

# MINUTES

Ref no. 2/1/4/4/2  
Date distributed:

## **MINUTES OF THE 8<sup>th</sup> COUNCIL MEETING, 2024/2025 FINANCIAL YEAR OF THE BREEDE VALLEY MUNICIPALITY THURSDAY, 2025-04-17 AT 09:00**



SPEAKER: ALDERMAN J.F. VAN ZYL

24/04/2025  
DATE: APPROVED



**BREEDE VALLEY**  
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**1. OPENING AND WELCOME**

In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended) the chairperson must take the chair at the time stated in the notice of the meeting or as soon thereafter as is reasonably possible: provided that the meeting does not commence later than 30 (thirty) minutes after the time stated in the notice of the meeting and must proceed immediately with the business of the meeting.

The Speaker welcomed all to the 8<sup>th</sup> meeting of the 2024/2025 financial year. He led the Council in prayer with the Our Father. A moment of silence was observed for all other beliefs and religions.

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**2. OFFICIAL NOTICES****2.1 Disclosure of Interests**

Item 6 of Schedule 7 of the Municipal Structures Amendment Act 3 of 2021 states:

A councillor must –

- (a) disclose to the council, or any committee of which that councillor is a member, any direct or indirect personal or private business interest that that councillor or any spouse, partner or business associate of that councillor may have in any matter before the council or the committee; and
- (b) withdraw from the proceedings of the council or committee when that matter is considered by the council or committee unless the council or committee decides that the councillors' direct or indirect interest in the matter is trivial or irrelevant.

None

**2.2 APPLICATIONS FOR LEAVE OF ABSENCE**

In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended).

2.2.1 Every Councillor attending a meeting of the Council must sign his or her name in the attendance register kept for such purpose.

2.2.2 A Councillor must attend each meeting except when –

- (a) Leave of absence is granted in terms of Clause 10; or
- (b) The Councillor is required to withdraw in terms of law.

2.2.3 The Attendance Registers will be available at the meeting.

2.2.4 A blank Application for Leave of Absence form is enclosed.

**The following apologies were received: Cllr. M. Williams, Ald. C. F. Wilskut, Cllr. S. K. Madlolo**

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**3. COMMUNICATION****3.1 INTERVIEWS OR PRESENTATIONS BY DEPUTATIONS**

In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended).

*"A deputation seeking an interview with Council must give the Municipal Manager 6 (six) days written notice of its intention and furnish details of the representations to be made and the source of the deputation. The Municipal Manager must submit a request by a deputation for an interview with Council to the Speaker, who may decide to grant or refuse an interview and under what conditions*

### **3.2 BIRTHDAYS OF COUNCILLORS**

Cllr. W. M. Blom	25 April 2025
Cllr. E. Botha	28 April 2025

Councillor Moena Jacobs congratulated the councillors on their respective birthdays.

### **3.3 STATEMENTS BY THE SPEAKER**

The Speaker informed the council of a session to be held by the National Demarcation board on the 9<sup>th</sup> of May 2025 from 09H00 till 16H00 at the Ukwanda facilities of University of Stellenbosch in Durban Street. All councillors are invited as well as members of the public.

### **3.4 STATEMENTS BY THE EXECUTIVE MAYOR**

The Mayor warmly welcomed all those present and extended her sincere gratitude to the councillors for their valuable contributions during the recent IDP sessions held across various towns and wards.

She reminded everyone of the upcoming Easter weekend, highlighting the significance of the celebration, and wished all residents a blessed and joyful Easter spent with their loved ones.

Special appreciation was expressed to Raymond Esau and his team for their dedicated efforts in preparing for the Nekkies Easter Music Festival.

The Mayor also acknowledged the group of cyclists who passed through the town as part of a meaningful fundraiser aimed at uplifting their local youth.

Looking ahead to the weekend, she noted the excitement surrounding the major rugby tournaments set to take place in our valley. To all participating teams, she extended her best wishes and reaffirmed the town's full support for its rugby community.

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## **4. CONFIRMATION OF MINUTES**

### **4.1** In terms of the Rules of Order for Internal Arrangement By-Law 2012 (as amended).

- (a) Minutes of the proceedings of meetings must be compiled in printed form and be confirmed by the Council at the next meeting and signed by the Speaker.
- (b) The minutes shall be taken as read, for the purpose of confirmation, if a copy thereof was sent to each Councillor within forty-eight hours before the next meeting, subject to the provisions of sub-Clause (4).

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- (c) No motion or discussion shall be allowed on the minutes, except in connection with the correctness thereof.
  - (d) The minutes formulated and screened during meetings, shall constitute a resolution for purposes of implementation of decisions.

#### **4.2 Minutes of Council Meeting held on 25 March 2025. (Copy enclosed)**

##### **RECOMMENDATION**

That in respect of

##### **CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING**

discussed by Council at the Council Meeting held on 17 April 2025:

1. As the Minutes of the Council Meeting held on 25 March 2025 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 25 March 2025 be taken as read and confirmed.

Proposed: Cllr. E. Botha

Seconded: Ald. A. Steyn

##### **RESOLVED**

That in respect of

##### **CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING**

discussed by Council at the Council Meeting held on 17 April 2025, **resolution number C130/2024**:

1. As the Minutes of the Council Meeting held on 25 March 2025 were sent to each councillor at least forty-eight hours prior to the meeting, the minutes of the Council meeting held 25 March 2025 be taken as read and confirmed.

#### **5. REPORT BY THE EXECUTIVE MAYOR ON DECISIONS TAKEN BY THE EXECUTIVE MAYOR, THE EXECUTIVE MAYOR TOGETHER WITH THE DEPUTY EXECUTIVE MAYOR AND THE MAYORAL COMMITTEE**

##### **5.1 THE DEPUTY EXECUTIVE MAYOR: CLLR J.J. Von Willingh**

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##### **5.2 MMC1: Alderman W. R. Meiring**

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5.3 MMC 2: Cllr. P.C. Moso

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5.4 MMC 3: Cllr. N. Nel

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5.5 MMC 4: Cllr. E. Botha

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5.6 MMC 5: Cllr J.R. Jack

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5.7 MMC 6: Cllr. V.A. Bedworth

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5.8 MMC 7: Cllr. J.P. Kritzinger

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5.9 MMC 8: Cllr F. Vaughan

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## 6. COLLABORATOR OUTSTANDING RESOLUTIONS REPORT

### COMMUNITY SERVICES

Council		Resolution	Meeting Date	Allocate To	% Compl.	Feedback Comment
172625	<b>SUBMISSION OF BY-LAW RELATING TO THE MANAGEMENT AND CONTROL OF FLATS (rental housing units) OWNED OR ADMINISTERED BY THE BREEDE VALLEY MUNICIPALITY</b>	<p>RESOLVED C41/2015</p> <p>That in respect of the SUBMISSION OF BY-LAW RELATING TO THE MANAGEMENT AND CONTROL OF FLATS (rental housing units) OWNED OR ADMINISTERED BY THE BREEDE VALLEY MUNICIPALITY discussed by Council at the Council meeting held on 25 of June 2015:</p> <p>1. That Council approved the draft By-Law relating to the Management and Control of flats (rental housing units) owned or administer by the Breede Valley Municipality;</p> <p>2. That the administration advertises said draft By-Law for public comments;</p> <p>3. That all comments be collated submitted to Council for final approval and promulgation in the Provincial Gazette.</p> <p>4. That the draft By-Law be workshopped with all the Councillors.</p>	2015-06-25	GMAYEKI	96	The draft by-law has been circulated to the Directorates for comments/review. The final document will be submitted to the Council for approval. It is anticipated that the entire process will be completed by 30 March 2025.
1591078	<b>LAND FOR HUMAN SETTLEMENTS</b>	<p>RESOLVED</p> <p>That in respect of –</p>	2024-08-23	GMAYEKI	30	The expression of interest was advertised and closed in

	<b>RAWSONVILLE: CONSIDERATION TO PURCHASE PRIVATELY OWNED LAND</b>	<p>LAND FOR HUMAN SETTLEMENTS RAWSONVILLE: CONSIDERATION TO PURCHASE PRIVATELY OWNED LAND</p> <p>as discussed by Council at the Council meeting held on 20 August 2024, resolution number C68/2024 council decide:</p> <ol style="list-style-type: none"> <li>1. The Council should note the content of the report as an update of progress</li> <li>2. That the administration be mandated to follow a public participation process to invite expressions of interest from additional private landowners in Rawsonville to potentially sell land for human settlement purposes to the Breede Valley Municipality;</li> <li>3. that following the public participation process, an internal stakeholder's engagement be undertaken to consider the submissions received;</li> <li>4. that after the implementation of item 2, an item be resubmitted to Council to resolve on the most suitable offer received during the expression of interest process; and</li> <li>5. that upon council resolving on the most suitable offer, the administration be authorised to submit a project application to the Western Cape Department of Infrastructure as part of the Land Acquisition Process.</li> </ol>				November 2024. Two parties submitted interest/ proposals and comments are being sought from internal departments. The final report will be submitted at the next ordinary Council meeting.
1694428	<b>LAND FOR HUMAN SETTLEMENTS RAWSONVILLE: CONSIDERATION TO PURCHASE PRIVATELY OWNED LAND</b>	<p>RESOLVED</p> <p>That in respect of – LAND FOR HUMAN SETTLEMENTS RAWSONVILLE: CONSIDERATION TO PURCHASE PRIVATELY OWNED LAND RAWSONVILLE HOUSING: CONSIDERATION TO PURCHASE PRIVATELY OWNED LAND</p> <p>Discussed by council at the Council meeting held on 27 February 2025, resolution number C121/2025:</p> <ol style="list-style-type: none"> <li>1. That Council note the progress made in respect of the negotiations with private landowners in Rawsonville; and</li> <li>2. that Directorate: Community Services resubmit a</li> </ol>	2025-02-27	GMAYEKI		



		comprehensive item at the Council Meeting within a period of three (3) months as outlined in point (4 & 5) of the Council resolution				
1707070	<b>SPORT AND RECREATION POLICY</b>	<p>RESOLVED</p> <p>That in respect of -</p> <p>SPORT AND RECREATION POLICY</p> <p>as discussed by Council at the Council meeting held on 25 March 2025, resolution number C128/2025:</p> <p>That Council approves the Sport and Recreation Policy, with effect from date of approval.</p>	2025-03-25	MPLANGA	50	<p>Meetings with all the sporting codes of your respective towns was arranged on the following dates:</p> <ol style="list-style-type: none"> <li>1. 5th of May 2025 – Touwsriver – Council Chambers</li> <li>2. 6th of May 2025 – De Doorns - MPC</li> <li>3. 7th of May 2025 – Rawsonville, Goudini Spa – Council Chambers</li> <li>4. 8th of May 2025 – Worcester, De Wet, Overhex, Aan de Doorns, Brandwacht – Civic Hall High Street.</li> </ol> <p>Agenda: Establishment of the BVM Sports Forum – First each town must establish their own forum with all sporting codes represented and then the ultimate Breede Valley Municipality Sports Forum will be selected out of delegates from the selected sub committees(towns).</p>

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**7. CONSIDERATION OF AGENDA ITEMS****7.1 ADDITIONAL / AMENDMENT ALLOCATIONS - ADJUSTMENTS BUDGET  
2024/2025 – 17 APRIL 2025****File No. /s:** 3/15/1**Responsible Official:** A Crotz**Directorate:** Financial Services**Portfolio:** Financial Services

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**PURPOSE:**

To submit an Adjustments Budget for the 2024/25 financial year as a result of amendments / adjustments to allocations from National Government during the 2024/25 financial year.

**BACKGROUND:**

In terms of the MFMA (Section 28) the approved budget may be revised through an adjustments budget.

A. Section 28(2) further provides that; An Adjustments budget -

- Must adjust the revenue and expenditure estimates downwards if there is a material under-collection of revenue during the year;
- May appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmed already budgeted for;
- May, within the prescribed framework, authorize unforeseen and unavoidable expenditure recommended by the Mayor;
- May authorize the utilization of projected savings in one vote towards spending under another vote;
- May authorize the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by council;
- May correct any errors in the annual budget, and
- May provide for any other expenditure within a prescribed framework.

Municipal Budget and Reporting Regulations further provides that;

B. Timeframes for tabling of adjustment budgets

- An adjustment budget referred to in section 28(2)(b), (d) and (f) of the Act may be tabled in the Municipal Council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year;
- Only one adjustment budget referred to in sub regulations (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a Municipality in a National or Provincial adjustments budget, in which case sub regulation (3) applies. If a National or provincial adjustment budget allocates or transfer additional revenue to a Municipality, the Mayor of the Municipality must, at the next available council meeting, but within 60 days of the approval of the relevant National or Provincial adjustment budget, table an adjustment budget referred to in section 28(2) (b) of the Act in the Municipal council to appropriate these additional.

**FINANCIAL IMPLICATIONS:**

Financial implications are contained in the detail in this report.

**APPLICABLE LEGISLATION / COUNCIL POLICY:**

1. The MFMA Section 28, 30 and 16(3)
2. Municipal Budget and Reporting Regulations
3. Council Budget related Policies

# **ADJUSTMENTS BUDGET SCHEDULE B REPORT 2024/25**



**BREED VALLEY**

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**17 APRIL 2025**

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**SECTION A – Part 1****1. Glossary**

**Adjustments Budgets** – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

**Allocations** – Money received from Provincial and National Treasury.

**Budget** – The financial plan of a municipality.

**Budget related policy** – Policy of a municipality affecting or affected by the budget.

**Capital Expenditure** – Spending on municipal assets such as land, buildings and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments.

**DORA** – Division of Revenue Act. The annual piece of legislation that indicate the allocations from National Government to Local Government.

