



DIRECTORATE: PUBLIC SERVICES
DIVISION: Public Works

Senior Manager: Public Works

SALARY: R 783 276.62 – R 1 016 718.28 [T18]

Job Purpose: Responsible for strategic corporate decision making as member of the Strategic Management Team representing the Public Works Division; Strategically involved in devising new policies, decision making, financial and functional planning and operation of the Division; Strategic management in planning and coordinating key performance areas of Public Works which includes: Roads and Storm Water; Solid Waste Management, Refuse Removal and Area Cleaning; Municipal Facilities: Parks, Open Spaces & Cemeteries, Building Maintenance, Mechanical Workshop and Fleet Management; Responsible for the provision of a quality, safe and sustainable supply of the diverse Public Works and related services to all consumers within the Breedee Valley Municipal Area within the framework of Council policies and the Occupational Health and Safety Act

Duties: Planning and formulating policy, introducing and enforcing the same in the Division, including the revision and development of policies regarding quality management systems and operational and management strategies; Analyze new technology, equipment, specifications and techniques and evaluate feasibility for implementation; Analyze and align requirements with operating capacity and capability; Present a conceptual framework of current and future interventions necessary to support core service delivery areas with accurate information and records of work progress and / or projects and maintenance assignments; Analyze trends, operating requirements and forward plans to establish funding and expenditure for the budget period; Responsible for the overall management of the sub-sections of the Public Works Division with regard to the execution and implementation of all internal and external construction, preventative maintenance as well as fault finding and repair projects; Design in conjunction with all role players , project plans for preventative maintenance and construction; ensure financial planning and control within the Public Works Division and that accurate estimates are prepared in relation to requirements enabling the Division to contribute positively towards meeting operational and maintenance objectives and sustaining the quality and standards of sustainable service delivery; ensure compliance with the Quality Management System and the Occupational Health and Safety Act. Monitor consultants and contractors' performance with the assistance of the senior personnel against terms and contractual obligations through interaction with site personnel and on-site inspections; ensure accurate information is maintained and administrative requirements is effectively and professionally managed through the implementation of practices, procedures and policies.

Requirements: Appropriate B degree; Professional Registration in terms of Act 46 of 2000, sec 18 (1)(a)(i) Professional Engineer or sec 18 (1)(a)(ii) Professional Engineer Technologist; Code B driver's license Computer literate; Must be able to communicate in at least two of the official languages of the Western Cape; good interpersonal and managerial skills; able to handle conflict situations; good communication and interpretation skills; good leadership and people skills

Experience: 7 years relevant experience in a managerial position

PLEASE NOTE:

1. Please read the conditions carefully, only those who comply with the conditions will be considered.
2. The Municipality is an Equal opportunity employer and as such will observe the requirements of the employment equity act and its EE plan. Females and People with disabilities are encouraged to apply.
3. Note that BVM is using a new Recruitment Portal which is an online portal.

4. Please click on the link to register. <https://bvm.ib.skillsmapafrica.com/>
5. When registering please ensure that you attach/ upload: updated CV, certified copies of qualifications and covering letter(including details of at least 3 contactable referees and the relevant number)
6. To apply in assured confidence, please do so online via the link. <https://bvm.ib.skillsmapafrica.com/>
7. For enquiries contact the . For enquiries contact the Human Resource Office at 023 348 4961.

All applications should reach us by **17 December 2021 at 13:00**

Please note that

Only online applications will be accepted * No late applications will be considered * No faxes, hand delivered and e-mailed applications will be accepted * If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful * Canvassing with Councillors or any other decision-maker is not permitted and proof thereof will result in disqualification * Fraudulent qualifications or documentation, will immediately disqualify any applicant.

The Municipality reserves its right not to make an appointment.