auction was scheduled. Following completion of internal SCM processes the date will be confirmed for marketing purposes. 02/09/2021: Auction in process to be rescheduled. 04/10/2021: Confirmation of new date for auction in process. 25/10/2021: Offer received during auction held on 20 October 2021. Acceptance in process. 25/11/2021: Deed of sale duly signed and provided to conveyancer. 18/01/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 10/02/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 07/03/2022: Deed of sale duly signed and provided to conveyancer. Transfer in process. 06/04/2022: Transfers in process. Title deed awaited from Transhex conveyancer. 23/05/2022: Transfer still in process. 15/07/2022: Purchaser was duly informed that subdivision application should be submitted prior to transfer. 11/08/2022: Purchaser was duly informed that subdivision application should be submitted prior to transfer. 13/10/2022: No application received by Town Planning. Formal correspondence to be issued. 06/12/2022: Formal compliance notice issued to purchaser. 17/02/2023: Purchaser making installment payments. Transaction cannot be lodged until the purchase price paid. The purchaser also in process of applying for the subdivision of the erf. 22/03/2023: Applicant referred to land surveyor by TP in order to expedite the process.</p>
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913139	IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF A PORTION OF REMAINDER OF FARM 576 RHOODE HOOGTE OUTSPAN, WORCESTER	<p>RESOLVED C45/2021 That in respect of – IN PRINCIPLE APPROVAL FOR THE DISPOSAL OF A PORTION OF REMAINDER OF FARM 576 (RHOODE HOOGTE OUTSPAN), WORCESTER</p> <p>as discussed by Council at the Council meeting held on 28 April 2021 Council decide:</p> <p>1. That the disposal of a portion of remainder of Farm 576 (Rhoode Hoogte Outspan), Worcester, ±15.2400ha in extent for purposes permitted under Agricultural Zone I be approved in principle by means of a competitive process in the open market at least at a fair market price as determined by HCB Valuers in the amount of Seventy-Five Thousand Rand (R75 000.00);</p> <p>2. That the prospective purchaser be liable for all costs related to the disposal, e.g. rehabilitation- and transfer costs, EIA if required, registration of a right of way and the installation of municipal services;</p> <p>3. that the following of a public participation process, be approved;</p> <p>4. that an item will only be resubmitted to Council should any representations/comments be received;</p> <p>5. that the administration be mandated to administer the process of disposal of the municipal properties following the public participation process;</p>	2021-04-28	HPOTGIETER	95	<p>30/04/2021: Notice to be placed in Standard on 6 May 2021. 06/05/2021: Notice placed in local newspaper 6 May 2021 edition. Closing date for comments is 4 June 2021. 10/06/2021: Objections to proposed disposal received. Item to be resubmitted to Council. 06/07/2021: Item to be resubmitted to Council. Public participation process concluded - closing date was 4 June 2021. 04/08/2021: Resubmission item prepared and distributed for comments. To be tabled at next Council meeting 02/09/2021: Resubmission item prepared and distributed for comments. 04/10/2021: Matter in abeyance for consideration by newly elected Council. 25/10/2021: Matter in abeyance for consideration by newly elected Council. Heleine Potgieter 25/11/2021: Matter will be tabled for consideration by newly elected Council. 18/01/2022: Item to be resubmitted to Council for consideration. 10/02/2022: Item to be resubmitted to Council for consideration, following in loco inspection. 07/03/2022: Item to be resubmitted to Council for consideration, following in loco inspection. 12/05/2022: Item to serve at sec 80 committee. 23/05/2022: Further site inspection conducted on 13/05/2022. Internal action to be taken prior to resubmitting item. 15/07/2022: Collaborative site inspection at the property proposed. 11/08/2022:SAIV duly contacted to provide details of 3 valuers. 13/10/2022: None of the proposed valuers in a position to conduct independent valuation. Further e-mail sent to SAIV urgently</p>

		<p>6. that a reversion clause be included in the Deed of Sale as well as the Title Deed that the disposed property be utilized for Agricultural Zone I Purposes only and should the Purchaser not use the property as specified, the erf will revert back to the Municipality free of charge;</p> <p>7. that the Purchaser will be responsible for the payment of all municipal services including rates and taxes in respect of the property following transfer of the property;</p> <p>8. that the relevant internal comments be incorporated in the Deed of Sale and the right be reserved to supplement internal comments;</p> <p>9. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003); and</p> <p>10. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the municipal property.</p>			<p>requesting details of alternative valuers. 06/12/2022: Details of alternative valuer received for consideration. 17/02/2023: Alternative valuer appointed: Registration on BVM database in process. 22/03/2023: Obtainment of order in process.</p>	
977287	<p>IN-PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION AND TRANSFER OF A PORTION OF ERF 4014 AND A PORTION OF ERF 4015, SITUATED ON THE R43 VILLIERSDORP ROAD, WORCESTER, TO CAPE WINELANDS DISTRICT MUNICIPALITY</p>	<p>RESOLVED C85/2021 That in respect of – IN-PRINCIPLE, APPROVAL FOR THE DIRECT ALIENATION AND TRANSFER OF A PORTION OF ERF 4014 AND A PORTION OF ERF 4015, SITUATED ON THE R43 VILLIERSDORP ROAD, WORCESTER, TO CAPE WINELANDS DISTRICT MUNICIPALITY as discussed by Council at the Special Council meeting held on 28 September 2021, Council decide:</p> <p>1. That the capital asset to be transferred is not needed for the provision of the minimum level of basic municipal services and is considered to be surplus to the requirements of the municipality;</p> <p>2. That the direct alienation and transfer of the property being a portion of Erf 4014 and a portion of Erf 4015, situated on the R43 Villiersdorp Road, Worcester ±47.23 ha in extent, at the market-related value of R1 890 000.00 (One Million Eight Hundred And Ninety Thousand Rand), alternatively R40 000.00 (Forty Thousand Rand) per hectare, for the primary purpose of establishing a Regional Landfill Site or for alternative utilisation identified</p>	2021-09-28	HPOTGIETER	95	<p>05/10/2021: As per uploaded file, resolution e-mailed to CWDM. Awaiting acceptance of conditions. 25/10/2021: Awaiting acceptance of offer from CWDM. Follow-up e-mail sent. 25/11/2021: CWDM to table the matter at their Council meeting for approval. 18/01/2022: CWDM advised item will be tabled at their Council for approval. Updated feedback to be obtained from CWDM. 10/02/2022: CWDM replied on 20 January 2022 that the item will serve at their next meeting, as due to the new council compilation it could not serve earlier. Confirmation received from CWDM on that the item will serve at their Council meeting scheduled for 28 February 2022. 07/03/2022: CWDM Council resolved on 28 February 2022 to purchase the BVM property. CWDM resolution ("file") duly uploaded on this resolution. 06/04/2022: Town planning following public participation process. 23/05/2022: Town Planning procedures in process. 15/07/2022: Matter pending decision from Municipal Planning Tribunal. 11/08/2022: Matter pending decision from Municipal Planning Tribunal. 13/10/2022: Matter pending decision from Municipal Planning Tribunal. 06/12/2022: Matter pending decision</p>

		<p>and approved by Breede Valley Municipality to the Cape Winelands District Municipality, be approved in principle;</p> <p>3. that the transfer of the property be subject to obtaining the necessary rezoning and subdivision approvals as well as compliance with the relevant internal departments (Directorates) comments with the right to supplement same;</p> <p>4. that all costs pertaining to the transaction be borne by the Cape Winelands District Municipality; and</p> <p>5. that the Municipal Manager be authorized to sign all documents relating to the alienation and transfer of the property and all necessary documents relating to it.</p>				<p>from Municipal Planning Tribunal. 18/01/2023: Municipal Planning Tribunal approved rezoning. 17/02/2023: Planning Tribunal appeal period lapsed. E-mail sent to applicant iro transfer. 22/03/2023: E-mail sent to conveyancer requesting details of documentation to be provided.</p>
1099841	<p>IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF ERF 9048 WORCESTER, WERDA STREET SITUATED ADJACENT TO ERF 9047 AND 9049, WORCESTER</p>	<p>RESOLVED C55/2022</p> <p>That in respect of –</p> <p>IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF ERF 9048 WORCESTER, WERDA STREET SITUATED ADJACENT TO ERF 9047 AND 9049, WORCESTER</p> <p>discussed by Council at the Council Meeting held on 26 April 2022:</p> <p>1. That the direct alienation of a Erf 9048, Worcester (adjacent to Erf 9047 and 9049), ±135m² in extent, for purpose allowed under Residential Zone I, to the owners of the adjoining erven, at an amount of Thirty Thousand Rand (R30 000.00) (VAT Excluded), be approved in principle;</p> <p>1. That each Purchaser will be liable to pay an amount of Fifteen Thousand Rand (R 15 000.00) (VAT Excluded) towards the purchase price in item 1 above.</p> <p>2. that Council take cognisance of the fact that the direct alienation is only approved as Erf 9048, Worcester is classified as a non-viable property;</p> <p>3. that Erf 9048, Worcester be consolidated with the adjoining properties of the Applicants, being Erf 9047 and 9049, Worcester respectively;</p> <p>4. Should one of the Purchasers be unable to proceed with the purchase of their respective portion of Erf 9048, the other purchaser be given the opportunity to purchase Erf 9048 in its entirety;</p>	2022-04-26	HPOTGIETER	70	<p>06/05/2022: Meeting scheduled with applicant. 23/05/2022: Resolution duly conveyed: Meeting was had with respective owners / applicants. 15/07/2022: Public participation process followed, closing date was 11 July 2022. No objections / representations received. Purchasers to follow Town Planning processes (subdivision & consolidation). 11/08/2022: Public participation process followed. No objections / representations received. Purchasers to follow Town Planning processes (subdivision & consolidation) 13/10/2022: TP applications incomplete; formal correspondence drafted. 06/12/2022: Meeting held with purchasers. TP application submitted. 17/02/2023: Awaiting TP application outcome. 22/03/2023: Awaiting TP application outcome.</p>

		<p>5. that the alienation of Erf 9048, Worcester be subject to obtaining consolidation approvals as well as comply with the relevant internal departments (Directorates) comments and the right be reserved to supplement such internal comments;</p> <p>6. that a reversion condition be included in the Deed of Sale and Council's pre-emptive right be registered in the title deed that the disposed property will only be utilized for the purpose stipulated in item 1 above;</p> <p>7. that all costs pertaining to the transaction be borne by the Purchasers equally, which may include survey, rezoning, consolidation and costs of transfer;</p> <p>8. that a suspensive condition in respect of the consolidated properties be included stipulating that the subject erf be subject to approval in terms of land use planning legislation;</p> <p>9. that the following of a public participation process, be approved;</p> <p>10. that the above-mentioned approval in principle be subject to a public participation process being followed due to the non-viability of the property in that an item will only be tabled in Council again should any representations/comments be received;</p> <p>11. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and</p> <p>12. that the Municipal Manager be authorized to sign all documents relating to the alienation and transfer of Erf 9048, Worcester and all necessary documents relating thereto.</p>				
1121580	CONSIDERATION FOR THE DIRECT ALIENATION OF A PORTION ELIZABETH STREET, RAWSONVILLE	<p>RESOLVED C63/2022 That in respect of –</p> <p>CONSIDERATION FOR THE DIRECT ALIENATION OF A PORTION ELIZABETH STREET, RAWSONVILLE</p>	2022-05-30	HPOTGIETER	80	<p>15/07/2022: Council resolution communicated with applicant. Town Planning processes to be finalized.</p> <p>11/08/2022: Council resolution communicated with applicant. Town Planning processes to be finalized.</p> <p>13/10/2022: Town Planning process underway. Comments from certain</p>

		<p>discussed by Council at the Council Meeting held on 30 May 2022:</p> <ol style="list-style-type: none"> 1. That the objections in respect of the proposed pedestrian thoroughfare is upheld; 2. that the direct alienation of a portion of Elizabeth Street, Rawsonville (adjacent to Erven 536 and 537), ±221.57m² in extent, for formal parking purposes, to the owner of the adjoining erven, at an amount of One Hundred and Ten Thousand Rand (R110 000.00), be approved; 3. that Council take cognisance of the fact that the direct alienation is only approved as the subject portion of Elizabeth Street, Rawsonville is classified as a non-viable property; 4. that the subject portion of Elizabeth Street, Rawsonville be consolidated with the adjoining property of the Applicant, being Erf 537, Rawsonville; 11. that the alienation of the subject portion of Elizabeth Street, Rawsonville be subject to obtaining the necessary closure, rezoning, consolidation and deproclamation approvals within two (2) years, as well as comply with the relevant internal departments (Directorates) comments and the right be reserved to supplement such internal comments; 12. that a reversion condition be included in the Deed of Sale and Council's pre-emptive right be registered in the title deed that the disposed property will only be utilized for the purpose stipulated in item 2 above; 13. that all costs pertaining to the transaction be borne by the Purchaser, which may include survey, rezoning, consolidation and costs of transfer; 14. that a suspensive condition in respect of the consolidated properties be included stipulating that the subject erven be subject to approval in terms of land use planning legislation; 15. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provision Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003), and 16. that the Municipal Manager be authorized to sign all documents relating to the alienation and transfer of the subject portion of Elizabeth Street, Rawsonville and all necessary documents relating thereto." 		<p>internal departments awaited. 18/01/2023: Town Planning informed one (1) comment awaited. 17/02/2023: TP application outcome awaited. 22/03/2023: First approval issued to applicant by TP. Upon compliance with conditions, final approval can be considered.</p>
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1206095	<p>JOHNSONS PARK INFILL DEVELOPMENT: PROPOSED ALIENATION OF THIRTY-SIX (36) ERVEN IN JOHNSONS PARK FOR RESIDENTIAL PURPOSES</p>	<p>RESOLVED That in respect of – JOHNSONS PARK INFILL DEVELOPMENT: PROPOSED ALIENATION OF THIRTY-SIX (36) ERVEN IN JOHNSONS PARK FOR RESIDENTIAL PURPOSES as discussed by Council at the Special Council meeting held on 27 September 2022, resolution C101/2022, Council, decided:</p> <ol style="list-style-type: none"> 1. That the alienation of the thirty-six (36) erven as set out in Annexure A by means of a competitive process in the open market solely for Residential Zone I purposes be approved in principle; 2. that the following of a public participation process, be approved and that an item will only be resubmitted to the Council should any representations/comments be received; 3. that the properties be alienated to persons from the Breede Valley Municipal jurisdiction. Proof of address or another applicable document to prove residency within the municipal area will be required; 4. that only one (1) property per purchaser is sold subject to item (5) below; 5. that the properties will not be alienated to developers, except in instances where an employer with registered offices in the Breede Valley municipal area purchase more than one property on behalf of and for the benefit of their employees. However, should the latter apply the property should be registered directly in the name of the beneficiary employees. The beneficiary employees must also comply with items 3 and 4 above; 6. that a reversion condition be included in the Deed of Sale as well as the Title Deed that the disposed of properties be utilised for Residential Zone I purposes only and should the Purchaser fail to erect a building within two (2) years from the date of registration and not use the property as specified, the erf will revert back to the Municipality free of charge; 7. that a special condition be included in the Deed of Sale which provides that: <p>7.1 If the purchaser intent to dispose of the property within a period of two</p>	2022-09-27	HPOTGIETER	50 04/10/2022: Notice compiled, quotation received from CW Standard for placement on 6 October 2022, request captured to obtain an order. 06/10/2022: Notice duly placed on 6 October 2022 inviting comments / representations. 07/11/2022: Closing date for comments / representations is today, 7 November 2022. Ascertain if any were received during public participation process in order to proceed with matter. 18/01/2023: No objections received. General plan awaited. 17/02/2023: Enquired iro General Plan which is still outstanding. 22/03/2023: Followed up iro General Plan: Feedback received that same has not been submitted as yet. Auctioneer erected advertisement boards on subject property in the interim following site inspection with Legal Services.