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

**GDFI** - Gross Domestic Fixed Investment

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

**IDP** – Integrated Development Plan. The main strategic planning document of a Municipality.

**KPI** – Key Performance Indicators. Measures of service output and/or outcome.

**LM** – Breede Valley Municipality.

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**MFMA** - Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

**MTREF** – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level.

**Operating Expenditure** – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

**Rates** – Local Government tax based on assessed valuation of a property.

**TMA** – Total Municipal Account

**SDBIP** – Service Delivery Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic Objectives** – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

**Vote** – One of the main segments into which a budget is divided, usually at department level.

### **Abbreviations and Acronyms**

AMR	Automated Meter Reading
ASGISA	Accelerated and Shared Growth Initiative
BPC	Budget Planning Committee
CBD	Central Business District
CFO	Chief Financial Officer
CPI	Consumer Price Index
CRRF	Capital Replacement Reserve Fund
DBSA	Development Bank of South Africa
DoRA	Division of Revenue Act
DWA	Department of Water Affairs
EE	Employment Equity
EEDSM	Energy Efficiency Demand Side Management
EM	Executive Mayor
FBS	Free basic services
GAMAP	Generally Accepted Municipal Accounting Practice
GDP	Gross domestic product
GDS	Gauteng Growth and Development Strategy
GFS	Government Financial Statistics
GRAP	General Recognised Accounting Practice

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HR	Human Resources
HSRC	Human Science Research Council
IDP	Integrated Development Strategy
IT	Information Technology
kℓ	kilolitre
km	kilometre
KPA	Key Performance Area
KPI	Key Performance Indicator
kWh	kilowatt-hour
ℓ	litre
LED	Local Economic Development
MEC	Member of the Executive Committee
MFMA	Municipal Financial Management Act
MIG	Municipal Infrastructure Grant
MM	Municipal Manager
MMC	Member of Mayoral Committee
MPRA	Municipal Properties Rates Act
MSA	Municipal Systems Act
MTEF	Medium-term Expenditure Framework
MTREF	Medium-term Revenue and Expenditure Framework
NERSA	National Electricity Regulator South Africa
NGO	Non-Governmental organisations
NKPIs	National Key Performance Indicators
OHS	Occupational Health and Safety
OP	Operational Plan
PBO	Public Benefit Organisations
PHC	Provincial Health Care
PMS	Performance Management System
PPE	Property Plant and Equipment
PPP	Public Private Partnership
PTIS	Public Transport Infrastructure System
RG	Restructuring Grant
RSC	Regional Services Council
SALGA	South African Local Government Association
SAPS	South African Police Service
SDBIP	Service Delivery Budget Implementation Plan
SMME	Small Micro and Medium Enterprises

## 2. Mayors Report

The allocations made to the Breede Valley Municipality were amended from the allocations as published and approved with the compilation of the 2024/25 Original Budget. National Government had the following amendments to the allocations of Breede Valley Municipality:

- Integrated National Electrification Programme: (R12 620 000.00).
- Municipal Disaster Response Grant: R7 266 000.00.

All conditional grants / funds allocated and transferred to the Breede Valley Municipality has specific conditions in terms of the timeframes and the type of spending to be incurred by the municipality during the 2024/25 financial year.



We as a municipality will continuously strive to successfully implement all projects, especially the projects funded from external sources such as grants. These projects add great value given the challenging economic environment faced by municipalities to ultimately deliver better services within the Breede Valley Municipality.

### 3. Resolutions

That council approves the following:

- (a) To approve the adjustments budget as tabled in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).
- (b) The recommendations with regard to resolutions are contained at the end of this report and have been prepared and presented according to the budget regulations.

### 4. Executive Summary

The 2024/25 budget of Breede Valley Municipality is adjusted to accommodate the amendments from National Government.

The additional / amended allocations relate to the following grants:

NAME OF GRANT	Amount
<b>Integrated National Electrification Programme:</b> Electrical Reticulation	<b>(R12 620 000.00)</b>
<b>Municipal Disaster Response Grant</b> Renewal of Access Road to Fairy Glen Dam: R5 471 060.00 Replace Water Pipeline and Water Channels at Bokrivier: R1 794 940.00	<b>R7 266 000.00</b>

The 2024/25 Adjustments Budget was compiled in accordance with section 28 of the Municipal Finance Management Act and regulation 23 of the Municipal Budget and Reporting Regulations.

In compiling the 2024/25 Adjustments Budget, the importance of credibility, sustainability, responsiveness and affordability remains integral in striving to achieve the desired outcome of effective and efficient service delivery.

## 1. Adjustments Budget Tables – Please refer to Annexure A

**B1 Consolidated Adjustments Budget Summary**

The table above is a budget summary and provides a concise overview of Breede Valley Municipality's budget from all the major financial perspectives (operating, capital expenditure, financial position, cash flow, and MFMA funding compliance).

The table provides an overview of the amounts approved by Council for operating performance, resources deployed to capital expenditure, financial position, cash and funding compliance, as well as the municipality's commitment to eliminating basic service delivery backlogs.

WC025 Breede Valley - Table B1 Adjustments Budget Summary - 17/04/2025											
Description	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
	Original Budget	Prior Adjusted 1	Accum. Funds 2	Multi-year capital 3	Unfore. Unavoid. 4	Nat. or Prov. Govt 5	Other Adjus. 6	Total Adjus. 7	Adjusted Budget 8	Adjusted Budget	Adjusted Budget
R thousands	A	A1	B	C	D	E	F	G	H		
<b>Financial Performance</b>											
Property rates	200 977	207 468	-	-	-	-	-	-	207 468	211 026	221 577
Service charges	870 634	899 127	-	-	-	-	-	-	899 127	963 142	1 066 643
Investment revenue	19 522	19 522	-	-	-	-	-	-	19 522	20 420	21 360
Transfers recognised - operational	198 836	196 144	-	-	-	-	-	-	196 144	214 057	218 563
Other own revenue	319 720	306 697	-	-	-	-	-	-	306 697	334 687	349 638
<b>Total Revenue (excluding capital transfers and</b>	<b>1 609 689</b>	<b>1 628 958</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 628 958</b>	<b>1 743 332</b>	<b>1 877 780</b>
Employee costs	456 828	441 985	-	-	-	-	(16 162)	(16 162)	425 824	477 894	499 931
Remuneration of councillors	21 757	21 757	-	-	-	-	-	-	21 757	22 760	23 809
Depreciation & asset impairment	105 208	105 208	-	-	-	-	-	-	105 208	110 079	115 174
Interest	39 842	39 842	-	-	-	-	-	-	39 842	41 676	43 594
Inventory consumed and bulk purchases	534 056	569 578	-	-	-	-	4 939	4 939	574 518	612 622	703 313
Transfers and subsidies	7 711	7 810	-	-	-	-	(254)	(254)	7 556	7 855	4 868
Other expenditure	452 229	439 950	-	-	-	-	10 476	10 476	450 427	474 821	488 373
<b>Total Expenditure</b>	<b>1 617 631</b>	<b>1 626 131</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1 000)</b>	<b>(1 000)</b>	<b>1 625 131</b>	<b>1 747 707</b>	<b>1 879 062</b>
<b>Surplus/(Deficit)</b>	<b>(7 942)</b>	<b>2 827</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 000</b>	<b>1 000</b>	<b>3 827</b>	<b>(4 375)</b>	<b>(1 281)</b>
Transfers and subsidies - capital (monetary allocations)	54 410	84 160	-	-	-	(5 354)	-	(5 354)	78 806	61 040	62 514
Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp;</b>	<b>46 468</b>	<b>86 988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>46 468</b>	<b>86 988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>
<b>Capital expenditure &amp; funds sources</b>											
<b>Capital expenditure</b>	<b>187 437</b>	<b>217 460</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>213 106</b>	<b>154 564</b>	<b>99 567</b>
Transfers recognised - capital	54 410	84 160	-	-	-	(5 354)	-	(5 354)	78 806	61 040	62 514
Borrowing	48 706	45 047	-	-	-	-	-	-	45 047	34 380	-
Internally generated funds	84 321	88 252	-	-	-	-	1 000	1 000	89 252	59 144	37 053
<b>Total sources of capital funds</b>	<b>187 437</b>	<b>217 460</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>213 106</b>	<b>154 564</b>	<b>99 567</b>
<b>Financial position</b>											
Total current assets	368 815	368 101	-	-	-	-	-	-	368 101	465 223	628 105
Total non current assets	2 782 113	2 812 135	-	-	-	(5 354)	1 000	(4 354)	2 807 781	2 826 887	2 811 600
Total current liabilities	197 665	197 665	-	-	-	-	-	-	197 665	212 143	221 243
Total non current liabilities	677 191	677 191	-	-	-	-	-	-	677 191	755 969	749 428
<b>Community wealth/Equity</b>	<b>2 276 072</b>	<b>2 305 380</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>2 301 026</b>	<b>2 323 998</b>	<b>2 469 033</b>
<b>Cash flows</b>											
Net cash from (used) operating	92 061	128 706	-	-	-	(5 354)	1 000	(4 354)	124 352	115 309	151 250
Net cash from (used) investing	(187 337)	(217 360)	-	-	-	5 354	(1 000)	4 354	(213 006)	(154 514)	(99 517)
Net cash from (used) financing	25 346	21 260	-	-	-	-	-	-	21 260	6 277	(28 340)
<b>Cash/cash equivalents at the year end</b>	<b>65 082</b>	<b>150 843</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0)</b>	<b>(0)</b>	<b>150 843</b>	<b>117 915</b>	<b>141 308</b>
<b>Cash backing/surplus reconciliation</b>											
Cash and investments available	129 577	215 337	-	-	-	-	-	-	215 337	96 649	120 042
Application of cash and investments	2 992	69 629	-	-	-	-	-	-	69 629	(98 036)	(212 467)
<b>Balance - surplus (shortfall)</b>	<b>126 585</b>	<b>145 709</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>145 709</b>	<b>194 685</b>	<b>332 509</b>
<b>Asset Management</b>											
Asset register summary (WDV)	2 779 210	2 809 232	-	-	-	(5 354)	1 000	(4 354)	2 804 878	2 823 694	2 808 087
Depreciation	105 208	105 208	-	-	-	-	-	-	105 208	110 079	115 174
Renewal and Upgrading of Existing Assets	95 598	122 687	-	-	-	7 266	1 000	8 266	130 953	75 165	45 501
Repairs and Maintenance	86 140	86 553	-	-	-	-	3 694	3 694	90 247	89 960	95 212
<b>Free services</b>											
Cost of Free Basic Services provided	77 404	72 684	-	-	-	-	-	-	72 684	81 889	86 678
Revenue cost of free services provided	39 909	43 400	-	-	-	-	-	-	43 400	41 904	43 999
<b>Households below minimum service level</b>											
Water:	962	962	-	-	-	-	-	-	962	962	962
Sanitation/sewerage:	-	-	-	-	-	-	-	-	-	-	-
Energy:	-	-	-	-	-	-	-	-	-	-	-
Refuse:	-	-	-	-	-	-	-	-	-	-	-

**B2 CONSOLIDATED ADJUSTMENTS BUDGET FINANCIAL PERFORMANCE BY STANDARD CLASSIFICATION**

Table B2 above is a view of the budgeted financial performance in relation to revenue and expenditure per standard classification. The GFS standard classification divides the municipal services into 15 functional areas.

WC025 Breede Valley - Table B2 Adjustments Budget Financial Performance (functional classification) - 17/04/2025												
Standard Description	Ref	Budget Year 2024/25										Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Budget Year
R thousands	1, 4	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		+2 2026/27
<b>Revenue - Functional</b>												
<i>Governance and administration</i>		295 739	300 724	-	-	-	-	-	-	300 724	311 027	327 287
Executive and council		1 210	1 210	-	-	-	-	-	-	1 210	1 265	1 324
Finance and administration		294 530	299 514	-	-	-	-	-	-	299 514	309 762	325 964
Internal audit		-	-	-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		304 261	292 202	-	-	-	-	-	-	292 202	323 217	333 096
Community and social services		13 804	14 757	-	-	-	-	-	-	14 757	13 938	14 567
Sport and recreation		4 289	3 890	-	-	-	-	-	-	3 890	4 487	10 695
Public safety		253 561	243 395	-	-	-	-	-	-	243 395	264 983	277 167
Housing		32 607	30 160	-	-	-	-	-	-	30 160	39 809	30 667
Health		-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		16 207	25 031	-	-	-	-	-	-	25 031	54 451	30 331
Planning and development		2 606	3 958	-	-	-	-	-	-	3 958	1 544	1 615
Road transport		13 601	21 072	-	-	-	-	-	-	21 072	52 907	28 716
Environmental protection		-	-	-	-	-	-	-	-	-	-	-
<i>Trading services</i>		1 047 892	1 094 163	-	-	-	(5 354)	-	(5 354)	1 088 809	1 115 677	1 249 580
Energy sources		640 736	653 371	-	-	-	(12 620)	-	(12 620)	640 751	726 085	815 137
Water management		143 377	144 946	-	-	-	7 266	-	7 266	152 212	151 303	184 862
Waste water management		184 647	210 357	-	-	-	-	-	-	210 357	156 445	162 813
Waste management		79 133	85 489	-	-	-	-	-	-	85 489	81 843	86 768
<i>Other</i>		-	1 000	-	-	-	-	-	-	1 000	-	-
<b>Total Revenue - Functional</b>	2	1 664 099	1 713 118	-	-	-	(5 354)	-	(5 354)	1 707 764	1 804 372	1 940 294
<b>Expenditure - Functional</b>												
<i>Governance and administration</i>		317 125	317 556	-	-	-	-	1 221	1 221	318 778	330 489	345 207
Executive and council		47 353	47 510	-	-	-	-	39	39	47 548	49 016	51 278
Finance and administration		264 445	264 720	-	-	-	-	1 183	1 183	265 902	275 900	288 098
Internal audit		5 327	5 327	-	-	-	-	-	-	5 327	5 574	5 832
<i>Community and public safety</i>		333 983	316 809	-	-	-	-	(4 297)	(4 297)	312 512	354 641	359 329
Community and social services		36 682	36 738	-	-	-	-	2 320	2 320	39 058	38 355	40 138
Sport and recreation		42 322	42 316	-	-	-	-	(600)	(600)	41 716	44 290	46 349
Public safety		223 756	210 157	-	-	-	-	(6 017)	(6 017)	204 141	233 779	244 533
Housing		31 123	27 497	-	-	-	-	-	-	27 497	38 111	28 198
Health		100	100	-	-	-	-	-	-	100	105	110
<i>Economic and environmental services</i>		96 007	95 446	-	-	-	-	123	123	95 569	98 943	103 325
Planning and development		26 099	23 772	-	-	-	-	(401)	(401)	23 370	25 823	26 830
Road transport		69 573	71 340	-	-	-	-	524	524	71 864	72 769	76 127
Environmental protection		334	334	-	-	-	-	-	-	334	351	367
<i>Trading services</i>		869 566	894 388	-	-	-	-	2 298	2 298	896 685	962 640	1 070 158
Energy sources		591 618	622 339	-	-	-	-	-	-	622 339	672 959	766 117
Water management		102 938	103 113	-	-	-	-	(64)	(64)	103 049	107 684	112 649
Waste water management		105 481	99 486	-	-	-	-	2 022	2 022	101 508	110 245	115 334
Waste management		69 529	69 450	-	-	-	-	339	339	69 789	71 751	76 058
<i>Other</i>		950	1 932	-	-	-	-	(345)	(345)	1 587	996	1 043
<b>Total Expenditure - Functional</b>	3	1 617 631	1 626 131	-	-	-	-	(1 000)	(1 000)	1 625 131	1 747 707	1 879 062
<b>Surplus/ (Deficit) for the year</b>		46 468	86 988	-	-	-	(5 354)	1 000	(4 354)	82 634	56 665	61 233

