

# MINUTES

Ref no.2/1/4/4/2

Date distributed

## **SPECIAL COUNCIL MEETING OF THE BREEDE VALLEY MUNICIPALITY**

**2020-09-29 AT 10:00**

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## 1. OPENING AND WELCOME

In terms of the Rules of Order for Internal Arrangement By-Law 2012 the chairperson must take the chair at the time stated in the notice of the meeting or as soon thereafter as is reasonably possible: provided that the meeting does not commence later than 30 (thirty) minutes after the time stated in the notice of the meeting and must proceed immediately with the business of the meeting.

**The Speaker opened the meeting at 10:18, welcomed everyone present and allowed a moment of silence for prayer and meditation.**

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## 2. OFFICIAL NOTICES

### 2.1 DISCLOSURE OF INTERESTS

Item 5 of the Code of Conduct for councillors' states:

A councillor must –

- (a) disclose to the council, or any committee of which that councillor is a member, any direct or indirect personal or private business interest that that councillor or any spouse, partner or business associate of that councillor may have in any matter before the council or the committee; and
- (b) withdraw from the proceedings of the council or committee when that matter is considered by the council or committee, unless the council or committee decides that the councillors' direct or indirect interest in the matter is trivial or irrelevant.

**None**

### 2.2 APPLICATIONS FOR LEAVE OF ABSENCE

In terms of the Rules of Order for Internal Arrangement By-Law 2012;

- 2.2.1 Every Councillor attending a meeting of the Council must sign his or her name in the attendance register kept for such purpose.
- 2.2.2 A Councillor must attend each meeting except when –
  - (a) Leave of absence is granted in terms of Clause 10; or
  - (b) The Councillor is required to withdraw in terms of law.
- 2.2.3 The Attendance Registers will be available at the meeting.
- 2.2.4 A blank Application for Leave of Absence form is enclosed.

**The Speaker received Applications for Leave from Cllrs C. Mohobo, C. Wilskut, Alderman C. Ismail, N. Nel, V. Mngcele and P. Tyira.**

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### 3. CONSIDERATION OF AGENDA ITEMS

#### 3.1. ADDITIONAL / AMENDMENT ALLOCATIONS - ADJUSTMENTS BUDGET 2020/2021 - 29 SEPTEMBER 2020

**File No. /s:**

**Responsible Official:** R Ontong

**Directorate:** Financial Services

**Portfolio:** Financial Services

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#### 1. Purpose

To submit an Adjustments budget for the 2020/21 financial year as a result of amendments / adjustments to allocations from Provincial Government during the 2020/21 financial year.

#### 2. Background

In terms of the MFMA (Section 28) the approved budget may be revised through an adjustments budget.

- A. Section 28(2) further provides that; An Adjustments budget -
- Must adjust the revenue and expenditure estimates downwards if there is a material under-collection of revenue during the year;
  - May appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmed already budgeted for;
  - May, within the prescribed framework, authorize unforeseen and unavoidable expenditure recommended by the Mayor;
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- May authorize the utilization of projected savings in one vote towards spending under another vote;
- May authorize the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by council;
- May correct any errors in the annual budget, and
- May provide for any other expenditure within a prescribed framework.

Municipal Budget and Reporting Regulations further provides that;

**B. Timeframes for tabling of adjustment budgets**

- An adjustment budget referred to in section 28(2)(b), (d) and (f) of the Act may be tabled in the Municipal Council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year;
- Only one adjustment budget referred to in sub regulations (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a Municipality in a National or Provincial adjustments budget, in which case sub regulation (3) applies. If a National or provincial adjustment budget allocates or transfer additional revenue to a Municipality, the Mayor of the Municipality must, at the next available council meeting, but within 60 days of the approval of the relevant National or Provincial adjustment budget, table an adjustment budget referred to in section 28(2) (b) of the Act in the Municipal council to appropriate these additional.

### **3. Financial Implications**

Financial implications are contained in the detail in this report.

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**4. Applicable Legislation / Council Policy:**

1. The MFMA Section 28, 30 and 16(3)
2. Municipal Budget and Reporting Regulations
3. Council Budget related Policies



# BREDE VALLEY

MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

29 SEPTEMBER 2020

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**SECTION A – Part 1**

## 1. Glossary

**Adjustments Budgets** – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

**Allocations** – Money received from Provincial and National Treasury.

**Budget** – The financial plan of a municipality.

**Budget related policy** – Policy of a municipality affecting or affected by the budget.

**Capital Expenditure** – Spending on municipal assets such as land, buildings and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

**Cash Flow Statement** – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments.

**DORA** – Division of Revenue Act. The annual piece of legislation that indicate the allocations from National Government to Local Government.

**Equitable Share** – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

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**GDFI** - Gross Domestic Fixed Investment

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

**IDP** – Integrated Development Plan. The main strategic planning document of a Municipality.

**KPI** – Key Performance Indicators. Measures of service output and/or outcome.

**LM** – Breede Valley Municipality.

**MFMA** - Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

**MTREF** – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level.

**Operating Expenditure** – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

**Rates** – Local Government tax based on assessed valuation of a property.

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**TMA** – Total Municipal Account

**SDBIP** – Service Delivery Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic Objectives** – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

**Vote** – One of the main segments into which a budget is divided, usually at department level.

### **Abbreviations and Acronyms**

AMR	Automated Meter Reading
ASGISA	Accelerated and Shared Growth Initiative
BPC	Budget Planning Committee
CBD	Central Business District
CFO	Chief Financial Officer
CPI	Consumer Price Index
CRRF	Capital Replacement Reserve Fund
DBSA	Development Bank of South Africa
DoRA	Division of Revenue Act
DWA	Department of Water Affairs
EE	Employment Equity
EEDSM	Energy Efficiency Demand Side Management

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EM	Executive Mayor
FBS	Free basic services
GAMAP	Generally Accepted Municipal Accounting Practice
GDP	Gross domestic product
GDS	Gauteng Growth and Development Strategy
GFS	Government Financial Statistics
GRAP	General Recognised Accounting Practice
HR	Human Resources
HSRC	Human Science Research Council
IDP	Integrated Development Strategy
IT	Information Technology
kℓ	kilolitre
km	kilometre
KPA	Key Performance Area
KPI	Key Performance Indicator
kWh	kilowatt-hour
ℓ	litre
LED	Local Economic Development
MEC	Member of the Executive Committee
MFMA	Municipal Financial Management Act
MIG	Municipal Infrastructure Grant
MM	Municipal Manager
MMC	Member of Mayoral Committee
MPRA	Municipal Properties Rates Act
MSA	Municipal Systems Act
MTEF	Medium-term Expenditure Framework
MTREF	Medium-term Revenue and Expenditure Framework

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NERSA	National Electricity Regulator South Africa
NGO	Non-Governmental organisations
NKPIs	National Key Performance Indicators
OHS	Occupational Health and Safety
OP	Operational Plan
PBO	Public Benefit Organisations
PHC	Provincial Health Care
PMS	Performance Management System
PPE	Property Plant and Equipment
PPP	Public Private Partnership
PTIS	Public Transport Infrastructure System
RG	Restructuring Grant
RSC	Regional Services Council
SALGA	South African Local Government Association
SAPS	South African Police Service
SDBIP	Service Delivery Budget Implementation Plan
SMME	Small Micro and Medium Enterprises

## **2. Mayors Report**

The allocations made to the Breede Valley Municipality were amended from the allocations as published and approved with the compilation of the 2020/21 Original Budget. National and Provincial Government had the following amendments to the allocations of Breede Valley Municipality:

- Integrated National Electrification Program (INEP): -R5 097 000.00
  - Local Government Equitable Share: R17 739 000.00
  - Library Service Grant: -R2 011 000.00 (-R2 088 000.00 reduction in staff cost budget and R77 000.00 addition for COVID 19 related expenditure)
  - Human Settlements Development Grant: -R14 510 000.00
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All conditional grants / funds allocated and transferred to the Breede Valley Municipality has specific conditions in terms of the timeframes and the type of spending to be incurred by the municipality during the 2019/20 financial year.

