



**BREED VALLEY MUNICIPALITY: Personnel Budget**

For the Month: July 2021 - June 2022

**MONTHLY EXPENDITURE REPORT: 2021/22**

**STAFFING**

**Current Staff - 2021/22**

Name of Library	Name & Surname	Post Name	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Difference between MRF and budgeted amount	Total Expenditure up to this month	Balance (of CG Business Plan Amount overspent)
LIBWL	Beruldenhout P.	Library Assistant	217 006,00	-	-	-	-	19 540,03	15 480,05	15 480,05	15 480,05	-	-	-	65 980,16	151 025,84	
LIBWL	Wentzel CG	Library Assistant	340 951,00	25 642,56	26 466,78	28 028,91	26 459,16	29 489,16	26 522,79	26 522,79	26 551,19	-	-	-	241 362,48	99 588,52	
LIBWL	Jorjensen K	Senior Librarian	581 009,00	43 538,05	43 545,04	47 819,17	44 979,05	48 009,05	46 064,23	82 506,90	46 092,63	-	-	-	456 474,29	124 534,71	
LIBDD	Maliola L	Library Assistant	295 742,00	22 431,46	42 643,64	28 272,96	30 938,75	23 060,15	27 346,77	28 089,50	28 356,14	-	-	-	257 222,50	38 539,50	
LIBWL	Cearber C	Library Manager	1 105 317,00	89 803,86	138 267,06	86 500,75	93 633,14	86 500,75	98 027,78	88 027,78	88 056,18	-	-	-	839 348,06	265 968,94	
LIBWL	Mkosi S	Library Attendant	191 288,00	14 262,20	14 762,55	15 748,29	14 762,55	16 629,99	27 038,62	15 114,36	22 851,43	-	-	-	149 898,07	41 339,93	
LIBWL	Fortuin HA	Library Assistant	293 748,00	22 056,56	22 060,44	22 771,94	24 181,49	25 801,94	40 487,38	22 825,27	22 851,43	-	-	-	225 808,41	67 959,59	
LIBDD	Windvoel A	Library Assistant	293 748,00	22 060,44	64 849,43	24 181,49	22 771,94	43 464,05	22 825,27	25 104,49	22 851,43	-	-	-	270 165,12	23 602,88	
LIBTR	Bruinluis C	Library Assistant	275 268,00	20 540,96	20 544,84	22 665,89	38 918,44	24 286,33	21 256,33	21 256,33	21 282,49	-	-	-	212 007,96	63 260,04	
LIBST	Mfana N	Librarian	351 530,00	-	-	-	-	-	-	-	35 740,86	-	-	-	35 740,86	315 789,14	
LIBTR	Van Wijk RV	Library Attendant	186 661,00	13 921,01	13 923,90	14 409,40	14 762,55	18 829,89	14 762,55	14 762,55	14 762,55	-	-	-	147 483,79	39 177,21	
LIBZW	Makshida R	Librarian	455 041,00	34 227,01	34 232,47	37 448,15	35 311,29	38 341,29	34 665,29	34 665,29	61 468,97	-	-	-	345 671,07	109 369,93	
LIBTR	Manuel CC	Librarian	449 723,00	33 797,97	39 803,42	37 019,10	34 892,24	37 912,24	35 008,29	35 008,29	35 036,69	-	-	-	317 350,50	132 372,50	
LIBWL	Zawukama TV	Library Assistant	295 653,00	22 364,77	22 368,42	23 025,30	23 025,30	26 055,30	39 449,94	34 767,70	23 155,60	-	-	-	238 539,04	57 113,96	
