

**BREDE VALLEY MUNICIPALITY: Personnel Budget**

**MONTHLY EXPENDITURE REPORT: 2018-2019**

For the Month : June 2019

**NAME OF STAFFING**

**Current Staff - 2018-2019**

Name of Library	Name & Surname	Post Name	C.G Business Plan Amount	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Total Expenditure up to this month	Balance (of CG Business Plan Amount not spent)
Worcester	Grave N	Library Assistant	185 038,65	13 842,16	15 310,98	16 767,28	15 310,98	15 310,98	15 310,98	14 799,78	14 799,78	14 799,78	14 799,78	14 799,78	26 181,78	192 034,04	-6 995,39
Esselen	Somers - Van Wyk G	Library Assistant	185 224,72	13 872,36	14 743,63	15 602,67	14 743,63	14 743,63	23 241,74	18 484,49	19 900,49	15 651,43	22 025,01	13 611,82	32 462,06	219 484,96	-34 256,24
Worcester	Mothibe I	Library Attendant	157 720,01	11 803,96	12 209,15	17 231,89	12 209,15	12 209,15	12 209,15	12 275,15	12 275,15	12 275,15	12 275,15	12 275,15	21 917,15	161 165,35	-3 445,34
Goudini	Laitefina Y	Library Assistant	247 218,71	18 231,96	19 260,01	20 273,63	19 260,01	19 260,01	19 260,01	19 472,41	19 472,41	19 472,41	19 472,41	19 472,41	32 593,41	245 501,09	1 717,62
Steenvliet	Snijders J	Library Assistant	243 872,35	21 761,19	23 907,34	24 182,47	22 612,11	22 612,11	22 933,71	19 547,31	19 547,31	19 547,31	19 547,31	19 547,31	33 837,31	269 982,79	-25 510,74
Steenvliet	Bezuidenhout P	Library Attendant	149 127,35	11 134,36	11 539,55	11 934,13	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	21 181,55	148 105,99	1 016,36
Touwsrivier	Matthews M	Library Assistant	202 161,61	18 617,39	19 765,21	20 898,60	19 765,21	19 765,21	19 765,21	19 921,38	19 921,38	19 921,38	19 921,38	19 921,38	33 560,78	251 744,51	423,12
Fairhills WW	May M	Library Assistant	181 028,04	13 545,36	14 416,63	15 275,67	14 416,63	14 416,63	14 416,63	14 482,63	14 482,63	14 482,63	14 482,63	14 482,63	25 899,63	184 500,33	-3 472,29
Heerhervalle WW	Salibanzi M	Library Assistant	135 919,88	13 692,58	24 241,86	14 566,02	14 134,86	14 134,86	14 284,86	14 295,66	14 295,66	14 591,27	14 591,27	14 591,27	14 591,27	182 011,44	3 907,44
Sandhills WW	Olliphant M	Library Assistant	179 264,64	13 410,36	14 281,63	15 140,67	14 281,63	14 281,63	14 281,63	14 376,23	14 376,23	14 376,23	14 376,23	14 376,23	25 895,23	183 063,93	-3 789,29
Stanhoeek WW	Philander S	Library Assistant	175 003,51	13 076,16	13 947,43	14 806,47	13 947,43	13 947,43	13 947,43	13 985,83	13 985,83	13 985,83	13 985,83	13 985,83	25 102,83	178 704,33	-3 700,82
Overhex WW	Koopman S	Library Assistant	175 003,51	13 076,16	13 947,43	14 806,47	13 947,43	13 947,43	13 947,43	13 985,83	13 985,83	13 985,83	13 985,83	13 985,83	25 102,83	178 704,33	-3 700,82
Worcester	Cujildo D	Librarian	442 710,87	32 465,50	34 489,29	36 484,67	34 489,29	34 489,29	60 335,29	34 701,69	34 846,09	34 701,69	47 107,77	34 745,01	34 701,69	453 557,27	-10 854,40
Worcester	Fortuin H	Library Assistant	245 693,19	17 972,15	19 141,42	20 294,28	19 141,42	19 141,42	19 141,42	19 217,62	19 217,62	19 217,62	19 217,62	19 217,62	19 217,62	245 069,83	626,36
Worcester	Gerber C	Library Manager	891 912,97	65 401,35	110 893,31	75 133,56	69 847,44	69 847,44	69 847,44	71 047,83	71 047,83	71 047,83	71 047,83	71 047,83	71 871,41	888 081,10	3 831,87
Worcester	Gurnede FG	Librarian	298 206,00	19 506,64	20 872,19	21 800,01	20 872,19	20 872,19	30 516,82	-	-	-	-	22 643,99	22 643,99	158 855,83	139 350,17
Worcester	Lewis O	Library Assistant	244 482,59	17 801,20	19 048,27	20 277,83	19 048,27	19 048,27	19 048,27	19 048,27	19 048,27	19 048,27	19 048,27	19 048,27	19 048,27	244 477,73	4,86