We as a municipality will continuously strive to successfully implement all projects, especially the projects funded from external sources such as grants. These projects add great value given the challenging economic environment faced by municipalities to ultimately deliver better services within the Breede Valley Municipality.

### 3. Resolutions

That council approves the following:

- (a) To approve the adjustments budget as tabled in terms of section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003).
- (b) The recommendations with regard to resolutions are contained at the end of this report and have been prepared and presented according to the budget regulations.

### 4. Executive Summary

The 2020/21 budget of Breede Valley Municipality is adjusted to accommodate the amendments as per the amendments from National and Provincial Government.

The additional / amended allocations relate to the following grants:

NAME OF GRANT	R
<b>Integrated National Electrification Program (INEP):</b> Reduction - Electrical Reticulation project - (Capital Expenditure)	<b>-R5 097 000.00</b>
<b>Local Government Equitable Share:</b>	<b>R17 739 000.00</b>

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To maintain existing services that may become underfunded due to decreased revenue collection. To provide for free basic services and COVID 19 related expenditures. – (Operating Expenditure)	
<b>Library Service Grant:</b> -R2 088 000.00 reduction in staff cost budget and R77 000.00 addition for COVID 19 related expenditure (Operating Expenditure)	<b>-R2 011 000.00</b>
<b>Human Settlements Development Grant:</b> Housing top structures (Operating Expenditure)	<b>-R14 510 000.00</b>

The 2020/21 Adjustments Budget was compiled in accordance with section 28 of the Municipal Finance Management Act and regulation 23 of the Municipal Budget and Reporting Regulations.

In compiling the 2020/21 Adjustments Budget, the importance of credibility, sustainability, responsiveness and affordability remains integral in striving to achieve the desired outcome of effective and efficient service delivery.

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1. Adjustments Budget Tables – refer to Annexure A  
B1 Consolidated Adjustments Budget Summary



The table above is a budget summary and provides a concise overview of Breede Valley Municipality’s budget from all the major financial perspectives (operating, capital expenditure, financial position, cash flow, and MFMA funding compliance).

The table provides an overview of the amounts approved by Council for operating performance, resources deployed to capital expenditure, financial position, cash and funding compliance, as well as the municipality’s commitment to eliminating basic service delivery backlogs.

B2 Consolidated Adjustments Budget Financial Performance by Standard Classification

WC025 Breede Valley - Table B2 Adjustments Budget Financial Performance (functional classification) - 29/09/2020													
Standard Description	Ref	Budget Year 2020/21										Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	+1 2021/22	+2 2022/23
R thousands	1, 4	A	A1	B	C	D	E	F	G	H			
<b>Revenue - Functional</b>													
<i>Governance and administration</i>		212 426	212 426	-	-	-	-	-	-	212 426	213 579	228 387	
Executive and council		108	108	-	-	-	-	-	-	108	114	123	
Finance and administration		212 318	212 318	-	-	-	-	-	-	212 318	213 465	228 264	
Internal audit		-	-	-	-	-	-	-	-	-	-	-	
<i>Community and public safety</i>		213 570	213 570	-	-	-	(16 521)	-	(16 521)	197 049	234 683	210 971	
Community and social services		11 323	11 323	-	-	-	(2 011)	-	(2 011)	9 312	12 103	12 628	
Sport and recreation		1 811	1 811	-	-	-	-	-	-	1 811	1 920	2 055	
Public safety		118 761	118 761	-	-	-	-	-	-	118 761	120 283	124 609	
Housing		81 675	81 675	-	-	-	(14 510)	-	(14 510)	67 165	100 378	71 679	
Health		-	-	-	-	-	-	-	-	-	-	-	
<i>Economic and environmental services</i>		24 568	24 568	-	-	-	-	-	-	24 568	14 176	15 157	
Planning and development		3 209	3 209	-	-	-	-	-	-	3 209	1 253	1 341	
Road transport		19 109	19 109	-	-	-	-	-	-	19 109	12 923	13 816	
Environmental protection		2 250	2 250	-	-	-	-	-	-	2 250	-	-	
<i>Trading services</i>		788 416	788 416	-	-	-	12 642	-	12 642	801 058	837 473	903 495	
Energy sources		483 733	483 733	-	-	-	(3 601)	-	(3 601)	480 132	521 545	565 550	
Water management		114 878	114 878	-	-	-	4 169	-	4 169	119 047	118 089	126 180	
Waste water management		129 575	129 575	-	-	-	7 988	-	7 988	137 563	133 584	142 906	
Waste management		60 230	60 230	-	-	-	4 086	-	4 086	64 316	64 255	68 860	
Other		-	-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue - Functional</b>	2	1 238 979	1 238 979	-	-	-	(3 879)	-	(3 879)	1 235 100	1 299 911	1 358 009	
<b>Expenditure - Functional</b>													
<i>Governance and administration</i>		212 835	212 947	-	-	-	-	5 099	5 099	218 047	220 689	231 226	
Executive and council		34 332	34 370	-	-	-	-	-	-	34 370	35 744	38 031	
Finance and administration		175 111	175 137	-	-	-	-	5 099	5 099	180 237	181 358	189 402	
Internal audit		3 392	3 440	-	-	-	-	-	-	3 440	3 586	3 792	
<i>Community and public safety</i>		231 844	233 542	-	-	-	(14 433)	1 750	(12 683)	220 859	253 099	229 744	
Community and social services		22 611	23 802	-	-	-	77	70	147	23 949	24 023	25 214	
Sport and recreation		24 623	24 824	-	-	-	-	745	745	25 569	25 956	27 386	
Public safety		110 989	111 459	-	-	-	-	(1 055)	(1 055)	110 404	111 834	115 595	
Housing		73 516	73 371	-	-	-	(14 510)	1 990	(12 520)	60 851	91 177	61 434	
Health		105	85	-	-	-	-	-	-	85	110	115	
<i>Economic and environmental services</i>		77 584	78 563	-	-	-	-	(1 344)	(1 344)	77 218	79 281	83 334	
Planning and development		16 594	17 692	-	-	-	-	121	121	17 813	17 397	18 383	
Road transport		58 304	58 185	-	-	-	-	(1 466)	(1 466)	56 720	60 789	63 794	
Environmental protection		2 685	2 686	-	-	-	-	-	-	2 686	1 095	1 157	
<i>Trading services</i>		550 593	547 807	-	-	-	-	(4 110)	(4 110)	543 696	576 885	617 568	
Energy sources		387 435	385 532	-	-	-	-	(1 476)	(1 476)	384 056	406 808	439 755	
Water management		58 613	59 664	-	-	-	-	(30)	(30)	59 634	61 379	64 324	
Waste water management		58 922	60 472	-	-	-	-	(1 000)	(1 000)	59 472	61 335	63 906	
Waste management		45 623	42 139	-	-	-	-	(1 604)	(1 604)	40 534	47 364	49 584	
Other		2 019	2 017	-	-	-	-	(1 395)	(1 395)	622	2 059	2 101	
<b>Total Expenditure - Functional</b>	3	1 074 875	1 074 875	-	-	-	(14 433)	-	(14 433)	1 060 442	1 132 012	1 163 971	
<b>Surplus/ (Deficit) for the year</b>		164 104	164 104	-	-	-	10 554	-	10 554	174 658	167 899	194 038	

Table B2 above is a view of the budgeted financial performance in relation to revenue and expenditure per standard classification. The GFS standard classification divides the municipal services into 15 functional areas.