LIBWL	Cusido DW	Librarian	527 228,00	39 716,45	39 722,58	40 954,44	43 394,36	40 954,44	41 103,92	41 103,92	41 131,92	-	-	-	402 638,37	124 589,63	
LIBZW	Bikant NW	Library Assistant	242 138,00	18 069,52	18 073,04	18 698,46	19 937,14	18 698,46	18 698,46	18 698,46	18 703,42	-	-	-	186 826,11	55 311,89	
LIBZW	Sell OS	Library Assistant	264 486,00	19 860,86	19 864,37	20 489,79	20 489,79	23 519,79	20 467,98	20 467,98	20 472,94	-	-	-	202 882,67	61 603,33	
LIBES (OVERHEX)	Vacant	Library Assistant	217 006,00	-	-	-	-	-	-	-	-	-	-	-	-	217 006,00	
LIBDD	Ratu S	Librarian	351 530,00	-	-	-	-	-	-	-	25 888,06	-	-	-	25 888,06	325 641,94	
LIBGO	Kok BN	Library Assistant	287 274,00	21 708,97	21 712,57	22 358,46	23 638,13	38 393,42	22 464,51	28 875,62	22 474,56	-	-	-	225 014,72	62 259,28	
LIBWL	Koosman R	Library Assistant	271 905,00	20 508,07	20 511,58	21 137,00	22 375,68	28 513,17	21 721,84	21 721,84	21 226,80	-	-	-	216 403,67	55 501,33	
LIBGO	Jacobs CV	Librarian	397 105,00	29 628,49	29 633,75	30 642,64	30 662,64	33 692,64	30 662,64	30 662,64	36 762,70	-	-	-	305 048,82	92 036,18	
LIBWL	Mbedo NJ	Library Attendant	188 174,00	13 281,31	13 284,10	13 747,23	26 098,92	14 077,65	17 985,14	17 985,14	17 985,14	-	-	-	152 595,33	30 578,67	
LIBGO	Baker SR liezu-ennou P (vacant 01.12.2021)	Library Attendant	205 847,00	15 137,80	26 198,76	15 934,29	18 249,62	16 229,71	20 371,34	16 402,73	16 402,73	-	-	-	161 399,70	44 447,30	
LIBST	Grove NPR	Library Attendant	186 661,00	13 923,87	13 926,76	14 765,57	16 425,51	14 765,57	-	-	-	-	-	-	73 807,28	112 853,72	
LIBWL	Koopman SN	Library Assistant	247 273,00	17 449,28	18 452,55	19 440,66	21 383,47	19 440,66	19 919,40	19 919,40	19 919,40	-	-	-	179 399,26	67 873,74	
LIBGO	Lafferin YOCF	Library Assistant	302 280,00	22 892,47	22 895,98	23 521,23	24 759,91	23 521,23	18 580,14	19 035,51	19 035,51	-	-	-	171 186,07	68 584,93	
LIBTR	Maffini M	Library Assistant	271 905,00	20 510,16	20 513,68	21 138,92	22 377,60	21 138,92	21 223,76	21 223,76	21 230,64	-	-	-	211 641,62	90 638,38	
LIBGO FAIRHILLS	Mey MB	Library Assistant	235 507,00	17 379,55	17 382,76	19 025,90	20 906,67	25 741,03	22 063,12	18 383,54	18 094,48	-	-	-	196 223,97	75 681,03	
LIBWL	Mama TB	Library Assistant	265 648,00	20 111,70	20 115,01	20 702,36	21 860,03	21 117,13	24 147,45	21 235,90	21 235,90	-	-	-	177 340,68	58 146,42	
LIBWL	Moihshe M	Library Assistant	197 248,00	14 792,88	14 795,77	15 634,58	17 294,52	15 634,58	19 700,51	15 678,82	16 098,77	-	-	-	191 761,37	73 906,63	

