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# **IN-YEAR FINANCIAL MANAGEMENT REPORT MFMA S71 REPORT AUGUST 2019**

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## **In-Year Report of the Municipality**

Prepared in terms of Section 71 of the Local Government:  
Municipal Finance Management Act (56/2003) and Municipal  
Budget and Reporting Regulations, Government Gazette  
32141, 17 April 2009.



**BREED VALLEY**  
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

**2019/2020 FINANCIAL YEAR**

## TABLE OF CONTENTS

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<b>Description</b>	<b>Page</b>
<b>LEGISLATIVE FRAMEWORK</b>	<b>3</b>
<b>GLOSSARY</b>	<b>5</b>
<b>PART 1 – IN-YEAR REPORT</b>	<b>7</b>
<b>Section 1 - MAYOR'S REPORT</b>	<b>7</b>
<b>Section 2 – RESOLUTIONS</b>	<b>8</b>
<b>Section 3 - EXECUTIVE SUMMARY</b>	<b>9</b>
<b>Section 4 - IN-YEAR BUDGET STATEMENT TABLES</b>	<b>14</b>
<b>PART 2 – SUPPORTING DOCUMENTATION</b>	<b>24</b>
<b>Section 5 – DEBTORS ANALYSIS</b>	<b>24</b>
<b>Section 6 – CREDITORS ANALYSIS</b>	<b>30</b>
<b>Section 7 – INVESTMENTS PORTFOLIO ANALYSIS</b>	<b>31</b>
<b>Section 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE</b>	<b>38</b>
<b>Section 9 – EXPENDITURE ON COUNCILLOR ALLOWANCES AND EMPLOYEE BENEFITS</b>	<b>41</b>
<b>Section 10 – CAPITAL PROGRAMME PERFORMANCE</b>	<b>43</b>
<b>Section 11 – OTHER SUPPORTING DOCUMENTATION (ANNEXURES)</b>	<b>45</b>
<b>Section 12 – QUALITY CERTIFICATE</b>	<b>50</b>

## LEGISLATIVE FRAMEWORK

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### MFMA SECTION 71

#### 71. Monthly budget statements

(1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:

- (a) Actual revenue, per revenue source;
- (b) actual borrowings;
- (c) actual expenditure, per vote;
- (d) actual capital expenditure, per vote;
- (e) the amount of any allocations received;
- (f) actual expenditure on those allocations, excluding expenditure on
  - (i) its share of the local government equitable share; and
  - (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
- (g) when necessary, an explanation of-
- (h) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
  - (i) any material variances from the service delivery and budget implementation plan; and
  - (ii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality has approved budget.

(2) The statement must include-

- (a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
- (b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1) (e) during any particular month must, by no later than 10 working days after the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1) (e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter.

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## GLOSSARY

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**Adjustments budget** – Prescribed in section 28 of the MFMA. The formal means by which a municipality November revise its annual budget during the year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**Budget** – The financial plan of the Municipality.

**Budget related policy** – Policy of the municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.

**Capital expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as a non-current asset on the Municipality's balance sheet.

**Cash flow statement** – A statement including only actual receipts and expenditure by the Municipality. Cash payments and receipts do not always coincide with budgeted timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period. The same principle applies with the cash receipts. The Municipality recognises the revenue on date of billing whilst payment may not appear in the same period; the receipt is recognised at date of receipt.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

**Equitable Share** – A general grant paid to Municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between Municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

**MFMA** – Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

**Operating expenditure** – Spending on the day-to-day operations of the Municipality such as salaries and wages and general expenses.

**Rates** – Local Government tax levied in terms of the Local Government: Municipal Property Rates Act, Act 6 of 2004. The tax is based on the assessed market value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised expenditure** – Generally, is spending without, or in excess of, an approved budget.

**Virement** – A transfer of budget.

**Virement policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments of the municipality

## **PART 1 – IN-YEAR REPORT**

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### **SECTION 1 – MAYOR'S REPORT**

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#### **1.1 In-Year Report - Monthly Budget Statement**

The monthly budget statement for August 2019 has been prepared to meet the legislative requirements of the Municipal Budget and Reporting Regulations.

#### **1.2 Other Information**

Additional clarity on the content of this report or answers to any questions is available from the Chief Financial Officer.

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## PART 1 – IN-YEAR REPORT

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### SECTION 2 – RESOLUTIONS

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#### **2. Recommended resolution to Council with regards to August 2019 In-year report is:**

#### **RESOLVED**

(a) That the Council takes note of the contents in the In-year monthly report for August 2019 as set out in the schedules contained in Section 4 (In-year budget statement tables) as well as the supporting documentation in Section 6 to 13.

1. Table C1 – Monthly Budget Statement Summary;
2. Table C2 – Monthly Budget Statement – Financial Performance (Standard classification);
3. Table C3 – Monthly Budget Statement – Financial Performance Standard classification (Revenue and expenditure by Municipal Vote)
4. Table C4 – Monthly Budget Statement – Financial Performance (Revenue by Source and Expenditure by Type)
5. Table C5 – Monthly Budget Statement – Capital Expenditure;
6. Table C6 – Monthly Budget statement – Financial Position; and
7. Table C7 – Monthly Budget statement – Cash Flows

(b) Any other resolutions required by the Council.



## PART 1 –IN-YEAR REPORT

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### SECTION 3 – EXECUTIVE SUMMARY

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#### 3.1 INTRODUCTION

The audited outcome for 2018/2019 reflected in this report are preliminary as the regulatory audit is still in process for the 2018/2019 financial year. The final audit- and management report will only be issued on 30 November 2019. The municipality has achieved a clean audit (Unqualified with no matters of emphasis) for a sixth consecutive year.

#### 3.2 CONSOLIDATED PERFORMANCE

##### 3.2.1 Against annual budget (Original approved and latest adjustments)

##### Revenue by Source

The figures represented in this section are the accrued amounts and not actual cash receipts; in other words the amounts billed for property rates; service charges and interest as it become due.

The total revenue excluding capital transfers and contributions for the period 1 July 2019 – 31 August 2019 is R 194 125 956 or 16.51% of the total budgeted revenue

R 1 175 810 360.

##### Service charges – electricity revenue

The reported revenue excludes Prepaid Electricity Revenue to the value of R 1 305 147 sold in August 2019 but received in September 2019 as well as the year-end journal of 28 723 629 for accrual of revenue accrued for the 2018/2019 financial year but billed in July 2019. During the year end processes in July 2019 a journal will be processed to include revenue accrued before 30 June 2020 but billed in July 2020.

##### Service charges - water revenue

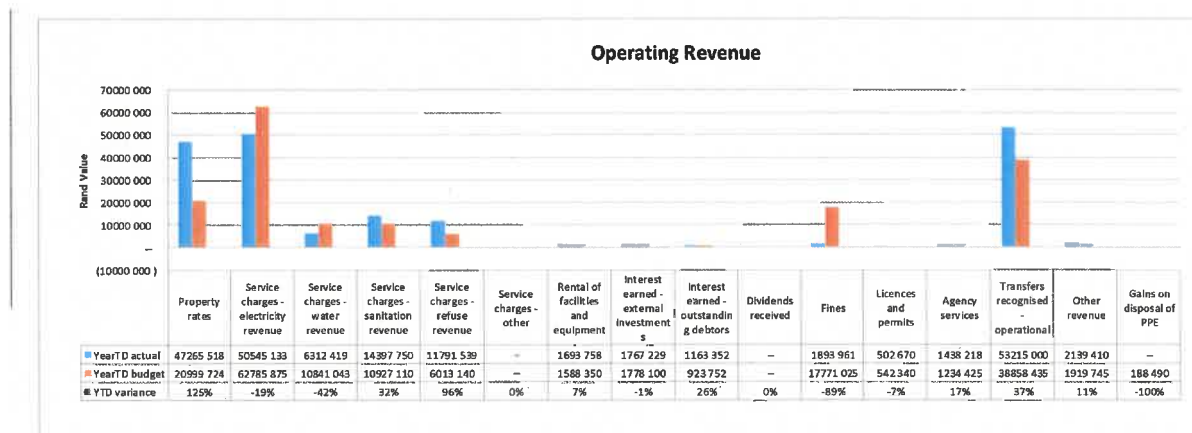
The water revenue is performing within the budget figures. It should be noted that a year-end journal of R 6 280 202 which was processed in July 2019 for the accrual of revenue in the 2018/2019 financial year is influencing the current reported revenue. In July 2020 an accrual journal will be processed after the billing to accrue revenue that has been earned on or before 30 June 2020 but billed in July 2020. This will ensure that revenue earned during this financial year is complete.

### **Over performance of *Property rates, Service charges - sanitation revenue and Service charges - sanitation revenue***

The reported revenue for the above services reflects and over-performance. This is due to the fact that there are some clients who have been billed their services annually. These annual services are due in September and can be broken down as follows:

- The annual property Rates included in this report amounts to R28 279 747.
- The annual sanitation revenue included in this report amounts to R 2 486 546.
- The annual refuse revenue included in in this report amounts to R 6 762 760.

*Refer to Section 4 – table C4 – Total revenue by source (excluding capital transfers and contributions)*

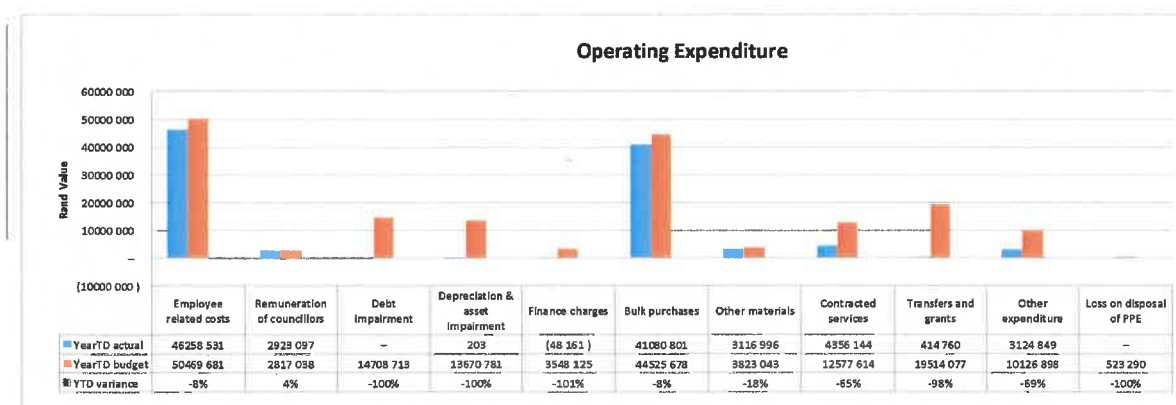


### **Operating Expenditure by Type**

The figures in this section should represent the accrued amounts; in other words when the goods have been ordered; received or the invoice has been completed (reconciled with goods received and prices quoted) it should be captured as an expense. Shadow figures are reflected on the financial system once an order is issued. This action serves as a budgetary control mechanism and no actual financial entries are passed. These figures cannot be used for reporting purposes. The amounts included as expenditure are currently only those for which a payments run has been completed.

The total expenditure amounts to R 101 227 221 or 8.64% of the total budgeted expenditure R1 171 905 103.

*Refer to Section 4 – table C4 – Total expenditure by type*

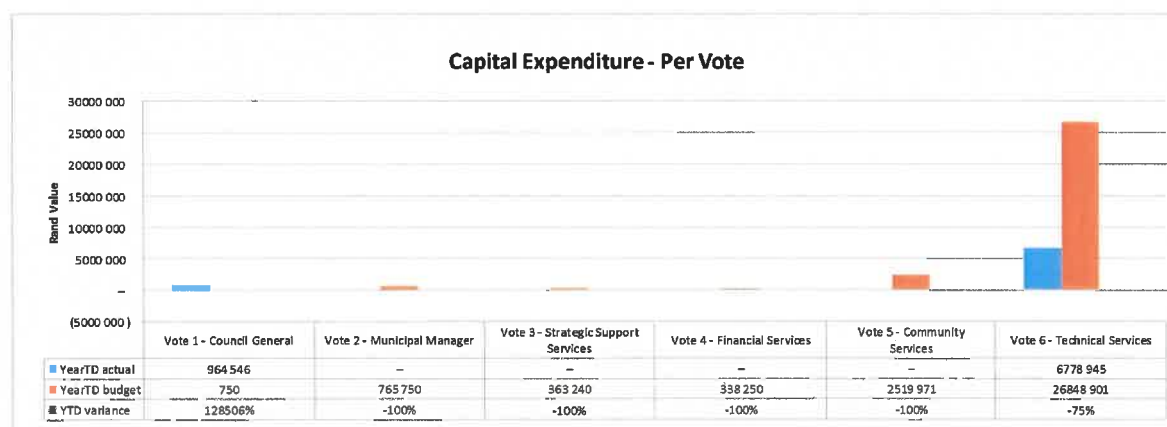


## Capital Expenditure

The total capital expenditure for the period 1 July 2019 – 31 August 2019, amounts to R 7 743 491 or 3.80% of the total capital budget that amounts to R 203 973 473.