Total Revenue on this table includes capital revenues (Transfers recognized – capital) and so does not balance to the operating revenue shown on Table B4.

**B3 Consolidated Adjustments Budget Financial Performance by Municipal Vote**

WC025 Breede Valley - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 29/09/2020												
Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget A	Prior Adjusted 3 A1	Accum. Funds 4 B	Multi-year capital 5 C	Unfore. Unavoid. 6 D	Nat. or Prov. Govt 7 E	Other Adjusts. 8 F	Total Adjusts. 9 G	Adjusted Budget 10 H	Adjusted Budget	Adjusted Budget
R thousands												
<b>Revenue by Vote</b>	1											
Vote 1 - Council General		108	108	-	-	-	-	-	-	108	114	123
Vote 2 - Municipal Manager		14 734	14 734	-	-	-	-	-	-	14 734	2 940	3 104
Vote 3 - Strategic Support Services		1 110	1 110	-	-	-	-	-	-	1 110	511	547
Vote 4 - Financial Services		195 113	195 113	-	-	-	-	-	-	195 113	206 933	221 324
Vote 5 - Community Services		226 081	226 081	-	-	-	(16 521)	(16 521)	209 560	246 853	223 985	
Vote 6 - Technical Services		801 832	801 832	-	-	-	12 642	12 642	814 474	842 560	908 927	
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	
<b>Total Revenue by Vote</b>	2	1 238 979	1 238 979	-	-	-	(3 879)	(3 879)	1 235 100	1 299 911	1 358 009	
<b>Expenditure by Vote</b>	1											
Vote 1 - Council General		30 588	30 581	-	-	-	-	-	30 581	32 310	34 396	
Vote 2 - Municipal Manager		9 732	10 939	-	-	-	-	55	10 994	9 764	10 330	
Vote 3 - Strategic Support Services		55 026	56 019	-	-	-	-	2 084	58 102	56 737	59 206	
Vote 4 - Financial Services		88 279	88 654	-	-	-	-	2 197	90 851	91 756	95 848	
Vote 5 - Community Services		244 134	244 974	-	-	-	(14 433)	595	231 136	265 538	242 840	
Vote 6 - Technical Services		647 117	643 709	-	-	-	-	(4 932)	638 777	675 907	721 352	
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	
<b>Total Expenditure by Vote</b>	2	1 074 875	1 074 875	-	-	-	(14 433)	(14 433)	1 060 442	1 132 012	1 163 971	
<b>Surplus/ (Deficit) for the year</b>	2	164 104	164 104	-	-	-	10 554	10 554	174 658	167 899	194 038	

Table B3 above is a view of the budgeted financial performance in relation to the revenue and expenditure per municipal vote. This table facilitates the view of the budgeted operating performance in relation to the organizational structure Breede Valley Municipality. This means it is possible to present the operating surplus or deficit of a vote.

## B4 Consolidated Adjustments Budget Financial Performance (Revenue and Expenditure)

WC025 Breede Valley - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 29/09/2020												
Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1	A	A1	B	C	D	E	F	G	H	+1 2021/22	+2 2022/23
<b>Revenue By Source</b>												
Property rates	2	146 998	146 998	-	-	-	-	-	-	146 998	155 818	166 726
Service charges - electricity revenue	2	452 478	452 478	-	-	-	-	-	-	452 478	476 007	518 373
Service charges - water revenue	2	75 888	75 888	-	-	-	-	-	-	75 888	80 441	86 072
Service charges - sanitation revenue	2	76 490	76 490	-	-	-	-	-	-	76 490	81 080	86 756
Service charges - refuse revenue	2	42 092	42 092	-	-	-	-	-	-	42 092	44 618	47 741
Service charges - other		-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		2 223	2 223	-	-	-	-	-	-	2 223	2 356	2 522
Interest earned - external investments		3 112	3 112	-	-	-	-	-	-	3 112	3 112	3 112
Interest earned - outstanding debtors		6 467	6 467	-	-	-	-	-	-	6 467	6 855	7 336
Dividends received		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		118 474	118 474	-	-	-	-	-	-	118 474	121 285	124 761
Licences and permits		3 797	3 797	-	-	-	-	-	-	3 797	4 025	4 307
Agency services		8 641	8 641	-	-	-	-	-	-	8 641	9 160	9 801
Transfers and subsidies		208 112	208 112	-	-	-	1 218	-	1 218	209 330	229 803	211 349
Other revenue	2	9 406	9 406	-	-	-	-	-	-	9 406	9 973	10 673
Gains on disposal of PPE		1 320	1 320	-	-	-	-	-	-	1 320	1 399	1 497
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>1 155 495</b>	<b>1 155 495</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 218</b>	<b>-</b>	<b>1 218</b>	<b>1 156 713</b>	<b>1 225 930</b>	<b>1 281 023</b>
<b>Expenditure By Type</b>												
Employee related costs		317 416	317 416	-	-	-	-	(4 106)	(4 106)	313 311	336 474	356 965
Remuneration of councillors		18 780	18 780	-	-	-	-	-	-	18 780	19 909	21 304
Debt impairment		85 167	85 167	-	-	-	-	-	-	85 167	86 216	87 314
Depreciation & asset impairment		95 246	95 246	-	-	-	-	-	-	95 246	99 634	104 225
Finance charges		23 653	23 653	-	-	-	-	-	-	23 653	23 653	23 653
Bulk purchases		326 798	326 798	-	-	-	-	-	-	326 798	343 748	374 021
Other materials		19 332	19 358	-	-	-	77	91	168	19 526	19 928	20 554
Contracted services		64 602	64 456	-	-	-	-	484	484	64 939	61 294	63 871
Transfers and subsidies		65 605	65 685	-	-	-	(14 510)	(50)	(14 560)	51 125	82 752	52 456
Other expenditure		54 773	54 813	-	-	-	-	3 593	3 593	58 406	54 901	56 105
Loss on disposal of PPE		3 504	3 504	-	-	-	-	(13)	(13)	3 491	3 504	3 504
<b>Total Expenditure</b>		<b>1 074 875</b>	<b>1 074 875</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(14 433)</b>	<b>-</b>	<b>(14 433)</b>	<b>1 060 442</b>	<b>1 132 012</b>	<b>1 163 971</b>
<b>Surplus/(Deficit)</b>		<b>80 619</b>	<b>80 620</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15 651</b>	<b>-</b>	<b>15 651</b>	<b>96 271</b>	<b>93 918</b>	<b>117 052</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		82 337	82 337	-	-	-	(5 097)	-	(5 097)	77 240	73 981	76 986
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		1 147	1 147	-	-	-	-	-	-	1 147	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) before taxation</b>		<b>164 104</b>	<b>164 104</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 554</b>	<b>-</b>	<b>10 554</b>	<b>174 658</b>	<b>167 899</b>	<b>194 038</b>
Taxation		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>164 104</b>	<b>164 104</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 554</b>	<b>-</b>	<b>10 554</b>	<b>174 658</b>	<b>167 899</b>	<b>194 038</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>164 104</b>	<b>164 104</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 554</b>	<b>-</b>	<b>10 554</b>	<b>174 658</b>	<b>167 899</b>	<b>194 038</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) for the year</b>		<b>164 104</b>	<b>164 104</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 554</b>	<b>-</b>	<b>10 554</b>	<b>174 658</b>	<b>167 899</b>	<b>194 038</b>