		<p>(2) years from the date of signing the Deed of Sale, the property will be offered to the Municipality for a purchase price at 5% less than the original purchase price;</p> <p>7.2 Should the Municipality accept the offer, the cost of the transfer shall be payable by the Purchaser; and</p> <p>7.3 if the Municipality decline the offer, the Purchaser will be permitted to dispose of the property to any other third party.</p> <p>8. that the purchasers will be responsible for the payment of all municipal services including rates and taxes in respect of the properties the following transfer;</p> <p>9. that the costs pertaining to the transaction, e.g., transfer costs be paid by the purchasers;</p> <p>10. that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provisions Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003); and</p> <p>11. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the respective municipal properties.</p>				
1224675	<p>AFRIMAT: CONSIDERATION OF COMPENSATION AGREEMENT IN RESPECT OF SMALBLAAR, SITUATED AT A PORTION OF ERF 2, RAWSONVILLE AND BREWELSKLOOF, SITUATED AT A PORTION OF THE REMAINDER OF ERF 3604, WORCESTER</p>	<p>RESOLVED</p> <p>That in respect of –</p> <p>AFRIMAT: CONSIDERATION OF COMPENSATION AGREEMENT IN RESPECT OF SMALBLAAR, SITUATED AT A PORTION OF ERF 2, RAWSONVILLE AND BREWELSKLOOF, SITUATED AT A PORTION OF THE REMAINDER OF ERF 3604, WORCESTER.</p> <p>as discussed by Council at the Council meeting held on 25 October 2022, the following recommendation was made by Council with resolution number C107/2022.</p> <p>1. That Council note the legal opinions obtained which determine that the Municipality cannot insist on a right to use under the Asset Transfer Regulations as a requirement for the mining right to be exercised under the Mineral and Petroleum Resources Development Act, Act 28 of 2002;</p> <p>2. That the compensation agreement in respect of a portion of Erf 2, Rawsonville (Smalblaar) and a</p>	2022-10-25	HPOTGIETER	35	<p>2/11/2022: Resolution allocated to my Coll. inbox. Resolution communicated to applicant's legal representative on 02/11/2022 - awaiting acceptance of conditions. 04/11/2022: Written reply iro resolution duly received. 17/02/2023: Resolution duly communicated with relevant internal departments. Draft agreement in process. 22/03/2023: Legal Services to follow up with applicants' legal representative in order to finalize agreement.</p>

		<p>portion of the remainder of erf 3604, Worcester (Brewelskloof) for mining purposes permitted under the departure be approved for a period of nine (9) years and eleven (11) months with commencement date of 1 November 2022;</p> <p>3. that the monthly compensation in the amount of Ten Thousand Six Hundred Rand (R10 600.00) for Smalblaar and Thirty Thousand Rand (R30 000.00) for Brewelskloof which shall escalate annually in accordance with the consumer price index (CPIX) be paid for the respective properties;</p> <p>4. that Afrimat honor their social upliftment obligation towards the community of Breede Valley Municipality by:</p> <p>4.1 Participating in projects that are aimed at addressing the needs of the community;</p> <p>4.2 on an annual basis liaise with the Breede Valley Municipality IDP Department for the purpose of establishing which ward priorities were identified within the community; and</p> <p>4.3 provide annual proof to the IDP Department and the Council of compliance with the social upliftment obligations;</p> <p>5 that all costs pertaining to the transaction be borne by Afrimat, e.g. survey, rezoning etc. where applicable;</p> <p>6 that Afrimat comply with the Municipal Planning By-law and the Integrated Zoning Scheme;</p> <p>7 that Afrimat be responsible for the payment of all municipal services; and</p> <p>8 that the Municipal Manager be authorized to negotiate the final terms of and sign the compensation agreements.</p> <p>9 That the administration report back to the ComSSS committee on the final terms of a settlement, including the payment pertaining to the period since expiry of the lease until 31 October 2022.</p>			
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7. CONSIDERATION OF AGENDA ITEMS**7.1 DRAFT FIRST REVIEW OF THE 5th GENERATION INTEGRATED DEVELOPMENT PLAN (2022 - 2027) FOR THE PERIOD 2023 - 2024****File No./s:**10/3/8**Responsible Official:** C. Malgas**Directorate:** SSS**Portfolio:** IDP/PMS/SDBIP

1. PURPOSE:

To table the Draft First Review of the 5th Generation Integrated Development Plan (2022 - 2027) for the period 2023 – 2024 (hereafter referred to as the Draft 2023/2024 IDP), as prepared in line with the prioritised needs of the Breede Valley community, in accordance with the budgetary resources available.

The Draft 2023/2024 IDP will be consulted with the local community and all relevant stakeholders as required by legislation.

2. BACKGROUND:

Municipalities are required to, in terms of the Municipal Systems Act, Act 32 of 2000 (hereafter referred to as the MSA), review and/or amend its 5-year IDP on an annual basis. Section 34 of the MSA specifically states that a municipal council:

- a. must review its integrated development plan:
 - i annually in accordance with an assessment of its performance measurements in terms of section 41; and
 - ii to the extent that changing circumstances so demand; and
- b. may amend its integrated development plan in accordance with a prescribed process

Section 16(1) of the Municipal Systems Act, Act 32 of 2000 refers to the development of a culture of municipal governance that complements representative government with a system of participatory governance, thereby encouraging and creating conditions for the local community to participate in the affairs of the municipality, including:

- (i) The preparation, implementation and review of its integrated development plan; and
- (ii) In execution of the above, Council endorsed a direct IDP/Budget information sharing with the public in all wards of the municipality

For ease of reference, the table below depicts the current status pertaining to the information/sections within the Draft 2023/2024 IDP:

Chapter	Section Description	Summary of Change
	MAYOR'S FOREWORD	To be updated/provided in the final IDP (May 2023)
	MUNICIPAL MANAGER'S FOREWORD	To be updated/provided in the final IDP (May 2023)
	INTRODUCTION	The purpose of the document has been updated
1	PROCESS PLAN / TIME SCHEDULE FOR THE 5TH GENERATION IDP ADOPTED BY COUNCIL	The time schedule which prescribed the process for compiling the 2023/24 Budget & IDP, has been incorporated. Council should note that this time schedule has been endorsed in terms of Council Resolution C91/2022
2	DEMOGRAPHIC AND SOCIO-ECONOMIC PROFILE	Review and update of socio-economic statistics in line with the latest provincial as well as municipal sources (i.e. latest Municipal Economic Review & Outlook - Province, Breede Valley Socio-economic Profile - Province, 2021/22 Annual Report – Municipal)
3	MUNICIPAL SITUATIONAL ANALYSIS	A brief overview of the impact of load shedding has been added to Developmental Challenge 6
5	THE OPPORTUNITY MUNICIPALITY (PROGRAMME 5.1 – 5.9)	Information revised and aligned to latest municipal/departmental strategic implementation plans and statistics (where input has been received). A detailed summary of all changes will be provided in the Council item relating to the final IDP
6	THE SAFE MUNICIPALITY (PROGRAMME 6.1 (a-j))	Information revised and aligned to latest municipal/departmental strategic implementation plans and statistics (where input has been received). A detailed summary of all changes will be provided in the Council item relating to the final IDP
7	THE CARING MUNICIPALITY (PROGRAMME 7.1 (a-e))	Information revised and aligned to latest municipal/departmental strategic implementation plans and statistics (where input has been received). A detailed

		summary of all changes will be provided in the Council item relating to the final IDP
8	THE INCLUSIVE MUNICIPALITY (PROGRAMME 8.1)	IDP & Budget public engagement methodology & schedules for October-November 2022 and March-April 2023 were updated accordingly. In addition, the ward-base plans (particularly 2023/24 ward priorities) have been updated for each ward, as obtained during the October-November 2022 public consultations
9	THE WELL-RUN MUNICIPALITY (PROGRAMME 9.1 – 9.2)	The newly compiled draft HR Strategy (in accordance with the Municipal Staff Regulations) has been incorporated and replaces the existing information under programme 9.1. Under programme 9.2, the Council structure has been updated (inclusion of Councillor Jacobs and removal of Councillor Willemse from the list of Councillors). The administrative staff establishment (macro structure) was also reviewed and aligned to the draft staff establishment proposed by the municipality
10	BUDGETARY INFORMATION	The draft budget and related information has been incorporated into Chapter 10. Budget and related financial management principles have been reviewed and updated where applicable
11	INTER-GOVERNMENTAL ALIGNMENT	The Covid-19 JOC has been removed from the list of IGR structures, as this structure is no longer active (operations ceased upon conclusion of the Covid-19 state of disaster). The Cape Winelands District JDMA Implementation/One Plan has been updated in accordance with the current project status. National and Provincial funding allocations (in terms of the DORB and planned/estimated provincial expenditure for infrastructure) has been incorporated. Council should note

		<p>that these amounts are subject to change, hence, amendments (if any) will be monitored and incorporated into the final IDP</p>
<p>12</p>	<p>PERFORMANCE MANAGEMENT (DRAFT SDBIP 2023/2024)</p>	<p>The draft SDBIP for 2023/2024 has been included. At this stage, the submission of this SDBIP is merely for compliance purposes. Administration is in process of finalising the SDBIP for submission to the Executive Mayor (for approval) and Council (for notification) by May 2023. A final review of the chapter will be done and incorporated in the final IDP, aligned to the final Performance Management Framework.</p>

A copy of the Draft 2023/2024 IDP (Annexure “A”) will be circulated as addendum by no later than Friday 24 March 2023.

The Draft 2023/2024 IDP and its related components will be subjected to public participation to (amongst others) solicit public views and input hereon. A copy of the IDP/Budget engagement methodology (scheduled in April 2023) is attached for Council’s notification (Annexure “B”).

Sectoral Plans:

- **Water Services Development Plan - IDP Water Sector Input Report**

Sections 12 and 13 of the Water Services Act (Act No. 108 of 1997) places an obligation on each Water Services Authority (WSA) to prepare and maintain a Water Services Development Plan (WSDP) - also known as a sector plan - every 5 years and update it annually (i.e. as part of- and aligned to the IDP process).

In addition to its legislative status, the WSDP enables WSA’s to adequately plan and execute its primary mandate within its jurisdictioned area, as it provides information on (amongst others) water sources and quality, water balances, water services infrastructure and institutional arrangements for water services. This in turn, underpins the development of realistic long-term water services investment plan(s) which:

- identifies shortfalls and gaps within current levels of water service provisions,
- prioritises the provision of optimal basic water services,
- encourages long-term affordability and sustainability,
- promotes economic development, and ultimately
- pursues the overarching municipal strategic objectives, particularly from a water services perspective.

On this premise, a copy of Breede Valley Municipality’s WSDP is attached as Annexure “C”.

- **The Breede Valley Local Integrated Transport Plan for 2022 – 2027**

The National Land Transport Transition Act, 2000 (Act No. 22 of 2000) (NLTTA) requires planning authorities to prepare an Integrated Transport Plan (ITP).

Further to the notice on the Categorization of Different Planning Authorities in terms of the National Land Transport Transition Act, 2009 (Act No. 5 of 2009, dated 18 June 2009), the Cape Winelands District Municipality has been tasked to prepare a District Integrated Transport Plan which includes a Local Integrated Transport Plan for Breede Valley Municipality (LITP). The LITP is a specific sector plan that feeds into the Integrated Development Plan (IDP) and ultimately the LITP supports and forms part of the development of the Provincial Land Transport Framework (PLTF).

The ITP will try to enhance the effective functioning of towns and rural areas through planning in an integrated way, including the planning for various types of transport such public transport services, roads, freight and transport infrastructure or facilities. It is also important that the transport plans and programmes be synchronized with other planning initiatives,

thereby integrating with the transport needs identified by LED, spatial planning and other development proposals.

In order to ensure the Breede Valley Municipality's ITP will be successfully completed, various structures have been established. These structures are designed to facilitate and support the ITP planning process. At the District Municipal ITP level, a Steering Committee has been established which has representation from each of the five Local Municipalities in Cape Winlands (i.e. Drakenstein, Breede Valley, Witzenberg, Langeberg and Stellenbosch). The aforementioned plan served before Council on 25 October 2022 (C112/2022)

- **Electrical Infrastructure Masterplan**

The Electrical Infrastructure Master Plan was updated by the Electrical Department to provide BVM with a long term (5 year) plan for the development and renewal of the electrical infrastructure in base years, short and long term.

The aim of the Electrical Infrastructure Master Plan is firstly, to respond to the Breede Valley Municipality's presumed Strategic and Operational Risk Register for the 2022-2023 (i.e. ageing electricity network, Insufficient supply of electricity, etc.) and secondly, to provide the Municipality with a long-term plan for the development and renewal of the electrical infrastructure for the present and future generations. The Electrical Infrastructure Master Plan will inform decision-making regarding the current and future electrical infrastructure for the towns of Worcester, De Doorns and Touwsrivier. The Electrical Infrastructure Master Plan aims to facilitate and support the ITP planning process. The plan is on the Council agenda for discussion today.

3. FINANCIAL IMPLICATIONS:

The Medium-Term Revenue and Expenditure Framework (MTREF) will be aligned to the final reviewed and approved IDP.