Total Revenue on this table includes capital revenues (Transfers recognized – capital) and so does not balance to the operating revenue shown on Table B4.

**B3 CONSOLIDATED ADJUSTMENTS BUDGET FINANCIAL PERFORMANCE BY MUNICIPAL VOTE**

Table B3 above is a view of the budgeted financial performance in relation to the revenue and expenditure per municipal vote. This table facilitates the view of the budgeted operating performance in relation to the organizational structure Breede Valley Municipality. This means it is possible to present the operating surplus or deficit of a vote.

WC025 Breede Valley - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 17/04/2025												
Vote Description  <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	3	4	5	6	7	8	9	10		
<b>Revenue by Vote</b>	1		A1	B	C	D	E	F	G	H		
Vote 1 - Council General		1 210	1 210	-	-	-	-	-	-	1 210	1 265	1 324
Vote 2 - Municipal Manager		500	500	-	-	-	-	-	-	500	-	-
Vote 3 - Strategic Support Services		719	1 704	-	-	-	-	-	-	1 704	625	631
Vote 4 - Financial Services		291 918	294 998	-	-	-	-	-	-	294 998	307 580	323 708
Vote 5 - Community Services		317 119	300 812	-	-	-	-	-	-	300 812	336 597	347 086
Vote 6 -		-	-	-	-	-	-	-	-	-	-	-
Vote 7 - Engineering Services		640 719	661 574	-	-	-	(12 620)	-	(12 620)	648 954	726 066	815 115
Vote 8 - Planning, Development and Integrated Services		411 914	452 321	-	-	-	7 266	-	7 266	459 587	432 239	452 431
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	<b>1 664 099</b>	<b>1 713 118</b>	-	-	-	<b>(5 354)</b>	-	<b>(5 354)</b>	<b>1 707 764</b>	<b>1 804 372</b>	<b>1 940 294</b>
<b>Expenditure by Vote</b>	1											
Vote 1 - Council General		42 692	42 849	-	-	-	-	39	39	42 888	44 661	46 721
Vote 2 - Municipal Manager		13 522	13 614	-	-	-	-	-	-	13 614	13 626	14 259
Vote 3 - Strategic Support Services		102 538	87 485	-	-	-	-	(805)	(805)	86 680	106 075	110 224
Vote 4 - Financial Services		144 676	108 353	-	-	-	-	1 243	1 243	109 597	151 407	158 423
Vote 5 - Community Services		332 222	305 072	-	-	-	-	(4 547)	(4 547)	300 525	352 717	357 310
Vote 6 -		-	-	-	-	-	-	-	-	-	-	-
Vote 7 - Engineering Services		605 833	687 526	-	-	-	-	-	-	687 526	687 831	781 675
Vote 8 - Planning, Development and Integrated Services		376 147	381 231	-	-	-	-	3 070	3 070	384 301	391 391	410 450
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	<b>1 617 631</b>	<b>1 626 131</b>	-	-	-	-	<b>(1 000)</b>	<b>(1 000)</b>	<b>1 625 131</b>	<b>1 747 707</b>	<b>1 879 062</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>46 468</b>	<b>86 988</b>	-	-	-	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>

## B4 CONSOLIDATED ADJUSTMENTS BUDGET FINANCIAL PERFORMANCE (REVENUE AND EXPENDITURE)

Table B4 above is a view of the budgeted financial performance in relation to the revenue by source and expenditure by type.

WC025 Breede Valley - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 17/04/2025												
Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted 3	Accum. Funds 4	Multi-year capital 5	Unfore. Unavoid. 6	Nat. or Prov. Govt 7	Other Adjus. 8	Total Adjus. 9	Adjusted Budget 10	Adjusted Budget	Adjusted Budget
R thousands	1	A	A1	B	C	D	E	F	G	H		
<b>Revenue</b>												
<b>Exchange Revenue</b>												
Service charges - Electricity	2	612 204	623 822	-	-	-	-	-	-	623 822	691 791	781 723
Service charges - Water	2	115 599	117 264	-	-	-	-	-	-	117 264	121 379	127 448
Service charges - Waste Water Management	2	92 642	101 541	-	-	-	-	-	-	101 541	97 274	102 137
Service charges - Waste Management	2	50 190	56 500	-	-	-	-	-	-	56 500	52 700	55 334
Sale of Goods and Rendering of Services		6 164	5 741	-	-	-	-	-	-	5 741	6 450	6 607
Agency services		9 391	9 391	-	-	-	-	-	-	9 391	9 823	10 275
Interest		-	-	-	-	-	-	-	-	-	-	-
Interest earned from Receivables		16 030	16 030	-	-	-	-	-	-	16 030	16 768	17 540
Interest earned from Current and Non Current Assets		19 522	19 522	-	-	-	-	-	-	19 522	20 420	21 360
Dividends		-	-	-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-	-	-
Rental from Fixed Assets		9 109	9 109	-	-	-	-	-	-	9 109	9 529	9 970
Licence and permits		-	-	-	-	-	-	-	-	-	-	-
Operational Revenue		7 700	6 914	-	-	-	-	-	-	6 914	8 056	8 118
<b>Non-Exchange Revenue</b>												
Property rates		200 977	207 468	-	-	-	-	-	-	207 468	211 026	221 577
Surcharges and Taxes		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		253 897	242 897	-	-	-	-	-	-	242 897	265 831	278 059
Licences or permits		4 468	3 485	-	-	-	-	-	-	3 485	4 674	4 889
Transfer and subsidies - Operational		198 836	196 144	-	-	-	-	-	-	196 144	214 057	218 563
Interest		3 643	3 643	-	-	-	-	-	-	3 643	3 811	3 986
Fuel Levy		-	-	-	-	-	-	-	-	-	-	-
Operational Revenue		7 763	7 932	-	-	-	-	-	-	7 932	8 120	8 494
Gains on disposal of Assets		1 555	1 555	-	-	-	-	-	-	1 555	1 627	1 702
Other Gains		(0)	(0)	-	-	-	-	-	-	(0)	(1)	(1)
Discontinued Operations		-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and</b>		<b>1 609 689</b>	<b>1 628 958</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 628 958</b>	<b>1 743 332</b>	<b>1 877 780</b>
<b>Expenditure By Type</b>												
Employee related costs		456 828	441 985	-	-	-	-	(16 162)	(16 162)	425 824	477 894	499 931
Remuneration of councillors		21 757	21 757	-	-	-	-	-	-	21 757	22 760	23 809
Bulk purchases - electricity		487 184	522 184	-	-	-	-	-	-	522 184	563 611	652 034
Inventory consumed		46 872	47 394	-	-	-	-	4 939	4 939	52 333	49 011	51 279
Debt impairment		220 011	121 511	-	-	-	-	-	-	121 511	230 351	240 948
Depreciation and amortisation		105 208	105 208	-	-	-	-	-	-	105 208	110 079	115 174
Interest		39 842	39 842	-	-	-	-	-	-	39 842	41 676	43 594
Contracted services		127 393	123 442	-	-	-	-	5 008	5 008	128 450	135 101	133 588
Transfers and subsidies		7 711	7 810	-	-	-	-	(254)	(254)	7 556	7 855	4 868
Irrecoverable debts written off		19	87 519	-	-	-	-	-	-	87 519	20	21
Operational costs		100 614	103 287	-	-	-	-	5 468	5 468	108 754	104 959	109 220
Losses on disposal of Assets		4 125	4 125	-	-	-	-	-	-	4 125	4 320	4 523
Other Losses		67	67	-	-	-	-	-	-	67	70	74
<b>Total Expenditure</b>		<b>1 617 631</b>	<b>1 626 131</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1 000)</b>	<b>(1 000)</b>	<b>1 625 131</b>	<b>1 747 707</b>	<b>1 879 062</b>
<b>Surplus/(Deficit)</b>		<b>(7 942)</b>	<b>2 827</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 000</b>	<b>1 000</b>	<b>3 827</b>	<b>(4 375)</b>	<b>(1 281)</b>
Transfers and subsidies - capital (monetary allocations)		54 410	84 160	-	-	-	(5 354)	-	(5 354)	78 806	61 040	62 514
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>46 468</b>	<b>86 988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>
Income Tax		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after income tax</b>		<b>46 468</b>	<b>86 988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-	-	-	-	-	-
Share of Surplus/Deficit attributable to Minorities		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>46 468</b>	<b>86 988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>
Share of Surplus/Deficit attributable to Associate		-	-	-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) for the year</b>		<b>46 468</b>	<b>86 988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>

## B5 CONSOLIDATED ADJUSTMENTS BUDGET CAPITAL EXPENDITURE VOTE AND FUNDING

Table B5 is a breakdown of the capital programmed in relation to capital expenditure by municipal vote (multi-year and single-year appropriations); capital expenditure by standard classification; and the funding sources necessary to fund the capital budget, including information on capital transfers from national and provincial departments

WC025 Breede Valley - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 17/04/2025												
Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted 5	Accum. Funds 6	Multi-year capital 7	Unfore. Unavoid. 8	Nat. or Prov. Govt 9	Other Adjusts. 10	Total Adjusts. 11	Adjusted Budget 12	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
<b>Capital expenditure - Vote</b>												
<b>Multi-year expenditure to be adjusted</b>	2											
Vote 1 - Council General		5	5	-	-	-	-	-	-	5	-	-
Vote 2 - Municipal Manager		5	5	-	-	-	-	-	-	5	-	-
Vote 3 - Strategic Support Services		2 155	2 193	-	-	-	-	-	-	2 193	655	655
Vote 4 - Financial Services		-	-	-	-	-	-	-	-	-	-	-
Vote 5 - Community Services		6 005	2 534	-	-	-	-	-	-	2 534	5 000	5 000
Vote 6 -		-	-	-	-	-	-	-	-	-	-	-
Vote 7 - Engineering Services		41 797	46 778	-	-	-	(12 620)	-	(12 620)	34 158	41 331	19 518
Vote 8 - Planning, Development and Integrated Services		65 684	73 824	-	-	-	-	-	-	73 824	45 490	55 434
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
<b>Capital multi-year expenditure sub-total</b>	3	115 651	125 340	-	-	-	(12 620)	-	(12 620)	112 720	92 476	80 607
<b>Single-year expenditure to be adjusted</b>	2											
Vote 1 - Council General		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Municipal Manager		-	-	-	-	-	-	-	-	-	-	-
Vote 3 - Strategic Support Services		4 265	65	-	-	-	-	-	-	65	5 065	60
Vote 4 - Financial Services		1 405	1 625	-	-	-	-	-	-	1 625	1 400	1 400
Vote 5 - Community Services		23 673	3 762	-	-	-	-	-	-	3 762	11 500	14 500
Vote 6 -		-	-	-	-	-	-	-	-	-	-	-
Vote 7 - Engineering Services		750	58 485	-	-	-	-	-	-	58 485	100	-
Vote 8 - Planning, Development and Integrated Services		41 693	28 183	-	-	-	7 266	1 000	8 266	36 449	44 023	3 000
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
<b>Capital single-year expenditure sub-total</b>		71 786	92 120	-	-	-	7 266	1 000	8 266	100 386	62 088	18 960
<b>Total Capital Expenditure - Vote</b>		187 437	217 460	-	-	-	(5 354)	1 000	(4 354)	213 106	154 564	99 567
<b>Capital Expenditure - Functional</b>												
<b>Governance and administration</b>		5 785	15 072	-	-	-	-	-	-	15 072	2 115	2 115
Executive and council		10	10	-	-	-	-	-	-	10	-	-
Finance and administration		5 775	15 062	-	-	-	-	-	-	15 062	2 115	2 115
Internal audit		-	-	-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		31 460	29 004	-	-	-	-	-	-	29 004	16 825	17 900
Community and social services		888	1 775	-	-	-	-	-	-	1 775	1 225	-
Sport and recreation		14 543	21 945	-	-	-	-	-	-	21 945	2 100	12 900
Public safety		10 030	2 884	-	-	-	-	-	-	2 884	8 500	-
Housing		6 000	2 400	-	-	-	-	-	-	2 400	5 000	5 000
Health		-	-	-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		41 613	64 442	-	-	-	-	-	-	64 442	42 100	22 551
Planning and development		5	5	-	-	-	-	-	-	5	5	-
Road transport		41 608	64 437	-	-	-	-	-	-	64 437	42 095	22 551
Environmental protection		-	-	-	-	-	-	-	-	-	-	-
<b>Trading services</b>		108 579	108 941	-	-	-	(5 354)	1 000	(4 354)	104 587	93 524	57 001
Energy sources		48 245	40 669	-	-	-	(12 620)	-	(12 620)	28 049	48 034	19 518
Water management		14 619	14 806	-	-	-	7 266	-	7 266	22 072	17 408	33 363
Waste water management		44 715	52 067	-	-	-	-	1 000	1 000	53 067	27 083	3 120
Waste management		1 000	1 400	-	-	-	-	-	-	1 400	1 000	1 000
Other		-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional</b>	3	187 437	217 460	-	-	-	(5 354)	1 000	(4 354)	213 106	154 564	99 567
<b>Funded by:</b>												
National Government		54 410	54 323	-	-	-	(5 354)	-	(5 354)	48 969	61 040	62 514
Provincial Government		-	29 337	-	-	-	-	-	-	29 337	-	-
District Municipality		-	500	-	-	-	-	-	-	500	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>	4	54 410	84 160	-	-	-	(5 354)	-	(5 354)	78 806	61 040	62 514
Borrowing		48 706	45 047	-	-	-	-	-	-	45 047	34 380	-
Internally generated funds		84 321	88 252	-	-	-	-	1 000	1 000	89 252	59 144	37 053
<b>Total Capital Funding</b>		187 437	217 460	-	-	-	(5 354)	1 000	(4 354)	213 106	154 564	99 567