Table B4 above is a view of the budgeted financial performance in relation to the revenue by source and expenditure by type.

B5 Consolidated Adjustments Budget Capital Expenditure Vote and Funding

WC025 Brede Valley - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 29/09/2020													
Description	Ref	Budget Year 2020/21										Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	+1 2021/22	+2 2022/23
		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H			
<b>R thousands</b>													
<b>Capital expenditure - Vote</b>													
<b>Multi-year expenditure to be adjusted</b>													
Vote 1 - Council General	2	-	-	-	-	-	-	-	-	-	-	-	
Vote 2 - Municipal Manager		10	10	-	-	-	-	-	-	10	10	10	
Vote 3 - Strategic Support Services		5	436	-	-	-	-	-	-	436	5	5	
Vote 4 - Financial Services		-	1 233	-	-	-	-	-	-	1 233	-	-	
Vote 5 - Community Services		5	155	-	-	-	-	-	-	155	5	5	
Vote 6 - Technical Services		61 701	62 342	-	-	-	-	-	-	62 342	30 423	12 000	
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	
<b>Capital multi-year expenditure sub-total</b>	3	<b>61 721</b>	<b>64 177</b>	-	-	-	-	-	-	<b>64 177</b>	<b>30 443</b>	<b>12 020</b>	
<b>Single-year expenditure to be adjusted</b>													
Vote 1 - Council General	2	-	-	-	-	-	-	-	-	-	-	-	
Vote 2 - Municipal Manager		1 900	1 900	-	-	-	-	-	-	1 900	-	-	
Vote 3 - Strategic Support Services		-	928	-	-	-	-	-	-	928	-	-	
Vote 4 - Financial Services		1 005	1 805	-	-	-	-	-	-	1 805	805	805	
Vote 5 - Community Services		700	700	-	-	-	-	-	-	700	-	-	
Vote 6 - Technical Services		34 588	53 976	-	-	-	(5 097)	-	(5 097)	48 879	52 897	81 825	
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-	
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-	
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	
<b>Capital single-year expenditure sub-total</b>		<b>38 193</b>	<b>59 309</b>	-	-	-	<b>(5 097)</b>	-	<b>(5 097)</b>	<b>54 212</b>	<b>53 702</b>	<b>82 630</b>	
<b>Total Capital Expenditure - Vote</b>		<b>99 914</b>	<b>123 486</b>	-	-	-	<b>(5 097)</b>	-	<b>(5 097)</b>	<b>118 389</b>	<b>84 145</b>	<b>94 650</b>	
<b>Capital Expenditure - Functional</b>													
<b>Governance and administration</b>		1 625	5 022	-	-	-	-	-	-	5 022	825	825	
Executive and council		5	60	-	-	-	-	-	-	60	5	5	
Finance and administration		1 620	4 962	-	-	-	-	-	-	4 962	820	820	
Internal audit		-	-	-	-	-	-	-	-	-	-	-	
<b>Community and public safety</b>		100	331	-	-	-	-	-	-	331	-	-	
Community and social services		100	300	-	-	-	-	-	-	300	-	-	
Sport and recreation		-	31	-	-	-	-	-	-	31	-	-	
Public safety		-	-	-	-	-	-	-	-	-	-	-	
Housing		-	-	-	-	-	-	-	-	-	-	-	
Health		-	-	-	-	-	-	-	-	-	-	-	
<b>Economic and environmental services</b>		19 546	26 367	-	-	-	-	-	-	26 367	2 173	38 986	
Planning and development		1 900	1 900	-	-	-	-	-	-	1 900	-	-	
Road transport		17 646	24 467	-	-	-	-	-	-	24 467	2 173	38 986	
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	
<b>Trading services</b>		78 642	91 765	-	-	-	(5 097)	-	(5 097)	86 668	81 147	54 839	
Energy sources		28 212	37 496	-	-	-	(5 097)	-	(5 097)	32 399	37 009	38 000	
Water management		24 984	25 276	-	-	-	-	-	-	25 276	22 169	3 719	
Waste water management		25 446	28 073	-	-	-	-	-	-	28 073	21 581	13 120	
Waste management		-	920	-	-	-	-	-	-	920	388	-	
<b>Other</b>		-	-	-	-	-	-	-	-	-	-	-	
<b>Total Capital Expenditure - Functional</b>	3	<b>99 914</b>	<b>123 486</b>	-	-	-	<b>(5 097)</b>	-	<b>(5 097)</b>	<b>118 389</b>	<b>84 145</b>	<b>94 650</b>	
<b>Funded by:</b>													
National Government		56 337	56 337	-	-	-	(5 097)	-	(5 097)	51 240	73 981	76 986	
Provincial Government		26 000	26 000	-	-	-	-	-	-	26 000	-	-	
District Municipality		-	-	-	-	-	-	-	-	-	-	-	
Other transfers and grants		1 147	1 147	-	-	-	-	-	-	1 147	-	-	
<b>Transfers recognised - capital</b>	4	<b>83 484</b>	<b>83 484</b>	-	-	-	<b>(5 097)</b>	-	<b>(5 097)</b>	<b>78 387</b>	<b>73 981</b>	<b>76 986</b>	
<b>Public contributions &amp; donations</b>		-	-	-	-	-	-	-	-	-	-	-	
<b>Borrowing</b>		-	-	-	-	-	-	-	-	-	-	-	
<b>Internally generated funds</b>		16 429	40 002	-	-	-	-	-	-	40 002	10 164	17 664	
<b>Total Capital Funding</b>		<b>99 914</b>	<b>123 486</b>	-	-	-	<b>(5 097)</b>	-	<b>(5 097)</b>	<b>118 389</b>	<b>84 145</b>	<b>94 650</b>	

Table B5 is a breakdown of the capital programmed in relation to capital expenditure by municipal vote (multi-year and single-year appropriations); capital expenditure by standard classification; and the funding sources necessary to fund the capital budget, including information on capital transfers from national and provincial departments

