

**MONTHLY EXPENDITURE REPORT: 2021/22**

**BREDE VALLEY MUNICIPALITY: Personnel Budget**

For the Month: July 2021 - June 2022

**STAFFING**

		Current Staff - 2021/22												CG Business Plan Amount	Difference between MRF and budgeted amount	Total Expenditure up to this month	Balance (of CG Business Plan Amount overspent)		
Name of Library	Name & Surname	Post Name	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022					Jun 2022	
LJBWL	Vacant	Library Assistant	-	-	-	-	-	-	-	-	-	-	-	-	-	217 006,00	-	-	217 006,00
LJBWL	Wentzel CG	Library Assistant	25 662,56	25 662,78	26 459 16	-	-	-	-	-	-	-	-	-	-	77 788,49	77 788,49	263 162,51	263 162,51
LJBWL	Jarvis K	Senior Librarian	43 538,05	43 545,04	53 920 16	-	-	-	-	-	-	-	-	-	-	141 003,25	141 003,25	440 005,75	440 005,75
LJBDD	Madala L	Library Assistant	22 431 46	42 843 64	28 272 96	-	-	-	-	-	-	-	-	-	-	93 348,05	93 348,05	202 413,95	202 413,95
LJBWL	Gaerber C	Library Manager	83 803,86	135 267 05	86 900 75	-	-	-	-	-	-	-	-	-	-	305 571 67	305 571 67	799 745,33	799 745,33
LJBWL	Mkosi S	Library Assistant	14 262 20	14 265 13	14 762 55	-	-	-	-	-	-	-	-	-	-	43 289 87	43 289 87	147 948 13	147 948 13
LJBWL	Fortuin HA	Library Assistant	22 056 56	22 060 44	22 771 94	-	-	-	-	-	-	-	-	-	-	66 888 94	66 888 94	226 879 06	226 879 06
LJBDD	Windvogel A	Library Assistant	22 056 56	22 060 44	64 849 43	-	-	-	-	-	-	-	-	-	-	108 966 43	108 966 43	184 801 57	184 801 57
LJBTR	Buinhies C	Library Assistant	20 540 96	20 544 84	21 256 33	-	-	-	-	-	-	-	-	-	-	62 342 13	62 342 13	212 925 87	212 925 87
LJBST	Vacant	Librarian	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	351 530,00	351 530,00
LJBTR	Van Wyk RV	Library Assistant	13 923 01	13 923 90	14 409 40	-	-	-	-	-	-	-	-	-	-	42 254 30	42 254 30	144 406 70	144 406 70
LJBZW	Matsikiza R	Librarian	34 227 01	34 232 47	35 311 29	-	-	-	-	-	-	-	-	-	-	103 770 78	103 770 78	351 270 22	351 270 22
LJBTR	Manuel CC	Librarian	33 797 97	33 803 42	34 882 24	-	-	-	-	-	-	-	-	-	-	102 483 64	102 483 64	347 239 36	347 239 36
LJBWL	Zawukanda TV	Library Assistant	22 364 77	22 368 42	23 025 30	-	-	-	-	-	-	-	-	-	-	67 758 50	67 758 50	227 894 80	227 894 80
LJBWL	Curillo DW	Librarian	39 716 45	39 722 58	40 954 44	-	-	-	-	-	-	-	-	-	-	120 393 47	120 393 47	406 834 53	406 834 53
LJBZW	Bikani NW	Library Assistant	18 069 52	18 073 04	18 698 46	-	-	-	-	-	-	-	-	-	-	54 841 01	54 841 01	187 296 99	187 296 99
LJBZW	Self OS	Library Assistant	19 860 86	19 864 37	20 489 79	-	-	-	-	-	-	-	-	-	-	60 215 01	60 215 01	204 270 99	204 270 99
LJBES OVERHEX	Vacant	Library Assistant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	217 006,00	217 006,00
LJBDD	Vacant	Librarian	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	351 530,00	351 530,00
LJBGO	Kok BN	Library Assistant	21 708 97	21 712 57	22 388 46	-	-	-	-	-	-	-	-	-	-	65 780 00	65 780 00	221 494 00	221 494 00
LJBWL	Koornman R	Library Assistant	20 808 07	20 811 58	21 137 00	-	-	-	-	-	-	-	-	-	-	62 156 64	62 156 64	209 748 36	209 748 36
LJBGO	Jacobs CV	Librarian	29 628 49	29 633 75	30 669 64	-	-	-	-	-	-	-	-	-	-	89 924 88	89 924 88	307 180 12	307 180 12
LJBWL	Mfado NJ	Library Assistant	13 281 31	13 284 10	13 747 23	-	-	-	-	-	-	-	-	-	-	40 312 63	40 312 63	142 861 37	142 861 37
LJBGO	Baker SR	Library Assistant	15 137 80	15 138 76	15 934 29	-	-	-	-	-	-	-	-	-	-	57 270 84	57 270 84	148 576 16	148 576 16
LJBST	Bezuidenhout P	Library Assistant	13 923 87	13 926 76	14 765 57	-	-	-	-	-	-	-	-	-	-	42 616 19	42 616 19	144 044 81	144 044 81
LJBWL	Grove NIPR	Library Assistant	18 449 28	18 452 55	19 440 66	-	-	-	-	-	-	-	-	-	-	56 342 48	56 342 48	190 930 52	190 930 52
LJBES	Koornman SN	Library Assistant	17 989 48	17 992 80	18 880 14	-	-	-	-	-	-	-	-	-	-	54 562 43	54 562 43	185 208 57	185 208 57
LJBGO	Lothring YOCF	Library Assistant	22 892 47	22 895 98	23 521 23	-	-	-	-	-	-	-	-	-	-	69 309 67	69 309 67	232 970 33	232 970 33
LJBTR	Mothius M	Library Assistant	20 510 16	20 513 48	21 138 92	-	-	-	-	-	-	-	-	-	-	62 162 75	62 162 75	209 742 25	209 742 25
LJBGO FAIRHILLS	Mari MB	Library Assistant	17 379 55	17 382 76	19 025 90	-	-	-	-	-	-	-	-	-	-	53 788 20	53 788 20	181 718 80	181 718 80
LJBWL	Merna TB	Library Assistant	20 111 70	20 115 01	20 702 36	-	-	-	-	-	-	-	-	-	-	60 922 08	60 922 08	204 738 92	204 738 92
LJBWL	Mothibe M	Library Assistant	14 792 88	14 795 77	15 634 58	-	-	-	-	-	-	-	-	-	-	45 223 22	45 223 22	152 044 78	152 044 78