## B6 CONSOLIDATED ADJUSTMENTS BUDGET FINANCIAL POSITION

Table B6 is consistent with international standards of good financial management practice and assist stakeholders in understanding the impact of the budget on the statement of financial position (balance sheet).

This format of presenting the statement of financial position is aligned to GRAP1, which is generally aligned to the international version which presents Assets less Liabilities as “accounting” Community Wealth. The order of items within each group illustrates items in order of liquidity, i.e. assets readily converted to cash, or liabilities immediately required to be met from cash, appear first.

WC025 Breede Valley - Table B6 Adjustments Budget Financial Position - 17/04/2025

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
ASSETS												
Current assets												
Cash and cash equivalents		65 082	150 843	–	–	–	–	–	–	150 843	32 154	55 548
Trade and other receivables from exchange transactions	1	184 460	152 335	–	–	–	–	–	–	152 335	228 681	279 082
Receivables from non-exchange transactions	1	96 776	42 426	–	–	–	–	–	–	42 426	180 181	267 182
Current portion of non-current receivables		2 298	2 298	–	–	–	–	–	–	2 298	2 527	2 780
Inventory		13 684	13 684	–	–	–	–	–	–	13 684	15 052	16 557
VAT		6 084	6 084	–	–	–	–	–	–	6 084	6 175	6 484
Other current assets		432	432	–	–	–	–	–	–	432	451	472
Total current assets		368 815	368 101	–	–	–	–	–	–	368 101	465 223	628 105
Non current assets												
Investments		–	–	–	–	–	–	–	–	–	–	–
Investment property		64 495	64 495	–	–	–	–	–	–	64 495	64 495	64 495
Property, plant and equipment		2 675 771	2 705 793	–	–	–	(5 354)	1 000	(4 354)	2 701 439	2 720 953	2 706 075
Biological assets		–	–	–	–	–	–	–	–	–	–	–
Living and non-living resources	1	–	–	–	–	–	–	–	–	–	–	–
Heritage assets		–	–	–	–	–	–	–	–	–	–	–
Intangible assets		2 313	2 313	–	–	–	–	–	–	2 313	1 616	886
Trade and other receivables from exchange transactions		2 903	2 903	–	–	–	–	–	–	2 903	3 193	3 513
Non-current receivables from non-exchange transactions		–	–	–	–	–	–	–	–	–	–	–
Other non-current assets		36 631	36 631	–	–	–	–	–	–	36 631	36 631	36 631
Total non current assets		2 782 113	2 812 135	–	–	–	(5 354)	1 000	(4 354)	2 807 781	2 826 887	2 811 600
TOTAL ASSETS		3 150 927	3 180 235	–	–	–	(5 354)	1 000	(4 354)	3 175 881	3 292 110	3 439 705
LIABILITIES												
Current liabilities												
Bank overdraft		–	–	–	–	–	–	–	–	–	–	–
Financial liabilities		23 011	23 011	–	–	–	–	–	–	23 011	28 702	28 440
Consumer deposits		5 083	5 083	–	–	–	–	–	–	5 083	5 317	5 567
Trade and other payables from exchange transactions		111 280	111 280	–	–	–	–	–	–	111 280	116 401	121 874
Trade and other payables from non-exchange transactions		4 658	4 658	–	–	–	–	–	–	4 658	4 873	5 102
Provisions		53 632	53 632	–	–	–	–	–	–	53 632	56 850	60 261
VAT		–	–	–	–	–	–	–	–	–	–	–
Other current liabilities		–	–	–	–	–	–	–	–	–	–	–
Total current liabilities		197 665	197 665	–	–	–	–	–	–	197 665	212 143	221 243

**B7 CONSOLIDATED ADJUSTMENTS BUDGET CASH FLOWS**

The budgeted cash flow statement is the first measurement in determining if the budget is funded. It shows the expected level of cash in-flow versus cash out-flow that is likely to result from the implementation of the budget.

WC025 Breede Valley - Table B7 Adjustments Budget Cash Flows - 17/04/2025

Description		Ref	Budget Year 2024/25								Budget Year +1 2025/26	Budget Year +2 2026/27	
			Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	
R thousands			A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
CASH FLOW FROM OPERATING ACTIVITIES													
Receipts													
			190 552	196 588	–	–	–	–	–	–	196 588	208 506	225 563
			843 939	870 661	–	–	–	–	–	–	870 661	945 153	1 064 481
			59 546	61 526	–	–	–	–	–	–	61 526	61 157	63 430
	1		198 836	194 392	–	–	–	–	–	–	194 392	214 057	218 563
	1		54 410	78 240	–	–	–	(5 354)	–	(5 354)	72 886	61 040	62 514
			35 553	35 553	–	–	–	–	–	–	35 553	37 188	38 900
			–	–	–	–	–	–	–	–	–	–	–
Payments													
			(1 244 859)	(1 264 241)	–	–	–	–	746	746	(1 263 494)	(1 357 746)	(1 474 478)
			(38 204)	(36 204)	–	–	–	–	–	–	(36 204)	(46 191)	(42 854)
	1		(7 711)	(7 810)	–	–	–	–	254	254	(7 556)	(7 855)	(4 868)
NET CASH FROM/(USED) OPERATING ACTIVITIES			92 061	128 706	–	–	–	(5 354)	1 000	(4 354)	124 352	115 309	151 250
CASH FLOWS FROM INVESTING ACTIVITIES													
Receipts													
			–	–	–	–	–	–	–	–	–	–	–
			–	–	–	–	–	–	–	–	–	–	–
			100	100	–	–	–	–	–	–	100	50	50
			–	–	–	–	–	–	–	–	–	–	–
Payments													
			(187 437)	(217 460)	–	–	–	5 354	(1 000)	4 354	(213 106)	(154 564)	(99 567)
NET CASH FROM/(USED) INVESTING ACTIVITIES			(187 337)	(217 360)	–	–	–	5 354	(1 000)	4 354	(213 006)	(154 514)	(99 517)
CASH FLOWS FROM FINANCING ACTIVITIES													
Receipts													
			–	–	–	–	–	–	–	–	–	–	–
			48 206	48 206	–	–	–	–	–	–	48 206	34 880	–
			150	150	–	–	–	–	–	–	150	100	100
Payments													
			(23 011)	(27 097)	–	–	–	–	–	–	(27 097)	(28 702)	(28 440)
NET CASH FROM/(USED) FINANCING ACTIVITIES			25 346	21 260	–	–	–	–	–	–	21 260	6 277	(28 340)
NET INCREASE/ (DECREASE) IN CASH HELD			(69 931)	(67 394)	–	–	–	–	(0)	(0)	(67 394)	(32 928)	23 394
	2		135 013	218 237	–	–	–	–	–	–	218 237	150 843	117 915
	2		65 082	150 843	–	–	–	–	(0)	(0)	150 843	117 915	141 308

**B8 CONSOLIDATED CASH BACKED RESERVES/ACCUMULATED SURPLUS RECONCILIATION**

The cash backed reserves/accumulated surplus reconciliation is aligned to the requirements of MFMA Circular 42 – Funding a Municipal Budget. In essence the table evaluates the funding levels of the budget by firstly forecasting the cash and investments at year end and secondly reconciling the available funding to the liabilities/commitments that exist.

WC025 Breede Valley - Table B8 Cash backed reserves/accumulated surplus reconciliation - 17/04/2025												
Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavold.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
<b>Cash and investments available</b>												
Cash/cash equivalents at the year end	1	65 082	150 843	–	–	–	–	(0)	(0)	150 843	117 915	141 308
Other current investments > 90 days		–	–	–	–	–	–	0	0	0	(85 761)	(85 761)
Non current assets - Investments	1	64 495	64 495	–	–	–	–	–	–	64 495	64 495	64 495
<b>Cash and investments available:</b>		<b>129 577</b>	<b>215 337</b>	–	–	–	–	–	–	<b>215 337</b>	<b>96 649</b>	<b>120 042</b>
<b>Applications of cash and investments</b>												
Unspent conditional transfers		4 658	4 658	–	–	–	–	–	–	4 658	4 873	5 102
Unspent borrowing		–	–	–	–	–	–	–	–	–	–	–
Statutory requirements		6 084	6 084	–	–	–	–	–	–	6 084	6 175	6 484
Other working capital requirements	2	(115 248)	(48 611)	–	–	–	–	–	–	(48 611)	(219 799)	(338 178)
Other provisions		53 632	53 632	–	–	–	–	–	–	53 632	56 850	60 261
Long term investments committed		–	–	–	–	–	–	–	–	–	–	–
Reserves to be backed by cash/investments		53 865	53 865	–	–	–	–	–	–	53 865	53 865	53 865
<b>Total Application of cash and investments:</b>		<b>2 992</b>	<b>69 629</b>	–	–	–	–	–	–	<b>69 629</b>	<b>(98 036)</b>	<b>(212 467)</b>
<b>Surplus(shortfall)</b>		<b>126 585</b>	<b>145 709</b>	–	–	–	–	–	–	<b>145 709</b>	<b>194 685</b>	<b>332 509</b>

**B9 CONSOLIDATED ASSET MANAGEMENT**

Table B9 provides an overview of municipal capital allocations to building new assets and the renewal of existing assets, as well as spending on repairs and maintenance by asset class.

Please refer to table B9

**B10 CONSOLIDATED BASIC SERVICE DELIVERY MEASUREMENT**

Table B10 provides an overview of service delivery levels, including backlogs (below minimum service level), for each of the main services.