B6 Consolidated Adjustments Budget Financial Position

WC025 Breede Valley - Table B6 Adjustments Budget Financial Position - 29/09/2020												
Description	Ref	Budget Year 2020/21									Budget Year +1	Budget Year +2
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjus.	Total Adjus.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
<b>ASSETS</b>												
<b>Current assets</b>												
Cash		13 325	13 325	-	-	-	10 554	43 231	53 785	67 110	9 379	47 083
Call investment deposits	1	10 000	10 000	-	-	-	-	-	-	10 000	15 000	25 000
Consumer debtors	1	175 866	175 866	-	-	-	-	-	-	175 866	203 169	231 836
Other debtors		26 734	26 734	-	-	-	-	-	-	26 734	28 071	29 475
Current portion of long-term receivables		1 675	1 675	-	-	-	-	-	-	1 675	1 591	1 511
Inventory		10 946	10 946	-	-	-	-	-	-	10 946	11 494	12 068
<b>Total current assets</b>		<b>238 547</b>	<b>238 547</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 554</b>	<b>43 231</b>	<b>53 785</b>	<b>292 332</b>	<b>288 703</b>	<b>346 974</b>
<b>Non current assets</b>												
Long-term receivables		1 827	1 827	-	-	-	-	-	-	1 827	1 736	1 649
Investments		-	-	-	-	-	-	-	-	-	-	-
Investment property		43 750	43 750	-	-	-	-	-	-	43 750	43 750	43 750
Investment in Associates		-	-	-	-	-	-	-	-	-	-	-
Property, plant and equipment	1	2 412 290	2 412 290	-	-	-	(5 097)	-	(5 097)	2 407 193	2 449 479	2 447 208
Agricultural		-	-	-	-	-	-	-	-	-	-	-
Biological		-	-	-	-	-	-	-	-	-	-	-
Intangible		3 971	3 971	-	-	-	-	-	-	3 971	3 378	2 758
Other non-current assets		36 631	36 631	-	-	-	-	-	-	36 631	36 631	36 631
<b>Total non current assets</b>		<b>2 499 469</b>	<b>2 499 469</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(5 097)</b>	<b>-</b>	<b>(5 097)</b>	<b>2 493 372</b>	<b>2 534 974</b>	<b>2 531 996</b>
<b>TOTAL ASSETS</b>		<b>2 737 016</b>	<b>2 737 016</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5 457</b>	<b>43 231</b>	<b>48 688</b>	<b>2 785 704</b>	<b>2 803 677</b>	<b>2 878 970</b>
<b>LIABILITIES</b>												
<b>Current liabilities</b>												
Bank overdraft		-	-	-	-	-	-	-	-	-	-	-
Borrowing		13 041	13 041	-	-	-	-	-	-	13 041	14 536	16 191
Consumer deposits		4 328	4 328	-	-	-	-	-	-	4 328	4 588	4 863
Trade and other payables		73 515	73 515	-	-	-	-	-	-	73 515	77 626	81 984
Provisions		40 765	40 765	-	-	-	-	-	-	40 765	43 211	45 804
<b>Total current liabilities</b>		<b>131 650</b>	<b>131 650</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>131 650</b>	<b>139 961</b>	<b>148 842</b>
<b>Non current liabilities</b>												
Borrowing	1	179 139	179 139	-	-	-	-	-	-	179 139	164 603	148 411
Provisions	1	245 335	245 335	-	-	-	-	-	-	245 335	252 270	259 469
<b>Total non current liabilities</b>		<b>424 474</b>	<b>424 474</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>424 474</b>	<b>416 873</b>	<b>407 880</b>
<b>TOTAL LIABILITIES</b>		<b>556 123</b>	<b>556 123</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>556 123</b>	<b>556 834</b>	<b>556 722</b>
<b>NET ASSETS</b>	2	<b>2 180 893</b>	<b>2 180 893</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5 457</b>	<b>43 231</b>	<b>48 688</b>	<b>2 229 581</b>	<b>2 246 843</b>	<b>2 322 248</b>
<b>COMMUNITY WEALTH/EQUITY</b>												
Accumulated Surplus/(Deficit)		2 180 893	2 180 893	-	-	-	5 457	43 231	48 688	2 229 581	2 246 843	2 322 248
Reserves		53 865	53 865	-	-	-	-	-	-	53 865	53 865	53 865
Minorities' interests		-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>		<b>2 234 758</b>	<b>2 234 758</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5 457</b>	<b>43 231</b>	<b>48 688</b>	<b>2 283 446</b>	<b>2 300 708</b>	<b>2 376 113</b>

Table B6 is consistent with international standards of good financial management practice and assist stakeholders in understanding the impact of the budget on the statement of financial position (balance sheet).

This format of presenting the statement of financial position is aligned to GRAP1, which is generally aligned to the international version which presents Assets less Liabilities as “accounting” Community Wealth. The order of items within each group illustrates items in order of liquidity; i.e.

assets readily converted to cash, or liabilities immediately required to be met from cash, appear first.

B7 Consolidated Adjustments Budget Cash Flows

WC025 Brede Valley - Table B7 Adjustments Budget Cash Flows - 29/09/2020												
Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2021/22	+2 2022/23
R thousands		A	A1	B	C	D	E	F	G	H		
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>												
<b>Receipts</b>												
Property rates		96 634	96 634	-	-	-	-	-	-	96 634	110 223	134 611
Service charges		488 603	488 603	-	-	-	-	-	-	488 603	572 949	643 291
Other revenue		44 147	44 147	-	-	-	-	-	-	44 147	46 725	49 777
Government - operating	1	208 112	208 112	-	-	-	1 218	-	1 218	209 330	229 803	211 349
Government - capital	1	83 484	83 484	-	-	-	(5 097)	-	(5 097)	78 387	73 981	76 986
Interest		7 315	7 315	-	-	-	-	-	-	7 315	8 253	9 347
Dividends		-	-	-	-	-	-	-	-	-	-	-
<b>Payments</b>												
Suppliers and employees		(805 204)	(805 204)	-	-	-	(77)	-	(77)	(805 281)	(839 757)	(896 324)
Finance charges		(22 676)	(22 676)	-	-	-	-	-	-	(22 676)	(21 336)	(19 841)
Transfers and Grants	1	(65 605)	(65 605)	-	-	-	14 510	-	14 510	(51 095)	(82 752)	(52 456)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>34 810</b>	<b>34 810</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 554</b>	<b>-</b>	<b>10 554</b>	<b>45 364</b>	<b>98 089</b>	<b>156 740</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>												
<b>Receipts</b>												
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		50	50	-	-	-	-	-	-	50	50	50
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-
<b>Payments</b>												
Capital assets		(99 914)	(99 914)	-	-	-	-	(18 476)	(18 476)	(118 389)	(84 145)	(94 650)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(99 864)</b>	<b>(99 864)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(18 476)</b>	<b>(18 476)</b>	<b>(118 339)</b>	<b>(84 095)</b>	<b>(94 600)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>												
<b>Receipts</b>												
Short term loans		-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		50	50	-	-	-	-	-	-	50	100	100
<b>Payments</b>												
Repayment of borrowing		(11 702)	(11 702)	-	-	-	-	-	-	(11 702)	(13 041)	(14 536)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(11 652)</b>	<b>(11 652)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(11 652)</b>	<b>(12 941)</b>	<b>(14 436)</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(76 705)</b>	<b>(76 705)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 554</b>	<b>(18 476)</b>	<b>(7 922)</b>	<b>(84 627)</b>	<b>1 053</b>	<b>47 705</b>
Cash/cash equivalents at the year begin:	2	100 031	100 031	-	-	-	-	61 706	61 706	161 737	23 325	24 379
Cash/cash equivalents at the year end:	2	23 325	23 325	-	-	-	10 554	43 231	53 785	77 110	24 379	72 083

The budgeted cash flow statement is the first measurement in determining if the budget is funded. It shows the expected level of cash in-flow versus cash out-flow that is likely to result from the implementation of the budget.