4. APPLICABLE LEGISLATION:

Municipal Systems Act, Act 32 of 2000

Municipal Finance Management Act, Act 56 of 2003

Local Government: Municipal Planning and Performance Management Regulations, 2001

5. COMMENT OF DIRECTORATES / DEPARTMENTS CONCERNED:

Municipal Manager:	Supported
Director: Strategic Support Services:	Supported
Director: Financial Services:	Supported
Director: Engineering Services:	Supported
Director: Community Services:	Supported
Acting Director: Public Services:	Supported
Senior Legal Manager:	Supported

RECOMMENDATION:

That in respect of -

The Draft First Review of the 5th Generation Integrated Development Plan (2022 - 2027) for the period 2023 - 2024, tabled before Council at the Council meeting held on 28 March 2023:

1. That Council takes note of the Draft 2023-2024 IDP (Annexure A) and endorse that it be and made public in terms of section 21 of the MSA.
2. That Council takes note of the IDP/Budget Public Engagement methodology and schedule (Annexure B), that will be rolled-out from 11 – 20 April 2023.
3. That Council provides in principal approval of the Water Services Development Plan – IDP Water Sector Input Report for 2022-2023

Proposed: Ald A. Steyn

Seconded: Cllr S.K. Madlolo

RESOLVED

That in respect of -

The Draft First Review of the 5th Generation Integrated Development Plan (2022 - 2027) for the period 2023 - 2024, tabled before Council at the Council meeting held on 28 March 2023, resolution number C18/2023:

1. That Council takes note of the Draft 2023-2024 IDP (Annexure A) and endorse that it be and made public in terms of section 21 of the MSA.
2. That Council takes note of the IDP/Budget Public Engagement methodology and schedule (Annexure B), that will be rolled-out from 11 – 20 April 2023.
3. That Council provides in principal approval of the Water Services Development Plan – IDP Water Sector Input Report for 2022-2023
4. That the draft item will be workshopped on Thursday 6 April 2023 from 8h00-16h00 in the Town hall.

7.2 2023/24 DRAFT BUDGET MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK

File No. /s: 3/2/2/23

Responsible Official: R Ontong

Directorate: Financial Services

Portfolio: Financial Services

Purpose

The purpose of this submission is to present the 2023/24 MTREF Draft Budget.

Legal Framework

Section 16 of the Municipal Finance Management Act states:

“Annual budgets

16. (1) The council of a municipality must for each financial year approve an annual budget for the municipality before the start of that financial year.
- (2) In order for a municipality to comply with subsection (1), the mayor of the municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year.
- (3) Subsection (1) does not preclude the appropriation of money for capital expenditure for a period not exceeding three financial years, provided a separate appropriation is made for each of those financial years.

Contents of annual budgets and supporting documents

17. (1) An annual budget of a municipality must be a schedule in the prescribed format —
 - (a) setting out realistically anticipated revenue for the budget year from each revenue source;
 - (b) Appropriating expenditure for the budget year under the different votes of the municipality;
 - (c) Setting out indicative revenue per revenue source and projected expenditure by vote for the two financial years following the budget year;
 - (d) Setting out —

-
- (i) Estimated revenue and expenditure by vote for the current year; and
 - (ii) Actual revenue and expenditure by vote for the financial year preceding the current year; and

(e) A statement containing any other information required by section 215(3) of the Constitution or as may be prescribed”

Financial Implications

The financial implications of the 2023/24 MTREF Draft Budget is captured in the Budget Report.

Annexures

Municipal Budget and Reporting Regulations Schedule-A Budget tables (**Annexure A**)

Quality Certificate (**Annexure B**)

Revised Budget Related Policies (**Annexure C**)

- Credit Control and Debt Collection Policy
- Funding and Reserves Policy
- Insurance Management Policy
- Long Term Financial Plan Policy
- Property Rates Policy
- Tariff Policy
- Write-off Policy
- Asset Management Policy
- Borrowing Policy
- Budget Implementation and Management Policy
- Budget Virement Policy
- Costing Policy
- Supply Chain Management Policy
- Infrastructure Investment and Capital Projects Policy

Municipal Tariffs (**Annexure D**)

Municipal Finance Management Act Budget Circulars (**Annexure E**)

Demand Management Plan (**Annexure F**)

**DRAFT MEDIUM-TERM REVENUE AND
EXPENDITURE FRAMEWORK 2023/2024
– 2025/2026**



BREDE VALLEY

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28 MARCH 2023

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9. Overview of budget assumptions
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11. Expenditure on allocations and grant programmes
12. Allocations on grants made by the municipality
13. Councillor allowances and employee benefits
14. Monthly targets for revenue, expenditure and cash flow
15. Contracts having future budgetary implications
16. Capital expenditure details
17. Legislation compliance status
18. Other supporting documents
19. Annual budgets of municipal entities attached to the annual budget

Abbreviations and Acronyms

AMR	Automated Meter Reading
ASGISA	Accelerated and Shared Growth Initiative
BPC	Budget Planning Committee
CBD	Central Business District
CFO	Chief Financial Officer
CPI	Consumer Price Index
CRRF	Capital Replacement Reserve Fund
DBSA	Development Bank of South Africa
DoRA	Division of Revenue Act
DWA	Department of Water Affairs
EE	Employment Equity
EEDSM	Energy Efficiency Demand Side Management
EM	Executive Mayor
FBS	Free basic services
GAMAP	Generally Accepted Municipal Accounting Practice
GDP	Gross domestic product
GDS	Gauteng Growth and Development Strategy
GFS	Government Financial Statistics
GRAP	General Recognised Accounting Practice
HR	Human Resources
HSRC	Human Science Research Council
IDP	Integrated Development Strategy
IT	Information Technology
kℓ	kilolitre
km	kilometre
KPA	Key Performance Area
KPI	Key Performance Indicator
kWh	kilowatt-hour
ℓ	litre
LED	Local Economic Development
MEC	Member of the Executive Committee
MFMA	Municipal Financial Management Act
MIG	Municipal Infrastructure Grant
MM	Municipal Manager
MMC	Member of Mayoral Committee
MPRA	Municipal Properties Rates Act
MSA	Municipal Systems Act
MTEF	Medium-term Expenditure Framework
MTREF	Medium-term Revenue and Expenditure Framework
NERSA	National Electricity Regulator South Africa
NGO	Non-Governmental organisations

NKPIs	National Key Performance Indicators
OHS	Occupational Health and Safety
OP	Operational Plan
PBO	Public Benefit Organisations
PHC	Provincial Health Care
PMS	Performance Management System
PPE	Property Plant and Equipment
PPP	Public Private Partnership
PTIS	Public Transport Infrastructure System
RG	Restructuring Grant
RSC	Regional Services Council
SALGA	South African Local Government Association
SAPS	South African Police Service
SDBIP	Service Delivery Budget Implementation Plan
SMME	Small Micro and Medium Enterprises

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial and National Treasury.

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short-term investments.

DORA – Division of Revenue Act. The annual piece of legislation that indicate the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognized classification system that facilitates comparisons between municipalities.

IDP – Integrated Development Plan. The main strategic planning document of a Municipality.

KPI – Key Performance Indicators. Measures of service output and/or outcome.

LM – Breede Valley Municipality.

MFMA - Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

mSCOA – Municipal Standard Chart of Accounts

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property.

TMA – Total Municipal Account

SDBIP – Service Delivery Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

Vote – One of the main segments into which a budget is divided, usually at department level.

PART 1 – Annual Budget

1. Mayor's Report

The Breede Valley Municipality remains committed to the cause of bringing respectable services to all households. We as a municipality acknowledge the fact that households are faced with numerous difficulties, ranging from social to economic challenges. We view our role as integral in addressing these challenges to improve quality of life and will therefore continue to play our part by creating a conducive environment for job creation and social development in our community. Not all plans will be completed within the timeframes due to various unforeseen challenges, but Breede Valley Municipality is committed in ensuring that all projects commenced are completed.

This budget serves the purpose of outlining future service delivery objectives by reflecting on the past financial years in planning for anticipated future developments / realizations. The devastating effects post COVID 19 on our communities and those in surrounding municipalities resulted in loss of income, work, and lives and has been worsened through continuous loadshedding. We were all forced to change the way in which we conduct business, our daily lives, and how we interact with each other, posing new and unprecedented challenges to us demanding solutions in order for us to survive and progress to our vision of a '*A unique and caring Valley of service excellence, opportunity and growth*'.

Breede Valley Municipality will continue to address service delivery backlogs and will prioritise where needed to ensure the most urgent matters are catered for. We will continue striving for improvement on all levels to ensure that this municipality better the quality of life for the people within Breede Valley municipal area.

2. Resolutions

It is recommended to council that in respect of the 2023/24 MTREF, and outer financial years that council approves the 2023/24 MTREF budget in terms of section 24 of the Municipal Finance Management Act.

3. Executive Summary

3.1 Legislative Background

Section 16 of the Municipal Finance Management Act states:

“Annual budgets

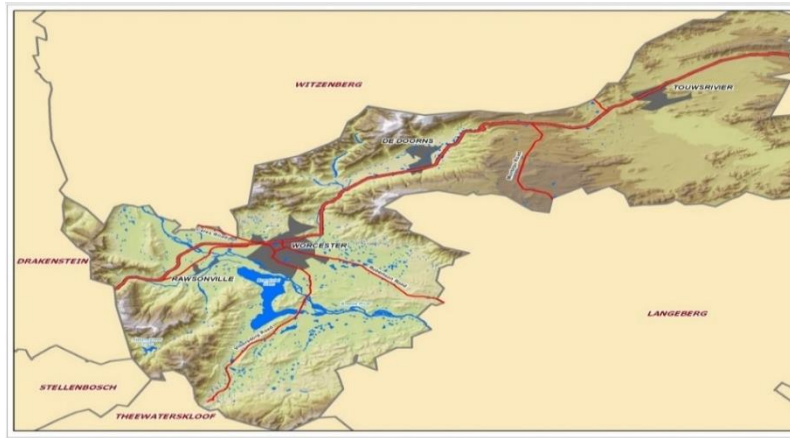
-
16. (1) The council of a municipality must for each financial year approve an annual budget for the municipality before the start of that financial year.
 - (2) In order for a municipality to comply with subsection (1), the mayor of the municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year.
 - (3) Subsection (1) does not preclude the appropriation of money for capital expenditure for a period not exceeding three financial years, provided a separate appropriation is made for each of those financial years.

Contents of annual budgets and supporting documents

17. (1) An annual budget of a municipality must be a schedule in the prescribed format —
 - (a) setting out realistically anticipated revenue for the budget year from each revenue source;
 - (b) Appropriating expenditure for the budget year under the different votes of the municipality;
 - (c) Setting out indicative revenue per revenue source and projected expenditure by vote for the two financial years following the budget year;
 - (d) Setting out —
 - (i) Estimated revenue and expenditure by vote for the current year; and
 - (ii) Actual revenue and expenditure by vote for the financial year preceding the current year; and
 - (e) A statement containing any other information required by section 215(3) of the Constitution or as may be prescribed”

3.2 Municipal General Overview

The map below outlines the geographical area of Breede Valley Municipality. As per the map Breede Valley Municipality serves the towns of De Doorns, Rawsonville, Touwsrivier and Worcester. Surrounding municipalities include Drakenstein Municipality, Langeberg Municipality, Laingsburg Municipality, Stellenbosch Municipality, Theewaterskloof and Witzenberg Municipality.



Strategic Framework, Pillars and Objectives of the Municipality



Breede Valley Municipality developed five strategic pillars that are underpinned by, which underpin six strategic objectives. The strategic objectives have been developed to address the challenges identified during the IDP development process and are linked to service areas and predetermined objectives.

STRATEGIC PILLARS	
OPPORTUNITY	Breede Valley Municipality strives to provide an opportunity for every resident to have access to all basic services and to live in a safe, caring and well-managed municipal environment.

SAFETY	Breede Valley Municipality aims to partner with the community, other government departments and community organisations to provide a safe environment in which communities, especially women and children, can thrive in pursuit of good community values.
CARING	Breede Valley Municipality will provide care to all vulnerable groups and encourage social investment with a focus on youth development and opportunities for the youth to play a meaningful role in developing a better and caring Breede Valley community.
INCLUSIVE	Breede Valley plans, in consultation with all residents and partners, to create and stimulate social cohesion, to restore hope and to break down social divisions.
WELL-RUN MUNICIPALITY	Breede Valley Municipality continues to build on being a well-run municipality, with strong and committed administration upholding the principles of good governance, maintaining a good credit rating, providing basic services to all and improving our solid productivity rating.

STRATEGIC OBJECTIVES

Section 24 of the Municipal Systems Act states:

- (1) The planning undertaken by a municipality must be aligned with, and complement, the development plans and strategies of other affected municipalities and other organs of state so as to give effect to the principles of cooperative government contained in Section 41 of the Constitution.
- (2) Municipalities must participate in national and provincial development programmes as required in Section 153(b) of the Constitution.”

STRATEGIC OBJECTIVES	
SO 1	To provide and maintain basic services and ensure social upliftment of the Breede Valley community
SO 2	To create an enabling environment for employment and poverty and poverty eradication through proactive economic development and tourism
SO 3	To ensure a safe, healthy, clean and sustainable external environment for all Breede Valley's people
SO 4	To provide democratic, accountable government for local communities and encourage involvement of communities and community organisations in the matters of local government
SO 5	To ensure a healthy and productive workforce and an effective and efficient work environment

SO 6	To assure a sustainable future through sound financial management, continuous revenue growth, corporate governance and risk management practices
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3.3 Budget Principles and Criteria

The 2023/24 MTREF was compiled based on the following principles and criteria taken into account, the impact of the loadshedding, aftermath of COVID 19 pandemic and on the economy:

Credibility

- Planned Activities must be consistent with the IDP and vice versa.
- Financial viability of municipality should not be jeopardised.
- Ensure Capacity to spend the budget.

Sustainability

- Financial sustainability/ overall financial health of Municipality.
- Revenue/ Expenditure budgeted must be realistic.

Responsiveness

- To the needs of the community / public.
- Alignment of IDP, LED Strategies with Budget to give effect to provincial and national priorities.
- Budget must be responsive to economic growth objectives and the socio-economic needs of the community.

Affordability

- Tariffs must not be increased unreasonably, and consumers must be able to afford tariffs.

The 2023/2024 budget is compiled in line with chapter 4 of the Municipal Finance Management Act, MFMA Budget Circulars and other relevant circulars and / or guidelines from National Treasury and Provincial Treasury. The budget strives to be consistent with the financial norms and ratios as per the MFMA Circular 71 to ensure sound and sustainable management of financial affairs of the municipality. The budget is also consistent with the Long-Term Financial Plan to ensure synergy between long term planning and implementation of planning. Other important principles include addressing the need of access to basic services and the efficient capacitation of the municipality, which is in many instances a challenge given limited financial resources.

The main challenges experienced with the compilation of the 2023/24 MTREF are as follow:

- Loadshedding implemented by Eskom and associated disruptions (revenue generation and economic activity)
- Consequences of COVID 19 Pandemic

-
- Amendments to mSCOA;
 - Consumers exploring alternative energy sources and using less municipal electricity
 - Direct effect of the current state of the economy on larger municipalities relying on progressive economic activity
 - Vandalism to strategic infrastructure assets
 - Ageing infrastructure and increasing service delivery backlogs
 - Increasing cost of bulk purchases versus the electricity tariff increases, resulting in pressure to maintain a balance between sustainability, growth and affordability of services

Service charges and other revenue sources are prepared in accordance with planned activities / initiatives / developments and past performance trends to ensure that the budgeted amounts are realistic and do not negatively affect the credibility of the budget and the financial position of the municipality.

The operating expenditure budget compilation process was done in line with the MFMA budget circulars. In instances of inconsistencies, appropriate reasons for the corresponding deviations are provided.