**Capital grant funding** spending for the period amounts to R 672 396 or 0.61% of the total capital grant budget that amounts to R 110 102 000.

*Refer to Section 4 – table C5 for more detail.*



## Cash Flow

The detail of this section can be found in Section 4 of this report Table C7 (Financial Position). The balance at the end of the period for the cash flow statement amounts to R 144 963 192.

*Refer to Section 4*

*– Supporting Table C7 and Section 7 for more detail on the cash position.*

### **3.3 MATERIAL VARIANCES FROM SDBIP**

Comments for August 2019.

*Refer to Section 10 – Supporting Table SC1*

### **3.4 REMEDIAL OR CORRECTIVE STEPS**

No remedial or corrective steps are required at this time.

## PART 1 – IN-YEAR REPORT

### SECTION 4 – IN-YEAR BUDGET TABLES

#### 4.1 Monthly budget statements

##### 4.1.1 Table C1: Monthly Budget Statement Summary

This table provide a summary of the most important information by pulling its information from the other tables to follow.

WC025 Breede Valley - Table C1 Monthly Budget Statement Summary - M02 August

Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	137 472	139 998	139 998	9 346	47 266	21 000	26 266	125%	139 998
Service charges	564 827	603 781	603 781	54 532	83 047	90 567	(7 520)	-8%	603 781
Investment revenue	11 233	11 854	11 854	996	1 767	1 778	(11)	-1%	11 854
Transfers and subsidies	133 233	259 056	259 056	53 215	53 215	38 858	14 357	37%	259 056
Other own revenue	93 028	161 121	161 121	4 605	8 831	24 168	(15 337)	-63%	161 121
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>939 792</b>	<b>1 175 810</b>	<b>1 175 810</b>	<b>122 693</b>	<b>194 126</b>	<b>176 372</b>	<b>17 754</b>	<b>10%</b>	<b>1 175 810</b>
Employee costs	278 575	336 104	336 104	22 172	46 259	50 470	(4 211)	-8%	336 104
Remuneration of Councillors	17 675	18 780	18 780	1 466	2 923	2 817	106	4%	18 780
Depreciation & asset impairment	87 921	91 139	91 139	0	0	13 671	(13 671)	-100%	91 139
Finance charges	24 682	23 654	23 654	-	(48)	3 548	(3 596)	-101%	23 654
Materials and bulk purchases	314 601	321 263	321 408	42 832	44 198	48 349	(4 151)	-9%	321 408
Transfers and subsidies	16 317	125 484	129 620	132	415	19 514	(19 099)	-98%	129 620
Other expenditure	206 204	255 482	251 200	5 984	7 481	37 937	(30 456)	-80%	251 200
<b>Total Expenditure</b>	<b>945 975</b>	<b>1 171 905</b>	<b>1 171 905</b>	<b>72 586</b>	<b>101 227</b>	<b>176 305</b>	<b>(75 078)</b>	<b>-43%</b>	<b>1 171 905</b>
<b>Surplus/(Deficit)</b>	<b>(6 182)</b>	<b>3 905</b>	<b>3 905</b>	<b>50 107</b>	<b>92 899</b>	<b>67</b>	<b>92 832</b>	<b>139354%</b>	<b>3 905</b>
Transfers and subsidies - capital (monetary allocated)	165 738	110 052	110 052	-	-	16 516	(16 516)	-100%	110 052
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>159 555</b>	<b>113 957</b>	<b>113 957</b>	<b>50 107</b>	<b>92 899</b>	<b>16 583</b>	<b>76 316</b>	<b>460%</b>	<b>113 957</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>159 555</b>	<b>113 957</b>	<b>113 957</b>	<b>50 107</b>	<b>92 899</b>	<b>16 583</b>	<b>76 316</b>	<b>460%</b>	<b>113 957</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>266 003</b>	<b>191 723</b>	<b>203 973</b>	<b>6 365</b>	<b>7 743</b>	<b>30 837</b>	<b>(23 093)</b>	<b>-75%</b>	<b>203 973</b>
Capital transfers recognised	165 738	110 102	110 102	418	672	16 515	(15 843)	-96%	110 102
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	6 281	-	162	-	-	27	(27)	-100%	162
Internally generated funds	93 984	81 621	93 710	5 946	7 071	14 295	(7 224)	-51%	93 710
<b>Total sources of capital funds</b>	<b>266 003</b>	<b>191 723</b>	<b>203 973</b>	<b>6 365</b>	<b>7 743</b>	<b>30 837</b>	<b>(23 093)</b>	<b>-75%</b>	<b>203 973</b>
<b>Financial position</b>									
Total current assets	270 162	347 239	347 239		286 402				347 239
Total non current assets	2 284 564	2 382 017	2 382 017		2 104 154				2 382 017
Total current liabilities	330 923	120 863	120 863		206 154				120 863
Total non current liabilities	451 225	428 590	428 590		438 070				428 590
<b>Community wealth/Equity</b>	<b>1 772 578</b>	<b>2 179 803</b>	<b>2 179 803</b>		<b>1 746 332</b>				<b>2 179 803</b>
<b>Cash flows</b>									
Net cash from (used) operating	167 760	195 970	195 970	(1 618)	42 740	40 559	(2 181)	-5%	195 970
Net cash from (used) investing	(210 336)	(191 673)	(203 923)	(6 359)	(7 735)	(28 747)	(21 013)	73%	(191 673)
Net cash from (used) financing	(9 377)	(10 360)	(10 360)	4	91	8	(83)	-1017%	(10 360)
<b>Cash/cash equivalents at the month/year end</b>	<b>98 497</b>	<b>114 388</b>	<b>91 553</b>	<b>-</b>	<b>144 963</b>	<b>121 687</b>	<b>(23 277)</b>	<b>-19%</b>	<b>103 804</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	90 735	5 567	3 456	2 455	2 514	2 809	16 997	72 045	196 580
<b>Creditors Age Analysis</b>									
Total Creditors	87 769	-	-	-	-	-	-	0	87 769

### 4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

This table reflects the operating budget (Financial Performance) in the standard classifications, which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

WC025 Breede Valley - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M02 August

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Revenue - Functional</b>										
<i><b>Governance and administration</b></i>		<b>203 000</b>	<b>202 984</b>	<b>202 984</b>	<b>26 027</b>	<b>66 004</b>	<b>30 456</b>	<b>35 548</b>	<b>117%</b>	<b>202 984</b>
Executive and council		1 044	647	647	23	41	105	(64)	-61%	647
Finance and administration		201 912	202 337	202 337	26 005	65 963	30 351	35 612	117%	202 337
Internal audit		44	-	-	-	-	-	-	-	-
<i><b>Community and public safety</b></i>		<b>106 490</b>	<b>169 899</b>	<b>169 899</b>	<b>11 660</b>	<b>13 528</b>	<b>25 485</b>	<b>(11 957)</b>	<b>-47%</b>	<b>169 899</b>
Community and social services		15 025	11 585	11 585	3 367	3 467	1 738	1 729	100%	11 585
Sport and recreation		3 461	11 374	11 374	174	457	1 706	(1 249)	-73%	11 374
Public safety		47 478	1 577	1 577	1 203	2 125	237	1 889	798%	1 577
Housing		40 526	145 363	145 363	6 915	7 479	21 804	(14 325)	-66%	145 363
Health		-	-	-	-	-	-	-	-	-
<i><b>Economic and environmental services</b></i>		<b>33 837</b>	<b>153 865</b>	<b>153 865</b>	<b>1 275</b>	<b>2 326</b>	<b>23 080</b>	<b>(20 754)</b>	<b>-90%</b>	<b>153 865</b>
Planning and development		5 464	6 823	6 823	133	256	1 023	(767)	-75%	6 823
Road transport		27 157	144 780	144 780	1 142	2 070	21 717	(19 647)	-90%	144 780
Environmental protection		1 215	2 262	2 262	-	-	339	(339)	-100%	2 262
<i><b>Trading services</b></i>		<b>762 204</b>	<b>759 114</b>	<b>759 114</b>	<b>83 731</b>	<b>112 269</b>	<b>113 867</b>	<b>(1 599)</b>	<b>-1%</b>	<b>759 114</b>
Energy sources		403 650	437 077	437 077	40 700	53 020	65 562	(12 542)	-19%	437 077
Water management		135 542	122 146	122 146	14 093	13 171	18 322	(5 151)	-28%	122 146
Waste water management		162 297	134 483	134 483	18 920	27 492	20 172	7 320	36%	134 483
Waste management		60 716	65 408	65 408	10 017	18 585	9 811	8 774	89%	65 408
<i><b>Other</b></i>	<b>4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue - Functional</b>	<b>2</b>	<b>1 105 530</b>	<b>1 285 862</b>	<b>1 285 862</b>	<b>122 693</b>	<b>194 126</b>	<b>192 888</b>	<b>1 238</b>	<b>1%</b>	<b>1 285 862</b>
<b>Expenditure - Functional</b>										
<i><b>Governance and administration</b></i>		<b>191 762</b>	<b>226 021</b>	<b>226 021</b>	<b>14 084</b>	<b>24 558</b>	<b>34 092</b>	<b>(9 534)</b>	<b>-28%</b>	<b>226 021</b>
Executive and council		37 040	35 162	35 162	2 659	5 145	5 321	(176)	-3%	35 162
Finance and administration		151 574	186 804	186 804	11 177	18 937	28 163	(9 226)	-33%	186 804
Internal audit		3 148	4 055	4 055	248	476	609	(132)	-22%	4 055
<i><b>Community and public safety</b></i>		<b>161 037</b>	<b>227 544</b>	<b>227 544</b>	<b>6 804</b>	<b>14 076</b>	<b>34 139</b>	<b>(20 063)</b>	<b>-59%</b>	<b>227 544</b>
Community and social services		22 041	24 705	24 705	1 590	3 108	3 710	(602)	-16%	24 705
Sport and recreation		27 592	29 926	29 926	1 600	3 152	4 492	(1 340)	-30%	29 926
Public safety		84 678	31 462	31 462	3 090	6 826	4 719	2 107	45%	31 462
Housing		26 638	141 345	141 345	524	991	21 202	(20 211)	-95%	141 345
Health		89	106	106	-	-	16	(16)	-100%	106
<i><b>Economic and environmental services</b></i>		<b>68 572</b>	<b>173 603</b>	<b>173 603</b>	<b>3 026</b>	<b>5 844</b>	<b>26 055</b>	<b>(20 211)</b>	<b>-78%</b>	<b>173 603</b>
Planning and development		15 442	15 789	15 789	1 144	2 217	2 369	(151)	-6%	15 789
Road transport		51 475	154 155	154 155	1 832	3 525	23 138	(19 613)	-85%	154 155
Environmental protection		1 666	3 658	3 658	51	102	549	(447)	-81%	3 658
<i><b>Trading services</b></i>		<b>523 107</b>	<b>543 855</b>	<b>543 855</b>	<b>48 660</b>	<b>56 730</b>	<b>81 886</b>	<b>(25 156)</b>	<b>-31%</b>	<b>543 855</b>
Energy sources		350 328	373 300	373 300	42 593	45 100	56 239	(11 139)	-20%	373 300
Water management		64 010	61 945	61 945	2 615	4 810	9 340	(4 530)	-48%	61 945
Waste water management		64 772	61 754	61 754	1 754	3 436	9 278	(5 842)	-63%	61 754
Waste management		43 996	46 856	46 856	1 697	3 383	7 028	(3 645)	-52%	46 856
<i><b>Other</b></i>		<b>1 497</b>	<b>882</b>	<b>882</b>	<b>12</b>	<b>18</b>	<b>132</b>	<b>(114)</b>	<b>-86%</b>	<b>882</b>
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>945 975</b>	<b>1 171 905</b>	<b>1 171 905</b>	<b>72 586</b>	<b>101 227</b>	<b>176 305</b>	<b>(75 078)</b>	<b>-43%</b>	<b>1 171 905</b>
<b>Surplus/ (Deficit) for the year</b>		<b>159 555</b>	<b>113 957</b>	<b>113 957</b>	<b>50 107</b>	<b>92 899</b>	<b>16 583</b>	<b>76 316</b>	<b>460%</b>	<b>113 957</b>

### 4.1.3 Table C3: Monthly Budget Statement - Financial Performance

The budget is approved by Council on the municipal vote level. The municipal votes reflect the organisational structure of the municipality. On the next page; as part of Table C3; a table with the sub-votes is also prepared.

