



BREED VALLEY
MUNICIPALITY • MUNISIPALITEIT • UMASI PALA

**DIRECTORATE: COMMUNITY SERVICES
HUMAN SETTLEMENTS & HOUSING MANAGEMENT
PROJECT MANAGER: NEW HOUSING DEVELOPMENTS
SALARY: R330 021.00– R428 374.50 p.a. [T12]
Total Cost to Company: R476 416.00 – R602 666.00**

Job Purpose: To ensure that the housing program produces the required deliverables to the required standard of quality, and within specified constraints of time and cost. Coordinate project identification, sourcing of project funding, drafting of funding applications, drafting of contract specifications and tender documentation, management of tender processes, contract administration, management of community liaison and social compact.

Duties: To ensure effective service delivery and to meet Municipal objectives. Investigate the type of project i.e. Project Link, Upgrade of Informal Settlement Program, People's Housing Process (PHP). Contract driven, Social Housing, Rental or a mixture and submit to the Manager Human Settlements and Housing. Write reports and make recommendations to senior management on existing projects. Direct and control the marketing and administration of a project. Manage the drafting of business plans for applications. Ensure that the relevant legislation is adhered to. Quality control and overall integrity of the projects, focusing on internal consistency of the projects, as well as its coherence with planning, interfaces with other projects and corporate technical and specialist standards on the other. Establish the subsidy amount, together with engineers, through a feasibility study. Appoint consultants and contractors for projects going out on tender. Anticipate and identify possible risks for the project. Estimating and controlling expenditure against the approved budget allocations.

Requirements: An appropriate tertiary qualification in Housing development/management, Civil Engineering, Planning or Project Management. Code B driver's license. Computer literacy (MS Office). Proficient in two of the three official languages in the Western Cape. Effective leadership, interpersonal and communication skills. Good report writing skills. Attention to detail.

Experience: 5 years practical experience in Housing Projects.

PLEASE NOTE:

1. Please read the conditions carefully, only those who comply with the conditions will be considered.
2. The Municipality is an Equal opportunity employer and as such will observe the requirements of the employment equity act and its EE plan. Females and People with disabilities are encouraged to apply.
3. To apply in assured confidence, please send your Application form, CV, certified copies of qualifications and covering letter (including details of at least 3 contactable referees and the relevant reference number) to The Human Resources Manager, Breedevally Municipality, Private Bag x3046, Worcester, 6849, or email to jobs@bvm.gov.za. For enquiries contact the Human Resource Office at 023 348 4961.

All applications should reach us by **20 November 2020 at 13:00**

* No late applications will be considered *No faxes will be accepted *If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful *Candidates wishing to have their CV's returned should provide a self-addressed envelope with the required postage stamps* Canvassing with Councilors or any other decision-maker is not permitted and proof thereof will result in disqualification* Fraudulent qualifications or documentation, will immediately disqualify any applicant.

The Municipality reserves its right not to make an appointment