MFMA circular 70 highlighted examples of non-priority spending that need to be addressed by municipalities. Breede Valley Municipality remains committed to the elimination of these non-priority items and applying zero percent increases on related items where elimination or a decrease in the MTREF budget is not possible.

Further, MFMA circular 82 on cost containment measures was also taken into consideration with the aim of promoting section 62(1)(a) of the MFMA through the effective, efficient and economical use of municipal resources.

The capital budget for 2023/24 aims to address the service delivery needs within the municipal area, given the available resources internally and externally. The main source of funding are external loans, conditional grant allocations from National and Provincial government departments, followed by either internal funding.

3.4 Rebates

Rebates relating to Unemployed, Indigent and Pensioners (under and over 70 years of age) are displayed below:

3.4.1 Rebates: Unemployed and Indigent

Household Income	Rates	Sewer	Refuse	Rental
R0 - R4 500	50%	50%	50%	100%
Max. Valuation	R 270 000			
<u>Free Basic Services</u>				
Electricity	50 Units			
Water	10 Kilolitre			

3.4.2 Rebates: Pensioner

Household Income	Rates	Sewer	Refuse	Rental
Government Pension & Disability / Pensioners 60 years and older				
R0 - R4 500	100%	100%	100%	100%
Max Valuation	R 270 000			
<u>Free Basic Services</u>				
Electricity	50 Units			
Water	10 Kilolitre			

3.4.3 Rebates: Pensioner 70 years and older

Pensioners falling in this category are eligible for an additional R180 000.00 rebate on the calculation of their property rates bill. This overall rebate is capped at R270 000.00

3.4.4 Special Rating Area (SRA)

In terms of Section 22 of the Municipal Property Rates Act a municipality may by resolution of its Council determine an area within that Municipality as a Special Rating Area (SRA) and levy an additional rate on property in that area for the purpose of raising funds for improving or upgrading that area. The SRA must submit a budget to the Council annually in terms of the Special Rating Areas By-law. There are currently three approved SRAs, Worcester Improvement District, Langerug Special Rating Area and Fairway Heights Special Rating Area.

3.5 Budget Overview

The budget overview provides insight pertaining to the operating and capital budgets over the MTREF

The current reality of loadshedding and the aftermath of COVID 19 brought high levels of uncertainty relating to projection of the anticipated financial performance and position of the municipality in ensuring that the budget to be approved by Council adheres the requirements of credibility and sustainability.

The current economic situation forces us to remain prudent and continue with applying resources in a well-balanced manner. We have experienced a reduction in the collection rate over recent years which had a severe impact on the cash position of the municipality. This position is further placed under risk with loadshedding given that most households are prepaid electricity users, whom have been using significantly less electricity.

Municipal spending of discretionary nature remains at the bare minimum to continue honouring non-discretionary commitments. The utilization of both financial and non-financial resources is being monitored to promote the effective and efficient utilization of these resources. This requires the municipality to continuously adapt and re-design where needed in order to continue implementing its constitutional mandate.

3.5.1 Operating Revenue

The table below reflects the operating revenue in relation to the current year and 2023/24 MTREF.

Description	Ref	2019/20	2020/21	2021/22	Current Year 2022/23				2023/24 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
Revenue											
Exchange Revenue											
Service charges - Electricity	2	416 707	431 937	492 826	536 542	536 542	536 542	536 542	561 188	643 682	744 741
Service charges - Water	2	91 484	93 942	104 101	98 700	103 891	103 891	103 891	110 094	115 489	120 917
Service charges - Waste Water Management	2	73 688	76 021	84 271	79 917	85 495	85 495	85 495	90 530	94 966	99 429
Service charges - Waste Management	2	40 166	42 155	43 844	46 407	46 407	46 407	46 407	48 900	51 296	53 707
Sale of Goods and Rendering of Services		3 993	4 827	5 639	3 757	3 757	3 757	3 757	6 939	7 279	7 621
Agency services		7 543	9 416	9 061	9 436	9 436	9 436	9 436	9 908	10 393	10 882
Interest		-	-	-	-	-	-	-	-	-	-
Interest earned from Receivables		8 133	8 344	9 814	9 970	13 629	13 629	13 629	13 376	14 032	14 691
Interest earned from Current and Non Current Assets		12 001	9 718	10 969	10 686	12 823	12 823	12 823	12 823	13 452	14 084
Dividends		-	-	-	-	-	-	-	-	-	-
Rent on Land		2 232	3 304	-	1 567	-	-	-	1 645	1 726	1 807
Rental from Fixed Assets		10 671	22 936	8 178	6 489	6 489	6 489	6 489	6 981	7 323	7 667
Licence and permits		-	-	-	-	-	-	-	-	-	-
Operational Revenue		5 393	7 585	5 641	4 754	4 754	4 754	4 754	4 994	5 238	5 485
Non-Exchange Revenue											
Property rates	2	145 107	155 977	173 037	175 223	175 223	175 223	175 223	187 406	196 541	205 829
Surcharges and Taxes		-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		51 034	30 743	28 741	230 513	230 513	230 513	230 513	242 038	253 897	265 831
Licences or permits		2 211	2 017	2 620	4 056	2 050	2 050	2 050	4 259	4 467	4 677
Transfer and subsidies - Operational		141 850	168 007	152 932	171 058	175 500	175 500	175 500	186 796	196 409	220 913
Interest		-	-	-	-	-	-	-	1 196	1 255	1 314
Fuel Levy		-	-	-	-	-	-	-	-	-	-
Operational Revenue		-	-	-	-	-	-	-	-	-	-
Gains on disposal of Assets		-	3 919	577	1 399	1 399	1 399	1 399	1 483	1 555	1 628
Other Gains		-	-	-	-	-	-	-	-	-	-
Discontinued Operations		-	-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)		1 012 212	1 070 848	1 132 251	1 390 473	1 407 907	1 407 907	1 407 907	1 490 555	1 619 001	1 781 222

Please refer to Annexure A

Based on the current economic climate within the Breede Valley municipal area, tariffs were kept in line with the guidelines as per MFMA budget circular and NERSA guideline consultation paper. This inflation linked increase in tariffs aim to promote sustainability of the revenue, other than the counterproductive method of increasing tariffs to such an extent that the collection rate deteriorates.

The figures represented in this section are the accrued amounts and not actual cash receipts; in other words, the amounts billed for property rates; service charges and interest as it become due.

Property Rates: Budgeted revenue is based on the current performance realised during the 2022/23 financial year and anticipated revenue based on the current valuation roll.

Service Charges: The 2023/24 projected revenue for service charges is based on the current performance and anticipated trends over the MTREF.

Interest on External Investments: This budget is informed by the municipality’s current investment portfolio, and the anticipated return on investments to be made over the MTREF.

Fines: Fines are projected in accordance with the anticipated issues for the 2023/24 MTREF.

Transfers Recognised – Operational: This revenue item is based on the operational transfers (conditional and unconditional) as per the 2023/24 budget year allocations.

3.5.2 Operating Expenditure

The table below reflects the operating expenditure in relation to the current year and 2023/24 MTREF.

Description	Ref	2019/20	2020/21	2021/22	Current Year 2022/23				2023/24 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
Expenditure			(822)	-							
Employee related costs	2	297 258	319 700	335 127	350 795	371 386	371 386	371 386	408 148	428 148	448 271
Remuneration of councillors		18 413	18 421	18 315	19 549	19 673	19 673	19 673	20 720	21 736	22 757
Bulk purchases - electricity	2	318 842	328 879	383 068	422 897	422 897	422 897	422 897	454 035	511 656	602 148
Inventory consumed	8	26 904	34 705	41 191	39 422	40 102	40 102	40 102	45 612	47 818	50 065
Debt impairment	3	90 509	77 565	80 796	198 257	198 257	198 257	198 257	-	-	-
Depreciation and amortisation		87 496	89 400	88 566	100 988	100 988	100 988	100 988	100 265	105 709	110 678
Interest		23 643	22 351	20 974	38 001	38 001	38 001	38 001	37 980	39 841	41 714
Contracted services		64 401	73 166	97 001	104 978	112 257	112 257	112 257	118 676	117 206	130 960
Transfers and subsidies		6 938	4 452	3 767	6 872	10 331	10 331	10 331	6 138	7 227	6 396
Irrecoverable debts written off		-	-	-	-	-	-	-	18	19	20
Operational costs		76 388	101 592	64 709	70 227	81 100	81 100	81 100	95 257	99 867	104 557
Losses on disposal of Assets		402	3 485	2 476	3 766	3 766	3 766	3 766	3 928	4 120	4 314
Other Losses		-	-	-	-	-	-	-	209 797	220 077	230 421
Total Expenditure		1 011 192	1 073 724	1 135 989	1 355 751	1 398 757	1 398 757	1 398 757	1 500 574	1 603 424	1 752 300

Please refer to Annexure A.

The operational expenditure budget was adjusted to accommodate the projected operational expenditure to be incurred over the MTREF. These amendments/adjustments are based on the 2022/23 Adjustment Budget.

These amendments are informed by the following principles:

- Current structure and funding mix to remain as is.
- No new positions

-
- No new temporary contracts
 - EPWP workers to be used as alternative to counter staff shortages where needed
 - Review of standby and overtime
 - No and/or limited travel and subsistence
 - Efficient and effective utilization of internal staff opposed to using external contractors
 - Hiring of plant and equipment limited to extreme cases

The principles underpin the renewed approach to service delivery. The municipality established various committees to explore creative and innovative ways to add value to the respective functional areas across the municipality. The committees will address issues pertaining to:

- Costing and expenditure control, including cost containment
- Revenue recovery enhancement
- Financial aspects with focus on Ratio's
- Supporting SCM and compliance
- Prioritization of expenditures to assure essential services and impact on revenue enhancement
- Local economic development,
- Spatial planning integration

Employee related cost: Employee related cost is based on the current staff structure.

Debt Impairment: The fines and corresponding write-off will be managed within the available budgets. These amounts will be reviewed with the 2023/24 adjustments budget if needed.

Depreciation and asset impairment: Depreciation is calculated based on the useful lives of assets, which are currently being reviewed. The commission date of the majority of capital projects are more to the end of the financial year (based on past trends), resulting in new additions not having a full year's depreciation, but only a part thereof.

Finance charges: The finance charges are calculated based on the municipality's borrowing portfolio. It should also be noted that the interest portion of the repayment decreases over the term of the loan. This amount includes the finance charges in respect of the new external loan to be acquired.

Bulk Purchases: This item comprises of electricity bulk purchases and is based on the current consumption patterns in terms of usage. The increase in this expenditure item is based on the NERSA guideline consultation paper issued in terms of budgeting for the 2023/24 MTREF.

Inventory consumed and Contracted Services: The budget for other materials and contracted services is also based on the 2022/23 Mid-year Adjustments Budget. The

municipality placed significant emphasis on the funding of temporary workers that will be targeting high priority areas such as area cleaning and basic service delivery aspects where a temporary need exists. Further, maintenance of rental units / flats, relocation of outside toilets for the vulnerable, ward-based projects and maintenance of chemical toilets are projects to received high priority in terms of funding. The implementation of these projects will be closely monitored given the importance and impact it will have on the beneficiaries.

Operational Costs: The amendment in operational costs is due to the cost containment not being increased and the conservative approach applied by the municipality, while also attending to operational expenditure that is needed to conduct municipal operations effectively and efficiently. Large contributors in this category are software licences (IT), External Audit Fees and Hire Charges in respect of the service delivery departments (Stormwater, Streets and Refuse).

Please refer to SA1 for the detail.

3.5.3 Capital budget

MBRR Table A5 - Budgeted Capital Expenditure by standard classification and funding source

WC025 Breede Valley - Table A5 Budgeted Capital Expenditure by vote, functional classification and funding

Vote Description	Ref	2019/20	2020/21	2021/22	Current Year 2022/23				2023/24 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
Capital Expenditure - Functional											
<i>Governance and administration</i>		838	5 425	5 399	32 645	24 994	24 994	24 994	16 469	8 342	715
Executive and council		6	37	62	10	245	245	245	10	10	-
Finance and administration		832	5 388	5 338	32 635	24 749	24 749	24 749	16 459	8 332	715
Internal audit		-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		3 874	12 192	17 363	9 291	26 005	26 005	26 005	18 157	9 215	7 448
Community and social services		818	11 252	481	4 832	5 918	5 918	5 918	957	115	1 348
Sport and recreation		2 497	10	16 451	3 820	1 050	1 050	1 050	10 200	3 100	100
Public safety		559	930	432	639	1 688	1 688	1 688	6 000	6 000	6 000
Housing		-	-	-	-	17 350	17 350	17 350	1 000	-	-
Health		-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		69 869	72 398	34 954	56 246	63 965	63 965	63 965	35 292	47 261	53 213
Planning and development		5 434	1 222	659	1 820	1 620	1 620	1 620	5	5	5
Road transport		64 435	71 176	34 295	54 426	62 345	62 345	62 345	35 287	47 256	53 208
Environmental protection		-	-	-	-	-	-	-	-	-	-
<i>Trading services</i>		120 901	34 572	85 382	220 368	283 972	283 972	283 972	115 466	102 806	84 439
Energy sources		20 710	23 781	46 229	66 230	75 228	75 228	75 228	41 418	34 000	49 100
Water management		29 044	4 195	15 555	94 688	67 492	67 492	67 492	18 385	16 819	18 719
Waste water management		49 695	5 420	23 251	58 250	139 980	139 980	139 980	54 663	50 987	15 620
Waste management		21 452	1 177	346	1 200	1 272	1 272	1 272	1 000	1 000	1 000
Other		-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional	3.7	195 481	124 588	143 097	318 550	398 936	398 936	398 936	185 384	167 624	145 815
Funded by:											
National Government		34 373	50 125	55 182	69 094	69 094	69 094	69 094	64 847	63 336	74 136
Provincial Government		112 433	2 458	25	1 044	19 419	19 419	19 419	1 950	-	-
District Municipality		71	300	429	-	549	549	549	-	-	-
Transfers and subsidies - capital (in-kind)		185	500	-	-	19	19	19	-	-	-
Transfers recognised - capital	4	147 062	53 383	55 635	70 138	89 080	89 080	89 080	66 797	63 336	74 136
Public contributions & donations	5	-	-	-	-	-	-	-	-	-	-
Borrowing	6	159	-	-	146 238	180 328	180 328	180 328	28 069	22 000	19 900
Internally generated funds		48 260	71 205	87 462	102 174	129 528	129 528	129 528	90 518	82 288	51 779
Total Capital Funding	7	195 481	124 588	143 097	318 550	398 936	398 936	398 936	185 384	167 624	145 815

Please refer to Annexure A

The municipality implemented quarterly budget engagements where performance of the capital budget & Grant funding is tracked.

Capital Projects

The list below represents the major / significant capital projects.