WC025 Breede Valley - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M02 August

Vote Description		Ref	2018/19	Budget Year 2019/20							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
Revenue by Vote		1									
Vote 1 - Council General			448	147	147	23	41	22	19	86,2%	147
Vote 2 - Municipal Manager			4 770	7 103	7 103	—	—	1 074	(1 074)	-100,0%	7 103
Vote 3 - Strategic Support Services			2 508	1 896	1 896	181	324	284	40	13,9%	1 896
Vote 4 - Financial Services			193 965	195 104	195 104	25 693	65 469	29 266	36 203	123,7%	195 104
Vote 5 - Community Services			108 794	298 864	298 864	12 762	15 512	44 830	(29 318)	-65,4%	298 864
Vote 6 - Technical Services			795 046	782 748	782 748	84 034	112 780	117 412	(4 632)	-3,9%	782 748
Vote 7 - [NAME OF VOTE 7]			—	—	—	—	—	—	—	—	—
Vote 8 - [NAME OF VOTE 8]			—	—	—	—	—	—	—	—	—
Vote 9 - [NAME OF VOTE 9]			—	—	—	—	—	—	—	—	—
Vote 10 - [NAME OF VOTE 10]			—	—	—	—	—	—	—	—	—
Vote 11 - [NAME OF VOTE 11]			—	—	—	—	—	—	—	—	—
Vote 12 - [NAME OF VOTE 12]			—	—	—	—	—	—	—	—	—
Vote 13 - [NAME OF VOTE 13]			—	—	—	—	—	—	—	—	—
Vote 14 - [NAME OF VOTE 14]			—	—	—	—	—	—	—	—	—
Vote 15 - [NAME OF VOTE 15]			—	—	—	—	—	—	—	—	—
Total Revenue by Vote		2	1 105 530	1 285 862	1 285 862	122 693	194 126	192 888	1 238	0,6%	1 285 862
Expenditure by Vote		1									
Vote 1 - Council General			33 471	31 992	31 992	2 440	4 707	4 845	(139)	-2,9%	31 992
Vote 2 - Municipal Manager			9 807	10 657	10 707	642	1 323	1 613	(290)	-18,0%	10 707
Vote 3 - Strategic Support Services			56 573	59 013	59 013	4 249	6 738	8 876	(2 139)	-24,1%	59 013
Vote 4 - Financial Services			59 175	89 078	89 027	4 641	8 708	13 398	(4 690)	-35,0%	89 027
Vote 5 - Community Services			168 232	334 757	334 757	7 664	15 569	50 287	(34 718)	-69,0%	334 757
Vote 6 - Technical Services			618 718	646 409	646 409	52 952	64 183	97 286	(33 103)	-34,0%	646 409
Vote 7 - [NAME OF VOTE 7]			—	—	—	—	—	—	—	—	—
Vote 8 - [NAME OF VOTE 8]			—	—	—	—	—	—	—	—	—
Vote 9 - [NAME OF VOTE 9]			—	—	—	—	—	—	—	—	—
Vote 10 - [NAME OF VOTE 10]			—	—	—	—	—	—	—	—	—
Vote 11 - [NAME OF VOTE 11]			—	—	—	—	—	—	—	—	—
Vote 12 - [NAME OF VOTE 12]			—	—	—	—	—	—	—	—	—
Vote 13 - [NAME OF VOTE 13]			—	—	—	—	—	—	—	—	—
Vote 14 - [NAME OF VOTE 14]			—	—	—	—	—	—	—	—	—
Vote 15 - [NAME OF VOTE 15]			—	—	—	—	—	—	—	—	—
Total Expenditure by Vote		2	945 975	1 171 905	1 171 905	72 586	101 227	176 305	(75 078)	-42,6%	1 171 905
Surplus/ (Deficit) for the year		2	159 555	113 957	113 957	50 107	92 899	16 583	76 316	460,2%	113 957



#### 4.1.3 Table C3: Monthly Budget Statement - Financial Performance

**WC025 Breede Valley - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M02 August**

Vote Description		Ref	Budget Year 2019/20								
R thousand			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote											
Vote 1 - Council General		1	448	147	147	23	41	22	19	86%	147
1.1 - Admin			448	147	147	23	41	22	19	86%	147
1.2 - Mayoral Office			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
Vote 2 - Municipal Manager			4 770	7 103	7 103	-	-	1 074	(1 074)	-100%	7 103
2.1 - Office Support			596	2 003	2 003	-	-	309	(309)	-100%	2 003
2.2 - Internal Audit			44	-	-	-	-	-	-	-	-
2.3 - Project Management			4 130	5 100	5 100	-	-	765	(765)	-100%	5 100
2.4 - Ombudsman			-	-	-	-	-	-	-	-	-
2.5 - Enterprise Risk Management			-	-	-	-	-	-	-	-	-
2.6 - Jobs4U			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
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WC025 Breede Valley - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M02 August

Vote Description		Ref	Budget Year 2019/20								
R thousand			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure by Vote											
Vote 1 - Council General		1	33 471	31 992	31 992	2 440	4 707	4 845	(139)	-3%	31 992
1.1 - Admin			20 333	19 792	18 044	1 367	2 704	2 724	(19)	-1%	18 044
1.2 - Mayoral Office			13 137	12 200	13 947	1 073	2 002	2 122	(119)	-6%	13 947
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
Vote 2 - Municipal Manager			9 807	10 657	10 707	642	1 323	1 613	(290)	-18%	10 707
2.1 - Office Support			3 569	3 171	3 171	220	438	476	(37)	-8%	3 171
2.2 - Internal Audit			3 148	4 055	4 055	248	476	609	(132)	-22%	4 055
2.3 - Project Management			1 707	1 095	1 095	81	163	164	(1)	0%	1 095
2.4 - Ombudsman			0	1	2	0	0	0	(0)	-90%	2
2.5 - Enterprise Risk Management			1 362	2 243	2 291	93	245	350	(105)	-30%	2 291
2.6 - Jobs4U			20	93	93	-	-	14	(14)	-100%	93
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
Vote 3 - Strategic Support Services			56 573	59 013	59 013	4 249	6 738	8 876	(2 139)	-24%	59 013
3.1 - Administration & Support Services			22 630	23 245	23 245	1 468	2 201	3 491	(1 291)	-37%	23 245
3.2 - Human Resources			13 192	12 686	12 686	772	1 484	1 903	(419)	-22%	12 686
3.3 - Information Communication Technology			9 452	9 829	9 829	1 265	1 623	1 474	149	10%	9 829
3.4 - IDP/ PMS/ SDBIP			2 048	2 174	2 174	155	270	326	(57)	-17%	2 174
3.5 - Communications & Media Relations			2 183	2 813	2 813	221	398	422	(24)	-6%	2 813
3.6 - Local Economic Development			4 194	3 609	3 609	213	396	541	(145)	-27%	3 609
3.7 - Legal Services			2 875	4 658	4 658	156	366	718	(352)	-49%	4 658
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
Vote 4 - Financial Services			59 175	89 078	89 027	4 641	8 708	13 398	(4 690)	-35%	89 027
4.1 - Administration			12 460	26 159	26 159	1 111	2 174	3 924	(1 750)	-45%	26 159
4.2 - Revenue			22 404	44 573	44 522	2 157	4 000	6 722	(2 722)	-40%	44 522
4.3 - Financial Planning			10 295	2 933	2 933	302	320	440	(120)	-27%	2 933
4.4 - Supply Chain Management			14 017	15 412	15 412	1 070	2 215	2 312	(98)	-4%	15 412
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
Vote 5 - Community Services			168 232	334 757	334 757	7 664	15 569	50 287	(34 718)	-69%	334 757
5.1 - Administration & Support Services			7 065	10 278	10 278	493	803	1 611	(808)	-50%	10 278
5.2 - Human Settlements & Housing			26 657	141 360	141 360	524	990	21 204	(20 214)	-95%	141 360
5.3 - Libraries			13 330	14 760	14 760	1 099	2 117	2 215	(98)	-4%	14 760
5.4 - Fire Brigade & Disaster Risk Management			28 589	30 655	30 655	1 645	3 878	4 598	(720)	-16%	30 655
5.5 - Traffic Services			68 898	114 560	114 560	2 501	5 029	17 184	(12 155)	-71%	114 560
5.6 - Municipal Halls and Resorts			9 500	9 263	9 263	566	1 132	1 389	(258)	-19%	9 263
5.7 - Customer Care Services			3 399	3 048	3 048	235	475	457	18	4%	3 048
5.8 - Sports and Recreation			10 704	10 727	10 727	600	1 145	1 612	(467)	-29%	10 727
5.9 - Health			89	106	106	-	-	16	(16)	-100%	106
			-	-	-	-	-	-	-	-	-
Vote 6 - Technical Services			618 718	646 409	646 409	52 952	64 183	97 286	(33 103)	-34%	646 409
6.1 - Public Works			91 338	100 794	100 794	4 086	6 811	15 135	(8 325)	-55%	100 794
6.2 - Cemeteries			2 478	2 732	2 732	121	241	410	(169)	-41%	2 732
6.3 - Recreational Facilities			8 034	9 981	9 981	503	1 007	1 497	(490)	-33%	9 981
6.4 - Refuse Removal			46 430	49 619	49 619	1 865	3 737	7 443	(3 706)	-50%	49 619
6.5 - Sewerages			59 310	52 077	52 077	1 459	2 844	7 827	(4 983)	-64%	52 077
6.6 - Electricity Management			347 117	369 260	369 260	42 304	44 733	55 633	(10 900)	-20%	369 260
6.7 - Water Management			64 010	61 945	61 945	2 615	4 810	9 340	(4 530)	-48%	61 945
			-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-
Total Expenditure by Vote		2	945 975	1 171 905	1 171 905	72 586	101 227	176 305	(75 078)	(0)	1 171 905
Surplus/ (Deficit) for the year		2	159 555	113 957	113 957	50 107	92 899	16 583	76 316	0	113 957

#### 4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

This table reflects the operating budget and actual figures of the financial performance. The revenue is specifically set out by source due to the fact that Council approves the revenue budget by source and the expenditure budget by vote.

WC025 Breede Valley - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M02 August

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		137 472	139 998	139 998	9 345	47 266	21 000	26 266	125%	139 998
Service charges - electricity revenue		389 166	418 573	418 573	38 236	50 545	62 786	(12 241)	-19%	418 573
Service charges - water revenue		70 217	72 274	72 274	7 246	6 312	10 841	(4 529)	-42%	72 274
Service charges - sanitation revenue		67 133	72 847	72 847	5 826	14 398	10 927	3 471	32%	72 847
Service charges - refuse revenue		38 310	40 088	40 088	3 224	11 792	6 013	5 778	96%	40 088
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		25 194	10 589	10 589	726	1 694	1 588	105	7%	10 589
Interest earned - external investments		11 233	11 854	11 854	996	1 767	1 778	(11)	-1%	11 854
Interest earned - outstanding debtors		6 356	6 158	6 158	572	1 163	924	240	26%	6 158
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		37 240	118 474	118 474	1 037	1 894	17 771	(15 877)	-89%	118 474
Licences and permits		2 951	3 616	3 616	254	503	542	(40)	-7%	3 616
Agency services		8 507	8 230	8 230	688	1 438	1 234	204	17%	8 230
Transfers and subsidies - operating		133 233	259 056	259 056	53 215	53 215	38 858	14 357	37%	259 056
Other revenue		9 707	12 798	12 798	1 329	2 139	1 920	220	11%	12 798
Gains on disposal of PPE		3 073	1 257	1 257	-	-	188	(188)	-100%	1 257
Total Revenue (excluding capital transfers and contributions)		939 792	1 175 810	1 175 810	122 693	194 126	176 372	17 754	10%	1 175 810
Expenditure By Type										
Employee related costs		278 575	336 104	336 104	22 172	46 259	50 470	(4 211)	-8%	336 104
Remuneration of councillors		17 675	18 780	18 780	1 466	2 923	2 817	106	4%	18 780
Debt impairment		62 510	98 058	98 058	-	-	14 709	(14 709)	-100%	98 058
Depreciation & asset impairment		87 921	91 139	91 139	0	0	13 671	(13 671)	-100%	91 139
Finance charges		24 682	23 654	23 654	-	(48)	3 548	(3 596)	-101%	23 654
Bulk purchases		287 305	296 838	296 838	41 057	41 081	44 526	(3 445)	-8%	296 838
Other materials		27 296	24 425	24 570	1 776	3 117	3 823	(706)	-18%	24 570
Contracted services		71 925	82 705	82 361	3 870	4 356	12 578	(8 221)	-85%	82 361
Transfers and subsidies		16 317	125 484	129 620	132	415	19 514	(19 099)	-98%	129 620
Other expenditure		71 659	71 229	67 292	2 114	3 125	10 127	(7 002)	-69%	67 292
Loss on disposal of PPE		109	3 489	3 489	-	-	523	(523)	-100%	3 489
Total Expenditure		945 975	1 171 905	1 171 905	72 586	101 227	176 305	(75 078)	-43%	1 171 905
Surplus/(Deficit)		(6 182)	3 905	3 905	50 107	92 899	67	92 832	1	3 905
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		165 738	110 052	110 052	-	-	16 516	(16 516)	(0)	110 052
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		159 555	113 957	113 957	50 107	92 899	16 583			113 957
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		159 555	113 957	113 957	50 107	92 899	16 583			113 957
Attributable to minorities		-	-	-	-	-	-			-
Surplus/(Deficit) attributable to municipality		159 555	113 957	113 957	50 107	92 899	16 583			113 957
Share of surplus/ (deficit) of associate		-	-	-	-	-	-			-
Surplus/ (Deficit) for the year		159 555	113 957	113 957	50 107	92 899	16 583			113 957

## Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

### Supporting Table SC1

WC025 Breede Valley - Supporting Table SC1 Material variance explanations - M02 August

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	R thousands			
1	<b>Revenue By Source</b>			
	Property rates	125%	The annual property Rates included in this report amounts to R28 279 747.	
	Service charges - electricity revenue	-19%	Includes year-end journal of R28 723 629 for accrual of revenue accrued for the 2018/2019 financial year but billed in July 2019.	
	Service charges - water revenue	-42%	Includes a year-end journal of R6 280 202 which was processed in July 2019 for the accrual of revenue in the 2018/2019 financial.	
	Service charges - sanitation revenue	32%	The annual sanitation revenue included in this report amounts to R 2 486 546.	
	Service charges - refuse revenue	96%	The annual refuse revenue included in this report amounts to R 6 762 760.	
	Rental of facilities and equipment	7%	The over-performance in this month is due to more rentals at the Nekkies Resort than anticipated in the month of July 2019. There were also two escalations that took place in the commercially rented buildings.	
	Interest earned - outstanding debtors	26%	Growth in resulting in more interest being earned than anticipated.	
	Fines, penalties and forfeits	-89%	The calculation of GRAP Traffic Fines for 2019/2020 will be processed from September 2019 onwards. The actuals for the month of July 2019 have been processed resulting in the 91% underperformance.	
	Licences and permits	-7%	Less Licenses and permits than anticipated.	
	Agency services	17%	More Agency fees were earned during the month than budgeted for.	
	Transfers and subsidies - operating	37%	All unconditional grants received has been recognised.	
	Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	-100%	Capital grants recognised when capital expenditure has been capitalised.	
	Other revenue	11%		
	Gains on disposal of PPE	-100%	No disposals done for 2019/20 financial year.	
2	<b>Expenditure By Type</b>			
	Employee related costs	-8%	Positions are budgeted for 12 months of the financial year. Vacant position, employees resigning and retiring results in savings which are reprioritised with the Mid-year Adjustment Budget. Only critical vacant positions are currently advertised and filled as a result of the TASK Implementation and Job Evaluation processes that are currently in progress.	
	Debt impairment	-100%	Debt impairment for July and August 2019 will be calculated from September 2019.	
	Depreciation & asset impairment	-100%	No depreciation runs performed before the submission and finalisation of prior year AFS on the 31 August 2019. Depreciation run will be done in September 2019.	
	Finance charges	-101%	First payment of loan will only be in September 2019	
	Bulk purchases	-8%	The accounts for bulk purchases will only be paid in September 2019, because this was not yet accrued in August 2019.	
	Other materials	-18%	Spending on materials and supplies will accelerate during the financial year.	
	Contracted services	-65%	Expenditure on contracted and outsourced services, and repairs and maintenance are less than anticipated.	
	Transfers and subsidies	-98%	Housing Top Structure expenditure and payments are done within different timeframes.	
	Other expenditure	-69%	Expenditure on operational cost items and general expenses are less than anticipated.	
	Loss on disposal of PPE	-100%	No disposals done for 2019/20 financial year.	
3	<b>Capital Expenditure</b>			
	Total Capital Expenditure	-75%	Capital project are "work-in-progress" for the 2019/2020 financial year. Capital implementation for the current financial year is still in the initial phases and will accelerate as the year progress. Monthly and quarterly monitoring of capital implementation are done and adjustments will be effected during the mid-year adjustment budget if risk of underspending is foreseen.	
4	<b>Financial Position</b>			
	None			
5	<b>Cash Flow</b>			
	Service Charges	13%	Water revenue was this month higher than previous. It is very cold and ± R2 million additional electricity was sold for the month on July 2019.	
	Other revenue	305%	The portion of unallocated funds is included in this category - this the reason why the amount is shown more as budgeted for.	
	Government Capital	125%	R13 million received for capital grants	
	Interest	-10%	Budget controls around capital spending have been strengthened resulting in better spending and less funds available for investments	
	Suppliers	-35%	Payment of suppliers process updated to ensure more accurate invoice management	
	Transfer and grants	91%	Housing Top Structure expenditure and payments are done within different timeframes.	
	Capital assets	91%	Roll over budget has been approved in August capital spending will increase from September,	
	Consumer deposits	83%	The movement in debtors will have an influence on the deposits %	



## 4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC025 Breede Valley - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M02 August

W023 Breede valley - Table C5 monthly Budget Statement - Capital Expenditure (Municipal vote, functional classification and funding) - MWZ August										
Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Council General		-	5	5	-	-	1	(1)	-100%	5
Vote 2 - Municipal Manager		-	2 495	2 495	-	-	374	(374)	-100%	2 495
Vote 3 - Strategic Support Services		-	1 422	1 422	-	-	213	(213)	-100%	1 422
Vote 4 - Financial Services		-	1 450	1 450	-	-	218	(218)	-100%	1 450
Vote 5 - Community Services		-	9 915	9 915	-	-	1 487	(1 487)	-100%	9 915
Vote 6 - Technical Services		-	114 191	116 425	-	-	17 504	(17 504)	-100%	116 425
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	-	129 478	131 712	-	-	19 797	(19 797)	-100%	131 712
Single Year expenditure appropriation	2									
Vote 1 - Council General		-	-	-	965	965	-	965	#DIV/0!	-
Vote 2 - Municipal Manager		4 143	2 610	2 610	-	-	392	(392)	-100%	2 610
Vote 3 - Strategic Support Services		25 349	-	900	-	-	150	(150)	-100%	900
Vote 4 - Financial Services		1 426	805	805	-	-	121	(121)	-100%	805
Vote 5 - Community Services		10 232	6 551	6 851	-	-	1 033	(1 033)	-100%	6 851
Vote 6 - Technical Services		224 853	52 278	61 095	5 400	6 779	9 345	(2 566)	-27%	61 095
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	4	266 003	62 245	72 262	6 365	7 743	11 040	(3 296)	-30%	72 262
Total Capital Expenditure	3	266 003	191 723	203 973	6 365	7 743	30 837	(23 093)	-75%	203 973
Capital Expenditure - Functional Classification										
Governance and administration		30 488	3 312	4 242	-	-	647	(647)	-100%	4 242
Executive and council		15	10	10	-	-	2	(2)	-100%	10
Finance and administration		30 473	3 302	4 232	-	-	645	(645)	-100%	4 232
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		13 958	17 561	18 631	-	-	2 818	(2 818)	-100%	18 631
Community and social services		8 059	7 766	8 036	-	-	1 215	(1 215)	-100%	8 036
Sport and recreation		2 190	7 971	8 771	-	-	1 329	(1 329)	-100%	8 771
Public safety		3 709	1 824	1 824	-	-	274	(274)	-100%	1 824
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		40 510	27 560	29 794	5 649	5 649	4 510	1 140	25%	29 794
Planning and development		-	5 100	5 100	418	418	765	(347)	-45%	5 100
Road transport		40 510	22 460	24 694	5 231	5 231	3 745	1 487	40%	24 694
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		161 047	143 290	151 306	715	2 094	22 863	(20 769)	-91%	151 306
Energy sources		27 408	30 595	36 990	33	350	5 688	(5 339)	-94%	36 990
Water management		55 824	40 727	42 249	546	546	6 363	(5 816)	-91%	42 249
Waste water management		83 000	48 665	48 765	-	-	7 316	(7 316)	-100%	48 765
Waste management		14 816	23 303	23 303	136	1 198	3 495	(2 297)	-66%	23 303
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	266 003	191 723	203 973	6 365	7 743	30 837	(23 093)	-75%	203 973
Funded by:										
National Government		37 488	44 452	44 452	-	254	6 668	(6 414)	-96%	44 452
Provincial Government		128 219	65 150	65 150	418	418	9 773	(9 354)	-96%	65 150
District Municipality		31	500	500	-	-	75	(75)	-100%	500
Other transfers and grants		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		165 738	110 102	110 102	418	672	16 515	(15 843)	-96%	110 102
Public contributions & donations	5	-	-	-	-	-	-	-	-	-
Borrowing	6	6 281	-	162	-	-	27	(27)	-100%	162
Internally generated funds		93 984	81 621	93 710	5 946	7 071	14 295	(7 224)	-51%	93 710
Total Capital Funding		266 003	191 723	203 973	6 365	7 743	30 837	(23 093)	-75%	203 973

## 4.1.6 Table C6: Monthly Budget Statement – Financial Position

WC025 Breede Valley - Table C6 Monthly Budget Statement - Financial Position - M02 August

Description	Ref	2018/19	Budget Year 2019/20			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	<b>1</b>					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		94 867	74 388	74 388	109 979	74 388
Call investment deposits		15 000	40 000	40 000	35 000	40 000
Consumer debtors		144 435	150 394	150 394	99 496	150 394
Other debtors		3 691	66 081	66 081	32 149	66 081
Current portion of long-term receivables		1 763	524	524	551	524
Inventory		10 407	15 853	15 853	9 227	15 853
<b>Total current assets</b>		<b>270 162</b>	<b>347 239</b>	<b>347 239</b>	<b>286 402</b>	<b>347 239</b>
<b>Non current assets</b>						
Long-term receivables		1 923	3 882	3 882	4 313	3 882
Investments		–	–	–	21 018	–
Investment property		23 126	21 786	21 786	–	21 786
Investments in Associate		–	–	–	–	–
Property, plant and equipment		2 218 509	2 349 185	2 349 185	2 028 344	2 349 185
Agricultural		–	–	–	–	–
Biological assets		–	–	–	–	–
Intangible assets		4 374	7 165	7 165	13 839	7 165
Other non-current assets		36 631	–	–	36 640	–
<b>Total non current assets</b>		<b>2 284 564</b>	<b>2 382 017</b>	<b>2 382 017</b>	<b>2 104 154</b>	<b>2 382 017</b>
<b>TOTAL ASSETS</b>		<b>2 554 726</b>	<b>2 729 256</b>	<b>2 729 256</b>	<b>2 390 556</b>	<b>2 729 256</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		–	–	–	–	–
Borrowing		10 410	11 702	11 702	10 410	11 702
Consumer deposits		4 083	4 147	4 147	4 135	4 147
Trade and other payables		290 805	68 373	68 373	155 488	68 373
Provisions		25 624	36 642	36 642	36 121	36 642
<b>Total current liabilities</b>		<b>330 923</b>	<b>120 863</b>	<b>120 863</b>	<b>206 154</b>	<b>120 863</b>
<b>Non current liabilities</b>						
Borrowing		203 881	192 179	192 179	203 881	192 179
Provisions		247 344	236 411	236 411	234 189	236 411
<b>Total non current liabilities</b>		<b>451 225</b>	<b>428 590</b>	<b>428 590</b>	<b>438 070</b>	<b>428 590</b>
<b>TOTAL LIABILITIES</b>		<b>782 148</b>	<b>549 453</b>	<b>549 453</b>	<b>644 225</b>	<b>549 453</b>
<b>NET ASSETS</b>	<b>2</b>	<b>1 772 578</b>	<b>2 179 803</b>	<b>2 179 803</b>	<b>1 746 332</b>	<b>2 179 803</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		1 772 578	2 179 803	2 179 803	1 746 332	2 179 803
Reserves		–	–	–	–	–
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	<b>2</b>	<b>1 772 578</b>	<b>2 179 803</b>	<b>2 179 803</b>	<b>1 746 332</b>	<b>2 179 803</b>

#### 4.1.7 Table C7: Monthly Budget Statement - Cash Flow

Table C7 includes the balance of the Cashbook and Current Investment Deposits. Refer to section 7 for a more comprehensive view of the cash position of the municipality, which includes non-current investments and commitments against available cash resources.