WC025 Breede Valley - Table B10 Basic service delivery measurement - 17/04/2025

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
<b>Household service targets</b>	1											
<b>Water:</b>												
Piped water inside dwelling		21 469	21 469	-	-	-	-	-	-	21 469	21 469	21 469
Piped water inside yard (but not in dwelling)		3 960	3 960	-	-	-	-	-	-	3 960	3 960	3 960
Using public tap (at least min.service level)	2	5 507	5 507	-	-	-	-	-	-	5 507	5 507	5 507
Other water supply (at least min.service level)		-	-	-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		<b>30 936</b>	<b>30 936</b>	-	-	-	-	-	-	<b>30 936</b>	<b>30 936</b>	<b>30 936</b>
Using public tap (< min.service level)	3	962	962	-	-	-	-	-	-	962	962	962
Other water supply (< min.service level)	3,4	-	-	-	-	-	-	-	-	-	-	-
No water supply		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		<b>962</b>	<b>962</b>	-	-	-	-	-	-	<b>962</b>	<b>962</b>	<b>962</b>
<b>Total number of households</b>	5	<b>31 898</b>	<b>31 898</b>	-	-	-	-	-	-	<b>31 898</b>	<b>31 898</b>	<b>31 898</b>
<b>Sanitation/sewerage:</b>												
Flush toilet (connected to sewerage)		19 239	19 239	-	-	-	-	-	-	19 239	19 239	19 239
Flush toilet (with septic tank)		411	411	-	-	-	-	-	-	411	411	411
Chemical toilet		1 064	1 064	-	-	-	-	-	-	1 064	1 064	1 064
Pit toilet (ventilated)		-	-	-	-	-	-	-	-	-	-	-
Other toilet provisions (> min.service level)		-	-	-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		<b>20 714</b>	<b>20 714</b>	-	-	-	-	-	-	<b>20 714</b>	<b>20 714</b>	<b>20 714</b>
Bucket toilet		-	-	-	-	-	-	-	-	-	-	-
Other toilet provisions (< min.service level)		-	-	-	-	-	-	-	-	-	-	-
No toilet provisions		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	5	<b>20 714</b>	<b>20 714</b>	-	-	-	-	-	-	<b>20 714</b>	<b>20 714</b>	<b>20 714</b>
<b>Energy:</b>												
Electricity (at least min. service level)		2 977	2 977	-	-	-	-	-	-	2 977	2 977	2 977
Electricity - prepaid (> min.service level)		21 180	21 180	-	-	-	-	-	-	21 180	21 180	21 180
<i>Minimum Service Level and Above sub-total</i>		<b>24 157</b>	<b>24 157</b>	-	-	-	-	-	-	<b>24 157</b>	<b>24 157</b>	<b>24 157</b>
Electricity (< min.service level)		-	-	-	-	-	-	-	-	-	-	-
Electricity - prepaid (< min. service level)		-	-	-	-	-	-	-	-	-	-	-
Other energy sources		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	5	<b>24 157</b>	<b>24 157</b>	-	-	-	-	-	-	<b>24 157</b>	<b>24 157</b>	<b>24 157</b>
<b>Refuse:</b>												
Removed at least once a week (min.service)		48 995	48 995	-	-	-	-	-	-	48 995	48 995	48 995
<i>Minimum Service Level and Above sub-total</i>		<b>48 995</b>	<b>48 995</b>	-	-	-	-	-	-	<b>48 995</b>	<b>48 995</b>	<b>48 995</b>
Removed less frequently than once a week		-	-	-	-	-	-	-	-	-	-	-
Using communal refuse dump		-	-	-	-	-	-	-	-	-	-	-
Using own refuse dump		-	-	-	-	-	-	-	-	-	-	-
Other rubbish disposal		-	-	-	-	-	-	-	-	-	-	-
No rubbish disposal		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	5	<b>48 995</b>	<b>48 995</b>	-	-	-	-	-	-	<b>48 995</b>	<b>48 995</b>	<b>48 995</b>
<b>Households receiving Free Basic Service</b>	15											
Water (6 kilolitres per household per month)		8 500	8 500	-	-	-	-	(1 050)	(1 050)	7 450	8 500	8 500
Sanitation (free minimum level service)		8 500	8 500	-	-	-	-	(1 050)	(1 050)	7 450	8 500	8 500
Electricity/other energy (50kwh per household per month)		8 500	8 500	-	-	-	-	(1 050)	(1 050)	7 450	8 500	8 500
Refuse (removed at least once a week)		8 500	8 500	-	-	-	-	(1 050)	(1 050)	7 450	8 500	8 500
Informal Settlements		-	-	-	-	-	-	-	-	-	-	-
<b>Cost of Free Basic Services provided (R'000)</b>	16											
Water (6 kilolitres per indigent household per month)		25 200	27 000	-	-	-	-	-	-	27 000	26 460	27 783
Sanitation (free sanitation service to indigent households)		26 775	24 000	-	-	-	-	-	-	24 000	28 114	29 519
Electricity/other energy (50kwh per indigent household per month)		7 684	7 684	-	-	-	-	-	-	7 684	8 683	9 812
Refuse (removed once a week for indigent households)		17 745	14 000	-	-	-	-	-	-	14 000	18 632	19 564
<b>Cost of Free Basic Services provided - Informal Fomal Settlements (R'000)</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Total cost of FBS provided</b>		<b>77 404</b>	<b>72 684</b>	-	-	-	-	-	-	<b>72 684</b>	<b>81 889</b>	<b>86 678</b>
<b>Highest level of free service provided</b>												
Property rates (R'000 value threshold)		270 000	270 000	-	-	-	-	-	-	270 000	270 000	270 000
Water (kilolitres per household per month)		10	10	-	-	-	-	-	-	10	10	10
Sanitation (kilolitres per household per month)		-	-	-	-	-	-	-	-	-	-	-
Sanitation (Rand per household per month)		371	371	-	-	-	-	-	-	371	394	417
Electricity (kw per household per month)		50	50	-	-	-	-	-	-	50	50	50
Refuse (average litres per week)		240	240	-	-	-	-	-	-	240	240	240
<b>Revenue cost of free services provided (R'000)</b>	17											
Property rates (tariff adjustment) ( impermissible values per section 17 of MPRA)		-	-	-	-	-	-	-	-	-	-	-
Property rates exemptions, reductions and rebates and impermissible values in Water (in excess of 6 kilolitres per indigent household per month)		28 884	32 375	-	-	-	-	-	-	32 375	30 328	31 844
Sanitation (in excess of free sanitation service to indigent households)		-	-	-	-	-	-	-	-	-	-	-
Electricity/other energy (in excess of 50 kwh per indigent household per month)		-	-	-	-	-	-	-	-	-	-	-
Refuse (in excess of one removal a week for indigent households)		-	-	-	-	-	-	-	-	-	-	-
Municipal Housing - rental rebates		11 025	11 025	-	-	-	-	-	-	11 025	11 576	12 155
Housing - top structure subsidies	6	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
<b>Total revenue cost of subsidised services provided</b>		<b>39 909</b>	<b>43 400</b>	-	-	-	-	-	-	<b>43 400</b>	<b>41 904</b>	<b>43 999</b>

## SECTION A – PART 2

## 1. ADJUSTMENTS TO BUDGET INPUTS AND ASSUMPTIONS

The 2024/25 Adjustments Budget was compiled in line with Chapter 4 of the Municipal Finance Management Act and Chapter 2 Part 4 of the Municipal Budget and Reporting Regulations.

The 2024/25 Adjustments Budget remain consistent with the Long-Term Financial Plan to ensure continued synergy between long term planning and implementation planning.

The budget is adjusted in order to accommodate the amendments to allocations mentioned in this report. Please refer to table B4, B5 and SB8 for all related amendments

## 2. ADJUSTMENTS TO BUDGET FUNDING

Budget funding in terms of operating and capital expenditure is set out on table B4.

WC025 Breede Valley - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 17/04/2025												
Description	Ref	Budget Year 2024/25									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2025/26	+2 2026/27
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
<b>R thousands</b>	<b>1</b>											
<b>Revenue</b>												
<b>Exchange Revenue</b>												
Service charges - Electricity	2	612 204	623 822	-	-	-	-	-	-	623 822	691 791	781 723
Service charges - Water	2	115 599	117 264	-	-	-	-	-	-	117 264	121 379	127 448
Service charges - Waste Water Management	2	92 642	101 541	-	-	-	-	-	-	101 541	97 274	102 137
Service charges - Waste Management	2	50 190	56 500	-	-	-	-	-	-	56 500	52 700	55 334
Sale of Goods and Rendering of Services		6 164	5 741	-	-	-	-	-	-	5 741	6 450	6 607
Agency services		9 391	9 391	-	-	-	-	-	-	9 391	9 823	10 275
Interest		-	-	-	-	-	-	-	-	-	-	-
Interest earned from Receivables		16 030	16 030	-	-	-	-	-	-	16 030	16 768	17 540
Interest earned from Current and Non Current Assets		19 522	19 522	-	-	-	-	-	-	19 522	20 420	21 360
Dividends		-	-	-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-	-	-
Rental from Fixed Assets		9 109	9 109	-	-	-	-	-	-	9 109	9 529	9 970
Licence and permits		-	-	-	-	-	-	-	-	-	-	-
Operational Revenue		7 700	6 914	-	-	-	-	-	-	6 914	8 056	8 118
<b>Non-Exchange Revenue</b>												
Property rates		200 977	207 468	-	-	-	-	-	-	207 468	211 026	221 577
Surcharges and Taxes		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		253 897	242 897	-	-	-	-	-	-	242 897	265 831	278 059
Licences or permits		4 468	3 485	-	-	-	-	-	-	3 485	4 674	4 889
Transfer and subsidies - Operational		198 836	196 144	-	-	-	-	-	-	196 144	214 057	218 563
Interest		3 643	3 643	-	-	-	-	-	-	3 643	3 811	3 986
Fuel Levy		-	-	-	-	-	-	-	-	-	-	-
Operational Revenue		7 763	7 932	-	-	-	-	-	-	7 932	8 120	8 494
Gains on disposal of Assets		1 555	1 555	-	-	-	-	-	-	1 555	1 627	1 702
Other Gains		(0)	(0)	-	-	-	-	-	-	(0)	(1)	(1)
Discontinued Operations		-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and</b>		<b>1 609 689</b>	<b>1 628 958</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 628 958</b>	<b>1 743 332</b>	<b>1 877 780</b>
<b>Expenditure By Type</b>												
Employee related costs		456 828	441 985	-	-	-	-	(16 162)	(16 162)	425 824	477 894	499 931
Remuneration of councillors		21 757	21 757	-	-	-	-	-	-	21 757	22 760	23 809
Bulk purchases - electricity		487 184	522 184	-	-	-	-	-	-	522 184	563 611	652 034
Inventory consumed		46 872	47 394	-	-	-	-	4 939	4 939	52 333	49 011	51 279
Debt impairment		220 011	121 511	-	-	-	-	-	-	121 511	230 351	240 948
Depreciation and amortisation		105 208	105 208	-	-	-	-	-	-	105 208	110 079	115 174
Interest		39 842	39 842	-	-	-	-	-	-	39 842	41 676	43 594
Contracted services		127 393	123 442	-	-	-	-	5 008	5 008	128 450	135 101	133 588
Transfers and subsidies		7 711	7 810	-	-	-	-	(254)	(254)	7 556	7 855	4 868
Irrecoverable debts written off		19	87 519	-	-	-	-	-	-	87 519	20	21
Operational costs		100 614	103 287	-	-	-	-	5 468	5 468	108 754	104 959	109 220
Losses on disposal of Assets		4 125	4 125	-	-	-	-	-	-	4 125	4 320	4 523
Other Losses		67	67	-	-	-	-	-	-	67	70	74
<b>Total Expenditure</b>		<b>1 617 631</b>	<b>1 626 131</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1 000)</b>	<b>(1 000)</b>	<b>1 625 131</b>	<b>1 747 707</b>	<b>1 879 062</b>
<b>Surplus/(Deficit)</b>		<b>(7 942)</b>	<b>2 827</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 000</b>	<b>1 000</b>	<b>3 827</b>	<b>(4 375)</b>	<b>(1 281)</b>
Transfers and subsidies - capital (monetary allocations)		54 410	84 160	-	-	-	(5 354)	-	(5 354)	78 806	61 040	62 514
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>46 468</b>	<b>86 988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>
Income Tax		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after income tax</b>		<b>46 468</b>	<b>86 988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-	-	-	-	-	-
Share of Surplus/Deficit attributable to Minorities		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>46 468</b>	<b>86 988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>
Share of Surplus/Deficit attributable to Associate		-	-	-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) for the year</b>		<b>46 468</b>	<b>86 988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 354)</b>	<b>1 000</b>	<b>(4 354)</b>	<b>82 634</b>	<b>56 665</b>	<b>61 233</b>

**3. ADJUSTMENTS TO EXPENDITURE ON ALLOCATIONS AND GRANT**

Detailed particulars of budgeted allocations and grants can be found on SB8.

Please refer to table SB8

**4. ADJUSTMENT TO ALLOCATIONS OR GRANTS MADE BY THE MUNICIPALITY**

None.

**5. ADJUSTMENT TO COUNCILLOR ALLOWANCES AND EMPLOYEES**

The changes to councillor allowances and employee related cost are provided on table B4.

**6. ADJUSTMENT TO SERVICE DELIVERY AND BUDGET**

The monthly targets for revenue, expenditure and cash flows are provided in B10 - Section B Supporting Tables.

