

MONTHLY EXPENDITURE REPORT: 2021/22

BREED VALLEY MUNICIPALITY: Personnel Budget

For the Month: July 2021 - June 2022

STAFFING

Current Staff - 2021/22																		
Name of Library	Name & Surname	Post Name	CG Business Plan Amount	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Difference between MRF and budgeted amount	Total Expenditure up to this month	Balance (of CG Business Plan Amount overspent)
LIBWL	Vacant	Library Assistant	217 006,00															217 006,00
LIBWL	Wentzel CG	Library Assistant	340 951,00	25 642,56	25 646,78	26 459,16	28 028,91	26 459,16									132 276,56	208 674,44
LIBWL	Jorjensen K	Senior Librarian	581 009,00	43 538,05	43 545,04	53 920,16	47 819,17	44 979,05									233 801,47	347 207,53
LIBDD	Matello L	Library Assistant	295 762,00	22 431,46	42 643,64	28 272,96	30 938,75	23 060,15									147 346,96	148 415,04
LIBWL	Gerber C	Library Manager	1 105 317,00	83 803,86	135 267,05	86 500,75	93 633,14	86 500,75									485 705,56	619 611,44
LIBWL	Mkosi S	Library Attendant	191 238,00	14 262,20	14 265,13	15 748,29	14 748,29	14 748,29									73 800,72	117 437,28
LIBWL	Fortuin HA	Library Assistant	263 768,00	22 056,56	22 060,44	22 771,94	24 181,49	22 771,94									113 842,38	179 925,62
LIBDD	Windvogel A	Library Assistant	293 768,00	22 056,56	22 060,44	64 849,43	24 181,49	22 771,94									155 919,87	137 848,13
LIBTR	Bruinijes C	Library Assistant	275 268,00	20 540,96	20 544,84	21 256,33	22 665,89	38 918,44									123 926,47	151 341,53
LIBST	Vacant	Librarian	351 530,00															351 530,00
LIBTR	Van Wyk RV	Library Attendant	186 661,00	13 923,90	13 923,90	14 409,40	27 348,28	14 748,55									84 366,13	102 294,87
LIBZW	Matikiza R	Librarian	455 041,00	34 227,01	34 232,47	35 311,29	37 448,15	35 311,29									176 530,22	278 510,78
LIBTR	Manuel CC	Librarian	449 723,00	33 797,87	33 803,42	34 882,24	37 019,10	34 882,24									174 384,98	275 338,02
LIBWL	Zawukana TV	Library Assistant	225 653,00	22 364,77	22 368,42	23 025,30	24 326,70	23 025,30									115 110,50	180 542,50
LIBWL	Cuytelo DW	Librarian	527 228,00	39 716,45	39 722,88	40 954,44	43 394,36	40 954,44									204 742,27	322 485,73
LIBZW	Bikani NW	Library Assistant	242 138,00	18 069,52	18 073,04	18 698,46	19 937,14	18 698,46									93 476,62	148 661,38
LIBZW	Self OS	Library Assistant	264 486,00	19 860,86	19 864,37	20 489,79	37 249,19	20 489,79									117 954,00	146 532,00
LIBES (OVERHEX)	Vacant	Library Assistant	217 006,00															217 006,00
LIBDD	Vacant	Librarian	351 530,00															351 530,00
LIBGO	Kok BN	Library Assistant	287 274,00	21 708,97	21 712,57	22 358,46	23 638,13	38 393,42									127 811,55	159 462,45
LIBWL	Koosman R	Library Assistant	271 905,00	20 508,07	20 511,58	21 137,00	22 375,68	28 513,17									113 045,50	158 859,50
LIBGO	Jacobs CV	Librarian	397 105,00	29 628,49	29 633,75	30 662,64	32 700,66	30 662,64									153 288,19	243 816,81
LIBWL	Mico NJ	Library Attendant	183 174,00	13 281,31	13 284,10	13 747,23	26 098,92	14 077,65									80 489,20	102 684,80
LIBGO	Baker SR	Library Attendant	205 847,00	15 137,80	26 198,76	15 934,29	18 249,62	16 299,71									91 820,17	114 026,83
LIBST	Bezuidenhout P	Library Attendant	186 661,00	13 923,87	13 926,76	14 745,57	16 425,51	14 745,57									73 800,72	112 853,72
LIBWL	Grove NPR	Library Assistant	247 273,00	18 449,28	18 452,55	19 440,66	21 383,47	19 440,66									97 166,62	150 106,38
LIBES	Koosman SN	Library Assistant	239 771,00	17 989,48	17 992,80	18 580,14	19 737,82	18 580,14									92 860,40	146 890,60
LIBGO	Lofting YOCF	Library Assistant	302 280,00	22 892,47	22 895,98	23 521,23	24 759,91	23 521,23									117 590,82	184 689,18
LIBTR	Mathys M	Library Assistant	271 905,00	20 510,16	20 513,68	21 138,92	22 377,60	21 138,92									105 679,28	166 225,72
LIBGO (FAIRHILLS)	May MB	Library Assistant	235 507,00	17 379,55	17 382,76	19 025,90	20 906,67	25 741,03									100 435,91	135 071,09
LIBWL	Mema TB	Library Assistant	265 668,00	20 111,70	20 115,01	20 702,36	21 860,03	21 117,13									103 906,24	161 761,76
LIBWL	Mofhibe M	Library Assistant	197 268,00	14 792,88	14 795,77	15 634,58	17 294,52	15 634,58									78 152,33	119 115,67

Current Staff - 2021/22																		
Name of Library	Name & Surname	Post Name	CG Business Plan Amount	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Difference between MRF and budgeted amount	Total Expenditure up to this month	Balance (of CG Business Plan Amount over/short)
LIBDD (SANDHILLS)	Chilham M	Library Attendant	230 717,00	17 320,50	17 320,71	18 278,23	20 160,75	18 278,23									91 361,42	139 365,58
LIBDD (SIANGHOEK)	Philander S	Library Assistant	226 889,00	16 820,82	16 824,03	18 165,38	20 046,15	18 165,38									90 021,76	136 867,24
LIBST	Snijders J	Library Assistant	309 546,00	22 764,98	25 988,31	27 193,84	30 058,96	23 974,37									129 980,46	179 565,54
LIBES	Somers Van Wijk GC	Library Assistant	232 399,00	17 100,18	17 103,40	18 595,64	20 476,41	18 595,64									91 871,27	140 527,73
LIBWL	Marais DE	Library Assistant	253 205,00	19 500,89	19 504,10	20 064,01	21 173,55	20 064,01									100 306,55	152 898,45
LIBAP	Makasi NM	Librarian	361 344,00	26 961,20	26 966,04	27 901,78	29 755,35	27 901,78									139 486,15	221 857,85
LIBZW	Ruwana MB	Library Attendant	183 174,00	13 281,31	13 284,10	13 747,23	14 665,14	13 747,24									68 725,01	114 448,99
LIBES	Fortuin TM	Library Attendant	178 980,00	13 281,31	13 284,10	13 747,23	14 665,14	13 747,24									68 725,01	110 254,99
LIBAP	Heas F	Library Assistant	224 080,00	17 213,48	17 216,63	17 763,41	18 846,92	17 763,42									88 803,86	135 276,14
LIBAP	Nlano TM	Library Assistant	224 436,00	16 913,95	16 916,98	17 438,49	31 326,65	17 810,37									100 406,45	124 029,55
LIBDD	Boel C	Library Attendant	195 768,00	24 780,02	14 399,09	15 072,11	16 532,67	15 072,11									85 836,00	109 932,00
LIBES	Miana N	Librarian	456 588,00	34 397,85	34 397,30	35 476,12	37 612,98	62 251,99									204 129,65	252 488,35
LIBWL	Omatdien A	IT Coder	337 211,00	25 304,83	25 308,89	26 044,80	27 562,29	26 118,28									130 359,10	204 851,90
LIBWL	Van Wijk A	Senior Clerk: Support Services	229 879,00	17 359,97	17 363,00	17 884,51	18 917,96	17 884,51									89 409,95	140 489,05
LIBWL	Gumede FQ	Librarian	356 164,00	27 561,73	27 566,30	28 437,84	73 767,48	-									157 333,35	198 830,65
LIBDD (HEVALLEI)	Solbanzi MD	Library Assistant	229 879,00	17 359,97	29 797,35	17 884,51	19 356,52	17 884,51									102 282,86	127 596,14
LIBWL	Verwey E	Library Attendant	186 661,00	13 921,01	13 923,90	14 409,40	15 724,67	14 762,55									72 741,52	113 919,48
LIBAP	Human B	Library Attendant	186 661,00	14 262,20	14 265,13	14 762,55	15 748,29	14 762,55									73 800,72	112 860,28
Municipal Contribution			-4 178 302,00															
			10 657 000,00	1 038 703,99	1 128 889,95	1 126 100,26	1 248 127,58	1 115 017,49									5 654 839,27	9 175 462,73

Comments:

I HEREBY CERTIFY THAT UNLESS OTHERWISE INDICATED THAT ALL PERSONS LISTED ON THE EXPENDITURE REPORT ARE IN THE EMPLOY OF THE MUNICIPALITY AND ARE ENTITLED TO PAYMENT OR PART PAYMENT FROM THE CONDITIONAL GRANT FUNDS.

Library Manager/Delegated Authority: **MRS. SWARTZ**
 Signature: _____ Date: 8 December 2021
 Delegated Authority: **MRS. D-McTHOMAS**
 Signature: _____ Date: 8 December 2021



Department of Cultural Affairs & Sport - Western Cape
 Directorate: Library & Archive Services

CONDITIONAL GRANT

MONTHLY EXPENDITURE REPORT: 2021/22

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BREDE VALLEY MUNICIPALITY: Operational Budget

For the Month: July 2021 - June 2022

NAME OF PROJECT		OPERATIONAL														
PROJECT	Name of library (indicate ALL if cost not available per library, eg. Telephones)	CG Business Plan Amount	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Total Expenditure up to this month	Balance (of CG Business Plan Amount not spent)
COVID 19	ALL	10 000,00		389,06	3 116,36										3 505,42	26 494,58
Total		10 000,00		389,06	3 116,36										3 505,42	26 494,58

I HEREBY CERTIFY UNLESS OTHERWISE INDICATED THAT THE PROGRESS OF THE PROJECT IS BEING MONITORED AND WILL BE FINALISED BY THE END OF THE FINANCIAL YEAR. PAYMENT OR PART PAYMENT FOR THIS PROJECT HAS BEEN DONE WITH THE CONDITIONAL GRANT FUNDS.

Library Manager/ Delegated Authority: ML S. SWARTZ

Signature: _____ Date: 8 December 2021

I HEREBY ACKNOWLEDGE AND APPROVE THE EXPENDITURE OF THE CONDITIONAL GRANT FUNDS.

Municipal Manager/ Delegated Authority: MR D. MATHOMAS

Signature: _____ Date: 8 December 2021