WC025 Breede Valley - Table C7 Monthly Budget Statement - Cash Flow - M02 August

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		106 902	132 998	132 998	8 478	17 301	25 730	(8 429)	-33%	132 998
Service charges		551 971	596 038	596 038	48 853	100 609	95 680	4 929	5%	596 038
Other revenue		194 100	62 863	62 863	20 866	38 874	9 562	29 312	307%	62 863
Government - operating		133 606	259 006	259 006	5 600	54 765	63 054	(8 289)	-13%	259 006
Government - capital		113 179	110 102	110 102	-	13 189	6 637	6 552	99%	110 102
Interest		15 710	18 012	18 012	1 568	2 931	3 053	(122)	-4%	18 012
Dividends		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Suppliers and employees		(917 843)	(833 571)	(829 657)	(86 853)	(184 514)	(151 407)	33 107	-22%	(833 571)
Finance charges		(24 951)	(23 996)	(23 996)	-	-	-	-	-	(23 996)
Transfers and Grants		(4 915)	(125 484)	(129 397)	(132)	(415)	(11 750)	(11 335)	96%	(125 484)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>167 760</b>	<b>195 970</b>	<b>195 970</b>	<b>(1 618)</b>	<b>42 740</b>	<b>40 559</b>	<b>(2 181)</b>	<b>-5%</b>	<b>195 970</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		67	50	50	6	9	11	(2)	-21%	50
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Capital assets		(210 403)	(191 723)	(203 973)	(6 365)	(7 743)	(28 758)	(21 015)	73%	(191 723)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(210 336)</b>	<b>(191 673)</b>	<b>(203 923)</b>	<b>(6 359)</b>	<b>(7 735)</b>	<b>(28 747)</b>	<b>(21 013)</b>	<b>73%</b>	<b>(191 673)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		50	50	50	4	91	8	83	1017%	50
<b>Payments</b>										
Repayment of borrowing		(9 427)	(10 410)	(10 410)	-	-	-	-	-	(10 410)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(9 377)</b>	<b>(10 360)</b>	<b>(10 360)</b>	<b>4</b>	<b>91</b>	<b>8</b>	<b>(83)</b>	<b>-1017%</b>	<b>(10 360)</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(51 954)</b>	<b>(6 062)</b>	<b>(18 313)</b>	<b>(7 973)</b>	<b>35 096</b>	<b>11 820</b>			<b>(6 062)</b>
Cash/cash equivalents at beginning:		150 451	120 450	109 867		109 867	109 867			109 867
Cash/cash equivalents at month/year end:		98 497	114 388	91 553		144 963	121 687			103 804

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 5 – DEBTORS ANALYSIS

#### 5.1 Supporting Table SC3

Table SC3 is the only debtors report required by the MBRR.

The age analysis includes all debtor accounts from the billing module. This only includes debtor amounts that originated from a billing perspective.

WC025 Breede Valley - Supporting Table SC3 Monthly Budget Statement - aged debtors - M02 August

FY2025 Brede Valley - Supporting Table S3 monthly budget statement - aged debtors - muz August														
Description	NT Code	Budget Year 2018/20										Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.L.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total				
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200	9 532	1 053	678	680	470	585	3 006	9 096	25 198	13 835	-	-	
Trade and Other Receivables from Exchange Transactions - Electricity	1300	40 161	1 362	453	112	107	59	312	1 715	44 280	2 305	-	-	
Receivables from Non-exchange Transactions - Property Rates	1400	27 341	487	437	285	439	331	2 643	10 603	42 566	14 302	-	-	
Receivables from Exchange Transactions - Waste Water Management	1500	9 811	1 034	746	625	691	645	4 248	15 191	32 790	21 400	-	-	
Receivables from Exchange Transactions - Waste Management	1600	6 158	593	445	381	406	405	2 815	9 421	20 625	13 429	-	-	
Receivables from Exchange Transactions - Property Rental Debtors	1700	960	240	172	137	157	164	1 065	4 274	7 189	5 816	-	-	
Interest on Arrear Debtor Accounts	1810	678	28	36	37	52	58	665	13 711	15 295	14 553	-	-	
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	
Other	1900	(3 805)	770	491	197	193	553	2 194	8 035	8 637	11 181	-	-	
Total By Income Source	2000	90 735	5 567	3 456	2 455	2 514	2 809	16 997	72 045	196 580	96 822	-	-	
2018/19 - totals only														
Debtors Age Analysis By Customer Group														
Organs of State	2200	14 449	274	118	42	26	18	701	856	16 485	1 544	-	-	
Commercial	2300	15 789	299	133	41	37	27	306	1 611	18 221	2 021	-	-	
Households	2400	47 116	4 536	2 906	2 213	2 284	2 557	14 857	61 980	138 249	83 891	-	-	
Other	2500	13 402	458	299	159	167	208	1 334	7 599	23 625	9 466	-	-	
Total By Customer Group	2600	90 735	5 567	3 456	2 455	2 514	2 809	16 997	72 045	196 580	96 822	-	-	

The age analysis reflects the debtors without taking the provision for bad debts into account, and included VAT. Therefore, reconciliation to net debtors as per the Statement of Financial Position is provided below.

	August 2019	July 2019	June 2019
<b>Gross consumer debtors, as per debtors age analysis</b>	196 580 273	199 050 646	174 618 258
Total Provision for bad debts	<b>-94 459 480</b>	<b>-94 459 480</b>	<b>-81 094 566</b>
Provision bad debts Consumers (sc3)	-92 635 588	-92 635 588	-79 270 674
Long term Debtors	-1 656 635	-1 656 635	-1 656 635
Short term portion long term debtors	-167 257	-167 257	-167 257
Less: VAT (15% of outstanding debtors)	<b>-15 591 703</b>	<b>-15 962 259</b>	<b>-14 302 138</b>
<b>Net consumers debtors:</b>	<b>86 529 090</b>	<b>88 628 907</b>	<b>79 221 555</b>

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 5 – DEBTORS ANALYSIS

#### 5.2.1 Outstanding Debtors

This report serves to inform Council on the status of outstanding debtors for August 2019.

##### 1. Debtors Age Analysis

The municipality's total outstanding debtors amounted to R 196 580 274 as at 31 August 2019 compared with the R 199 050 646 as at 31 July 2019. Current debt represents 26 % of the total outstanding debt, while annual Rates and Services payable on 30 September 2019 amounts to R18 953 969 or 10 % and the total debt in arrears represents 58 % of the debt and 6 % of the debt still needs to be raised through arrangements. The arrear debt which is 90 days and older represents 49 % of the total debt.

The outstanding debtors increased by R 30 819 725 when compared to the outstanding amount of R 165 760 549 on 31 August 2018, representing a 19 % annual increase.

##### 2. Additional Information:

The decrease of outstanding debt for service levies is 2.6 %. Also, refer to item 1 above.

The ratio of debtors to estimated revenue levied is 23 % and the average days outstanding are 84 days, which is 2.8 months.

The electricity distribution losses for the period July 2019 to August 2019 were 11.2 %.

Month	Bulk Purchases	Distribution	Distribution Losses	Percentage
July to August 2019	52 071 653 kWh	46 239 729 kWh	5 831 924 kWh	11.2 %



The cumulative water distribution losses from July 2019 until July 2019 were 4.93 % of which 1.99 % is the real losses

Month	Water input	Water Consumption	Water Variance/Loss	Percentage
July 2019 – July 2019	849 674 kl	807 758 kl	41 916 kl	4.93 %
Less :			-	
Unbilled Authorized Consumption			0 kl	
Customer Meter and Data Errors			24 982 kl	
Real Losses			16 934 kl	1.99 %

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## PART 2 – SUPPORTING DOCUMENTATION

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### SECTION 5 – DEBTORS ANALYSIS

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#### 5.2.2 Credit Control

This report serves to inform Council on the processes of Credit Control for the month of August 2019.

1. 9732 SMS Arrears for value R66 659 475, 1430 Emailed Final Demands for the value of R12 068 275.
2. 5 334 (30% Non-Indigent) for the value of R29 918 104, 3845 (30% Indigent) for the value of R 3 645 995 and 1427 (80% Non-Indigent) for the value of R 15 470 121, total 10 606 Pre-paid meters were restricted.
3. R1 129 651,89 was recovered through pre-paid electricity restriction.
4. 200 Reminder phone calls were made.
5. 76 Arrangements to the value of R 413 952.
6. Garnishee payments to the value of R 7 480 were received.
7. 36 Total outstanding Garnishee orders
8. 230 Disconnection notices issued were issued.
9. 6 KVA meters were cut.

## PART 2 – SUPPORTING DOCUMENTATION

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### SECTION 5 – DEBTORS ANALYSIS

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#### 5.2.3 Indigent Consumers

This report serves to inform Council on the status of Indigent consumers at the end of August 2019.

1. The total applications approved for all services by the end of August 2019 were 8106.
2. The outstanding amount for Indigent consumers is R5 240 210 of which R 3 568 335 is in arrears.
3. Subsidies from July 2019 to August 2019 were allocated for the following services:

• Refuse	R	1 597 674
• Rates	R	396 487
• Sewerage	R	2 646 277
• Electricity	R	787 770
• Water	R	1 479 288
• Rent	R	1 347 625

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 5 – DEBTORS ANALYSIS

#### 5.2.4 Debt Collection

This report serves to inform Council on the progress made by the attorneys on debt collection, for August 2019.

#### Attorneys

The outstanding handed over debt as at 31 August 2019 was R 69 665 428 made up of 2 270 accounts.

1. An amount of R269 849 was received as payments from the handed over accounts, while an amount of R9 310 was paid as commission including VAT.
2. 107 Registered Letters were sent to clients during the month resulting in a payment of party to party costs of R8 560.
3. 71 Summons were issued during the month resulting in a payment of party to party costs of R48 349.
4. 0 Judgments were obtained during the month resulting in a payment of party to party costs of R 0.
5. Sherrif Fees (Disbursements) to the value of R22 738 were paid for 107 cases handled by the sherrifs during the month.
6. All the costs listed above have been charged against the accounts of the clients concerned.

#### 5.2.5 Arrears Councillors

A list of the accounts is available for scrutiny in the office of the Speaker. The following information was extracted from the list for August 2019:

1. The total outstanding arrear debt of Councilors after the August 2019 due date was R7 491.
2. An amount of R7 491 was deducted from the August 2019 salaries of 13 councilors who did not pay their accounts in full on the due date. (The arrear amount was R7 491).

### **5.2.6 Arrears Employees**

1. The outstanding debt of employees after the August 2019 due date was R 213 468.
2. An amount of R 12 900 was deducted from the August 2019 salaries of 14 officials who had arrangements with a balance of R174 322.
3. An amount of R 39 146 was deducted from the August 2019 salaries of 112 officials who did not pay their account in full on the due date. (The arrear amount was R 39 146)

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 6 – CREDITORS ANALYSIS

#### 6.1 Supporting Table SC4

WC025 Breede Valley - Supporting Table SC4 Monthly Budget Statement - aged creditors - M02 August

Description	NT Code	Budget Year 2019/20								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	0	0
Trade Creditors	0700	87 769	-	-	-	-	-	-	0	87 769
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	87 769	-	-	-	-	-	-	0	87 769

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

#### 7.1 Supporting Table SC5

WC025 Breede Valley - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M02 August

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands		Yrs/Months							
<b>Municipality</b>									
Nedbank		3 Months	Fixed Depos	25 Jul 2019	–		5 000	5 000	–
Standard Bank		4 Months	Fixed Depos	26 Aug 2019	27		5 000	5 000	–
Nedbank		5 Months	Fixed Depos	25 Sep 2019	35		5 000	–	5 000
Nedbank		1 Month	Fixed Depos	26 Aug 2019	25		5 000	5 000	–
Standard Bank		1 Month	Fixed Depos	26 Aug 2019	25		5 000	5 000	–
ABSA Bank		2 Months	Fixed Depos	23 Sep 2019	31		5 000	–	5 000
Nedbank		2 Months	Fixed Depos	25 Sep 2019	63		10 000	–	10 000
Standard Bank		2 Months	Fixed Depos	25 Sep 2019	31		5 000	–	5 000
ABSA Bank		3 Months	Fixed Depos	24 Oct 2019	31		5 000	–	5 000
Nedbank		4 Months	Fixed Depos	25 Nov 2019	33		5 000	–	5 000
<b>Municipality sub-total</b>					300		55 000	20 000	35 000
<b>Entities</b>									
–			–	–	–		–	–	–
–			–	–	–		–	–	–
–			–	–	–		–	–	–
–			–	–	–		–	–	–
–			–	–	–		–	–	–
–			–	–	–		–	–	–
<b>Entities sub-total</b>					–		–	–	–
<b>TOTAL INVESTMENTS AND INTEREST</b>	2				300		55 000	20 000	35 000

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

#### 7.2 Summary of Investment Portfolio as at 31 August 2019.

PARTICULARS OF THE INVESTMENTS AS PRESCRIBED BY SECTION 17(1)(f) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT (ACT 56 OF 2003)