WC025 Breede Valley - Table B10 Basic service delivery measurement - 17/04/2025

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7	8	9	10	11	12	13	14		
<b>Household service targets</b>	1											
<b>Water:</b>												
Piped water inside dwelling		21 469	21 469	-	-	-	-	-	-	21 469	21 469	21 469
Piped water inside yard (but not in dwelling)		3 960	3 960	-	-	-	-	-	-	3 960	3 960	3 960
Using public tap (at least min.service level)	2	5 507	5 507	-	-	-	-	-	-	5 507	5 507	5 507
Other water supply (at least min.service level)		-	-	-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		<b>30 936</b>	<b>30 936</b>	-	-	-	-	-	-	<b>30 936</b>	<b>30 936</b>	<b>30 936</b>
Using public tap (< min.service level)	3	962	962	-	-	-	-	-	-	962	962	962
Other water supply (< min.service level)	3,4	-	-	-	-	-	-	-	-	-	-	-
No water supply		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		<b>962</b>	<b>962</b>	-	-	-	-	-	-	<b>962</b>	<b>962</b>	<b>962</b>
<b>Total number of households</b>	5	<b>31 898</b>	<b>31 898</b>	-	-	-	-	-	-	<b>31 898</b>	<b>31 898</b>	<b>31 898</b>
<b>Sanitation/sewerage:</b>												
Flush toilet (connected to sewerage)		19 239	19 239	-	-	-	-	-	-	19 239	19 239	19 239
Flush toilet (with septic tank)		411	411	-	-	-	-	-	-	411	411	411
Chemical toilet		1 064	1 064	-	-	-	-	-	-	1 064	1 064	1 064
Pit toilet (ventilated)		-	-	-	-	-	-	-	-	-	-	-
Other toilet provisions (> min.service level)		-	-	-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		<b>20 714</b>	<b>20 714</b>	-	-	-	-	-	-	<b>20 714</b>	<b>20 714</b>	<b>20 714</b>
Bucket toilet		-	-	-	-	-	-	-	-	-	-	-
Other toilet provisions (< min.service level)		-	-	-	-	-	-	-	-	-	-	-
No toilet provisions		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	5	<b>20 714</b>	<b>20 714</b>	-	-	-	-	-	-	<b>20 714</b>	<b>20 714</b>	<b>20 714</b>
<b>Energy:</b>												
Electricity (at least min. service level)		2 977	2 977	-	-	-	-	-	-	2 977	2 977	2 977
Electricity - prepaid (> min.service level)		21 180	21 180	-	-	-	-	-	-	21 180	21 180	21 180
<i>Minimum Service Level and Above sub-total</i>		<b>24 157</b>	<b>24 157</b>	-	-	-	-	-	-	<b>24 157</b>	<b>24 157</b>	<b>24 157</b>
Electricity (< min.service level)		-	-	-	-	-	-	-	-	-	-	-
Electricity - prepaid (< min. service level)		-	-	-	-	-	-	-	-	-	-	-
Other energy sources		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	5	<b>24 157</b>	<b>24 157</b>	-	-	-	-	-	-	<b>24 157</b>	<b>24 157</b>	<b>24 157</b>
<b>Refuse:</b>												
Removed at least once a week (min.service)		48 995	48 995	-	-	-	-	-	-	48 995	48 995	48 995
<i>Minimum Service Level and Above sub-total</i>		<b>48 995</b>	<b>48 995</b>	-	-	-	-	-	-	<b>48 995</b>	<b>48 995</b>	<b>48 995</b>
Removed less frequently than once a week		-	-	-	-	-	-	-	-	-	-	-
Using communal refuse dump		-	-	-	-	-	-	-	-	-	-	-
Using own refuse dump		-	-	-	-	-	-	-	-	-	-	-
Other rubbish disposal		-	-	-	-	-	-	-	-	-	-	-
No rubbish disposal		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	5	<b>48 995</b>	<b>48 995</b>	-	-	-	-	-	-	<b>48 995</b>	<b>48 995</b>	<b>48 995</b>
<b>Households receiving Free Basic Service</b>	15											
Water (6 kilolitres per household per month)		8 500	8 500	-	-	-	-	(1 050)	(1 050)	7 450	8 500	8 500
Sanitation (free minimum level service)		8 500	8 500	-	-	-	-	(1 050)	(1 050)	7 450	8 500	8 500
Electricity/other energy (50kwh per household per month)		8 500	8 500	-	-	-	-	(1 050)	(1 050)	7 450	8 500	8 500
Refuse (removed at least once a week)		8 500	8 500	-	-	-	-	(1 050)	(1 050)	7 450	8 500	8 500
Informal Settlements		-	-	-	-	-	-	-	-	-	-	-
<b>Cost of Free Basic Services provided (R'000)</b>	16											
Water (6 kilolitres per indigent household per month)		25 200	27 000	-	-	-	-	-	-	27 000	26 460	27 783
Sanitation (free sanitation service to indigent households)		26 775	24 000	-	-	-	-	-	-	24 000	28 114	29 519
Electricity/other energy (50kwh per indigent household per month)		7 684	7 684	-	-	-	-	-	-	7 684	8 683	9 812
Refuse (removed once a week for indigent households)		17 745	14 000	-	-	-	-	-	-	14 000	18 632	19 564
<b>Cost of Free Basic Services provided - Informal Fomal Settlements (R'000)</b>		-	-	-	-	-	-	-	-	-	-	-
<b>Total cost of FBS provided</b>		<b>77 404</b>	<b>72 684</b>	-	-	-	-	-	-	<b>72 684</b>	<b>81 889</b>	<b>86 678</b>
<b>Highest level of free service provided</b>												
Property rates (R'000 value threshold)		270 000	270 000	-	-	-	-	-	-	270 000	270 000	270 000
Water (kilolitres per household per month)		10	10	-	-	-	-	-	-	10	10	10
Sanitation (kilolitres per household per month)		-	-	-	-	-	-	-	-	-	-	-
Sanitation (Rand per household per month)		371	371	-	-	-	-	-	-	371	394	417
Electricity (kw per household per month)		50	50	-	-	-	-	-	-	50	50	50
Refuse (average litres per week)		240	240	-	-	-	-	-	-	240	240	240
<b>Revenue cost of free services provided (R'000)</b>	17											
Property rates (tariff adjustment) (impermissible values per section 17 of MPRA)		-	-	-	-	-	-	-	-	-	-	-
Property rates exemptions, reductions and rebates and impermissible values in Water (in excess of 6 kilolitres per indigent household per month)		28 884	32 375	-	-	-	-	-	-	32 375	30 328	31 844
Sanitation (in excess of free sanitation service to indigent households)		-	-	-	-	-	-	-	-	-	-	-
Electricity/other energy (in excess of 50 kwh per indigent household per month)		-	-	-	-	-	-	-	-	-	-	-
Refuse (in excess of one removal a week for indigent households)		-	-	-	-	-	-	-	-	-	-	-
Municipal Housing - rental rebates		11 025	11 025	-	-	-	-	-	-	11 025	11 576	12 155
Housing - top structure subsidies	6	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
<b>Total revenue cost of subsidised services provided</b>		<b>39 909</b>	<b>43 400</b>	-	-	-	-	-	-	<b>43 400</b>	<b>41 904</b>	<b>43 999</b>

## 7. ADJUSTMENT TO CAPITAL SPENDING DETAIL

Information/detail regarding capital projects by vote is provided in Section B – Capital Budget, read with B5, B5B, SB16, SB17, SB18a, SB18b, SB18e and SB19.

## 8. OTHER SUPPORTING DOCUMENTS

- National treasury electronic revised budget report, SB1-SB19 as **Annexure A**
- Signed quality certificate as **Annexure B**
- Government Gazette No. 52381 of 25 March 2025 **Annexure C**
- Other supporting documentation as **Annexure D**

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**COMMENT OF DIRECTORATES / DEPARTMENTS CONCERNED:**

Municipal Manager:	Recommendation Supported
Director: Strategic Support Services:	Recommendation Supported
Director: Financial Services:	Recommendation Supported
Director: Engineering Services:	Recommendation Supported
Director: Community Services:	Recommendation Supported
Director: Planning, Development & Integrated Services:	Recommendation Supported

**RECOMMENDATION:**

That in respect of

**ADJUSTMENTS BUDGET FOR 2024/25 – APRIL 2025**

Discussed by Council at the Council meeting held on 17 April 2025

1. Council resolves that the Adjustment Budget of Breede Valley Municipality for the financial year 2024/25 be adjusted and approved with amendments as set out in the following.
  - a. Municipal Budget tables B1- B10
  - b. Municipal Budget supporting documentation SB1 - SB19

Proposed: Ald. A. Steyn

Seconded: Ald. W. R. Meiring

Votes in favour of the recommendation: 33

Votes abstain: 2

**RESOLVED**

That in respect of

**ADJUSTMENTS BUDGET FOR 2024/25 – APRIL 2025**

Discussed by Council at the Council meeting held on 17 April 2025, **resolution number C131/2025:**

1. Council resolves that the Adjustment Budget of Breede Valley Municipality for the financial year 2024/25 be adjusted and approved with amendments as set out in the following.
  - a. Municipal Budget tables B1- B10
  - b. Municipal Budget supporting documentation SB1 - SB19

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## 7.2 QUARTERLY PERFORMANCE REPORTS PERTAINING TO THE THIRD QUARTER (1 JANUARY 2025 – 31 MARCH 2025)

**File No./s:**3/15/1

**Responsible Official:** C. Malgas

**Directorate:** Strategic Support Services

**Portfolio:** Performance Management

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### 1. PURPOSE:

To inform Council on the implementation of the budget and the financial state of affairs of the Municipality and assess performance against the performance indicators set in the approved 2024/2025 Top-Layer SDBIP.

### 2. BACKGROUND:

According to Section 52(d) of the MFMA, the Mayor must, submit a report to the Council on the implementation of the budget and the financial state of affairs of the Municipality. Effective in-year reporting provides municipal management with an opportunity to analyse performance and address shortcomings and improve internal controls and service delivery.

All quarterly reports tabled in the Council in terms of section 52(d) must be placed on the website not later than five days after its tabling in the Council or on the date on which it must be made public, whichever occurs first.

### 3. COMMENT:

A copy of the Quarter 3 SDBIP Performance Report and Top-Layer KPI Report is attached as Annexures "A" and "B" respectively.

### 4. FINANCIAL IMPLICATIONS:

None

### 5. APPLICABLE LEGISLATION / COUNCIL POLICY:

- Municipal Finance Management Act, no. 56 of 2003

### 6. COMMENTS OF DIRECTORATES CONCERNED:

**Municipal Manager:** Recommendation supported

**Director: Strategic Support Services:** Recommendation supported

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<b>Director: Financial Services:</b>	Recommendation supported
<b>Director: Engineering Services:</b>	Recommendation supported
<b>Director: Planning, Development &amp; Integrated Services:</b>	Recommendation supported
<b>Director: Community Services:</b>	Recommendation supported
<b>Senior Manager: Legal Services:</b>	Recommendation supported

**RECOMMENDATION:**

That in respect of –

**THE QUARTERLY PERFORMANCE REPORT FOR THE THIRD QUARTER (1 JANUARY 2025 – 31 MARCH 2025),**

as discussed by Council at the Council meeting held on 17 April 2025:

1. That Council takes note of the Quarter 3 SDBIP Performance Report and the Top-Layer KPI Report for the period 1 January 2025 – 31 March 2025.

Proposed: Ald. W. R. Meiring

Seconded: Ald. A. Steyn

Council unanimously agreed on the recommendation.

**RESOLVED:**

That in respect of –

**THE QUARTERLY PERFORMANCE REPORT FOR THE THIRD QUARTER (1 JANUARY 2025 – 31 MARCH 2025),**

as discussed by Council at the Council meeting held on 17 April 2025, **resolution number C132/2025:**

1. That Council takes note of the Quarter 3 SDBIP Performance Report and the Top-Layer KPI Report for the period 1 January 2025 – 31 March 2025.



**7.3 SUBMISSION OF THE 2025/26 COMMUNICATION STRATEGY****File No./s:** 2/6**Responsible Official:** C Malgas**Directorate:** Strategic Support Services**Portfolio:** Communication & IGR

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**1. PURPOSE:**

To table the 2025/26 Communication Strategy to Council for consideration and in principle approval, pending a Council workshop and opportunity for public representations/input on the item.

**2. BACKGROUND:**

The primary objective of the 2025/26 Communications Strategy is to enhance the transparency and effectiveness of the Breede Valley Municipal Council by establishing clear guidelines, tools, and channels for communication. By doing so, we aim to foster greater public trust, facilitate meaningful public participation, and improve the overall dissemination of information. Upon considering the role of these critical components toward a well-functioning municipal system, the necessity and importance of adequate communication, as a strategic enabler, is accentuated below:

**Transparent Governance:** Communication allows municipalities to share information regarding policies, decisions, and actions with the public. Transparent communication ensures that residents are aware of the municipality's plans, objectives, and the progress made in delivering services. Such transparency will instil public trust and confidence in the municipality.

**Public Participation:** Effective communication creates opportunities for residents to actively participate in decision-making processes. By keeping residents informed and inviting their input on matters that affect them, municipalities can promote inclusivity and ensure that the diverse needs and preferences of the community are considered. Public participation enhances the legitimacy of municipal decisions and encourages a sense of ownership and civic responsibility among residents.

**Service Delivery:** Communication plays a vital role in informing residents about service delivery initiatives, updates, and improvements. By providing clear and accessible information on service delivery projects, challenges, and timelines, municipalities can manage expectations, address concerns, and ensure that residents have access to quality services. Effective communication also allows municipalities to gather feedback on service provision, enabling them to identify areas for improvement.

**Crisis Management:** During emergencies, natural disasters, or other critical events, communication becomes even more critical. Timely and accurate communication ensures that residents receive essential information, instructions, and updates regarding safety measures,

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evacuation procedures, relief efforts, and support services. Open and effective communication during crises helps to alleviate anxiety, minimize confusion, and enable the efficient mobilization of resources.

**Building Community Relationships:** Communication serves as a bridge between the municipality and its residents, fostering positive relationships and community cohesion. Regular communication through various channels, such as community meetings, social media, newsletters, and local media, allows municipalities to engage with residents, understand their concerns, and address their needs. This engagement helps to build a sense of community, strengthen social capital, and facilitate collaboration between the municipality and local stakeholders.

**Accountability and Feedback:** Communication enables residents to hold municipalities accountable for their actions and decisions. Through feedback mechanisms and platforms, such as complaint lines, suggestion boxes, and public hearings, residents can express their concerns, provide input, and report service delivery failures or corrupt practices. Effective communication channels allow municipalities to address these issues promptly, demonstrate responsiveness, and maintain the trust of the community.

The 2025/26 Communication Strategy will inform the municipal IDP and communication best practice across the spheres of government. It is a dynamic document and will be revised annually to ensure transparency and alignment with the IDP.

### **3. FINANCIAL IMPLICATIONS:**

Communication-related activities will be planned and implemented in accordance with the approved strategy and operational budget allocation(s) assigned to the Communication Department on an annual basis, to give effect hereto.

### **4. APPLICABLE LEGISLATION:**

The Constitution of the Republic of South Africa (1996)

Local Government: Municipal Systems Act (Act 32 of 2000)

Local Government: Municipal Finance Management Act (Act 56 of 2003)

The Western Cape Provincial Languages Act (Act 13 of 1998)

The National Language Policy Framework (2003)

The Pan South African Language Board Act (Act 59 of 1995)

The Western Cape Language Policy

The Promotion of Access to Information Act (Act 2 of 2000)

The Batho Pele Principles (Government Gazette No 18340 of 1 October 1997)

The Protection of Personal Information Act (Act 24 of 2013)

**5. COMMENT OF DIRECTORATES / DEPARTMENTS CONCERNED:**

<b>Municipal Manager:</b>	Recommendation Supported
<b>Director: Strategic Support Services:</b>	Recommendation Supported
<b>Director: Financial Services:</b>	Recommendation Supported
<b>Director: Engineering Services:</b>	Recommendation Supported
<b>Director: Community Services:</b>	Recommendation Supported
<b>Director: Planning, Development &amp; Integrated Services:</b>	Recommendation Supported
<b>Senior Legal Manager:</b>	Recommendation Supported

**RECOMMENDATION:**

That in respect of –

**THE 2025/26 COMMUNICATION STRATEGY**

tabled before Council at the Council meeting held on 17 April 2025:

1. That Council, having noted the content of the 2025/26 Communications Strategy, provides in principle approval thereof subject to the following conditions:
  - a. The strategy be referred to a Council Workshop;
  - b. The strategy be made public in terms of section 21 of the MSA and submitted to the relevant stakeholders (i.e. relevant National & Provincial Government Departments as well as the Cape Winelands District Municipality) for input;
  - c. That such public comments (if any) be tabled at Council for consideration; and
  - d. The strategy be resubmitted to Council for final consideration and approval.
2. That Council notes that this iteration of the Communications Strategy will rescind and replace prior versions thereof.