## B8 Consolidated Cash Backed Reserves/Accumulated Surplus Reconciliation

WC025 Breede Valley - Table B8 Cash backed reserves/accumulated surplus reconciliation - 29/09/2020												
Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original Budget	Prior Adjusted 3	Accum. Funds 4	Multi-year capital 5	Unfore. Unavoid. 6	Nat. or Prov. Govt 7	Other Adjusts. 8	Total Adjusts. 9	Adjusted Budget 10	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
<b>Cash and investments available</b>												
Cash/cash equivalents at the year end	1	23 325	23 325	-	-	-	10 554	43 231	53 785	77 110	24 379	72 083
Other current investments > 90 days		-	-	-	-	-	-	-	-	-	-	-
Non current assets - Investments	1	-	-	-	-	-	-	-	-	-	-	-
<b>Cash and investments available:</b>		<b>23 325</b>	<b>23 325</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 554</b>	<b>43 231</b>	<b>53 785</b>	<b>77 110</b>	<b>24 379</b>	<b>72 083</b>
<b>Applications of cash and investments</b>												
Unspent conditional transfers		5 000	5 000	-	-	-	-	-	-	5 000	5 000	5 000
Unspent borrowing		-	-	-	-	-	-	-	-	-	-	-
Statutory requirements		-	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	2	(67 933)	(67 933)	-	-	-	-	-	-	(67 933)	(98 860)	(127 367)
Other provisions		-	-	-	-	-	-	-	-	-	-	-
Long term investments committed		-	-	-	-	-	-	-	-	-	-	-
Reserves to be backed by cash/investments		79 873	79 873	-	-	-	-	-	-	79 873	79 873	79 873
<b>Total Application of cash and investments:</b>		<b>16 941</b>	<b>16 941</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16 941</b>	<b>(13 986)</b>	<b>(42 493)</b>
<b>Surplus(shortfall)</b>		<b>6 385</b>	<b>6 385</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10 554</b>	<b>43 231</b>	<b>53 785</b>	<b>60 169</b>	<b>38 365</b>	<b>114 576</b>

The cash backed reserves/accumulated surplus reconciliation is aligned to the requirements of MFMA Circular 42 – Funding a Municipal Budget. In essence the table evaluates the funding levels of the budget by firstly forecasting the cash and investments at year end and secondly reconciling the available funding to the liabilities/commitments that exist.

## B9 Consolidated Asset Management

Please refer to table B9

Table B9 provides an overview of municipal capital allocations to building new assets and the renewal of existing assets, as well as spending on repairs and maintenance by asset class.

B10 Consolidated Basic Service Delivery Measurement

WC025 Brede Valley - Table B10 Basic service delivery measurement - 29/09/2020												
Description	Ref	Budget Year 2020/21									Budget Year +1 2021/22	Budget Year +2 2022/23
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
<b>Household service targets</b>												
<b>Water:</b>												
Piped water inside dwelling	1	19 372	19 372	-	-	-	-	-	-	19	19 372	19 372
Piped water inside yard (but not in dwelling)		3 879	3 879	-	-	-	-	-	-	4	3 879	3 879
Using public tap (at least min. service level)	2	6 949	6 949	-	-	-	-	-	-	7	6 949	6 949
Other water supply (at least min. service level)		-	-	-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		30	30	-	-	-	-	-	-	30	30	30
Using public tap (< min. service level)	3	-	-	-	-	-	-	-	-	-	-	-
Other water supply (< min. service level)	3.4	-	-	-	-	-	-	-	-	-	-	-
No water supply		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	5	30	30	-	-	-	-	-	-	30	30	30
<b>Sanitation/sewerage:</b>												
Flush toilet (connected to sewerage)		18 555	18 555	-	-	-	-	-	-	18 555	18 555	18 555
Flush toilet (with septic tank)		2 687	2 687	-	-	-	-	-	-	2 687	2 687	2 687
Chemical toilet		4 263	4 263	-	-	-	-	-	-	4 263	4 263	4 263
Pit toilet (ventilated)		-	-	-	-	-	-	-	-	-	-	-
Other toilet provisions (> min. service level)		-	-	-	-	-	-	-	-	-	-	-
<i>Minimum Service Level and Above sub-total</i>		25 504	25 504	-	-	-	-	-	-	25 504	25 504	25 504
Bucket toilet		-	-	-	-	-	-	-	-	-	-	-
Other toilet provisions (< min. service level)		-	-	-	-	-	-	-	-	-	-	-
No toilet provisions		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	5	25 504	25 504	-	-	-	-	-	-	25 504	25 504	25 504
<b>Energy:</b>												
Electricity (at least min. service level)		2 977	2 977	-	-	-	-	-	-	2 977	2 977	2 977
Electricity - prepaid (> min. service level)		21 150	21 150	-	-	-	-	-	-	21 150	21 150	21 150
<i>Minimum Service Level and Above sub-total</i>		24 127	24 127	-	-	-	-	-	-	24 127	24 127	24 127
Electricity (< min. service level)		-	-	-	-	-	-	-	-	-	-	-
Electricity - prepaid (< min. service level)		-	-	-	-	-	-	-	-	-	-	-
Other energy sources		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	5	24 127	24 127	-	-	-	-	-	-	24 127	24 127	24 127
<b>Refuse:</b>												
Removed at least once a week (min. service)		48 995	48 995	-	-	-	-	-	-	48 995	48 995	48 995
<i>Minimum Service Level and Above sub-total</i>		48 995	48 995	-	-	-	-	-	-	48 995	48 995	48 995
Removed less frequently than once a week		-	-	-	-	-	-	-	-	-	-	-
Using communal refuse dump		-	-	-	-	-	-	-	-	-	-	-
Using own refuse dump		-	-	-	-	-	-	-	-	-	-	-
Other rubbish disposal		-	-	-	-	-	-	-	-	-	-	-
No rubbish disposal		-	-	-	-	-	-	-	-	-	-	-
<i>Below Minimum Service Level sub-total</i>		-	-	-	-	-	-	-	-	-	-	-
<b>Total number of households</b>	5	48 995	48 995	-	-	-	-	-	-	48 995	48 995	48 995
<b>Households receiving Free Basic Service</b>												
Water (6 kilolitres per household per month)	15	8 700	8 700	-	-	-	-	-	-	8 700	8 700	8 700
Sanitation (free minimum level service)		8 700	8 700	-	-	-	-	-	-	8 700	8 700	8 700
Electricity/other energy (50kwh per household per month)		10 500	10 500	-	-	-	-	-	-	10 500	10 500	10 500
Refuse (removed at least once a week)		8 700	8 700	-	-	-	-	-	-	8 700	8 700	8 700
<b>Cost of Free Basic Services provided (R'000)</b>												
Water (6 kilolitres per household per month)	16	9 383	9 383	-	-	-	-	-	-	9 383	9 946	10 642
Sanitation (free sanitation service)		17 088	17 088	-	-	-	-	-	-	17 088	18 113	19 200
Electricity/other energy (50kwh per household per month)		4 793	4 793	-	-	-	-	-	-	4 793	5 081	5 385
Refuse (removed once a week)		9 425	9 425	-	-	-	-	-	-	9 425	9 990	10 590
<b>Total cost of FBS provided (minimum social package)</b>		40 688	40 688	-	-	-	-	-	-	40 688	43 129	45 816
<b>Highest level of free service provided</b>												
Property rates (R'000 value threshold)		150 000	150 000	-	-	-	-	-	-	150 000	150 000	150 000
Water (kilolitres per household per month)		10	10	-	-	-	-	-	-	10	10	10
Sanitation (kilolitres per household per month)		-	-	-	-	-	-	-	-	-	-	-
Sanitation (Rand per household per month)		296	296	-	-	-	-	-	-	296	313	332
Electricity (kw per household per month)		50	50	-	-	-	-	-	-	50	50	50
Refuse (average litres per week)		240	240	-	-	-	-	-	-	240	240	240
<b>Revenue cost of free services provided (R'000)</b>												
Property rates (tariff adjustment) ( impermissible values per section 17 of MPRA)	17	-	-	-	-	-	-	-	-	-	-	-
Property rates exemptions, reductions and rebates and impermissible values in excess of section 17 of MPRA)		20 633	20 633	-	-	-	-	-	-	20 633	21 871	23 402
Water (in excess of 6 kilolitres per indigent household per month)		-	-	-	-	-	-	-	-	-	-	-
Sanitation (in excess of free sanitation service to indigent households)		-	-	-	-	-	-	-	-	-	-	-
Electricity/other energy (in excess of 50 kwh per indigent household per month)		-	-	-	-	-	-	-	-	-	-	-
Refuse (in excess of one removal a week for indigent households)		-	-	-	-	-	-	-	-	-	-	-
Municipal Housing - rental rebates		8 126	8 126	-	-	-	-	-	-	8 126	8 613	9 130
Housing - top structure subsidies	6	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
<b>Total revenue cost of subsidised services provided</b>		28 759	28 759	-	-	-	-	-	-	28 759	30 484	32 532