Description	Finance Source	Fund Desc	Draft Budget (2023/24)	Draft Budget (2024/25)	Draft Budget (2024/25)
<u>Engineering Services and Public Services</u>					
<u>Not Allocated to Wards</u>					
<u>Stettynskloof Water Supply (Worcester/Rawsonville)</u>					
Increase dam Level (Stettynskloof Dam)	1,1	Loans	2 000 000	10 000 000	10 000 000
<u>Klipvlakte/ Transhex Residential Development (13 000 erven)</u>					
Electrical Reticulation	8,2	INEP	20 238 000	21 000 000	30 000 000
<u>Upgrading of Sewer Network</u>					
External Loan	1,1	Loans	3 000 000	0	3 000 000
CRR	3,0	CRR / Own Funding	10 000 000	10 000 000	10 000 000
<u>Touws River: Waste Water Treatment Works (WwTW) Augmentation</u>					
MIG	8,0	MIG	15 884 886	26 000 000	0
MIG Counter Funding (CRR)	3,2	CRR / Own Funding	0	8 866 827	0
<u>Touws River: Water Treatment Works (WTW) Augmentation</u>					
MIG	8,0	MIG	0	1 000 000	2 000 000
<u>Touws River : Water Network Upgrades to Affordable Housing Project</u>					
MIG	8,0	MIG	0	0	500 000
<u>Touws River : Sewer Network Upgrades to Affordable Housing Project</u>					
MIG	8,0	MIG	0	0	500 000
<u>Upgrading of Gravel Roads</u>					
Breed Valley: Roads	3,0	CRR / Own Funding	2 000 000	2 000 000	2 000 000
<u>Resealing of Roads</u>					
Resealing of Municipal Roads - Worcester					

MIG	8,0	MIG	0	15 336 000	39 136 000
CRR	3,0	CRR / Own Funding	3 000 000	3 000 000	0
Resealing of Municipal Roads - De Doorns					
MIG	8,0	MIG	0	0	1 500 000
Resealing of Municipal Roads - Touws River					
Resealing of Municipal Roads - Touws River	8,0	MIG	0	0	500 000
<u>Building of Roads</u>					
Municipal Roads (Ward 1, 2, 3, 4, 16, 17 and 18)	3,0	CRR / Own Funding	3 000 000	3 000 000	3 000 000
<u>Networks</u>					
Pipe cracking (all wards)	3,0	CRR / Own Funding	3 000 000	3 000 000	3 000 000
<u>Electricity (8112)</u>					
Refurbishment of electrical system	3,0	CRR / Own Funding	1 500 000	0	0
Refurbishment of Touwsriver Substation and Safeguarding	1,1	Loans	4 000 000	4 000 000	0
Robertson Road Substation	1,1	Loans	1 300 000	0	0
RMU/ Main Sub Switchgear Replacements De Doorns	1,1	Loans	0	3 000 000	0
RMU/Main Sub Switchgear replacements Touwsrivier	1,1	Loans	0	3 000 000	0
Zwelethemba removal of mid-blocks	3,0	CRR / Own Funding	6 000 000	0	0
66KV Ripple Control	1,1	Loans	0	0	6 900 000
Upgrading of High Mast Lights	8,7	EEDMG	1 400 000	0	0
Upgrading of Street Lights	8,7	EEDMG	2 600 000	0	0
Refurbishment of electrical system (NERSA)					
Electricity - Machinery and Equipment	3,0	CRR / Own Funding	600 000	600 000	600 000
SOLID WASTE MANAGEMENT					
WORCESTER					
Wheeliebins	3,0	CRR / Own Funding	1 000 000	1 000 000	1 000 000
<u>Ward Priorities</u>					
Fencing of Substations	3,0	CRR / Own Funding	600 000	600 000	600 000
<u>Ward 1</u>					
Upgrading Gravel Roads	3,0	CRR / Own Funding	0	2 000 000	3 272 449
Upgrading Gravel Roads	8,0	MIG	4 217 065	0	0

<u>Ward 2</u>	-	-			
De Doorns Water Purification Works : Augmentation of DAF Unit (MIG funding)	8,0	MIG	10 320 000	0	0
<u>Ward 6</u>					
Reseal of Municipal Roads (Quellerie Rd, Haarlem and others)	3,0	CRR / Own Funding	3 000 000	3 000 000	0
<u>Ward 7</u>					
Reseal of Municipal Roads (De La Bat and others)	3,0	CRR / Own Funding	3 000 000	3 000 000	0
<u>Ward 8</u>					
Upgrading of Gravel Roads	3,0	CRR / Own Funding	3 000 000	0	0
<u>Erosion Protection of Hex River (Zweletemba)</u>					
Erosion Protection of Hex River : Phase 2 (300m @ R13,333.33/m)	8,0	MIG	4 187 049	0	0
<u>Ward 10</u>					
Reseal of Roads - Ward 10	3,0	CRR / Own Funding	1 000 000	1 000 000	0
<u>Ward 11</u>					
Reseal of Roads - Ward 11	3,0	CRR / Own Funding	1 000 000	1 000 000	0
<u>Ward 12</u>					
Upgrading of Routes (Visually Impaired)	3,0	CRR / Own Funding	1 000 000	0	0
Reseal of Municipal Roads - Ward 12	3,0	CRR / Own Funding	4 000 000	5 000 000	0
<u>Ward 13</u>					
Reseal of Municipal Roads - Ward 13	3,0	CRR / Own Funding	1 000 000	1 000 000	0
<u>Ward 15</u>					
Reseal of Municipal Roads - Ward 15	3,0	CRR / Own Funding	2 000 000	3 000 000	1 000 000
<u>Ward 16</u>					
Speed Hump x 2 - Ward 16	3,0	CRR / Own Funding	50 000	0	0
Sidewalk - Mtwazi Road	3,0	CRR / Own Funding	100 000	0	0
<u>Ward 19</u>					
Playpark - Ward 19	6,4	RSEP	1 100 000	0	0

-	-	-			
<u>Ward 20</u>	-	-			
High Mast Light - Ward 20	3,0	CRR / Own Funding	0	700 000	0
<u>Ward 21</u>	-	-			
Upgrading of gravel roads	3,0	CRR / Own Funding	2 000 000	3 000 000	1 000 000
<u>SERVICE CONNECTIONS (Depending on Public Contr)</u>					
Sewer Connections	3,3	CRR / Own Funding	1 120 000	1 120 000	1 120 000
Electricity Connections	3,3	CRR / Own Funding	1 000 000	1 000 000	1 000 000
Water Connections	3,3	CRR / Own Funding	2 719 200	2 719 200	2 719 200
<u>Water and Waste Water Treatment Works</u>					
WWTW and WTW Generators	3,0	CRR / Own Funding	800 000	800 000	0
Fencing and safeguarding of WTW and WWTW pumpstations	3,0	CRR / Own Funding	2 000 000	2 000 000	0
Water Pump station upgrading and refurbishment	3,0	CRR / Own Funding	0	0	0
WWTW Pump station upgrading and refurbishment	1,1	Loans	2 000 000	2 000 000	0
<u>Parks and Cemeteries</u>					
Parks - Machinery and Equipment	3,0	CRR / Own Funding	100 000	100 000	100 000
Fencing of Cemeteries - Aan De Doorns	3,0	CRR / Own Funding	0	0	1 225 000
Fencing of Cemeteries - De Wet Str.	3,0	CRR / Own Funding	107 000	115 000	122 500
<u>Water and Sewerage</u>					
Upgrading of Offices (Fairbairn Street)	3,0	CRR / Own Funding	0	0	0
Water - Furniture and Office Equipment	3,0	CRR / Own Funding	100 000	0	0
Water - Machinery and Equipment	3,0	CRR / Own Funding	500 000	0	0
<u>ROADS AND STORMWATER</u>					
Roads - Machinery and Equipment	3,0	CRR / Own Funding	200 000	200 000	300 000
<u>Land Infill Developments</u>					
Avian Park Industrial - Water	3,0	CRR / Own Funding	0		
Avian Park Industrial - Water	1,1	Loans	146 043	0	0
Avian Park Industrial - Sewer	3,1	CRR / Own Funding	438 005	0	0
Avian Park Industrial - Sewer	1,1	Loans	438 005	0	0

Avian Park Industrial - Stormwater	3,0	CRR / Own Funding	0	0	0
Avian Park Industrial - Stormwater	1,1	Loans	94 928	0	0
Avian Park Industrial - Electricity	3,1	CRR / Own Funding	990 000	0	0
Avian Park Industrial - Electricity	1,1	Loans	990 000	0	0
Avian Park Industrial - Sewer Pumpstation	3,1	CRR / Own Funding	0	0	0
Avian Park Industrial - Sewer Pumpstation	1,1	Loans	14 000 000	0	0
Somerset Park - Water	3,0	CRR / Own Funding	0	0	0
Somerset Park - Water	1,1	Loans	0	0	0
Somerset Park - Sewer	3,0	CRR / Own Funding	0	0	0
Somerset Park - Sewer	1,1	Loans	0	0	0
Somerset Park - Stormwater	3,0	CRR / Own Funding	0	0	0
Somerset Park - Stormwater	1,1	Loans	0	0	0
Somerset Park - Electricity	1,2	Loans	100 000	0	0
Somerset Park - Electricity	1,1	Loans	0	0	0
Uitvlug Industrial Zone - Water	3,0	CRR / Own Funding	100 000	100 000	500 000
Uitvlug Industrial Zone - Sewer	3,0	CRR / Own Funding	100 000	100 000	500 000
Uitvlug Industrial Zone - Electricity	3,0	CRR / Own Funding	100 000	100 000	10 000 000
Uitvlug Industrial Zone - Roads	3,0	CRR / Own Funding	100 000	100 000	500 000
Uitvlug Industrial Zone - Stormwater	3,0	CRR / Own Funding	100 000	100 000	500 000
<u>Municipal Manager</u>					
<u>Admin -0603</u>					
Furniture and Equipment	3,0	CRR / Own Funding	5 000	5 000	0
<u>Community Services</u>					
<u>ADMIN - 0903</u>					
Furniture & Equipment	4,0	CRR / Own Funding	5 000	5 000	0
<u>HUMAN SETTLEMENTS</u>					
Rental Unit Upgrade	3,0	CRR / Own Funding	1 000 000	0	0
<u>SPORT: Boland Park - 5130</u>					
Replacement of fence perimeter	3,0	CRR / Own Funding	0	3 000 000	0
<u>DE WET SPORTGROUND</u>					
Upgrading of De Wet Sponrtground	8,0	MIG	1 100 000	0	0

<u>RAWSONVILLE SPORTGROUND</u>					
Upgrading of Rawsonville Sportground	8,0	MIG	4 900 000	0	0
<u>SPORT: Esselen Park</u>					
Replacement of fence perimeter	3,0	CRR / Own Funding	3 000 000	0	0
<u>WATERLOO LIBRARY - 4506</u>					
Modular Library (Overhex)	6,1	Libraries Grant	850 000	0	0
<u>TRAFFIC</u>					
<u>Buildings</u>					
Traffic Vehicles	3,0	CRR / Own Funding	1 620 000	1 620 000	1 000 000
<u>FIRE DEPARTMENT: ADMIN - 4203</u>					
Major Fire Engine (Pumper)	3,0	CRR / Own Funding	5 000 000	5 000 000	5 000 000
Equipment for Fire Engine	3,0	CRR / Own Funding	1 000 000	1 000 000	1 000 000
<u>FINANCIAL SERVICES</u>					
<u>Admin</u>					
Furniture and Equipment	4,0	CRR / Own Funding	5 000	5 000	0
<u>Financial Planning</u>					
Safeguarding of Assets	12,0	Insurance Reserve	400 000	400 000	0
Insurance claims	12,0	Insurance Reserve	400 000	400 000	0
Financial Planning - Furniture and Equipment	3,0	CRR / Own Funding	50 000	0	0
<u>Revenue</u>					
Revenue - Upgrading of Municipal Building	3,0	CRR / Own Funding	50 000	0	0
Credit Control - Upgrading of Municipal Building -	3,0	CRR / Own Funding	0	0	0
Revenue - Airconditioners	3,0	CRR / Own Funding	50 000	0	0
Revenue - Machinery and Equipment	3,0	CRR / Own Funding	150 000	0	0
Revenue - Furniture and Office Equipment	3,0	CRR / Own Funding	0	0	0
<u>Fleet Management - 8860</u>					
Municipal Vehicles - LDV's	3,0	CRR / Own Funding	500 000	0	0
Municipal Vehicles - Sedans	3,0	CRR / Own Funding	500 000	0	0
Municipal Vehicles - Specialized	3,0	CRR / Own Funding	500 000	0	0
<u>COUNCIL & MAYCO</u>					
<u>MAYORAL OFFICE - 0306</u>					
Furniture and Equipment	3,0	CRR / Own Funding	5 000	5 000	0

<u>STRATEGIC SUPPORT SERVICES</u>					
<u>STRATEGIC SUPPORT - ADMIN - 2103</u>					
Furniture and Equipment	4,0	CRR / Own Funding	5 000	5 000	5 000
<u>Local Economic Development</u>					
LED - Furniture and Office Equipment	4,0	CRR / Own Funding	5 000	5 000	5 000
Zwelethemba Economic Facility	3,0	CRR / Own Funding	0	0	0
Zwelethemba Economic Facility	6,4	RSEP	0	0	0
<u>Other Buildings</u>					
Supply and Installation of Load Shedding Solution and Solar PV	3,0	CRR / Own Funding	12 884 000	6 807 000	0
Upgrading of Municipal Buildings	3,0	CRR / Own Funding	100 000	0	0
<u>WORCESTER TOWN HALL</u>					
Airconditioner	3,0	CRR / Own Funding	0	0	0
<u>INFORMATION TECHNOLOGY - 2114</u>					
ICT - Computer Equipment	3,0	CRR / Own Funding	500 000	500 000	500 000
Fibre Links	3,0	CRR / Own Funding	10 000	10 000	10 000
Call Center & Telephone (PBX) System	3,0	CRR / Own Funding	50 000	50 000	50 000
Biometric system	3,0	CRR / Own Funding	150 000	150 000	150 000
Airconditioner (DR Site)	3,0	CRR / Own Funding	150 000	0	0

Kindly refer to SA36 for the detail capital budget.

4. Annual Budget Tables

The budget tables prepared in accordance with the Municipal Finance Management Act, and Municipal Budget and Reporting Regulations are listed in below:

- **Table A1** Budget Summary
- **Table A2** Budgeted Financial Performance (Revenue and Expenditure by standard classification)
- **Table A3** Budgeted Financial Performance (revenue and expenditure by municipal vote)
- **Table A4** Budgeted Financial Performance (revenue and expenditure)
- **Table A5** Budgeted Capital Expenditure by vote, standard classification and funding

- **Table A6** Budgeted Financial Position
- **Table A7** Budgeted Cash Flows
- **Table A8** Cash Backed Reserves / Accumulated Surplus Reconciliation
- **Table A9** Asset Management'
- **Table A10** Basic Service Delivery Measurement

Kindly refer to Appendix A for the detailed Schedule A tables.

Brede Valley Municipality do not have any entities, therefore, no consolidation of budget information and tables are presented in the document and other supporting documentation.

PART 2 – Supporting Documentation

5. Overview of Annual Budget Process

Step No	ISSUE	TIMEFRAME
1	IDP/Budget Process Plan/Timetable approved by council	Aug 2022
2	IDP Meetings – inputs from Ward Councilors & Ward Committees	Oct 2022
3	First IDP/ Budget Steering Committee Meeting	Nov 2022
4	Departmental inputs on Draft allocations	Nov & Dec 2022
5	2 nd Budget Steering Committee – Consider Adjustment budget	Jan 2023
6	Draft Budget input captured and Budget balanced	March 2023
7	Draft IDP & Budget tabled in Council	March 2023
8	IDP & Budget workshop - Council	April 2023
9	Public Consultation	April 2023
10	Finalise Sector / Dept Strategy Plan / Budget - IDP	April 2023
11	Consideration of Comments received	April 2023
12	Tabling of Final MTREF	End May 2023



Process Plan

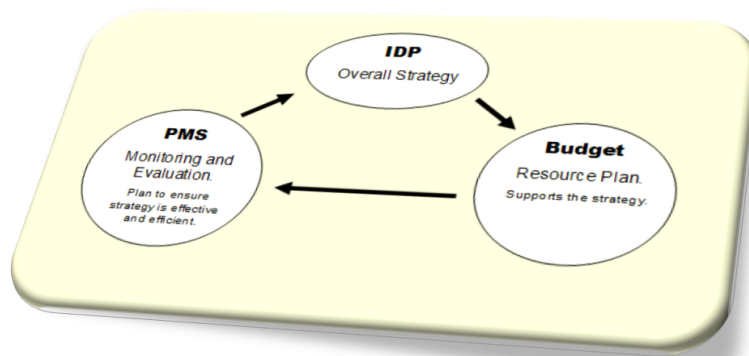
	STEP	PROCESS
1.	Planning	Schedule key dates, establish consultation forums, review previous processes
2.	Strategising	Review IDP, Determine priorities, set service delivery targets and objectives for the next three years, consult on tariffs, indigent, credit control, free basic services, etc and consult local, provincial, and national issues, previous years performance and current economic and demographic trends.
3.	Preparing	Prepare budget, revenue, expenditure projections, draft budget policies, consult and consider local, provincial and national priorities.
4.	Tabling	Table draft budget, IDP and budget related policies before the council, consult and consider formal local, provincial, and national inputs and responses.
5.	Approving	Council approves budget and related policies.
6.	Finalising/ Implementation	Publish and approve SDBIP and annual Performance agreements and indicators. Publish Budget in terms of sect.22 MFMA

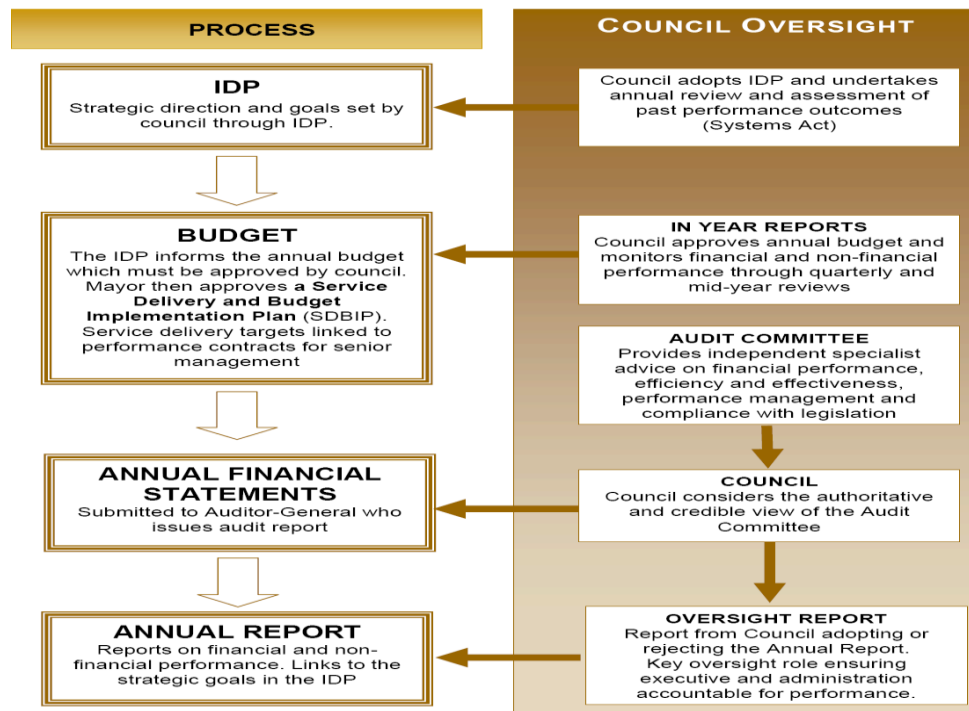
The IDP / Budget process plan was consulted with all relevant stakeholders, whom are:

- Council
- Executive Mayor and Mayoral Committee
- Accounting Officer
- Management
- Institutional Committees
- District Municipality (Cape Winelands District Municipality)
- Intergovernmental (National Treasury, Provincial Treasury and Department of Local Government)
- Ward councillors, ward committees and community in wards

6. Overview of alignment of annual budget with Integrated Development Plan

The below diagrams illustrates the link between the municipality's IDP and Budget





MBRR Table SA4 - Reconciliation between the IDP strategic objectives and budgeted revenue

Please refer to Annexure A

MBRR Table SA5 - Reconciliation between the IDP strategic objectives and budgeted operating expenditure

Please refer to Annexure A

MBRR Table SA6 - Reconciliation between the IDP strategic objectives and budgeted capital expenditure

Please refer to Annexure A

7. Measurable performance objectives and indicators

SA7 provides the main measurable performance objectives the municipality undertakes to achieve this financial year.

Please refer to Annexure A

8. MBRR Table SA8 - Performance indicators and benchmarks

The following table sets out the municipality’s main performance objectives and benchmarks for the 2023/24 MTREF.

Please refer to Annexure A

9. Overview of Budget Related Policies

The following budget related policies are in use:

- Asset Management Policy
- Borrowing Policy
- Budget Policy
- Budget Virement Policy
- Costing Policy
- Credit Control and Debt Collection Policy
- Funding and Reserves Policy
- Insurance Management Policy
- Long Term Financial Plan Policy
- Property Rates Policy
- Tariff Policy
- Write-off Policy
- Supply Chain Management Policy
- Cost Containment Policy

Please refer to annexure D for the budget related policies.

10. Overview of Budget Assumptions

The following budget assumptions were used as basis for compilation of the 2023/24 MTREF:

- Tariff increases:

Service	Percentage Increase (%)
Electricity	NERSA final guideline
Water	6.95%
Sewerage	6.95%
Refuse	6.95%
Rates	6.95%

***Kindly refer to Annexure E for the complete list of tariffs**

- CPIX = 5.3% (MFMA budget circular)
- Employee related cost is based collective agreement
- Government Grant will be received as gazetted by National and Provincial Government.
- Electricity bulk purchases in line with NERSA guideline.
- Minimal growth in revenue base. Mostly related to low cost housing.

-
- No / limited increases applied on cost containment items.
 - Indigent households is anticipated be in the region of 10 000 households (formal)
 - Budgeted collection rate equals to 90 percent
 - Conditional grant will be fully spent
 - Credit rating: Baa1.za

11. Overview of Budget Funding

Funding sources of operating expenditure budget.

This overview provides the funding for operating expenditure to be incurred in future financial years.

Please refer to table A1 of Annexure A

Funding sources of capital expenditure budget

Similar to the operating revenue, the capital funding indicates how the capital programme of the municipality will be financed in future years. Based on the above table, it is clear that the municipality is largely grant dependant when external funding (loans) are not being taken up. However, it should be noted that significant progress was made with regards to the contribution of own resources to the capital programme in recent years.

Internal funding in the form of the Capital Replacement Reserve (CRR) is cash backed and sufficient to cover the related capital expenditure projects for the budget year. The municipality remains committed in growing the CRR by making contributions to this reserve to enable better service delivery in the form of capital expenditure. Projects funded from the CRR will be closely monitored to aid implementation and where adjustments are required due to implementation challenges, funds will be directed or reprioritised as per the prerogative of management, through the guidance of the IDP and / or the municipality's financial status.

12. Expenditure on allocations and grant programmes

MBRR SA19 - Expenditure on transfers and grant programmes

Kindly refer to table SA19 of Annexure A.

13. Allocations or grants made by the municipality

MBRR SA21- Transfers and grants made by the municipality

Kindly refer to table SA21 of Annexure A.

14. Councillors and board members allowances and employee benefits

MBRR SA23 - Salaries, allowances and benefits (political office bearers/councillors/ senior managers)

Kindly refer to table SA23 of Annexure A.

15. Monthly targets for revenue, expenditure and cash flow
MBRR SA25 - Budgeted monthly revenue and expenditure

Please refer to table SA25 of annexure A.

16. Contracts having future budgetary implications
MBRR SA33 – Contracts having future budgetary implications

Please refer to table SA33 of annexure A.

17. MBRR SA35 - Future financial implications of the capital budget

Please refer to table SA35 of annexure A.

18. Capital expenditure details
MBRR SA36 - Detailed capital budget per municipal vote

Please refer to table SA36 of annexure A.

19. Legislation compliance status

Compliance with the MFMA implementation requirements have been substantially adhered to through the following activities:

- **In-year reporting:** Reporting to National Treasury and Provincial Treasuries are done in line with the legislated prescripts.
- **Internship programme:** This programme is fully functional within the municipality with 4 interns being employed under this programme.
- **Budget and Treasury Office:** The Budget and Treasury Office has been established in accordance with the MFMA.
- **Audit Committee:** An Audit Committee has been established and is fully functional.
- Service Delivery and Implementation Plan
- **Annual Report:** Annual report is compiled in terms of the MFMA and National Treasury requirements.
- MFMA Training
- Policies

20. Other supporting documents

Please refer to annexures E for MFMA budget circular

21. Annual budgets of municipal entities attached to the annual budget

No municipal entities.

COMMENTS BY OTHER DIRECTORATES

Municipal Manager –	Recommendation supported
Director Strategic Services –	Recommendation supported
Director Community Services –	Recommendation supported
Director Engineering Services –	Recommendation supported
Director Public Services (Acting) –	Recommendation supported

RECOMMENDATION:

That in respect of the
**2023/24 DRAFT BUDGET MEDIUM TERM REVENUE AND EXPENDITURE
FRAMEWORK**

discussed by Council at the Council Meeting held on 28 March 2023, the following recommendations be made to Council:

1. Council approves the tabling of the draft annual budget and annual budget supporting tables as prescribed by the Municipal Budget and Reporting Regulations, as set out in Annexure A.
2. Council approves the tabling of the Quality Certificate to the draft budget signed by the Accounting Officer, as per Annexure B.
3. Council approves the tabling of revised budget related policies as per Annexure C.
4. Council approves the tabling of the draft tariffs, tariff structures and service delivery charges for water, electricity, refuse, sewerage, and other municipal services as per Annexure D
5. Council approves the tabling of Revenue Enhancement Implementation Plan as per Annexure G.

Proposed: Ald A. Steyn

Seconded: Cllr S.K. Madlolo

RESOLVED

That in respect of the

2023/24 DRAFT BUDGET MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK

discussed by Council at the Council Meeting held on 28 March 2023, the following recommendations be made to Council, **resolution number C19/2023**:

1. Council approves the tabling of the draft annual budget and annual budget supporting tables as prescribed by the Municipal Budget and Reporting Regulations, as set out in Annexure A.
2. Council approves the tabling of the Quality Certificate to the draft budget signed by the Accounting Officer, as per Annexure B.
3. Council approves the tabling of revised budget related policies as per Annexure C.
4. Council approves the tabling of the draft tariffs, tariff structures and service delivery charges for water, electricity, refuse, sewerage, and other municipal services as per Annexure D
5. Council approves the tabling of Revenue Enhancement Implementation Plan as per Annexure G.
6. That the draft item will be workshopped on Thursday 6 April 2023 from 8h00-16h00 in the Town hall.

7.3 SUBMISSION OF THE IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2023. MFMA SECTION 71 Report**File No. /s:** 3/15/1**Responsible Officials:** R. Ontong**Directorate:** Financial Services**Portfolio:** Financial Services

Purpose

To submit to the Council the in-year financial management report for adoption.

Background:**In terms of the Municipal Finance Management Act, 56 of 2003, section 71.**

(1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;
- (b) actual borrowings;
- (c) actual expenditure, per vote;
- (d) actual capital expenditure, per vote;
- (e) the amount of any allocations received;
- (f) actual expenditure on those allocations, excluding expenditure on
 - (i) its share of the local government equitable share; and
 - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
- (g) when necessary, an explanation of-
 - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
 - (ii) any material variances from the service delivery and budget implementation plan; and
 - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include-

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
- (b) the prescribed information relating to the state of the budget of each municipal entity

-
- as provided to the municipality in terms of section 87(10).
- (3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.
 - (4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.
 - (5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.
 - (6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.
 - (7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter.

Financial Implications:

None

Applicable Legislation/ Council Policy:

Municipal Finance Management Act, 56 of 2003 (Section 71);

Municipal Budget and Reporting Regulations, 2009

Comment of Directorates/ Departments concerned:

Municipal Manager: Recommendation supported

Director: Strategic Support Services: Recommendation supported

Director: Financial Services: Recommendation supported

Director: Community Services: Recommendation supported

Director: Engineering Services: Recommendation supported

Acting Director: Public Services: Recommendation supported

RECOMMENDATION:

That in respect of

SUBMISSION OF THE IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2023,

as discussed by Council at the Council meeting held on 28 March 2023, the following recommendation be made to Council:

1. That Council take note of the in-year financial management report for the period ended 28 February 2023.

Proposed: Ald A. Steyn

Seconded: Cllr T. Manuel

Council unanimously agreed on the proposed recommendation.

RESOLVED

That in respect of

SUBMISSION OF THE IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2023,

as discussed by Council at the Council meeting held on 28 March 2023, the following recommendation be made to Council, **resolution number C20/2023** :

1. That Council takes note of the in-year financial management report for the period ended 28 February 2023.

7.4 REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH OF FEBRUARY 2023

File No./s: 2/1/1/1

Responsible Official: R. Ontong

Directorate: Financial Services

Portfolio: Supply Chain Management

1. Purpose

To report to Council on all deviations and their reasons, approved by the delegated authority in terms of paragraph 36(2) of the Supply Chain Management Policy, for the month of February 2023.

2. Background

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of paragraph 36(1)(a) of the policy and report them to Council. However, it must be noted that these deviations also serve on the **monthly Section 71** (MFMA) report/s to Mayco and **quarterly Section 52** (MFMA) report/s to Council.

Deviations approved in terms of paragraph 36(1)(a) for the month of February 2023, are attached as **Annexure A**.

3. Financial Implications

Reference can be made to the total approved amount as reflected in annexure "A"

4. Applicable Legislation / Council Policy

Municipal Finance Management Act. 2003, (Act 56 of 2003)
Breede Valley Supply Chain Management Policy, as amended.
Supply Chain Management Regulations

5. Comment of Directorates / Departments

Municipal Manager: Noted

Director: Strategic Support Services: Noted

Director: Financial Services: Noted

Director: Engineering Services: Noted

Director: Community Services: Noted

Acting Director: Public Services: Noted

Senior Manager: Legal Services: Noted

RECOMMENDATION

That in respect of

REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH OF FEBRUARY 2023

as discussed by Council at the Council meeting held on 28 March 2023, the following recommendation be made to Council:

1. That the deviations from the procurement processes, approved in terms of the delegated authority for the month of February 2023, **be noted**.

Proposed: Ald A. Steyn

Seconded: Cllr V. Bedworth

Council unanimously agreed on the proposed recommendation.

RESOLVED

That in respect of

REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH OF FEBRUARY 2023

as discussed by Council at the Council meeting held on 28 March 2023, the following recommendation be made to Council, **resolution number C21/2023**:

1. That the deviations from the procurement processes, approved in terms of the delegated authority for the month of February 2023, **be noted**.

7.5 CONSIDERATION TO REVIEW AND RESCIND COUNCIL RESOLUTIONS C88/2018 AND C16/2019: LEASE OF MUNICIPAL PROPERTY - PORTION OF ERF 1, CORNER OF HIGH- AND ROBERTSON ROAD (R60), WORCESTER and PROPOSED IN PRINCIPLE APPROVAL FOR A TWENTY (20) YEAR LEASE OF MUNICIPAL PROPERTY – PORTION OF ERF 1, CORNER OF HIGH- AND ROBERTSON ROAD (R60), WORCESTER

File no.: 9/2/3/1/33

Responsible Official: H Potgieter

Directorate: SSS

Portfolio: Legal Services

1. PURPOSE

The purpose of this item is for Council to consider to review and rescind its resolutions C88/2018 and C16/2019 to lease a portion of Erf 1, corner of High- and Robertson Road (R60), Worcester also known as “*Murray Square*”, and to consider granting in principle approval for a **twenty (20) year lease** of the subject property.

2. BACKGROUND / DISCUSSION

The subject property is depicted on the locality map attached as “**Annexure A**”, ±1.8610ha in extent. The municipal owned property is currently zoned as **PUBLIC OPEN SPACE**.

During the Special Council meeting held on 12 November 2018 it was resolved as follows:

“RESOLVED C88/2018 That in respect of – IN PRINCIPLE APPROVAL FOR THE LEASE OF MUNICIPAL PROPERTY: PORTION OF ERF 1, CORNER OF HIGH- AND ROBERTSON ROAD (R60), WORCESTER as discussed by Council at the Special Council meeting held on 12 November 2018 Council decide:

1. That **the lease** at market related rental of Municipal Property, being a portion of Erf 1, situated at the corner of High- and Robertson Road (R60), also known as

Murray Square, for a period of nine (9) years and eleven (11) months, be approved in principle for the purposes of utilizing the subject property for different school sports / codes as permitted under Open Space Zone II: Private open space; by means of a competitive process in the open market;

- 2. That the lease be for purposes permitted under the zoning Open Space Zone II, and that structures may only be erected with the permission of the municipality which structures will revert to the municipality upon termination of the lease;*
- 3. That the lease amount annually increases on the 1st of July by a percentage equal to the prevailing consumer price index (all items);*
- 4. that the following of a public participation process, be approved;*
- 5. that an item will only be resubmitted to Council should any representations / comments be received during the public participation process;*
- 6. that the administration be mandated to administer the process of the lease of the municipal property following the public participation process by means of a competitive process in the open market;*
- 7. that all the associated costs in respect of the lease, including but not limited to Town Planning procedures, e.g. rezoning and installation of municipal services be paid by the Lessee;*
- 8. that the Lessee will be responsible for the payment of all municipal services including rates and taxes in respect of the property;*
- 9. that the Lessee will comply with all internal departmental requirements to be incorporated in the subsequent Lease Agreement and the right be reserved to supplement such comments;*

-
10. *that Directorate: Technical Services be mandated to approve the site plan for the lease area; and*
11. *that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith leased is not required for the municipality's own use in terms of the provision Regulation 36 of the Asset Transfer Regulations."*

Comments were received during the public participation process. An item was subsequently tabled in Council during the meeting held on 26 February 2019 and it was resolved as follows:

"RESOLVED C16/2019 That in respect of – CONSIDERATION OF THE LEASE OF MUNICIPAL PROPERTY: PORTION OF ERF 1, CORNER OF HIGH- AND ROBERTSON ROAD (R60), WORCESTER as discussed by Council at the Council meeting held on 26 February 2019 Council decide:

1. *That it be noted that a public participation process was followed and that comments were received;*
2. *that Council considers the comments received during the public participation process;*
3. ***that Council resolve on the lease at market related rental of Municipal Property, being a portion of Erf 1, situated at the corner of High- and Robertson Road (R60), also known as Murray Square, for a period of nine (9) years and eleven (11) months, for the purposes of utilizing the subject property for different school sports / codes as permitted under Open Space Zone II: Private open space; by means of a competitive process in the open market;***

-
4. *that the lease be for purposes permitted under the zoning Open Space Zone II, and that structures may only be erected with the permission of the municipality which structures will revert to the municipality upon termination of the lease;*
 5. *that the lease amount annually increases on the 1st of July by a percentage equal to the prevailing consumer price index (all items);*
 6. *that the administration be mandated to administer the process of the lease of the municipal property by means of a competitive process in the open market;*
 7. *that all the associated costs in respect of the lease, including but not limited to Town Planning procedures, e.g. rezoning and installation of municipal services be paid by the Lessee;*
 8. *that the Lessee will be responsible for the payment of all municipal services including rates and taxes in respect of the property;*
 9. *that the Lessee will comply with all internal departmental requirements to be incorporated in the subsequent Lease Agreement and the right be reserved to supplement such comments;*
 10. *that Directorate: Technical Services be mandated to approve the site plan for the lease area; and*
 11. *that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith leased is not required for the municipality's own use in terms of the provision Regulation 36 of the Asset Transfer Regulations.*

In implementation of the respective Council resolutions, a competitive process was followed in the open market by means of inviting tenders. **The purpose was duly stipulated as being for the utilization of the subject property for different school**

sports / codes as permitted under Open Space Zone II: Private open space. However, at the closing date of the tender no bids were received.

Due to no interest shown during the tender process including informal inputs received that a longer lease term would attract more potential bidders, it is accordingly proposed that Council consider to review and rescind its decisions, specifically that the municipal property be leased for a **twenty (20) year** period. The motivation for the longer period of **twenty (20) years**, is that a longer term would be more beneficial for potential bidders to invest in the subject property. It is furthermore proposed that the purpose of the property remain as per the previous council resolution, being **for the utilization of the subject property for different school sports / codes as permitted under Open Space Zone II: Private open space.**

It can be confirmed that the entire subject property is not needed for the provision of minimum level of basic municipal services and is also not required for operational reasons. This is confirmed through the comments obtained from the respective internal departments.

Any consequential costs from this proposed lease of **twenty (20) years**, for which the purchaser will be responsible might entail *inter alia* Town Planning (sub-division and rezoning) and Building Control costs.

3. PUBLIC PARTICIPATION PROCESS

As a result of the significant proposed amended term of the lease to **twenty (20) years**, it is proposed that a public participation process be followed afresh. The necessary advertisement / notice in terms of legal prescripts will be published should it be resolved in principle that the municipal property may be availed by means of long-term lease. This is to obtain any representations / objections from the local community in respect of the proposed lease of the erf. An item will only be resubmitted to Council should representations / objections be received.

4. FINANCIAL IMPLICATIONS

The Municipality stands to gain the market related rental amount for the proposed **twenty (20) year period**. In addition, the municipality will be released from its operational costs to maintain the subject property.

ANNEXURE

Annexure A: Locality Map of the subject property

RELEVANT LEGISLATION

Local Government: Municipal Finance Management Act, No.56 of 2003

Municipal Asset Transfer Regulations, R 787 of 2008

COMMENTS FROM DIRECTORATES

Due to the fact that all directorates supported the previous item, i.e. the lease of the subject property for a period of **nine (9) years and eleven (11) months**, it was regarded as unnecessary to obtain comments again for the proposed amended lease period of **twenty (20) years**.

DIRECTOR: STRATEGIC SUPPORT SERVICES

Co-Author of the item

SENIOR MANAGER: LEGAL SERVICES

Author of the item

CONCLUSION

It is recommended that Council resolutions C88/2018 and C16/2019 be reviewed and rescinded and that in principle approval be granted for a **twenty (20) year lease** of the subject property.

Decision made by SECTION 80 committee

The item served as Item 5.2 on the Agenda before the Community and Strategic Support Services Committee on 16 March 2023, resolution number **CS5/2023**, the Committee referred the recommendation as listed below to Council for approval.

RECOMMENDATION

That in respect of –

CONSIDERATION TO REVIEW AND RESCIND COUNCIL RESOLUTIONS C88/2018 AND C16/2019: LEASE OF MUNICIPAL PROPERTY - PORTION OF ERF 1, CORNER OF HIGH- AND ROBERTSON ROAD (R60), WORCESTER;

and

PROPOSED IN PRINCIPLE APPROVAL FOR A TWENTY (20) YEAR LEASE OF MUNICIPAL PROPERTY – PORTION OF ERF 1, CORNER OF HIGH- AND ROBERTSON ROAD (R60), WORCESTER

as discussed by the Council at the Council meeting held on 28 March 2023, the following recommendation be made to Council:

1. That Council resolutions C88/2018 and C16/2019 be reviewed and rescinded.
2. that **the lease** at a market related rental of the municipal property, being a portion of Erf 1, ±1.8610ha in extent, situated at the corner of High- and Robertson Road (R60), also known as Murray Square, **for a period of twenty (20) years**, be approved in principle **for the purposes of utilizing the subject property for different school sports / codes as permitted under Open Space Zone II: Private open space**; by means of a competitive process in the open market;
3. **that the lease be for purposes permitted under the zoning Open Space Zone II** and that structures may only be erected with the permission of the municipality which structures will revert to the municipality upon termination of the lease;

4. that a market related valuation report be obtained for a **twenty (20) year** lease period and that the lease amount annually increases on the 1st of July by a percentage equal to the prevailing consumer price index (all items);
5. that all costs pertaining to a possible traffic impact assessment and implementation of the recommendations, relocation of municipal services and installation of municipal services, must be paid by the Lessee;
6. that an investigation must be conducted in respect of the future extension of the electrical substation (located on erf 19908) onto the subject property;
7. that the following of a public participation process, **be approved**;
8. that an item will only be resubmitted to Council should any representations / comments be received during the public participation process;
9. that the administration be mandated to administer the process of the lease of the municipal property following the public participation process by means of a competitive process in the open market;
10. that all the associated costs in respect of the lease, including but not limited to Town Planning procedures, e.g. rezoning and installation of municipal services be paid by the Lessee;
11. that the Lessee will be responsible for the payment of all municipal services including rates and taxes in respect of the property;
12. that the Lessee will comply with all internal departmental requirements to be incorporated in the subsequent Lease Agreement and the right be reserved to supplement such comments;

-
13. that Directorate: Public Services be mandated to approve the site plan for the lease area; and
 14. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith leased is not required for the municipality's own use in terms of the provision Regulation 36 of the Asset Transfer Regulations.

Proposed: Cllr J. Kritzinger

Seconded: Cllr P. Marais

Votes in favour of the recommendation: 21

RESOLVED

That in respect of –

CONSIDERATION TO REVIEW AND RESCIND COUNCIL RESOLUTIONS C88/2018 AND C16/2019: LEASE OF MUNICIPAL PROPERTY - PORTION OF ERF 1, CORNER OF HIGH- AND ROBERTSON ROAD (R60), WORCESTER;

and

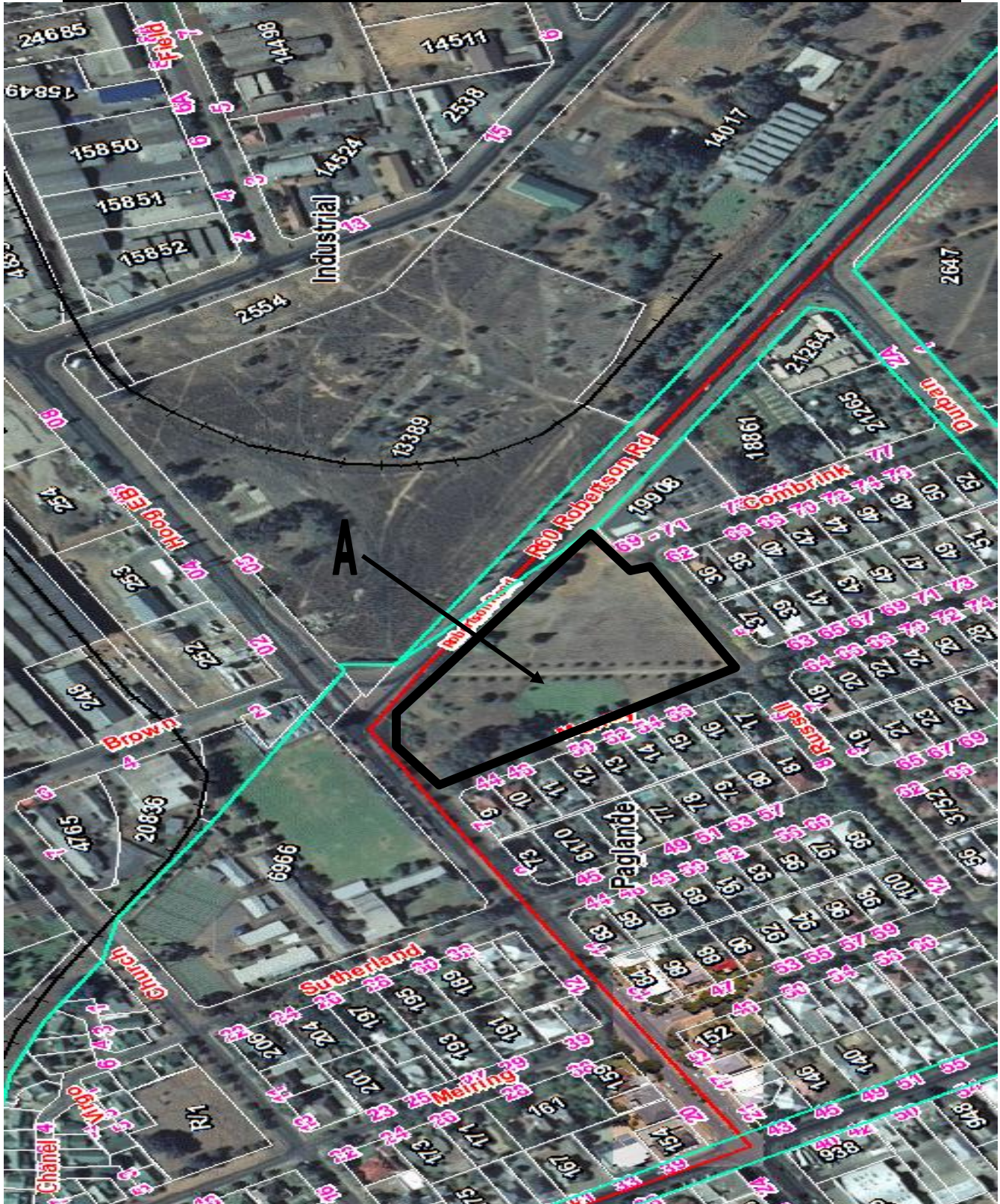
PROPOSED IN PRINCIPLE APPROVAL FOR A TWENTY (20) YEAR LEASE OF MUNICIPAL PROPERTY – PORTION OF ERF 1, CORNER OF HIGH- AND ROBERTSON ROAD (R60), WORCESTER

as discussed by the Council at the Council meeting held on 28 March 2023, the following recommendation be made to Council, **resolution number C22/2023** :