Proposed: Ald. W. R. Meiring

Seconded: Cllr. V. Bedworth

Council unanimously agreed on the recommendation

**RESOLVED:**

That in respect of –

**THE 2025/26 COMMUNICATION STRATEGY**

tabled before Council at the Council meeting held on 17 April 2025, **resolution number C133/2025**:

1. That Council, having noted the content of the 2025/26 Communications Strategy, provides in principle approval thereof subject to the following conditions:

- a. The strategy be referred to a Council Workshop on 20 May 2025;
  - b. The strategy be made public in terms of section 21 of the MSA and submitted to the relevant stakeholders (i.e. relevant National & Provincial Government Departments as well as the Cape Winelands District Municipality) for input;
  - c. That such public comments (if any) be tabled at Council for consideration; and
  - d. The strategy be resubmitted to Council for final consideration and approval.
2. That Council notes that this iteration of the Communications Strategy will rescind and replace prior versions thereof.

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#### **7.4 SUBMISSION OF THE IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2025. MFMA SECTION 71 & 52 (d) Report**

**File No. /s:** 3/15/1

**Responsible Officials:** R. Ontong

**Directorate:** Financial Services

**Portfolio:** Financial Services

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#### **PURPOSE**

To submit to Council the In-year financial management report for adoption.

#### **BACKGROUND:**

##### **In terms of the Municipal Finance Management Act, 56 of 2003, section 71.**

- (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:
- (a) Actual revenue, per revenue source;
  - (b) actual borrowings;
  - (c) actual expenditure, per vote;
  - (d) actual capital expenditure, per vote;
  - (e) the amount of any allocations received;
  - (f) actual expenditure on those allocations, excluding expenditure on
    - (i) its share of the local government equitable share; and
    - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
  - (g) when necessary, an explanation of-
    - (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
    - (ii) any material variances from the service delivery and budget implementation plan; and
    - (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.
- (2) The statement must include-
- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
  - (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).
- (3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.
- (4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.
- (5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to

in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter.

**In terms of the Municipal Finance Management Act, 56 of 2003, section 52(d).**

The mayor of a municipality—

(d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

**FINANCIAL IMPLICATIONS:**

None

**APPLICABLE LEGISLATION/ COUNCIL POLICY:**

Municipal Finance Management Act, 56 of 2003 (Section 52(d) & 71).  
Municipal Budget and Reporting Regulations, 2009

**COMMENT OF DIRECTORATES/ DEPARTMENTS CONCERNED:**

**Municipal Manager:** Recommendation supported.

**Director: Strategic Support Services:** The item and recommendation is noted.

**Director: Financial Services:** Recommendation supported

**Director: Community Services:** Recommendation supported

**Director: Engineering Services:** Recommendation supported

**Director: Planning, Development and Integrated Services:** Recommendation supported

**RECOMMENDATION:**

That in respect of

**SUBMISSION OF THE IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2025 discussed by Council at the Council meeting held on the 17 April 2025:**

1. That council takes note of the in-year financial management report for the period ended 31 March 2025.

Proposed: Ald. W. R. Meiring

Seconded: Cllr. J. R. Jack

Council unanimously agreed on the recommendation

**RESOLVED:**

That in respect of

**SUBMISSION OF THE IN-YEAR FINANCIAL MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2025,**

discussed by Council at the Council meeting held on the 17 April 2025, **resolution number C134/2025:**

1. That council takes note of the in-year financial management report for the period ended 31 March 2025.

## 7.5 REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH OF MARCH 2025

**File No./s:** 2/1/1/1

**Responsible Official:** R. Ontong

**Directorate:** Financial Services

**Portfolio:** Supply Chain Management

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### PURPOSE

To report to Council on all deviations and their reasons, approved by the delegated authority in terms of paragraph 36(2) of the Supply Chain Management Policy, for the month of March 2025.

### BACKGROUND

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy. In terms of paragraph 36(2) of the said policy, the Accounting Officer must record the reasons for any deviations in terms of paragraph 36(1)(a) of the policy and report them to Council. However, it must be noted that these deviations also serve on the **monthly Section 71** (MFMA) report/s to Mayco and **quarterly Section 52** (MFMA) report/s to Council.

Deviations approved in terms of paragraph 36(1)(a) for the month of March 2025, are attached as **Annexure A**.

### FINANCIAL IMPLICATIONS

Reference can be made to the total approved amount as reflected in annexure "A"

### APPLICABLE LEGISLATION / COUNCIL POLICY

Municipal Finance Management Act. 2003, (Act 56 of 2003)  
Breede Valley Supply Chain Management Policy, as amended.  
Supply Chain Management Regulations

### COMMENT OF DIRECTORATES / DEPARTMENTS

**Municipal Manager:** Noted

**Director: Strategic Support Services:** Noted

**Director: Planning, Development and Integrated Services:** Noted



Director: Financial Services: Noted

Director: Engineering Services: Noted

Director: Community Services: Noted

Senior Manager: Legal Services: Noted

## RECOMMENDATION

That in respect of

### REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH OF MARCH 2025

Discussed by Council at the Council meeting held on 17 April 2025, Council decides:

1. That the deviations from the procurement processes, approved in terms of the delegated authority for the month of March 2025, **be noted**.

Proposed: Ald. W. R. Meiring

Seconded: Cllr. T. Manuel

Council unanimously agreed on the recommendation.

## RESOLVED

That in respect of

### REPORT TO COUNCIL ON DEVIATIONS FOR THE MONTH OF MARCH 2025

Discussed by Council at the Council meeting held on 17 April 2025, **resolution number C135/2025**, Council decides:

1. That the deviations from the procurement processes, approved in terms of the delegated authority for the month of March 2025, **be noted**.

## 7.6 QUARTERLY SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR THE 3<sup>RD</sup> QUARTER OF THE 2024/25 FINANCIAL YEAR

**File No./S:** 2/1/1/1

**Responsible Official:** R. Ontong

**Directorate:** Financial Services

**Portfolio:** Supply Chain Management

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### 1. PURPOSE

The Local Government: Municipal Finance Management Act, no 56 of 2003 (MFMA), requires the municipality to have and implement a Supply Chain Management (SCM) Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with 'Supply Chain Management'.

### 2. BACKGROUND

Although the MFMA prohibits a Councillor from being a member of a bid committee or any other committee evaluating or approving quotations or tenders, as per SCM Regulation 117 of the MFMA of 2003. Council has an oversight role to ensure that the Accounting Officer implements all supply chain management activities in accordance with this policy. For the purposes of such oversight, Council's Supply Chain Management Policy, **paragraph 6.3** requires that the Accounting Officer must "**within 10 working days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor of the municipality.**" In addition, **paragraph 6.4** requires that the report referred to in paragraph 6.3 above **also to be tabled to council on a quarterly basis**. The report may be included as part of any other report to serve before council.

The SCM quarterly implementation report approved in terms of paragraph 6.3 for the 3<sup>rd</sup> quarter of the 2024/25 financial year, is attached as **Annexure A**.

### 3. FINANCIAL IMPLICATIONS

None

### 4. APPLICABLE LEGISLATION / COUNCIL POLICY

Municipal Finance Management Act. 2003, (Act 56 of 2003)  
Breede Valley Supply Chain Management Policy, as amended.  
Supply Chain Management Regulations

Preferential Procurement Policy Framework Act (Act No. 5 of 2000).

**Annexure**

Annexures A: SCM quarterly implementation report (3<sup>rd</sup> quarter ending 31 March 2025) approved in terms of paragraph 6.3.

**RECOMMENDATION**

That in respect of –

**QUARTERLY SUPPLY CHAIN MANAGEMENT IMPLEMENTATION  
REPORT FOR THE 3<sup>RD</sup> QUARTER OF THE 2024/25 FINANCIAL YEAR**

Discussed by Council at the Council meeting held on 17 April 2025, Council decide:

That the approved SCM quarterly implementation report for the 3<sup>rd</sup> quarter of the 2024/25 financial year, **be noted**.

Proposed: Ald. W. R. Meiring

Seconded: Cllr. T. Manuel

Council unanimously agreed on the recommendation.

**RESOLVED**

That in respect of –

**QUARTERLY SUPPLY CHAIN MANAGEMENT IMPLEMENTATION  
REPORT FOR THE 3<sup>RD</sup> QUARTER OF THE 2024/25 FINANCIAL YEAR**

Discussed by Council at the Council meeting held on 17 April 2025, **resolution number C136/2025**, Council decides:

That the approved SCM quarterly implementation report for the 3<sup>rd</sup> quarter of the 2024/25 financial year, **be noted**.

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## 7.7 AMENDED BUSINESS PLAN OF THE WORCESTER CENTRAL IMPROVEMENT DISTRICT (SPECIAL RATINGS AREA) BUSINESS PLAN (2023 – 2028)

**File no:** 2/3/2/65

**Responsible Official:** R Esau

**Directorate:** SSS

**Portfolio:** LED/SSS

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### 1. PURPOSE

- a) To inform the Council of a change in leadership and the adoption of a new name called the *Worcester Central Improvement District (WCID)*.
- b) To request Council to support the amendment to the 2023–28 Business plan, following a new area of scope discussions between the municipal administration and the newly renamed *Worcester Central Improvement District (WCID)*. The revised Business Plan, reflecting these amendments, is attached

### 2. BACKGROUND / DISCUSSION

During the Council meeting held on 30 March 2016, the Council resolved to approve the establishment of its first Special Rating Area (SRA) within its jurisdiction, namely the Worcester Business Improvement District (WBID). In July 2023, a Business Plan for the WBID was again accepted, as it is the practice every 5 years. However, in October 2024, a new Board of Directors was elected, bringing a refreshed perspective on the strategic direction and operational approach of the WCID (as they call themselves now), and began reviewing its effectiveness and efficiency.

Subsequently, during January 2025, a meeting took place between administrative officials such as the Director: Strategic Support Services (SSS) and the Manager: Local Economic Development, as well as the new Directors of the WCID, to introduce both parties and to explore key matters of cooperation. The municipal administrative representatives also updated the new leadership on historical issues about their organisation and the reason why they were set up. From the BVM side, we also shared with them the challenges facing the Jean Welt Art Gallery, particularly after the previous board became dysfunctional due to the passing of several members, and others who don't live in Worcester anymore. We expressed the BVM's need for proper caretaking of the asset, and we are of the view that the WCID, given its mandate, could fulfil such a role.

The administration further informed the WBID Board that the current Special Rating Area By-law makes provision for amendments, which could open the way for an expanded scope of activities in support of the central business district's further regeneration.

This proposed amendment is in response to our preliminary discussions, and the matter is hereby submitted to the Council for consideration

### 3. APPLICABLE LEGISLATION

- a) Local Government: Municipal Property Rates Act
- b) BVM: Special Rating Area By-law and Policy

### 4. FINANCIAL IMPLICATIONS

Brede Valley Municipality receives the additional rates as per the proposed tariffs in the CBD, and pays it over the WBID SRA to fulfil their operations

### 5. COMMENTS

Municipal Manager:	Supported
Director: Planning, Development and Integrated Services:	Supported
Director: Engineering Services:	Supported
Director: Community Services:	Supported
Director: Finance / Cfo:	Supported
Director: Strategic Support Services:	Supported
Senior Manager: Legal Services:	Supported

### RECOMMENDATION

That in respect of –

#### **AMENDED BUSINESS PLAN OF THE WORCESTER CENTRAL IMPROVEMENT DISTRICT (SPECIAL RATINGS AREA) BUSINESS PLAN (2023 – 2028)**

as discussed by Council at the Council meeting held on 17<sup>th</sup> April 2025, the following recommendation is made to Council:

- a) That the council take note of the amended Business plan for Worcester Central Improvement District for the period 1 July 2023 until 30 June 2028, which we received in April 2025.
- b) That Council approve the amended Business Worcester Central Improvement District Special Rating Area Business Plan for the period 1 July 2023 until 30 June 2028, as per the **attached WCID Amended Business Plan**

- c) That the Municipal Manager or someone with the necessary delegation be mandated and delegated to enter into discussion with **Worcester Improvement District Special Area** in respect to the Management of the Jean Welt Art Gallery and the Little Theatre to promote the arts and optimally use the facility to promote youth and cultural development.

**On the proposal of Cllr. J. Kritzinger the item was removed from the agenda.**

**Seconded by Cllr. N.J. Wullschleger**

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## 7.8 REVIEW OF THE EXPANDED PUBLIC WORKS PROGRAMME (EPWP) POLICY

**File No. /s:** 3/16: 4/2/8

**Responsible Official:** R Esau

**Directorate:** Strategic & Support Services

**Portfolio:** LED/EPWP/SSS

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### 1. PURPOSE:

- a) To obtain Council approval for the Breede Valley Municipality's Expanded Public Works Programme (EPWP) Policy.
- b) To inform the Council that this policy will serve as a guiding document, providing a standardized framework for the implementation of the EPWP within the Breede Valley Municipality.