**Current Staff - 2021/22**

Name of Library	Name & Surname	Post Name	CG Business Plan Amount	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Difference between MRF and budgeted amount	Total Expenditure up to this month	Balance (of CG Business Plan Amount overspent)
LIBDD (SANDHILLS)	Oliphant M	Library Attendant	230 717,00	17 320,50	17 323,71	18 278,23	20 160,75	18 278,23	21 317,20	19 039,98	19 039,98	19 039,98	19 039,98	19 039,98	19 039,98	19 039,98	167 798,55	60 918,45
LIBCOG (SIANGHOEK)	Philander S	Library Assistant	226 889,00	16 820,82	16 824,03	18 165,38	20 046,15	18 165,38	21 202,60	18 094,48	18 094,48	18 094,48	18 094,48	18 094,48	18 094,48	18 094,48	165 507,79	61 381,21
LIBST	Snyders J	Library Assistant	309 546,00	22 764,98	25 988,31	27 193,84	30 058,96	23 974,37	27 004,37	25 764,73	29 048,97	24 087,61	24 087,61	24 087,61	24 087,61	24 087,61	235 887,65	73 658,35
LIBES	Somers Van Wijk GC	Library Assistant	232 399,00	17 100,18	17 103,40	18 395,64	20 476,61	18 395,64	21 632,86	23 105,42	18 094,48	16 726,06	16 726,06	16 726,06	16 726,06	16 726,06	171 430,08	60 968,92
LIBWL	Marais DE	Library Assistant	253 205,00	19 500,89	19 504,10	20 064,01	21 173,55	20 064,01	36 893,15	20 682,24	20 682,24	20 682,24	20 682,24	20 682,24	20 682,24	20 682,24	199 246,41	53 958,59
LIBAP	Makasi MM	Librarian	361 344,00	26 961,20	26 966,04	27 901,78	29 755,35	27 901,78	30 931,76	29 336,19	29 336,19	29 336,19	29 336,19	29 336,19	29 336,19	29 336,19	281 682,23	79 661,77
LIBZY	Ronwanda MB	Library Attendant	183 174,00	13 281,31	13 284,10	13 747,23	14 665,14	13 747,24	17 823,03	13 747,23	13 747,23	13 747,23	13 747,23	13 747,23	13 747,23	13 747,23	139 259,53	43 914,47
LIBES	Fortuin TM	Library Attendant	178 980,00	13 281,31	13 284,10	13 747,23	14 665,14	13 747,24	17 823,03	13 747,23	13 747,23	13 747,23	13 747,23	13 747,23	13 747,23	13 747,23	127 769,71	51 190,29
LIBAP	Haas F	Library Assistant	224 080,00	17 213,48	17 216,63	17 763,41	18 846,92	17 763,42	20 809,89	17 834,31	17 834,31	17 834,31	17 834,31	17 834,31	17 834,31	17 834,31	163 115,60	60 964,40
LIBAP	Nfalelo TM	Library Assistant	224 436,00	16 913,95	16 916,98	17 438,49	31 326,65	17 810,37	20 959,86	17 878,84	17 878,84	17 878,84	17 878,84	17 878,84	17 878,84	17 878,84	174 901,86	49 534,14
LIBDD	Booi C	Library Attendant	195 768,00	24 780,02	24 789,09	15 072,11	16 532,67	15 072,11	19 150,11	15 140,59	15 140,59	15 140,59	15 140,59	15 140,59	15 140,59	15 140,59	150 409,90	46 358,10
LIBES	Mfana N (Vacant 01.04.2022)	Librarian	456 588,00	34 391,85	34 397,30	35 476,12	37 612,98	62 251,39	38 506,12	35 712,46	35 712,46	35 712,46	35 712,46	35 712,46	35 712,46	35 712,46	314 060,69	142 527,31
LIBWL	Omaralen A	IT Cadet	337 211,00	25 304,83	25 308,89	26 044,80	27 562,79	26 118,28	47 958,71	27 068,00	27 144,40	27 096,40	27 096,40	27 096,40	27 096,40	27 096,40	259 526,62	77 684,38
LIBWL	Van Wijk A	Senior Clerk: Support Services	229 879,00	17 359,97	17 363,00	17 884,51	18 917,96	17 884,51	33 777,82	18 340,01	18 340,01	18 340,01	18 340,01	18 340,01	18 340,01	18 340,01	178 207,81	51 671,19
LIBWL	Gumede FQ (Vacant 01.12.2021)	Librarian	356 144,00	27 561,73	27 566,30	28 437,84	73 767,48	-	-	-	-	-	-	-	-	-	157 333,35	198 830,65
LIBDD (HEXVALLE)	Selibani MD	Library Assistant	229 879,00	17 359,97	17 363,00	17 884,51	19 356,52	17 884,51	20 926,08	17 968,14	17 968,14	17 968,14	17 968,14	17 968,14	17 968,14	17 968,14	177 123,35	52 756,65
LIBWL	Verwey E	Library Attendant	186 661,00	13 921,01	13 923,90	14 409,40	15 724,67	14 762,55	18 829,99	27 038,62	14 762,55	14 762,55	14 762,55	14 762,55	14 762,55	14 762,55	148 135,25	38 525,75
LIBAP	Human B	Library Attendant	186 661,00	14 242,20	14 245,13	14 762,55	15 748,29	14 762,55	18 829,99	14 762,55	24 552,03	22 374,22	22 374,22	22 374,22	22 374,22	22 374,22	156 319,53	30 341,47
Municipal Contribution			-4 178 302,00															
<b>Total</b>			10 657 000,00	1 038 703,99	1 126 889,95	1 126 100,26	1 248 127,58	1 115 017,49	1 316 400,99	1 120 764,99	1 128 641,47	1 177 518,42	1 177 518,42	1 177 518,42	1 177 518,42	1 177 518,42	10 398 165,15	4 432 136,85