**Invest as at 31/08/2019 at the following A1 Banks as prescribed by Council's Investment Policy:**

ABSA	R	10 000 000,00
NEDBANK	R	20 000 000,00
FNB	R	-
STANDARD	R	5 000 000,00
INVESTEC	R	-
	<b>R</b>	<b>35 000 000,00</b>
ABSA LT	R	-
	<b>R</b>	<b>35 000 000,00</b>



## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 7 – INVESTMENT PORTFOLIO ANALYSIS

Date of Investment	Name of Institution	Account Number	Interest Rate	Period of Investment	Maturity Date	Interest earned During the month	Balance beginning Of month	Investment Made for	Investment Withdrawn	Balance end of month
<b>SHORT TERM INVESTMENTS</b>										
25/Apr/19	NEDBANK	03/7881531576/264	7,90%	91	25/Jul/19	0,00	5 000 000		5 000 000	0
25/Apr/19	STANDARD	288460898-041	7,975%	123	26/Aug/19	27 311,64	5 000 000		5 000 000	0
25/Apr/19	NEDBANK	03/7881531576/265	8,20%	153	25/Sep/19	34 821,92	5 000 000			5 000 000
24/Jul/19	NEDBANK	03/7881531576/266	7,35%	33	26/Aug/19	25 171,23		5 000 000	5 000 000	0
24/Jul/19	STANDARD	288460898-042	7,225%	33	26/Aug/19	24 743,15		5 000 000	5 000 000	0
24/Jul/19	ABSA	2078627759	7,215%	61	23/Sep/19	30 639,04		5 000 000		5 000 000
24/Jul/19	NEDBANK	03/7881531576/267	7,40%	63	25/Sep/19	62 849,32		10 000 000		10 000 000
24/Jul/19	STANDARD	288460898-043	7,325%	63	25/Sep/19	31 106,16		5 000 000		5 000 000
24/Jul/19	ABSA	2078627733	7,315%	92	24/Oct/19	31 063,70		5 000 000		5 000 000
24/Jul/19	NEDBANK	03/7881531576/268	7,70%	124	25/Nov/19	32 698,63		5 000 000		5 000 000
Sub Total						300 404,79	15 000 000	40 000 000	20 000 000	35 000 000
						300 404,79	15 000 000,00	40 000 000	20 000 000	35 000 000,00

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 7 – CASH AND CASH EQUIVALENTS

#### 7.3 Cash and cash equivalents for the month August 2019.

##### Funds Allocations

The schedule reflecting all council's Investments as at 31 August 2019 R 35 000 000. (R 15 000 000 at 30 June 2019).

##### Allocation of Investments, cash and cash equivalents

Cash and cash equivalents are allocated to	30/06/2019		31/08/2019	
	Liability	Cash back	Liability	Cash back
		<b>98 497 186</b>		<b>144 963 827</b>
Unutilized grants	23 252 344	23 252 344	67 090 780	67 090 780
Consumer and Sundry deposits	4 638 893	4 638 893	4 738 688	4 738 688
External loans unspent	1 020 001	1 020 001	261 793	261 793
LT loan - cash back	0	0		0
EFF Accumulated Depreciation	8 425 820	8 425 820	10 532 275	10 532 275
Self Insurance Reserve	5 314 962	5 314 962	5 448 962	5 448 962
Capital Replacement reserve	26 122 392	26 122 392	36 051 297	36 051 297
Brandwacht Trust	97 893	97 893	97 893	97 893
Retained surplus (unidentified dep.) 30111068430	2 678 138	2 678 138	2 636 347	2 636 347
Performance Bonus Provision	778 941	778 941	947 787	947 787
Set aside for retention	5 783 329	5 783 329	6 067 983	6 067 983
Set aside for Creditor payments	14 197 763	16 448 133	4 080 105	7 153 682
Provision for leave Payment	3 936 342	3 936 342	3 936 342	3 936 342
	<b>96 246 816</b>	<b>98 497 186</b>	<b>141 890 250</b>	<b>144 963 827</b>
Cash Surplus (Deficit)		<b>2 250 370</b>		<b>3 073 577</b>

##### Particulars of Investments as prescribed in terms of section 17(1)(f) of the MFMA

	30/06/2019	31/08/2019
ABSA	0	10 000 000
Nedbank	10 000 000	20 000 000
First National Bank	0	0
Standard Bank	5 000 000	5 000 000
Investec	0	0
Total short term	<b>15 000 000</b>	<b>35 000 000</b>
Bank and Cash	83 483 375	109 950 016
Cash on hand 3 9020 127 404 00	13 811	13 811
	<b>98 497 186</b>	<b>144 963 827</b>

More information with regard to Investments is as follows:

## PART 2 – SUPPORTING DOCUMENTATION

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### SECTION 7 – BANK RECONCILIATION

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#### **7.4 Bank Reconciliation and Payments made in August 2019.**

Attached in annexure is the computerised bank reconciliation for August 2019.

All payments are recorded in the cashbook (general ledger) as from cheque number 128 to 132 and electronic transfer number 268444 to 269354.

The reconciliation, together with the supporting details, is attached. The ledger account printout (cashbook) will be available for scrutiny.

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 7 – BANK RECONCILIATION

#### NEDBANK BREDE VALLEY MUNICIPALITY BANK RECONCILIATION AS AT 31 AUGUST 2019

CASH BOOK RECONCILIATION				
Balance as per Cash Book at 01/08/2019				102 923 228,74
Deposits for the August 2019				100 375 924,59
Cheques for the August 2019				(93 349 137,50)
Balance as per Cash Book at 31/08/2019				<u>109 950 015,83</u>
Votes Balances and Transactions:				
40101012690 Balance B/f		102 923 228,74		
40101012690 Balance B/f		<u>0,00</u>		102 923 228,74
40101012691 Movements		100 375 924,59		
40101012692 Movements		<u>(93 349 137,50)</u>		7 026 787,09
Balance as per Ledger at 31/08/2019				<u>109 950 015,83</u>
BANK RECONCILIATION				TOTAL
Balance as per Bank Statement at 31/08/2019				130 984 748,78
Cash on Hand	Not yet Banked			1 762 402,48
Outstanding Cheques				(6 298 329,88)
Amounts Under Banked				0,00
Amounts Over Banked				(0,50)
Deposits not Receipted	Previous months	(118 158,96)		
	August 2019	(20 327 425,54)	(20 445 584,50)	(20 445 584,50)
Deposits receipted in Duplicate				4 340,00
Unpaid Cheques not Re-deposited				0,00
Other Items				0,00
Cash Surpluses / Shortages	Iro Payments Received			100,00
Adjustments to be Made for August 2019	MOLTENO MAINTENANCE (IAFS T	(400,00)		
	SARS PAYMENT	(3 868 509,00)		
	NEDBANK BANK CHARGES	(73 430,45)	(3 942 339,45)	3 942 339,45
Balance as per Cash Book at 31/08/2019				<u>109 950 015,83</u>

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 7 – BANK RECONCILIATION

#### RECONCILIATION OF BANK STATEMENTS AS AT 31 AUGUST 2019

	TOTAL
Balance as per Bank Statement at 01/08/2019	107 242 280,15
Cheques for August 2019	(92 225 241,89)
Deposits for August 2019	100 398 195,18
Other Adjustments / Transactions	0,00
Other Adjustments / Transactions now cleared	0,00
Direct Deposits from previous months Receipted	(4 870 412,70)
Direct Deposits not Receipted	20 327 425,54
Amounts Under Banked now cleared	0,00
R/D Cheques	(26 498,87)
Cash on Hand - 01/08/2019	1 901 403,85
Cash on Hand - 31/08/2019	(1 762 402,48)
Balance as per Bank Statements at 31/08/2019	<u>130 984 748,78</u>

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

#### 8.1 Supporting Table SC6 – Grant receipts

The municipality's position with regards to grant allocations received and the actual expenditure on the grant allocations received are set out. The municipality started at the beginning of the financial year with unspent conditional grants to the value of R 21 301 107 for the period August 2019 and conditional grants to the value of R 67 954 000 were received. The value of the unspent conditional grants at the end of August 2019 is R 67 090 780.

WC025 Breede Valley - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M02 August

Description		Ref	2018/19	Budget Year 2019/20								
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands												
RECEIPTS:			1,2									
Operating Transfers and Grants												
National Government:				49 969	122 712	122 712	2 354	51 519	49 974	1 545	3,1%	122 712
Operational Revenue:General Revenue:Equitable Share				49 165	117 997	117 997	—	49 165	49 169	(4)	0,0%	117 997
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]				804	3 215	3 215	804	804	804	(0)	0,0%	3 215
Local Government Financial Management Grant [Schedule 5B]				—	1 500	1 500	1 560	1 550	—	1 550	#DIV/0!	1 500
Provincial Government:				3 246	134 032	134 032	3 246	3 246	12 326	(9 080)	-73,7%	136 294
Capacity Building				—	448	448	—	—	88	(88)	-100,0%	—
Capacity Building and Other				3 246	660	660	—	—	—	—	—	136 294
Disaster and Emergency Services			4	—	—	—	—	—	—	—	—	—
Health			4	—	—	—	—	—	—	—	—	—
Housing			4	—	122 820	122 820	—	—	7 369	(7 369)	-100,0%	—
Infrastructure			4	—	—	—	—	—	—	—	—	—
Libraries, Archives and Museums			4	—	9 738	9 738	3 246	3 246	4 869	(1 623)	-33,3%	—
Other			4	—	220	220	—	—	—	—	—	—
Public Transport			4	—	146	146	—	—	—	—	—	—
District Municipality:				—	—	—	—	—	—	—	—	—
All Grants				—	—	—	—	—	—	—	—	—
Other grant providers:				—	2 282	2 282	—	—	754	(754)	-100,0%	—
Departmental Agencies and Accounts				—	2 282	2 282	—	—	754	(754)	-100,0%	—
Total Operating Transfers and Grants			5	53 215	259 006	259 006	5 600	54 785	63 054	(8 289)	-13,1%	259 006
Capital Transfers and Grants												
National Government:				—	44 452	44 452	—	13 189	6 637	6 552	98,7%	44 452
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]				—	10 000	10 000	—	4 000	780	3 220	412,8%	10 000
Municipal Infrastructure Grant [Schedule 5B]				—	34 452	34 452	—	9 189	5 857	3 332	56,9%	34 452
Provincial Government:				—	65 150	65 150	—	—	—	—	—	65 150
Local Government Financial Management Grant [Schedule 5B]				—	50	50	—	—	—	—	—	50
Capacity Building and Other				—	5 100	5 100	—	—	—	—	—	5 100
Disaster and Emergency Services				—	—	—	—	—	—	—	—	—
Health				—	—	—	—	—	—	—	—	—
Housing				—	60 000	60 000	—	—	—	—	—	60 000
Infrastructure				—	—	—	—	—	—	—	—	—
Libraries, Archives and Museums				—	—	—	—	—	—	—	—	—
Other				—	—	—	—	—	—	—	—	—
Public Transport				—	—	—	—	—	—	—	—	—
Road Infrastructure				—	—	—	—	—	—	—	—	—
Sports and Recreation				—	—	—	—	—	—	—	—	—
Waste Water Infrastructure				—	—	—	—	—	—	—	—	—
Water Supply Infrastructure				—	—	—	—	—	—	—	—	—
District Municipality:				—	500	500	—	—	—	—	—	500
All Grants				—	500	500	—	—	—	—	—	500
Other grant providers:				—	—	—	—	—	—	—	—	—
Total Capital Transfers and Grants			5	—	110 102	110 102	—	13 189	6 637	6 552	98,7%	110 102
TOTAL RECEIPTS OF TRANSFERS & GRANTS			5	53 215	369 108	369 108	5 600	67 954	69 691	(1 737)	-2,5%	369 108

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

#### 8.2 Supporting Table SC7 (1) – Grant expenditure

WC025 Breede Valley - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M02 August