Worcester	Mkosi S	Library Attendant	152 406,95	11 134,36	11 539,55	11 934,13	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	148 059,18	4 547,77
Worcester	Verwey E	Library Attendant	189 122,35	11 267,87	11 644,75	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	11 539,55	147 291,21	1 831,14
Worcester	Wentzel C	Library Assistant	281 991,54	20 866,88	22 024,76	23 364,36	22 024,76	22 024,76	22 024,76	22 100,96	22 100,96	22 100,96	22 100,96	22 100,96	22 100,96	281 364,04	626,50
Worcester	Maraiz D	Library Assistant	135 134,06	14 351,94	15 202,86	16 041,84	15 202,86	15 202,86	26 058,86	15 689,23	15 689,23	15 689,23	15 689,23	15 689,23	15 689,23	196 196,40	-1 062,54
Worcester	Zavukana T	Library Assistant	325 916,63	18 261,77	19 341,29	20 405,65	19 341,29	19 341,29	33 226,49	19 511,09	19 511,09	19 511,09	19 511,09	19 511,09	19 511,09	246 884,12	-20 967,49
Worcester	Koovman R	Library Assistant	222 689,17	16 321,56	17 349,61	18 383,23	17 349,61	17 349,61	30 470,61	17 448,01	17 448,01	17 448,01	17 448,01	17 448,01	17 448,01	221 892,29	796,88
De Doorns	Crowley E	Librarian	334 019,59	24 448,07	26 023,06	27 575,94	46 130,06	26 596,32	26 596,32	26 770,92	26 770,92	26 770,92	26 770,92	26 770,92	26 770,92	337 995,29	-3 975,70
De Doorns	Matolla L	Library Assistant	248 287,12	18 315,17	32 519,98	20 468,36	19 398,98	19 398,98	19 448,98	19 568,78	19 568,78	19 568,78	19 568,78	19 568,78	19 568,78	246 963,13	1 323,99
De Doorns	Boel C	Library Attendant	145 448,90	-	10 598,20	11 475,40	11 526,86	11 526,86	11 526,86	12 394,16	12 394,16	12 394,16	12 394,16	12 394,16	12 394,16	131 020,84	19 227,66
De Doorns	Windaaiel A	Library Assistant	245 354,21	17 945,75	19 115,02	20 267,88	19 115,02	19 115,02	34 046,02	19 213,42	19 213,42	19 213,42	19 213,42	19 213,42	19 213,42	244 910,43	443,78
Esselen	Bailey M	Librarian	364 457,16	26 796,84	28 408,92	29 998,38	48 994,92	29 449,11	27 964,54	27 951,34	4 929,80	3 917,86	3 917,86	1 893,99	-	234 223,56	130 433,60
Avian Park	Human B	Library Attendant	143 692,37	10 269,31	11 539,55	11 069,08	11 076,74	11 539,55	20 864,55	9 688,29	11 539,55	11 539,55	11 539,55	11 539,55	11 817,20	144 300,12	-600,75
Esselen	Prins T	Library Assistant	259 453,38	17 642,76	18 670,81	19 684,43	31 791,81	18 670,81	23 853,61	18 909,01	23 055,25	18 909,01	18 909,01	18 909,01	23 469,87	282 475,39	-12 822,01
Goudini	Boeker S	Library Attendant	162 804,01	11 979,94	21 665,66	13 632,42	12 938,58	12 938,58	13 017,78	13 017,78	13 017,78	13 017,78	13 017,78	13 017,78	13 017,78	164 200,44	-1 394,43
Goudini	Jacobus C	Librarian	308 164,03	22 489,07	24 064,06	25 614,94	24 064,06	24 064,06	24 511,70	24 064,06	24 865,48	24 865,48	24 865,48	24 865,48	26 594,71	314 576,04	-5 710,01
Goudini	Kok B	Library Assistant	240 749,06	17 694,26	18 755,82	19 802,48	18 755,82	18 755,82	18 755,82	18 907,02	18 907,02	18 907,02	18 907,02	18 907,02	18 907,02	239 517,14	1 231,92
Steenvliet	Yoko-Philli N	Librarian	359 553,67	-	-	-	-	-	29 696,57	29 696,57	29 696,57	29 696,57	29 696,57	29 696,57	29 696,57	210 793,30	128 820,37
Touwsrivier	Bruiljies C	Library Assistant	229 380,71	16 700,15	17 869,42	20 226,60	19 073,74	32 800,42	35 886,62	17 869,42	17 869,42	17 869,42	17 869,42	17 869,42	17 869,42	249 773,47	-20 412,76
Touwsrivier	Manuel C	Librarian	371 789,42	27 537,11	29 309,57	31 057,15	29 309,57	29 309,57	29 309,57	29 484,77	29 484,77	29 484,77	29 484,77	29 484,77	29 484,77	375 376,16	-3 587,54