Table B10 provides an overview of service delivery levels, including backlogs (below minimum service level), for each of the main services.

## SECTION A – Part 2

### 1. Adjustments to Budget Inputs and assumptions

The 2020/21 Adjustments Budget was compiled in line with Chapter 4 Municipal Finance Management Act and Chapter 2 Part 4 of the Municipal Budget and Reporting Regulations.

The 2020/21 Adjustments Budget remain consistent with the Long-Term Financial Plan to ensure continued synergy between long term planning and implementation planning.

The operational budget is adjusted in order to accommodate the amendments to allocations mentioned in this report. Please refer to table B4 and SB8 for all related amendments

### **2. Adjustments to Budget Funding**

Budget funding in terms of operating and capital expenditure is set out on table B4.

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WC025 Breede Valley - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 29/09/2020												
Description	Ref	Budget Year 2020/21									Budget Year	Budget Year
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2021/22	+2 2022/23
R thousands	1	A	A1	B	C	D	E	F	G	H		
<b>Revenue By Source</b>												
Property rates	2	146 998	146 998	-	-	-	-	-	-	146 998	155 818	166 726
Service charges - electricity revenue	2	452 478	452 478	-	-	-	-	-	-	452 478	476 007	518 373
Service charges - water revenue	2	75 888	75 888	-	-	-	-	-	-	75 888	80 441	86 072
Service charges - sanitation revenue	2	76 490	76 490	-	-	-	-	-	-	76 490	81 080	86 756
Service charges - refuse revenue	2	42 092	42 092	-	-	-	-	-	-	42 092	44 618	47 741
Service charges - other		-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		2 223	2 223	-	-	-	-	-	-	2 223	2 356	2 522
Interest earned - external investments		3 112	3 112	-	-	-	-	-	-	3 112	3 112	3 112
Interest earned - outstanding debtors		6 467	6 467	-	-	-	-	-	-	6 467	6 855	7 336
Dividends received		-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		118 474	118 474	-	-	-	-	-	-	118 474	121 285	124 761
Licences and permits		3 797	3 797	-	-	-	-	-	-	3 797	4 025	4 307
Agency services		8 641	8 641	-	-	-	-	-	-	8 641	9 160	9 801
Transfers and subsidies		208 112	208 112	-	-	-	1 218	-	1 218	209 330	229 803	211 349
Other revenue	2	9 406	9 406	-	-	-	-	-	-	9 406	9 973	10 673
Gains on disposal of PPE		1 320	1 320	-	-	-	-	-	-	1 320	1 399	1 497
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>1 155 495</b>	<b>1 155 495</b>	-	-	-	<b>1 218</b>	-	<b>1 218</b>	<b>1 156 713</b>	<b>1 225 930</b>	<b>1 281 023</b>
<b>Expenditure By Type</b>												
Employee related costs		317 416	317 416	-	-	-	-	(4 106)	(4 106)	313 311	336 474	356 965
Remuneration of councillors		18 780	18 780	-	-	-	-	-	-	18 780	19 909	21 304
Debt impairment		85 167	85 167	-	-	-	-	-	-	85 167	86 216	87 314
Depreciation & asset impairment		95 246	95 246	-	-	-	-	-	-	95 246	99 634	104 225
Finance charges		23 653	23 653	-	-	-	-	-	-	23 653	23 653	23 653
Bulk purchases		326 798	326 798	-	-	-	-	-	-	326 798	343 748	374 021
Other materials		19 332	19 358	-	-	-	77	91	168	19 526	19 928	20 554
Contracted services		64 602	64 456	-	-	-	-	484	484	64 939	61 294	63 871
Transfers and subsidies		65 605	65 685	-	-	-	(14 510)	(50)	(14 560)	51 125	82 752	52 456
Other expenditure		54 773	54 813	-	-	-	-	3 593	3 593	58 406	54 901	56 105
Loss on disposal of PPE		3 504	3 504	-	-	-	-	(13)	(13)	3 491	3 504	3 504
<b>Total Expenditure</b>		<b>1 074 875</b>	<b>1 074 875</b>	-	-	-	<b>(14 433)</b>	-	<b>(14 433)</b>	<b>1 060 442</b>	<b>1 132 012</b>	<b>1 163 971</b>
<b>Surplus/(Deficit)</b>		<b>80 619</b>	<b>80 620</b>	-	-	-	<b>15 651</b>	-	<b>15 651</b>	<b>96 271</b>	<b>93 918</b>	<b>117 052</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		82 337	82 337	-	-	-	(5 097)	-	(5 097)	77 240	73 981	76 986
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		1 147	1 147	-	-	-	-	-	-	1 147	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) before taxation</b>		<b>164 104</b>	<b>164 104</b>	-	-	-	<b>10 554</b>	-	<b>10 554</b>	<b>174 658</b>	<b>167 899</b>	<b>194 038</b>
Taxation		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>164 104</b>	<b>164 104</b>	-	-	-	<b>10 554</b>	-	<b>10 554</b>	<b>174 658</b>	<b>167 899</b>	<b>194 038</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>164 104</b>	<b>164 104</b>	-	-	-	<b>10 554</b>	-	<b>10 554</b>	<b>174 658</b>	<b>167 899</b>	<b>194 038</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>164 104</b>	<b>164 104</b>	-	-	-	<b>10 554</b>	-	<b>10 554</b>	<b>174 658</b>	<b>167 899</b>	<b>194 038</b>

### 3. Adjustments to Expenditure on Allocations and Grant

Detailed particulars of budgeted allocations and grants can be found on SB8.