Description		Ref	2018/19	Budget Year 2019/20							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
<b>EXPENDITURE</b>											
<b>Operating expenditure of Transfers and Grants</b>											
<b>National Government:</b>			6	122 712	122 712	255	255	49 974	(49 718)	-99,5%	4 715
Operational Revenue:General Revenue:Equitable Share			-	117 997	117 997	-	-	49 169	(49 169)	-100,0%	-
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]			6	3 215	3 215	255	255	804	(549)	-68,2%	3 215
Local Government Financial Management Grant [Schedule 5B]			-	1 500	1 500	-	-	-	-	-	1 500
<b>Provincial Government:</b>			205	134 032	134 032	823	1 600	12 326	(10 726)	-87,0%	126 593
Capacity Building			-	448	448	-	-	88	(88)	-100,0%	-
Capacity Building and Other			205	660	660	30	30	-	30	#DIV/0!	126 593
Disaster and Emergency Services			-	-	-	-	-	-	-	-	-
Health			-	-	-	-	-	-	-	-	-
Housing			-	122 820	122 820	-	-	7 369	(7 369)	-100,0%	-
Infrastructure			-	-	-	-	-	-	-	-	-
Libraries, Archives and Museums			-	9 738	9 738	793	1 570	4 869	(3 299)	-67,7%	-
Other			-	220	220	-	-	-	-	-	-
Public Transport			-	146	146	-	-	-	-	-	-
<b>District Municipality:</b>			-	-	-	-	-	-	-	-	-
All Grants			-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>			-	2 262	2 262	-	-	754	(754)	-100,0%	-
Departmental Agencies and Accounts			-	2 262	2 262	-	-	754	(754)	-100,0%	-
Total operating expenditure of Transfers and Grants:			211	259 006	259 006	1 078	1 856	63 054	(61 198)	-97,1%	131 308
<b>Capital expenditure of Transfers and Grants</b>											
<b>National Government:</b>			254	44 452	44 452	-	254	6 637	(6 383)	-96,2%	44 452
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]			254	10 000	10 000	-	254	780	(526)	-67,4%	10 000
Municipal Infrastructure Grant [Schedule 5B]			-	34 452	34 452	-	-	5 857	(5 857)	-100,0%	34 452
<b>Provincial Government:</b>			418	65 150	65 150	-	-	-	-	-	65 150
Local Government Financial Management Grant [Schedule 5B]			-	50	50	-	-	-	-	-	50
Capacity Building and Other			418	5 100	5 100	-	-	-	-	-	5 100
Disaster and Emergency Services			-	-	-	-	-	-	-	-	-
Health			-	-	-	-	-	-	-	-	-
Housing			-	60 000	60 000	-	-	-	-	-	60 000
Infrastructure			-	-	-	-	-	-	-	-	-
Libraries, Archives and Museums			-	-	-	-	-	-	-	-	-
Local Government Financial Management Grant [Schedule 5B]			-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>			-	500	500	-	-	-	-	-	500
All Grants			-	500	500	-	-	-	-	-	500
<b>Other grant providers:</b>			-	-	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants			672	110 102	110 102	-	254	6 637	(6 383)	-96,2%	110 102
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS			884	369 108	369 108	1 078	2 110	69 691	(67 581)	-97,0%	241 410



## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 8 – ALLOCATION AND GRANT RECEIPTS AND EXPENDITURE

#### 8.3 Attached summary of the Grants and Subsidies as at 31 August 2019, divided into National, Provincial, Cape Winelands District Municipality, Other Municipalities, Housing and Private Grants.

Summary Grants Received and Utilised: 2019/2020			August 2019				
	Unutilised Balance 01/07/2019	Debit Balance	Received 01/07/2019 31/08/2019	Conditions met (TRF TO Income Statement) - Operating	Conditions met (TRF TO Income Statement) - Capital	To Other Debtors	Balance 31/08/2019
National Government:-	1 321 838,63	-	44 708 000,00	-19 921 460,60	-254 292,00	-	45 854 086,03
Operating grants:-	-	-	51 519 000,00	-19 921 460,60	-	-	31 597 539,40
Equitable share	-	-	49 165 000,00	-19 666 000,00	-	-	29 499 000,00
Financial Management Grant	-	-	1 550 000,00	-	-	-	1 550 000,00
EPWP: Expanded Public Works	-	-	804 000,00	-255 460,60	-	-	548 539,40
Capital grants:-	1 321 838,63	-	13 189 000,00	-	-254 292,00	-	14 256 546,63
Municipal Infrastructure Grant	1 321 838,63	-	9 189 000,00	-	-	-	10 510 838,63
Integrated National Electrification Grant	-	-	4 000 000,00	-	-254 292,00	-	3 745 708,00
Provincial Government:-	15 469 691,45	-85 000,00	3 246 000,00	-1 570 470,33	-418 104,19	85 000,00	16 727 116,93
Operating Grants plus Operating Housing:-	8 296 811,00	-85 000,00	3 246 000,00	-1 570 470,33	-	85 000,00	9 972 340,67
Operating Provincial	1 360 000,00	-85 000,00	3 246 000,00	-1 570 470,33	-	85 000,00	3 035 529,67
Library Service Conditional Grant	-	-	3 246 000,00	-1 540 470,33	-	-	1 705 529,67
Proclaimed Roads	-	-	-	-	-	-	-
CDW Grant Operational Support	-	-	-	-	-	-	-
Financial Management Capacity Building Grant	360 000,00	-	-	-30 000,00	-	-	330 000,00
FMSG - Implementation of mSCOA	-	-	-	-	-	-	-
FMSG - Revenue Enhancement	1 000 000,00	-	-	-	-	-	1 000 000,00
Thusong Centre	-	-	-	-	-	-	-
RSEP (Operational)	-	-85 000,00	-	-	-	85 000,00	-
Local Government Graduate Internship Grant	-	-	-	-	-	-	-
Operating Provincial Housing	6 936 811,00	-	-	-	-	-	6 936 811,00
Housing from Capital to Operating Top structure	-	-	-	-	-	-	-
Touwsriver (8 Topstructure)	-	-	-	-	-	-	-
Zwelethemba 242 Erven	767 968,49	-	-	-	-	-	767 968,49
UISP De Doorns - 577 New erven	-	-	-	-	-	-	-
De Doorns 1400 PLS	259 510,69	-	-	-	-	-	259 510,69
Avlan Park 439 Houses	2 039 797,06	-	-	-	-	-	2 039 797,06
Rawsonville: De Nova	-	-	-	-	-	-	-
Sunnyside/Orchard - De Doorns	-	-	-	-	-	-	-
Avlan Park 205 Houses	-	-	-	-	-	-	-
Tille Deeds	3 869 534,76	-	-	-	-	-	3 869 534,76
Transhex	-	-	-	-	-	-	-
Capital grants:-	7 172 880,45	-	-	-	-418 104,19	-	6 754 776,26
Other	1 070 705,98	-	-	-	-418 104,19	-	652 601,79
Library Service Conditional Grant	-	-	-	-	-	-	-
RSEP	1 067 224,97	-	-	-	-418 104,19	-	649 120,78
PAWC: Fire Services Capacity Building	3 481,01	-	-	-	-	-	3 481,01
Capital - grants Housing	6 102 174,47	-	-	-	-	-	6 102 174,47
Sunny Side Orchard - 109 Erven	-	-	-	-	-	-	-
Touwsriver 900	-	-	-	-	-	-	-
De Doorns South of the N1	-	-	-	-	-	-	-
Housing: Transhex	6 102 174,47	-	-	-	-	-	6 102 174,47
Cape Winelands District Municipality:-	-	-	-	-	-	-	-
Operating grants:-	-	-	-	-	-	-	-
Capital grants:-	-	-	-	-	-	-	-
Housing Grants	1 518 294,13	-422 643,00	-	-	-	422 643,00	1 518 294,13
58 Houses for staff (SAMWU)	44 824,54	-	-	-	-	-	44 824,54
350 Houses Avlan Park	-	-422 643,00	-	-	-	422 643,00	-
1800 Zwelethemba Housing Project (A + B)	1 449 005,30	-	-	-	-	-	1 449 005,30
339 Houses	24 464,29	-	-	-	-	-	24 464,29
Housing Grants: Other Operational	2 991 282,53	-	-	-	-	-	2 991 282,53
708 Avlanpark	466 875,79	-	-	-	-	-	466 875,79
331 People Housing Proj. Zwelethemba	2 524 406,74	-	-	-	-	-	2 524 406,74
Other Grants	-	-	-	-101 666,24	-	101 666,24	-
Operating grants:-	-	-	-	-101 666,24	-	101 666,24	-
LGWSETA - Learnership	-	-	-	-	-	-	-
LGWSETA	-	-	-	-	-	-	-
Work for water	-	-	-	-101 666,24	-	101 666,24	-
Capital grants:-	-	-	-	-	-	-	-
Other Municipalities	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	21 301 106,74	-507 643,00	67 954 000,00	-21 593 597,17	-672 396,19	609 309,24	67 090 779,62
			67 954 000,00	-22 265 993,36			



## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 9 – EXPENDITURE ON COUNCILLOR ALLOWANCES AND EMPLOYEE BENEFITS

#### 9.1 Supporting Table SC8

WC025 Breede Valley - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M02 August

Summary of Employee and Councillor remuneration	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		13 357	14 259	14 259	1 107	2 211	2 141	70	3%	14 259
Pension and UIF Contributions		1 516	1 602	1 602	125	247	241	7	3%	1 602
Medical Aid Contributions		261	305	305	24	47	46	1	2%	305
Motor Vehicle Allowance		736	794	794	61	122	119	2	2%	794
Cellphone Allowance		1 658	1 673	1 673	137	273	251	22	9%	1 673
Housing Allowances		–	–	–	–	–	–	–	–	–
Other benefits and allowances		146	148	148	12	24	22	2	9%	148
<b>Sub Total - Councillors</b>		<b>17 675</b>	<b>18 780</b>	<b>18 780</b>	<b>1 466</b>	<b>2 923</b>	<b>2 820</b>	<b>103</b>	<b>4%</b>	<b>18 780</b>
<b>% increase</b>	4		<b>6,3%</b>	<b>6,3%</b>						<b>6,3%</b>
<b>Senior Managers of the Municipality</b>	3									
Basic Salaries and Wages		6 508	6 645	6 645	567	1 134	998	136	14%	6 645
Pension and UIF Contributions		500	655	655	46	92	98	(6)	-6%	655
Medical Aid Contributions		104	93	93	7	14	14	(0)	-1%	93
Overtime		–	–	–	–	–	–	–	–	–
Performance Bonus		–	–	–	–	–	–	–	–	–
Motor Vehicle Allowance		840	970	970	68	136	146	(10)	-7%	970
Cellphone Allowance		215	204	204	19	37	31	7	22%	204
Housing Allowances		–	–	–	–	–	–	–	–	–
Other benefits and allowances		106	75	75	1	6	11	(5)	-48%	75
Payments in lieu of leave		–	–	–	–	–	–	–	–	–
Long service awards		–	–	–	–	–	–	–	–	–
Post-retirement benefit obligations	2	–	–	–	–	–	–	–	–	–
<b>Sub Total - Senior Managers of Municipality</b>		<b>8 273</b>	<b>8 643</b>	<b>8 643</b>	<b>707</b>	<b>1 419</b>	<b>1 298</b>	<b>121</b>	<b>9%</b>	<b>8 643</b>
<b>% increase</b>	4		<b>4,5%</b>	<b>4,5%</b>						<b>4,5%</b>
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		163 522	206 073	206 073	14 474	28 893	30 944	(2 051)	-7%	206 073
Pension and UIF Contributions		31 113	39 096	39 096	2 729	5 462	5 871	(408)	-7%	39 096
Medical Aid Contributions		17 111	23 229	23 229	1 481	2 962	3 488	(526)	-15%	23 229
Overtime		20 138	13 709	13 709	(565)	1 184	2 059	(875)	-42%	13 709
Performance Bonus		–	–	–	–	–	–	–	–	–
Motor Vehicle Allowance		7 053	8 139	8 139	731	1 426	1 222	203	17%	8 139
Cellphone Allowance		1 424	1 269	1 269	127	250	191	59	31%	1 269
Housing Allowances		1 973	3 265	3 265	174	349	490	(141)	-29%	3 265
Other benefits and allowances		22 026	26 367	26 367	1 816	3 314	3 959	(645)	-16%	26 367
Payments in lieu of leave		–	–	–	–	–	–	–	–	–
Long service awards		–	–	–	–	–	–	–	–	–
Post-retirement benefit obligations	2	5 941	6 314	6 314	499	1 000	948	52	5%	6 314
<b>Sub Total - Other Municipal Staff</b>		<b>270 302</b>	<b>327 461</b>	<b>327 461</b>	<b>21 465</b>	<b>44 840</b>	<b>49 172</b>	<b>(4 332)</b>	<b>-9%</b>	<b>327 461</b>
<b>% increase</b>	4		<b>21,1%</b>	<b>21,1%</b>						<b>21,1%</b>
<b>Total Parent Municipality</b>		<b>296 249</b>	<b>354 884</b>	<b>354 884</b>	<b>23 638</b>	<b>49 182</b>	<b>53 290</b>	<b>(4 108)</b>	<b>-8%</b>	<b>354 884</b>
<b>Unpaid salary, allowances &amp; benefits in arrears:</b>										
<b>Total Municipal Entities</b>		<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>296 249</b>	<b>354 884</b>	<b>354 884</b>	<b>23 638</b>	<b>49 182</b>	<b>53 290</b>	<b>(4 108)</b>	<b>-8%</b>	<b>354 884</b>
<b>% increase</b>	4		<b>19,8%</b>	<b>19,8%</b>						<b>19,8%</b>
<b>TOTAL MANAGERS AND STAFF</b>		<b>278 575</b>	<b>336 104</b>	<b>336 104</b>	<b>22 172</b>	<b>46 259</b>	<b>50 470</b>	<b>(4 211)</b>	<b>-8%</b>	<b>336 104</b>

## PART 2 – SUPPORTING DOCUMENTATION

A caring valley of excellence.