BREDE VALLEY MUNICIPALITY: Capital Budget  
For the Month : June 2019

NAME OF PROJECT	CAPITAL
	Capital - 2018/2019

PROJECT	Name of library (indicate ALL if cost not available per library, eg. Telephones)	CG-Business Plan Amount	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Total Expenditure up to this month	Balance of CG Business Plan Amount not spent
Upgrade of the Library	Worcester	500 000.00												500 000.00	500 000.00	
<b>Total Month</b>		500 000.00												500 000.00	500 000.00	

**Monthly Capital Project Progress Report**  
The new practical completion date was established for 31 May 2019 at the site meeting on 16 May 2019. The contractor indicated on 30 May 2019 that they are not ready for practical completion on 31 May 2019. The project manager and the contractor agreed that the contractor will complete the project by 31 May 2019. The contractor was notified on 31 May 2019 that the contractor was not ready to complete the project. The project manager however visited the site on 31 May 2019 and supplier information to the contractor re eligibility for practical completion and indicated that penalties would be calculated from 26 May 2019. The project manager once again visited the site on 20 June 2019 and on 24 June 2019. The architect also visited the site on 24 June 2019 and both compiled new snag lists. A payment was made to Macho Construction on 26 June 2019. Penalties were taken into consideration. The IT team (Provincial Library Service) also visited the site on 26 June 2019 and gave direction re network points and network cables. A local company will provide a quotation. The project manager will be on site again on 12 July 2019.

**Comments:**  
I HEREBY CERTIFY UNLESS OTHERWISE INDICATED THAT THE PROGRESS OF THE PROJECT IS BEING MONITORED AND WILL BE FINALISED BY THE END OF THE FINANCIAL YEAR. PAYMENT OR PART PAYMENT FOR THIS PROJECT HAS BEEN DONE WITH THE CONDITIONAL GRANT FUNDS.

Library Manager / Delegated Authority: **S.SWARTZ**  
Signature: \_\_\_\_\_ Date: **9 JULY 2019**

Municipal Manager / Delegated Authority: **D. MATHOMAS**  
Signature: \_\_\_\_\_ Date: **9 JULY 2019**



Department of Cultural Affairs & Sport - Western Cape  
 Directorate: Library & Archive Services

**ROLL OVER**

**MONTHLY EXPENDITURE REPORT: 2018-2019**

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Breede Valley MUNICIPALITY: Capital Budget

For the Month : June 2019

<b>NAME OF PROJECT</b>	<b>CAPITAL</b>
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PROJECT	Capital - 2016/2017												Roll Over Business Plan Amount	Total Expenditure up to this month	Balance (of CG Business Plan Amount not spent)		
	Name of library	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019				Jun 2019	
Upgrading of Library	Worcester														354 038.04	4 115 002.00	
Upgrading of Library	Worcester																
<b>Total</b>																	4 115 002.00

**Comments:**

I HEREBY CERTIFY UNLESS OTHERWISE INDICATED THAT THE PROGRESS OF THE PROJECT IS BEING MONITORED AND WILL BE FINALISED BY THE END OF THE FINANCIAL YEAR. PAYMENT OR PART PAYMENT FOR THIS PROJECT HAS BEEN DONE WITH THE ROLL OVER FUNDS.

Library Manager/ Delegated Authority: *S. SWARTZ*

Signature: \_\_\_\_\_ Date: 9 JULY 2019

I HEREBY ACKNOWLEDGE AND APPROVE THE EXPENDITURE OF THE ROLL OVER FUNDS.

Municipal Manager./Delegated Authority: *D. McTHOMAS*

Signature: \_\_\_\_\_ Date: 9 JULY 2019