		Current Staff - 2021/22																
Name of Library	Name & Surname	Post Name	CC Business Plan Amount	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Difference between MRF and budgeted amount	Total Expenditure up to this month	Balance of CC Business Plan Amount (overspent)
LIBDD (SANDHILLS TRUCK)	Olifant M	Library Attendant	230 717,00	17 320,50	17 323,71	18 278,23											59 922,43	177 794,57
SLANGHOEK	Philander S	Library Assistant	226 889,00	16 820,82	16 824,03	18 145,38											51 810,22	175 078,78
LIBST	Snijders J	Library Assistant	309 546,00	22 764,98	25 988,31	27 193,84											75 947,13	233 598,87
LIBES	Somers Van Wijk GC	Library Assistant	232 397,00	17 100,18	17 103,40	18 595,64											52 799,21	179 599,79
LIBWL	Marais DE	Library Assistant	253 205,00	19 500,89	19 504,10	20 064,01											59 068,99	194 136,01
LIBAP	Makasi NM	Librarian	361 344,00	26 961,20	26 966,04	27 901,78											81 829,02	279 514,98
LIBZW	Rowanwa MB	Library Attendant	183 174,00	13 281,31	13 284,10	13 747,23											40 312,63	142 861,37
LIBES	Fortuin TM	Library Attendant	178 980,00	13 281,31	13 284,10	13 747,23											40 312,63	138 667,37
LIBAP	Hacas F	Library Assistant	224 080,00	17 213,48	17 216,63	17 743,41											52 193,52	171 886,48
LIBAP	Nkomo TM	Library Assistant	224 436,00	16 913,95	16 916,98	17 438,49											51 269,42	173 166,58
LIBDD	Booi C	Library Assistant	195 748,00	24 740,02	14 397,09	15 072,11											54 231,22	141 516,78
LIBES	Mfana N	Librarian	456 888,00	34 397,85	34 397,30	35 476,12											104 265,28	352 322,72
LIBWL	Omaralen A	IT Co-ord	337 211,00	25 304,83	25 308,89	26 064,80											74 678,52	260 532,48
LIBWL	Van Wijk A	Senior Clerk: Support Services	229 879,00	17 359,97	17 363,00	17 884,51											52 607,48	177 271,52
LIBWL	Gumede FQ	Librarian	356 164,00	27 561,73	27 566,30	28 437,84											83 545,87	272 598,13
LIBDD (HEXVALLEI)	Selibanzi MD	Library Assistant	229 879,00	17 359,97	29 797,35	17 884,51											65 041,83	164 837,17
LIBWL	Verwey E	Library Attendant	186 461,00	13 921,01	13 923,90	14 409,40											42 254,30	144 406,70
LIBAP	Human B	Library Attendant	186 461,00	14 262,20	14 265,13	14 762,55											43 289,87	143 371,13
Municipal Contribution			-4 173 302,00															
	<b>Total</b>		10 657 000,00	1 038 703,99	1 126 889,95	1 126 100,26											3 221 694,19	11 538 607,81

**Comments:**

I HEREBY CERTIFY THAT UNLESS OTHERWISE INDICATED THAT ALL PERSONS LISTED ON THE EXPENDITURE REPORT ARE IN THE EMPLOY OF THE MUNICIPALITY AND ARE ENTITLED TO PAYMENT OR PART PAYMENT FROM THE CONDITIONAL GRANT FUNDS.

Library Manager/ Delegated Authority: **MR S. SWARTZ**

Signature:  Date: 6 October 2021

I HEREBY ACKNOWLEDGE AND APPROVE THE EXPENDITURE OF THE CONDITIONAL GRANT FUNDS.

Delegated Authority: **MR D. McTHOMAS**

Signature:  Date: 6 October 2021



Department of Cultural Affairs & Sport - Western Cape  
 Directorate: Library & Archive Services  
**CONDITIONAL GRANT**

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**MONTHLY EXPENDITURE REPORT: 2021/22**

BREED VALLEY MUNICIPALITY: Operational Budget

For the Month: July 2021 - June 2022

NAME OF PROJECT		OPERATIONAL												Total Expenditure up to this month		Balance (of CG Business Plan Amount not spent)	
PROJECT		Operational - 2021/2022															
Name of library (indicate ALL if cost not available per library, eg. Telephones)		CG Business Plan Amount	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022			
COVID 19		301,000.00		389,06	3,116,36											3,505,42	26,494,58
ALL				389,06	3,116,36												
Total		301,000.00		389,06	3,116,36											3,505,42	26,494,58

I HEREBY CERTIFY UNLESS OTHERWISE INDICATED THAT THE PROGRESS OF THE PROJECT IS BEING MONITORED AND WILL BE FINALISED BY THE END OF THE FINANCIAL YEAR. PAYMENT OR PART PAYMENT FOR THIS PROJECT HAS BEEN DONE WITH THE CONDITIONAL GRANT FUNDS.

Library Manager/ Delegated Authority: MS S. SWARIZ

Signature:  Date: 4 October 2021

Municipal Manager / Delegated Authority: MS D. MCTHOMAS

Signature:  Date: 4 October 2021