## SECTION 9 – EXPENDITURE ON COUNCILLOR ALLOWANCES AND EMPLOYEE BENEFITS

### 9.2 Breakdown of Overtime and cost for temporary employment

#### Overtime payments:

The **actual total budget** for overtime for the financial year amounts to **R13 709 143**.

Overtime payments are one month in arrear, this being the reason that 1 month spending been reflecting on the end of August 2019 reports. Overtime should be monitored closely.

From 1 July 2019 till 31 August 2019	Budget for the year	Estimate for the 2 month	Actual to Date	Variance
Overtime	13 709 143	1 142 429	1 428 978	-286 549
Temporary personnel	11 486 193	1 914 366	1 428 904	485 462

#### Summary of number of employees and councillors paid during August 2019.

		<u>June 2019</u>	<u>July 2019</u>	<u>August 2019</u>
EPWP	Temporary	341	162	190
Temporary	For 6 months	25	253	17
Permanent		899	895	895
Councillors		40	41	41
<b>TOTAL</b>		<b>1 305</b>	<b>1 121</b>	<b>1 143</b>

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 10 – CAPITAL PERFORMANCE PROGRAMME

#### 10.1 Supporting Table SC12

Supporting table SC12 reconcile with table C5.

WC025 Breede Valley - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M02 August

Month	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
<b>R thousands</b>									
<b>Monthly expenditure performance trend</b>									
July	1 419	15 338	15 338	1 379	1 379	15 338	13 959	91,0%	1%
August	3 446	13 421	13 421	6 365	7 743	28 758	21 015	73,1%	4%
September	8 678	15 338	15 338			44 096	-		
October	12 521	15 338	15 338			59 434	-		
November	10 392	15 338	15 338			74 772	-		
December	2 393	15 338	15 338			90 110	-		
January	3 281	17 255	17 255			107 365	-		
February	3 613	17 255	17 255			124 620	-		
March	26 514	15 338	15 338			139 957	-		
April	11 961	17 255	17 255			157 212	-		
May	22 284	17 255	17 255			174 467	-		
June	159 500	17 255	29 506			203 973	-		
<b>Total Capital expenditure</b>	<b>266 003</b>	<b>191 723</b>	<b>203 973</b>	<b>7 743</b>					

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 10 – CAPITAL PERFORMANCE PROGRAMME

#### 10.2 Capital Expenditure Report for the period ended 31 August 2019.

Capital Progress Report 2019/2020		August 2019							
PROJECT FUNDING	Total Approved Budget 2019/20	Roll overs requests from 2018/19	Total Funded budget 2019/20	Requests Issued	Committed Funding	Expenditure to Date	Expenditure for Month	Unspent	Expenditure as % of Budget
<b>1.0 EXTERNAL LOAN</b>									
1.4 Projects (B/F) (R38.5m)	0	161 793	161 793	0,00	0,00	0,00	0,00	161 793,00	0,00%
<b>TOTAL EXTERNAL LOAN</b>	<b>0</b>	<b>161 793</b>	<b>161 793</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>161 793,00</b>	<b>0,00%</b>
<b>3 CAPITAL REPLACEMENT RESERVE</b>									
3.0 Projects New	71 595 359	2 534 104	74 099 463	936 263,22	6 583 484,35	6 429 413,52	5 367 151,48	67 670 049,48	8,68%
3.1 Projects (B/F)	3 000 000	9 555 061	12 555 061	0,00	629 221,36	629 221,36	568 718,08	11 925 839,64	5,01%
3.2 Projects (MIG Counter Funding)	4 450 000	0	4 450 000	0,00	0,00	0,00	0,00	4 450 000,00	0,00%
3.3 CRR Connections (Public Contr)	723 556	0	723 556	0,00	12 480,23	12 480,23	10 606,67	711 095,77	1,72%
4.0 Furniture and Equipment	1 051 600	0	1 051 600	27 613,46	8 673,84	0,00	0,00	1 081 600,00	0,00%
<b>TOTAL CRR</b>	<b>80 820 515</b>	<b>12 089 165</b>	<b>92 909 680</b>	<b>963 876,68</b>	<b>7 233 839,78</b>	<b>7 071 095,11</b>	<b>5 946 476,23</b>	<b>85 838 584,88</b>	<b>7,61%</b>
<b>INSURANCE RESERVE</b>									
### Insurance Reserve	800 000	0	800 000	0,00	0,00	0,00	0,00	800 000,00	0,00%
<b>TOTAL INSURANCE RESERVE</b>	<b>800 000</b>	<b>0</b>	<b>800 000</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>0,00</b>	<b>800 000,00</b>	<b>0,00%</b>
<b>TOTAL BASIC CAPITAL</b>	<b>81 620 515</b>	<b>12 250 958</b>	<b>93 871 473</b>	<b>963 876,68</b>	<b>7 233 839,78</b>	<b>7 071 095,11</b>	<b>5 946 476,23</b>	<b>86 600 377,88</b>	<b>7,53%</b>
<b>CAPITAL: GRANT FUNDING</b>									
5.0 District Municipality	500 000	0	500 000	0,00	0,00	0,00	0,00	500 000,00	0,00%
6.4 PAWC: RSEP	5 100 000	0	5 100 000	0,00	1 871 416,92	418 104,19	418 104,19	4 681 895,81	8,20%
6.0 National Government: MIG (DORA)	34 452 000	0	34 452 000	0,00	0,00	0,00	0,00	34 452 000,00	0,00%
6.2 National Government: INEP (DORA)	10 000 000	0	10 000 000	0,00	254 292,00	254 292,00	0,00	9 745 708,00	2,54%
6.6 National Government: FMG (DORA)	50 000	0	50 000	0,00	0,00	0,00	0,00	50 000,00	0,00%
### PAWC: Housing (Services)	60 000 000	0	60 000 000	0,00	0,00	0,00	0,00	60 000 000,00	0,00%
<b>TOTAL : GRANT FUNDING</b>	<b>110 102 000</b>	<b>0</b>	<b>110 102 000</b>	<b>0,00</b>	<b>2 125 708,92</b>	<b>672 396,19</b>	<b>418 104,19</b>	<b>109 426 603,81</b>	<b>0,61%</b>
<b>TOTAL FUNDING</b>	<b>191 722 515</b>	<b>12 250 958</b>	<b>203 973 473</b>	<b>963 876,68</b>	<b>9 359 548,70</b>	<b>7 743 491,30</b>	<b>6 364 580,42</b>	<b>196 229 981,70</b>	<b>3,80%</b>

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 11 – OTHER SUPPORTING DOCUMENTATION - ANNEXURES

#### 11.1 Insurance Claims for the month ended 31 August 2019.

COUNCIL'S MONTHLY REPORT													
Type of Claim	July	Aug	Sept	October	Nov	Dec	Jan	Feb	March	Apr	May	June	Year End
Public Liability/possible Liability	5	7											12
Council vehicles	5												5
Private vehicles													0
Fire/ Theft/ Damage to buildings		1											1
Theft/ Loss of Property													0
Injury on duty claims	6	4											10
Claims within excess not submitted to insurer/ Marsh Africa/ not covered													
Public Liability/possible Liability													0
Council vehicles													0
Private vehicles													0
Fire/ Theft/ Damage to buildings													0
Theft/ Loss of Property													0
Damage Electrical Poles no cover													0
RESOLVED CLAIMS													0
Total claims submitted	15	12	0	0	0	0	0	0	0	0	0	0	26
Totals will be adjusted monthly as actual expenses and payment from insurer occur.													
NOTE PLEASE:													
TOTAL QUOTED EXPENSE	R 85 233,81	R 82 182,20											R 167 416,01
VALUE OF REJECTED CLAIMS	R 85 233,81	R 82 182,20											R 6 326,35
ACTUAL CAPITAL EXPENSE:													
SAMRAS ORDERS (excl VAT)													R 0,00
ACTUAL M & R EXPENSE: SAMRAS													
ORDERS (excl VAT)		R 75 476,09											R 75 476,09
DIRECT PAYMENT TO SUPPLIER/TP													
FROM INSURER													R 0,00
PAYMENT FROM INSURER:													
CAPITAL REPLACEMENT (excl VAT)		R 223 107,64											R 223 107,64
PAYMENT FROM INSURER:													
OPERATING REPAIRS (excl VAT)													R 0,00
LOSS TO COUNCIL													
LEGAL DEP APPROVED	R 1 486,72	R 1 068,25											R 2 554,97
EXCESS:	R 15 188,00	R 2 173,92											R 17 361,92
COMMENTS:													
ADJUSTED													
MONTHLY AS													
PROGRESS ON													
CLAIMS OCCUR													
3 Claims referred to legal department.1 Claims authorized for repairs. 3 Claims await quotes from user departments.3 Claims await further advice from the insurer.													

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 11 – OTHER SUPPORTING DOCUMENTATION - ANNEXURES

#### 11.2 The list of deviations from, and rectification of minor breaches of the procurement process for the period August 2019 as required in terms of subparagraph 36(1)(a) and (b) of the Supply Chain Management Policy.

ANNEXURE A: DEVIATIONS FOR THE MONTH: AUGUST 2019					
Deviation #	Amount	Service Provider	Deviation Category	Additional Information (where necessary) SHORT SUMMARY	Directorate
BVD 301/2020	68 494.80	Meycom	Exceptional case whereby it is impossible or impractical to follow a normal procurement process	The service relates to "ongoing monitoring and notifications (via e-mail or sms)" for critical alarms in the server room, which is run by a programme called Guardian Manager. Meycom is the company that developed this programme. Guardian Manager is the only system that is compatible with the existing IT infrastructure. It is therefore impractical and wasteful to replace the existing sensors as they are in a good condition.	Strategic Support Services
BVD 303/ 2020	24 432.83	Vision Elevators	Exceptional case whereby it is impossible or impractical to follow a normal procurement process	The service relates to regular inspections, servicing, repairs and issuing of compliance certificates in accordance with OHASA. The current lifts were initially installed by Vision Elevators. For these lifts, they are the only company that can supply and fit genuine parts with warranty. by using alternative parts can result in safety of the staff being compromised.	Strategic Support Services
BVD 304/ 2020	186 520.00	Mpake Plant Hire	Emergency	The service relate to the operation of the landfill site for a period of +/- 180 hours. Operation of the landfill site is a critical function and a legal requirement that cannot be disregarded or delayed as doing so can result in legal action being taken against the municipality. This service provider was appointed, after two other service providers who were initially appointed, could not perform and meet contractual obligations and their orders were cancelled.	Technical Services
Total [3]	279 447,73				

## **PART 2 – SUPPORTING DOCUMENTATION**

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### **SECTION 11 – OTHER SUPPORTING DOCUMENTATION - ANNEXURES**

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**11.3 No Irregular and/or unauthorized Expenditure for the period August 2019 as required in terms of subparagraph 36(1)(a) and (b) of the Supply Chain Management Policy**

## **PART 2 – SUPPORTING DOCUMENTATION**

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### **SECTION 11 – OTHER SUPPORTING DOCUMENTATION - ANNEXURES**

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#### **11.4 No awards made at Supply Chain for the month of August 2019.**



## **PART 2 – SUPPORTING DOCUMENTATION**

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### **SECTION 11 – OTHER SUPPORTING DOCUMENTATION - ANNEXURES**

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#### **11.5 No procurement premiums paid for the month of August 2019.**

## PART 2 – SUPPORTING DOCUMENTATION

### SECTION 12 – MUNICIPAL MANAGER'S QUALITY CERTIFICATE

#### QUALITY CERTIFICATE

I David McThomas, Municipal Manager of Breede Valley Municipality (WC025), hereby certify that-

(mark as appropriate)

- ☒ the monthly budget statement
- ☐ the quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ the mid-year budget and performance assessment

for the month, August of 2019 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

PRINT NAME: DAVID McTHOMAS

MUNICIPAL MANAGER OF: BREEDE VALLEY MUNICIPALITY (WC025)

SIGNATURE:  .....

DATE: 13.09.2019 .....

  
\_\_\_\_\_  
SENIOR MANAGER'S SIGNATURE


2019-09-10  
DATE:

  
\_\_\_\_\_  
CHIEF FINANCIAL OFFICER SIGNATURE

13.09.2019  
DATE:

  
\_\_\_\_\_  
MUNICIPAL MANAGER'S SIGNATURE

13.09.2019  
DATE:

  
\_\_\_\_\_  
MMC: FINANCE SIGNATURE

13.09.2019  
DATE:

  
\_\_\_\_\_  
EXECUTIVE MAYOR'S/ THE SPEAKER SIGNATURE

2019/09/13  
DATE: