



## DEPARTMENT OF TECHNICAL SERVICES

### SECTION: BUILDING CONTROL

### MANAGER BUILDING CONTROL

**SALARY: R511 044.00 – R663 348.00 p.a. T16**

**Job Purpose:** Manages the key performance areas associated with Building Control Section and perform designated legal functions as defined in the Municipal Structures Act, the Municipal Systems Act and the National Building Regulations and Standard Act. (**Appointment as “Decision Maker” in terms of Section 28(4) of the Act 103 of 1977** which also determines specific delegations adhered to the post).

**Duties:** Responsible for the functional control of the Section; Manage Building Control Functions; Responsible for all legislative compliances in terms of National Building Regulations and Building Standards Act 103/1977; Responsible for the management of regulatory framework; Responsible for Financial Management; Approve recommendations in compliance with the legislative requirements of the South African Heritage Resource Agency and giving practical input on projects; Submission of monthly and annual reporting; Responsible for personnel and performance management; Participate and chair various meetings (Internal and external forums); Responsible for Risk Management and Asset Management. Adhere to Occupational Health and Safety Act.

**Requirements:** BTech degree in any of the 5 disciplines: Civil Engineering, Structural Engineering, Architecture, Building Management, Building Science, Building Surveying, Quantity Surveying. Code B drivers licence, Good managerial skills; Good interpersonal and communication skills; Be able to work independently; Computer literate (MS Office); Ability to communicate and correspond in at least two of the three regional languages of the Western Cape; Well-developed skills in writing, drawing and calculating skills; Ability to deal with conflicts; Strong numerical skills.

**Experience:** At least 8 years relevant experience within the Building industry, Building Control and Management in the built environment.

To apply in assured confidence, please send your Application form, CV, certified copies of qualifications and covering letter (including details of at least 3 contactable referees and the relevant reference number) to The Human Resources Manager, Breede Valley Municipality, Private Bag x3046, Worcester, 6850, or email to [jobs@bvm.gov.za](mailto:jobs@bvm.gov.za). For enquiries contact the Human Resource Office - Liezel Alberts at 023 348 4961.

All applications should reach us by **20 December 2019 before 12:00**

The Municipality is an Equal opportunity employer and as such will observe the requirements of the employment equity act and its EE plan. Females and People with disabilities are encouraged to apply.

Please note that \* No late applications will be considered \*No faxes will be accepted \*If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful \*Candidates wishing to have their CV's returned should provide a self-addressed envelope with the required postage stamps\* Canvassing with Councillors or any other decision-maker is not permitted and proof thereof will result in disqualification\* Fraudulent qualifications or documentation, will immediately disqualify any applicant

**The Municipality reserves the right not to make an appointment**