### 2. BACKGROUND:

The Expanded Public Works Programme (EPWP) was started as a National Government initiative aimed at integrating unemployed South Africans into the productive side of the labour market. The programme consists of four key sectors:

- Infrastructure
- Environment and Culture
- Social
- Non-State Sector (targeting Non-Governmental Organisations (NGOs) and Community-Based Organisations (CBOs))

Although the Breede Valley Municipality (BVM) does not directly create work opportunities within the Non-State Sector, it plays a critical role in supporting and facilitating meaningful work while providing necessary oversight. The Municipality actively takes part in the overall implementation of the EPWP. Training forms a core component of the programme, not only as an exit strategy but also as a mechanism to enhance participants' long-term employment prospects. Given the prevailing socio-economic realities in South Africa, the EPWP is expected to continue as a long-term intervention.

The Expanded Public Works Programme aims to:

1. Create short-term work opportunities integrated with skills training.
2. Restore the dignity of marginalized communities by enabling them to earn an income and support their dependents.
3. Develop and maintain social and economic infrastructure.
4. Reduce unemployment and mitigate the effects of poverty.
5. Provide participants with workplace experience to improve their future employability or work readiness.

Importance of Adopting a Policy:

The policy is essential as it aims to promote greater public accountability, cohesion, and provide clear direction to the various municipal departments responsible for implementing the EPWP.



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### 3. FINANCIAL IMPLICATIONS:

The EPWP is funded through the Conditional Grant as published in the Division of Revenue Act (DORA). The Municipality supplements this funding from its own budgetary sources on an annual basis.

Applicable Legislation / Council Policies:

- The Constitution of South Africa (Act No. 108 of 1996)
- Public Finance Management Act (PFMA, 1999)
- Municipal Finance Management Act (MFMA, 2003)
- Division of Revenue Act (DORA – Annually published)
- Municipal Systems Act (2000)
- Ministerial Determination 4: EPWP (2012) and the Code of Good Practice for EPWP Employment (2011)
- Unemployment Insurance Contributions Act (Act 4 of 2002, as amended)
- Occupational Health and Safety Act (Act 85 of 1993, as amended)
- Compensation for Occupational Injuries and Diseases Act (COIDA, Act 130 of 1993, as amended)
- National Minimum Wage Act (Act 9 of 2018)
- EPWP Recruitment Guidelines (2017)
- Skills Development Act (SDA, 1998)
- Cabinet Memo 2003 Approving the Implementation of EPWP
- National Development Plan (NDP, 2011)
- New Growth Path (2010)

### 4. COMMENTS FROM RELEVANT DIRECTORATES/DEPARTMENTS:

Municipal Manager:	Supported
Director: Strategic & Support Services:	Supported
Director: Financial Services:	Supported
Director: Technical Services:	Supported
Director: Community Services:	Supported
Director: Planning, Development and Integrated Services:	Supported
Senior Manager, Legal Services:	Supported

### RECOMMENDATION

That in respect of –

### DRAFT EXPANDED PUBLIC WORKS PROGRAMME (EPWP) POLICY

as discussed by Council at the Council meeting held on 17 April 2025, the following recommendation is made:

- a) That the Council takes note of the Draft Expanded Public Works Programme (EPWP) Policy for the Breede Valley Municipality.
- b) That the Draft Expanded Public Works Programme (EPWP) Policy be workshopped with Councillors to invite further input on 20 May 2025
- c) That the Draft Expanded Public Works Programme (EPWP) Policy be resubmitted to the Municipal Council for final approval.

Council unanimously agreed on the recommendation

## RESOLVED

That in respect of –

### **DRAFT EXPANDED PUBLIC WORKS PROGRAMME (EPWP) POLICY**

as discussed by Council at the Council meeting held on 17 April 2025, **resolution C137/2025**, the following recommendation is made:

- a) That the Council takes note of the Draft Expanded Public Works Programme (EPWP) Policy for the Breede Valley Municipality.
- b) That the Draft Expanded Public Works Programme (EPWP) Policy be workshopped with Councillors to invite further input.
- c) That the Draft Expanded Public Works Programme (EPWP) Policy be resubmitted to the Municipal Council for final approval.

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## 7.9 BREDE VALLEY MUNICIPALITY INVESTMENT INCENTIVE POLICY

**File No:** 7/1/1/2

**Responsible Official:** R ESAU

**Directorate:** Strategic Support Services

**Portfolio:** LED/ SSS

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### PURPOSE:

- a) To present the Breede Valley Municipality (BVM) Investment Incentive Policy to Council for a final resolution.
- b) To inform the Council that a final full Council workshop was indeed arranged at Nekkies Conference to examine the final draft, where elaboration on and some amendments were proposed, which I have kept in red.
- c) To approve the BVM incentive Policy
- d) To authorize the accounting officer to appoint the necessary committees to consider matters prescribed by the policy

### BACKGROUND

Municipalities are legally mandated to promote economic development and foster a business-friendly environment. However, economic decline, worsened by the COVID-19 pandemic and the ongoing electricity supply crisis, has severely impacted the business viability across South Africa, including in the Breede Valley Municipality. To address these challenges, the municipality must implement innovative strategies to attract investment, stimulate job creation, reduce unemployment, and enhance municipal revenue.

An investment incentive policy is a key tool for attracting businesses to industrial and commercial zones. While efficient and cost-effective municipal services remain the primary draw for businesses, investor perception also plays a crucial role. A well-structured incentive policy, combined with high service delivery standards, will strengthen investor confidence. To ensure fairness and accountability, the policy must include clear qualification criteria and a transparent administrative process.

Investment incentives are policy instruments that municipalities should apply consistently to encourage new business development. There are three main types of investment incentives relevant to the municipal sector:

- a) **Financial Incentives:** These may include reduced or deferred service charges or other cost-related benefits, provided they are legally compliant and financially sustainable for the municipality.
- b) **Subsidized Infrastructure:** Incentives linked to spatial targeting strategies that align with market preferences.
- c) **Non-Financial Incentives:** Regulatory concessions and business support programs designed to assist businesses.

In January 2025, the Local Economic Development (LED) department hosted a consultation session in Nekkie to gather input on this policy. Key takeaways from the session included the need for greater clarity on the incentives offered, the upfront identification of target sectors, and the matter of community benefits and alignment of our economic development goals, which were also discussed. Our departments used the rest of the time to establish clarity with the Billing Office on tariff reductions, as these incentives must be implemented on a cost-recovery and financial sustainability basis.

**FINANCIAL IMPLICATIONS:**

Given the budgetary implications of these incentives, we propose establishing specialized committees to ensure effective oversight and clear decision-making regarding which businesses qualify for incentives. These incentives, which may include reduced service fees or deferred payments, will directly impact the budget, necessitating structured control as well as segregation of responsibilities to ensure greater accountability.

**APPLICABLE LEGISLATION / COUNCIL POLICY:**

- The Constitution, Section 152(c), obligates local authorities to promote economic development.
- Municipal Systems Act, Section 26(c), prescribes that local economic development must be a sectoral plan of the IDP.
- National Framework for Economic Development (COGTA), which provides guidelines on how LED should be conceptualized and implemented.
- National Policy Framework for Development Charges.
- BVM Rates Policy.
- BVM Municipal Planning Bylaw.
- BVM Spatial Development Framework.
- BVM Integrated Development Plan.
- National Framework for LED (COGTA).
- National Development Plan.
- BVM Local Economic Development Strategy.

**COMMENTS OF DIRECTORATES / DEPARTMENTS**

Municipal Manager:	Supported
Director: Strategic Support Services:	Autor of the item
Director: Community Services:	Supported
Director: Financial Services/ CFO:	Supported
Director: Engineering Services:	Supported
Senior Manager, Legal Services:	Supported
Director: Planning, Development and Integrated Services:	Supported

Senior Manager, Legal Services:

Supported

**RECOMMENDATION:**

That in respect of-

**BREEDE VALLEY MUNICIPALITY INVESTMENT INCENTIVE POLICY**

Discussed by Council at the council meeting held on 17 April 2025, the following recommendations are proposed:

- a) That the Council approve the final BVM Investment Incentive Policy.
- b) That the accounting officer oversees the internal arrangements to ensure that the committees are appointed to consider investment applications, and that the members receive the necessary training.

Proposed: Cllr. J. P. Kritzinger

Seconded: Cllr. T. S. Manuel

Council unanimously agreed

**RESOLVED:**

That in respect of-

**BREEDE VALLEY MUNICIPALITY INVESTMENT INCENTIVE POLICY**

Discussed by Council at the council meeting held on 17 April 2025, **resolution number C138/2025**, the following recommendations are proposed:

- a) That the Council approve the final BVM Investment Incentive Policy.
- b) That the accounting officer oversees the internal arrangements to ensure that the committees are appointed to consider investment applications, and that the members receive the necessary training.

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## 7.10 REVIEW OF HUMAN RESOURCE POLICIES

**File No. /s:** 2/3/3/1

**Responsible Official:** R Esau

**Directorate:** SSS

**Portfolio:** Human Resources

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### 1. PURPOSE:

1.1 To submit the following policies developed in terms of section 67 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) (herein referred to as the Systems Act) to Council for approval:

- (a) Transfer Policy
- (b) Overtime Policy
- (c) Acting Allowance Policy
- (d) Standby Policy

### 2. BACKGROUND AND DISCUSSION

2.1 The above-mentioned policies were previously approved by Council, and a need was identified to review the policies due to implementation challenges and gaps identified in the approved policies. The policies will also be part of the HR Strategy Implementation Plan, which will be incorporated in the IDP Institutional Plans for 2025/2026. The policies have been reviewed as follows –

(a) Transfer Policy

The Transfer Policy is amended to set out principles and conditions for permanent transfer, which will be done on a competitive basis if more than one employee applies for transfer to the same post. The policy also states that an employee seeking for transfer must meet the essential requirements for the post, and that the cost of transfer, i.e. relocation, would be borne by the employee who applied for transfer, as opposed to a transfer initiated by Council for operational reasons.

(b) Overtime Policy

The policy has been revised to address internal deficiencies measures by including the "vehicle tracker report" as one of the required documents for processing and approval over time.

(e) Acting Allowance Policy

The policy is amended to include the criteria for acting appointment which is aligned to the Standard Operating Procedure for Acting Appointment.

(c) Standby Policy

The policy is amended to provide conditions for standby for employees who are on any type of leave, attending training, seminars, or conferences outside the jurisdiction of Breede Valley Municipality.

2.3 The policies are part of the HR policies to be reviewed as specified in the HR Strategy Implementation Plan, which will be presented alongside the 2025/2026 IDP Institutional Plans. The policies have been workshopped with the members of the Local Labour Forum (LLF) on 14 March 2025, presented at the LLF meeting on 4 April 2025 and supported subsequently.

### 3. FINANCIAL IMPLICATIONS:

All financial implications are addressed within the individual policies, where necessary.

### 4. APPLICABLE LEGISLATION

*Local Government: Municipal Systems Act, 2000 (Act 32 of 2000)*

Section 67 provides that “A municipality, in accordance with applicable law and subject to any applicable collective agreement, must develop and adopt appropriate systems and procedures, consistent with any uniform standards pre-scribed in terms of section 72(1)(c), to ensure fair, efficient, effective and transparent personnel administration,”.

Section 11 prescribes that “the executive and legislative authority of a municipality is exercised by the council of the municipality...by...developing and adopting policies, plans, strategies and programmes...” Council is thus the statutory approver for said policy before implementation”.

### 5. ANNEXURES

<b>ANNEXURE A:</b>	Transfer Policy
<b>ANNEXURE B:</b>	Overtime Policy
<b>ANNEXURE C:</b>	Acting Allowance Policy
<b>ANNEXURE D:</b>	Standby Policy

### 6. COMMENTS OF DIRECTORATES / DEPARTMENTS

Municipal Manager:	Supported
Director: Strategic Support Services/ Author:	Supported
Director: Financial Services:	Supported
Director: Engineering Services:	Supported
Director: Community Services:	Supported
Director: Planning, Development and Integrated Services:	Waiting response
Senior Manager Legal Services:	Supported

**RECOMMENDATION**

That in respect of the –

**REVIEW OF HUMAN RESOURCE POLICIES**

as discussed by Council at the Council meeting held on 17 April 2025, Council decide:

1. That Council approves the following policies in terms of section 11 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) with effect from the date of approval:
  - (a) Transfer Policy
  - (b) Overtime Policy
  - (c) Acting Allowance Policy
  - (d) Standby Policy

Proposed: Ald. W. R. Meiring

Seconded: Cllr. P. Moso

Council unanimously agreed on the recommendation.

**RESOLVED**

That in respect of the –

**REVIEW OF HUMAN RESOURCE POLICIES**

Discussed by Council at the Council meeting held on 17 April 2025, **resolution number C139/2025**, Council decides:

1. That Council approves the following policies in terms of section 11 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) with effect from the date of approval:
  - (a) Transfer Policy
  - (b) Overtime Policy
  - (c) Acting Allowance Policy
  - (d) Standby Policy



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**8. CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY SUBMITTED BY THE MUNICIPAL MANAGER**

None

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**9. CONSIDERATION OF MATTERS SUBMITTED BY THE CHAIRPERSON OF COUNCIL**

None

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**10. CONSIDERATION OF NOTICES OF MOTION AND NOTICES OF QUESTIONS WHICH SHALL APPEAR ON THE AGENDA IN THE ORDER IN WHICH THEY HAVE BEEN RECEIVED BY THE MUNICIPAL MANAGER**

None

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**11. CONSIDERATION OF MOTIONS OF EXIGENCY**

None

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**12. CLOSURE**

The meeting adjourned at 10:39.

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