**Comments:**

I HEREBY CERTIFY THAT UNLESS OTHERWISE INDICATED THAT ALL PERSONS LISTED ON THE EXPENDITURE REPORT ARE IN THE EMPLOY OF THE MUNICIPALITY AND ARE ENTITLED TO PAYMENT OR PART PAYMENT FROM THE CONDITIONAL GRANT FUNDS.

Library Manager / Delegated Authority: **MRS. S. SWARTZ**

Signature:  Date: **8 April 2022**

I HEREBY ACKNOWLEDGE AND APPROVE THE EXPENDITURE OF THE CONDITIONAL GRANT FUNDS.

Delegated Authority: **MR. D. McTHOMAS**

Signature:  Date: **8 April 2022**



Department of Cultural Affairs & Sport - Western Cape  
 Directorate: Library & Archive Services  
**CONDITIONAL GRANT**

tel: +27 21 463 2441  
 fax: 0662106219  
 PO Box 2108, Cape Town,  
 8000

**MONTHLY EXPENDITURE REPORT: 2021/22**

**BREEDER VALLEY MUNICIPALITY: Operational Budget**

For the Month: July 2021 - June 2022

PROJECT	CG Business Plan Amount	Operational - 2021/2022												Total Expenditure up to this month	Balance (of CG Business Plan Amount not spent)		
		Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022				
COVID 19	30 000,00		389,06	3 114,36			1 730,43									5 233,85	24 766,15
OTHER	162 000,00																132 000,00
<b>Total</b>			389,06	3 114,36			1 730,43									5 233,85	156 766,15

I HEREBY CERTIFY UNLESS OTHERWISE INDICATED THAT THE PROGRESS OF THE PROJECT IS BEING MONITORED AND WILL BE FINALISED BY THE END OF THE FINANCIAL YEAR. PAYMENT OR PART PAYMENT FOR THIS PROJECT HAS BEEN DONE WITH THE CONDITIONAL GRANT FUNDS.

Library Manager / Delegated Authority: **MR S. SWARTZ**

Signature: \_\_\_\_\_

Date: **8 April 2022**

I HEREBY ACKNOWLEDGE AND APPROVE THE EXPENDITURE OF THE CONDITIONAL GRANT FUNDS.

Municipal Manager / Delegated Authority: **MR D. McTHOMAS**

Signature: \_\_\_\_\_

Date: **8 April 2022**

**MONTHLY EXPENDITURE REPORT: 2021/22**

For the Month: July 2021 - June 2022

**BREEDE VALLEY MUNICIPALITY: Capital Budget**

**CAPITAL**

PROJECT	Name of library (indicate ALL if cost not available per library, eg. Telephones)	CG Business Plan Amount	Capital - 2021/2022												Balance (of CG Business Plan Amount not spent)									
			Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022		Total Expenditure up to this month								
UPGRADE OF LIBRARY	WATERLOO	100.000,00																						
<b>Total</b>		100.000,00																						100.000,00

I HEREBY CERTIFY UNLESS OTHERWISE INDICATED THAT THE PROGRESS OF THE PROJECT IS BEING MONITORED AND WILL BE FINALISED BY THE END OF THE FINANCIAL YEAR. PAYMENT OR PART PAYMENT FOR THIS PROJECT HAS BEEN DONE WITH THE CONDITIONAL GRANT FUNDS.

Library Manager / Delegated Authority: MR.S. SWARTZ

Signature: \_\_\_\_\_ Date: 8 April 2022

I HEREBY ACKNOWLEDGE AND APPROVE THE EXPENDITURE OF THE CONDITIONAL GRANT FUNDS.

Municipal Manager / Delegated Authority: MR.D. McTOMAS

Signature: \_\_\_\_\_ Date: 8 April 2022