1. That Council resolutions C88/2018 and C16/2019 be reviewed and rescinded.
2. that **the lease** at a market related rental of the municipal property, being a portion of Erf 1, ±1.8610ha in extent, situated at the corner of High- and Robertson Road (R60), also known as Murray Square, **for a period of twenty (20) years**, be approved in principle **for the purposes of utilizing the subject property for different school sports / codes as permitted under Open Space Zone II: Private open space**; by means of a competitive process in the open market;
3. **that the lease be for purposes permitted under the zoning Open Space Zone II** and that structures may only be erected with the permission of the municipality which structures will revert to the municipality upon termination of the lease;

4. that a market related valuation report be obtained for a **twenty (20) year** lease period and that the lease amount annually increases on the 1st of July by a percentage equal to the prevailing consumer price index (all items);
5. that all costs pertaining to a possible traffic impact assessment and implementation of the recommendations, relocation of municipal services and installation of municipal services, must be paid by the Lessee;
6. that an investigation must be conducted and completed before the availing of the lease in respect of the future extension of the electrical substation (located on erf 19908) onto the subject property ;
7. that the following of a public participation process, **be approved**;
8. that an item will only be resubmitted to Council should any representations / comments be received during the public participation process;
9. that the administration be mandated to administer the process of the lease of the municipal property following the public participation process by means of a competitive process in the open market;
10. that all the associated costs in respect of the lease, including but not limited to Town Planning procedures, e.g. rezoning and installation of municipal services be paid by the Lessee;
11. that the Lessee will be responsible for the payment of all municipal services including rates and taxes in respect of the property;
12. that the Lessee will comply with all internal departmental requirements to be incorporated in the subsequent Lease Agreement and the right be reserved to supplement such comments;

13. that Directorate: Public Services be mandated to approve the site plan for the lease area; and
14. that it is confirmed that Council has taken cognisance of the fact that the Municipal property herewith leased is not required for the municipality's own use in terms of the provision Regulation 36 of the Asset Transfer Regulations.



7.6 ENGINEERING SERVICES: DRAFT REVIEW OF THE ELECTRICAL INFRASTRUCTURE MASTERPLAN**File No. /s:** 11/2/B**Responsible Official:** H Benecke**Directorate:** Engineering Services**Portfolio:** Electrical Services.

Purpose:

To submit a draft review of the Electrical Infrastructure Masterplan to Council for approval.

Background:

The Electrical Infrastructure Master Plan was updated by the Electrical Department to provide BVM with a long term (5 year) plan for the development and renewal of the electrical infrastructure in base years, short and long term.

Financial Implications:

Projects as per Master plan and Capital Budgets as per financial years.

Applicable Legislation / Council Policy:**CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1996**

Section 152. (1) The objects of local government are:

- (a) to ensure the provision of services to communities in a sustainable manner.
- (b) to promote social and economic development.
- (c) to promote a safe and healthy environment.

- (2) A municipality must strive, within its financial and administration capacity, to achieve the objectives set out in subsection (1).

Section 153. Development duties of municipalities. - A municipality must-

- (a) Structure and manage its administration and budgeting and planning processes to give priority to the basic needs of the community, and to promote the social and economic development of the community.

MUNICIPAL SYSTEMS ACT NO 32 OF 2000 (The Systems Act)

Chapter 1: Definitions: In this Act, unless inconsistent with the context-

“**development**” means sustainable development, and includes integrated social, economic, environmental, spatial, infrastructural, institutional, organisational, and human resources upliftment of a community aimed at –

- a) Improving the quality of life of its members with specific reference to the poor and other disadvantaged sections of the community; and
- b) Ensuring that development services present and future generations.

Electricity Regulation Act, Act 4 of 2006, and Electricity Regulation Amendment Act, Act 28 of 2007 as amended.

Occupational Health and Safety Act 1993, as amended.

SANS 10142 – Parts 1 to 4. Wiring of premises.

NRS 047 Electricity Supply – Quality of Services

NRS 048 Electricity Supply – Quality of Supply

Breede Valley Municipalities By-Law

Comment of Directorates / Departments concerned:

Municipal Manager: Supported.

Director: Community Services: Supported.

Director: Strategic Support Services: The item and the electrical master plan are noted.

Director: Financial Services: Supported

Acting Director: Public Services: Noted.

Director: Engineering Services: The aim of this item and recommendation is firstly, to respond to the Breede Valley Municipality’s presumed Strategic and Operational Risk Register for the 2022-2023 (i.e., ageing electricity network, Insufficient supply of electricity, etc.) and secondly, to provide the Municipality with a long-term plan for the development and renewal of the electrical infrastructure for the present and future generations. The Electrical Infrastructure Master Plan will inform decision-making regarding the current and future electrical infrastructure for the towns of Worcester, De Doorns and Touwsrivier. The Electrical Infrastructure Master Plan aims to provide a concise summary of the key recommendations.

Manager: Integrated Risk Management: Supported. Insufficient supply of electricity was identified and reported on the Strategic Risk Report approved by Council for the 2022-2023 financial year.

Snr. Manager Legal Services: Recommendation noted

Snr. Manager: Electrical Services: Author of Item

Decision made by SECTION 80 committee

The item served as Item 5.1 on the Agenda before the Engineering Services Committee on 16 March 2023, resolution number **ES1/2023**, the Committee referred the recommendation as listed below to Council for approval.

RECOMMENDATION

That in respect of

ENGINEERING SERVICES: DRAFT REVIEW OF THE ELECTRICAL INFRASTRUCTURE MASTERPLAN

Discussed by the Council at the Council meeting held on 28 March 2023, the following recommendation be made to Council:

1. That the final review will be tabled at the Council meeting for approval.

Proposed: Cllr J. Jack

Seconded: Cllr E. VD Westhuizen

Council unanimously agreed on the recommendation.

RESOLVED

That in respect of

ENGINEERING SERVICES: DRAFT REVIEW OF THE ELECTRICAL INFRASTRUCTURE MASTERPLAN

Discussed by the Council at the Council meeting held on 28 March 2023, the following recommendation be made to Council, **resolution number C23/2023**:

1. That the draft review of the electrical infrastructure masterplan will be tabled; followed by a workshop and resubmitted to Council for approval.

8. CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY SUBMITTED BY THE MUNICIPAL MANAGER

8.1 ATTENDANCE AND PARTICIPATION: NAMIBIA TOURISM EXPO 2023**File no.:** 7/1/4/3**Responsible Official:** R Esau**Directorate:** Strategic Support Services**Portfolio:** LED & Tourism

1. PURPOSE

The purpose of this item is for Council to consider the invitation from Cape Winelands District Municipality granting approval for the attendance and participation of the Breede Valley Municipality as part of their group at the Namibia Tourism Expo 2023, to be held in Windhoek, Namibia. The Expo is scheduled to take place from Wednesday, 26 April 2023 until Friday, 28 April 2023.

2. BACKGROUND / DISCUSSION

Attached, (“**Annexure A**”) is an invitation received from Cape Winelands District Municipality regarding the attendance and participation at the Namibia Tourism Expo, Windhoek Country Club and Resort in Namibia to be held from 26 to 28 April 2023.

The Namibia Tourism Expo provides a platform for municipalities and its product owners to showcase its region and offerings of the Breede Valley Local Municipality through active participation as stipulated by the South African Constitution, Local Government legislation and other relevant legislation, regulations, guidelines and policies.

In order to consider the participation of Breede Valley Municipality, it is important to refer to the relevant portions of the Municipal Cost Containment Regulations, 2019 and Breede Valley’s Cost Containment Policy.

MUNICIPAL COST CONTAINMENT REGULATIONS, 2019*“REGULATION 7*

- (1)(a) An accounting officer may approve the purchase of economy class tickets for all officials of political office bearers where the flying for the flights is five hours or less*
- (4) The cost containment policy must limit international travel to meetings or events that are considered critical. The number of officials or political office bearers attending such meetings or events must be limited to those officials or political office bearers directly involved in the subject matter related to such meetings or events.”*

Council’s **Cost Containment Policy, 2019** states the following pertaining to international travel:

“International travel

- 6.2 International travel for any official or political office bearer can only be approved by the municipal council in a council meeting open to the public with a supporting vote of the majority of the members of the municipal council present.*
- 6.3 The report to council for approval of international travel must include:*
- 6.3.1 A motivation why the international travel is seen as critical and fully setting out the anticipated benefit that the municipality will derive from attending the event, meeting or function;*
- 6.3.2 If international travel to the destination or event was previously undertaken, state what benefits if any derived from the previous attendance;*
- 6.3.3 The full cost of the international travel including travel allowances to be paid; and*
- 6.3.4 The proposed officials and political office bearers, not exceeding three, to travel and why they have been identified.*
- 6.4 The following events will not be considered critical to justify international travel whether the full cost of the travel is paid by another institution or not:*

6.4.1 Attendance of international sporting events;

6.4.2 Attendance of international social events;

6.4.3 Attendance of international party-political events;

6.4.4 The opening of another country's parliament or any other country's government's celebration events;

Motivation Why the International Travel Is Seen as Critical

As stated in **Annexure A**, the Cape Winelands Regional Socio-Economic Development Strategy (CW RSEDS) in its Trade Investment Action Plan explains the need for and the importance of marketing the Cape Winelands and Breede Valley as a premier investment destination.

The key driver for the CW RSEDS is the promotion of business innovation and diversification. It is understood that the most successful businesses continually strive to improve on their products and services and continually search for new markets for their products and services. It is important for governments to recognize this business creativity and support business innovation.

It is therefore crucial that municipalities support services to promote diversification (when businesses develop new markets) and innovation (when businesses design new products/services).

These trade shows provide a platform for businesses in a specific industry to showcase, market and demonstrate their products, services and examine market trends and opportunities. This creates brand recognition of Cape Winelands and Breede Valley products and services both domestically and internationally; and provides opportunities for generating additional revenue for businesses and thus expanding the District and Breede Valley tax base.

A platform is also created for businesses to present and display a selection of their products and services with key advantages such as customer and business contacts, launching of products

and services and marketing communication which can raise the profile of the business brands for the duration of the exhibition.

If international travel to the destination or event was previously undertaken, state what benefits if any derived from the previous attendance

The municipality through the assistance of Cape Winelands participated in the 2020 Namibia Tourism Expo.

The officials and political office bearers, not exceeding three, to travel:

Regulation 12 of the Cost Containment Regulations state:

“REGULATION 12

- (2) *When considering applications from officials or political office bearers to attend conferences or events within and outside the borders of South Africa, an accounting officer or mayor as the case may be, must take the following into account –*
- (a) *The official’s or political office bearer’s role and responsibilities and the anticipated benefits of the conference or event.”*

The full cost of the international travel including travel allowances to be paid

It is confirmed that there is sufficient budgetary provision for the anticipated expenditure resulting from attending the Expo.

The total estimated travel and accommodation costs which includes air tickets and vehicle hire amounts to approximately R60 000.00. Note that the aforementioned are estimates and the actual costs may vary based on the fluctuation in flight cost and available accommodation.

The motivation for the hiring of a vehicle:

- The Namibia Tourism Expo will be held outside the borders of the Republic of South Africa at the Windhoek Country Club and Resort in Namibia Wednesday, 26 April 2023 to Friday, 28 April 2023.
- It will be impractical to make use of public transport due to the fact that the event is not close to any public transport and the show ends late at night when public transport is not available.
- One (1) appropriate Group B vehicle will be needed.

3. FINANCIAL IMPLICATIONS

The estimated costs are detailed above in the item.

4. ANNEXURES

Annexures A: Invitation received from Cape Winelands District Municipality

RECOMMENDATION

That in respect of –

ATTENDANCE AND PARTICIPATION: NAMIBIA TOURISM EXPO 2023

as discussed by Council at the Council meeting held on 28 March 2023, Council decides:

1. That Council grant approval for the attendance and participation of Breede Valley Municipality at the Namibia Tourism Expo to be held at the Windhoek Country Club and Resort in Namibia from Wednesday, 26 April 2023 to Friday, 28 April 2023;

-
2. that Council decide on no more than 3 persons, consisting of officials and Councillors to attend the Namibia Tourism Expo; and
 3. that the travel, subsistence and accommodation costs pertaining to the attendance and participation of the Namibia Tourism Expo be financed.

Proposed: Cllr J. Kritzinger

Seconded: Ald A. Steyn

Vote in favor of the proposal: unanimously

Votes abstain: 1

RESOLVED

That in respect of –

ATTENDANCE AND PARTICIPATION: NAMIBIA TOURISM EXPO 2023

as discussed by Council at the Council meeting held on 28 March 2023, **resolution number C24/2023**, Council decides:

1. That Council grant approval for the attendance and participation of Breede Valley Municipality at the Namibia Tourism Expo to be held at the Windhoek Country Club and Resort in Namibia from Wednesday, 26 April 2023 to Friday, 28 April 2023;
2. That Council decide on no more than 2 persons, consisting of an official and Alderman Meiring to attend the Namibia Tourism Expo; and
3. That the travel, subsistence, and accommodation costs pertaining to the attendance and participation of the Namibia Tourism Expo be financed.

9. CONSIDERATION OF MATTERS SUBMITTED BY THE CHAIRPERSON OF COUNCIL

10. CONSIDERATION OF NOTICES OF MOTION AND NOTICES OF QUESTIONS WHICH SHALL APPEAR ON THE AGENDA IN THE ORDER IN WHICH THEY HAVE BEEN RECEIVED BY THE MUNICIPAL MANAGER

11. CONSIDERATION OF MOTIONS OF EXIGENCY

The proposal is that an urgent meeting be arranged regarding the electricity disconnections in Zwelethemba in order to address the challenges of the community.

The date of the meeting will be Monday 3 April 2023 at 10h00 in the Council chambers.

Proposed: Cllr Z. M. Mangali

Seconded by Ald A. Steyn

Votes in favor of the motion: unanimously

12. CLOSURE

The meeting adjourned in good order at 12:57.