Please refer to table SB8

### 4. Adjustment to Allocations or Grants made by the Municipality

None

#### 5. Adjustment to Councillor Allowances and Employees

The changes to councillor allowances and employee related cost is provided on table B4.

#### 6. Adjustment to Service Delivery and Budget

The monthly targets for revenue, expenditure and cash flows are provided in B10 - Section B Supporting Tables.

#### 7. Adjustment to Capital Spending Detail

Information/detail regarding capital projects by vote is provided in Section B – Capital Budget, read with B5, B5B, SB16, SB17, SB18a, SB18b, SB18e and SB19.

#### 8. Other Supporting Documents

- National treasury electronic revised budget report, SB1-SB19 as **Annexure A**
- Signed quality certificate as **Annexure B**
- Division of Revenue Amendment Act – Equitable Share and INEP
- Provincial Government Signed Confirmations of Funding – Housing and Libraries

#### **Comment of Directorates / Departments concerned:**

Municipal Manager:	Recommendation Supported
Director: Strategic Support Services:	Recommendation Supported
Director: Financial Services:	Recommendation Supported
Director: Technical Services:	Recommendation Supported
Director: Community Services:	Recommendation Supported

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**RECOMMENDATION:**

That in respect of

**Adjustments budget for 2020/21 – September 2020**

Discussed by Council at the Special Council meeting held on 29 September 2020

1. **Council resolves that the Adjustment Budget of Breede Valley Municipality for the financial year 2020/21 be adjusted and approved with amendments as set out in the following.**
  - a. **Municipal Budget tables B1- B10**
  - b. **Municipal Budget supporting documentation SB1 - SB19**

**PROPOSED: ALDERMAN A. STEYN**

**SECONDED: CLLR W.R. MEIRING**

**VOTES IN FAVOUR OF RECOMMENDATION: 25**

**ABSTAINED FROM VOTING: 7**

**AGAINST THE RECOMMENDATION: 1**

**RESOLVED**

**C57/2020**

That in respect of

**Adjustments budget for 2020/21 – September 2020**

Discussed by Council at the Special Council meeting held on 29 September 2020

1. **Council resolves that the Adjustment Budget of Breede Valley Municipality for the financial year 2020/21 be adjusted and approved with amendments as set out in the following.**
-

- a. **Municipal Budget tables B1- B10**
- b. **Municipal Budget supporting documentation SB1 - SB19**

**TO ACTION**

R. ONTONG

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**3.2. CONFERRAL OF ALDERMANSHIP ON DECEASED COUNCILLOR J.D. LEVENDAL****File No. /s:** 2/1/1/1**Responsible Official:** V. Amsterdam**Directorate:** Strategic Support Services**Portfolio:** Strategic Support Services

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**1. Purpose**

To consider application for the posthumous conferment of the title of Alderman on deceased Deputy Executive Mayor, J.D. Levendal.

**2. Background**

Alderman means the historical title which is derived from the Anglo-Saxon position of ealdorman, literally meaning "elder man". In South Africa the term "Alderman" refers to senior members of municipal assemblies. They are distinguished from ordinary councillors for their long and distinguished service as a councillor. This can be achieved either via long term of service, or through alternative means such as point' systems. The title of Alderman is conferred for life and is only removed in terms of paragraph 3.3.5. of the Council's Conferment of Civic Honours Policy, 2017, when:

- i. such person is convicted of a criminal offence and sentenced to more than 12 months imprisonment without the option of a fine;
- ii. the actions of such Councillor brings the Council into disrepute; and
- iii. a Councillor has acted in a manner unbecoming the holder of the title of Alderman.

**Councillor obtaining a minimum of 20 (twenty) points:**

In compliance with paragraph 3.3.1.3. of Council's Conferment of Civic Honours Policy, 2017

A Councillor who obtains a minimum of 20 (twenty) points on the following scale:

3.3.1.3.1. one point for each completed year (12 calendar months) served as a Councillor on any local governmental body;

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- 3.3.1.3.2 one additional points for each completed year served as a Chairperson of a Portfolio/Standing Committee or as a member of the Executive Mayoral Committee of any local governmental body prior to 5 December 2000;
- 3.3.1.3.3 two additional points for each completed year served as the Mayor of any local governmental body prior to 5 December 2000;
- 3.3.1.3.4 one additional points for each completed year of service as the Deputy Mayor, Speaker, member of the Executive Committee/Mayoral Committee or Chief Whip of the Council of the Breede Valley Municipality subsequent to 5 December 2000;
- 3.3.1.3.5 one point for each completed year (12 months) of service to communities via a non-statutory organisation or body, prior to 1 February 1995. Such Councillors to provide proof to the satisfaction of the Municipal Manager of membership of the executive of such organisation or body by means of an affidavit or a letter from such organisation or body as proof of the actual number of year served, provided that this provision shall not apply to those Councillors who had access to municipal elections prior to 1 February 1995; and
- 3.3.1.3.6 one additional point for each completed year service as Chairperson of a Portfolio Committee for being a member of the Executive Mayoral Committee may be bestowed the title of Alderman.

It is claimed that the deceased Cllr J.D. Levendal obtained more than 20 (twenty) points and thus conforms to the determination as contained in paragraph 3.3.1.3 of the Conferment of Civic Honours Policy.

**The Speaker, Cllr N.P. Mercuur** claims in his letter attached, that deceased Cllr J.D. Levendal was first elected as a councillor of the De Doorns/Breede Valley Municipality on 11 December 1995 until 16 September 2020, therefore obtaining 13 points and a further 9 points for being elected as Deputy Mayor from 2011 to 2020. The deceased Cllr J.D. Levendal therefore obtained a total of 22 points.

The application/certification by the Speaker for Conferment of Aldermanship is attach as (Annexure A).

Paragraph 3.3.4 of the Conferment of Civic Honours Policy states that the recipient of the title of Alderman shall be issued with a suitable lapel badge or medal with neck ribbon which shall be presented to the recipient at a Council or Special Council Meeting.

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### 3. Financial Implications

Cost related to the certificates and lapel badges.

### 4. Applicable Legislation / Council Policy

Conferment of Civic Honours Policy, 2017

#### Comment of Directorates / Departments concerned

**Municipal Manager:** Recommendation Supported

**Director: Strategic & Support Services:** Recommendation Supported

**Director: Financial Services:** Recommendation Supported

**Director: Technical Services:** Recommendation Supported

**Director: Community Services:** Recommendation Supported

**Senior Manager: Legal Services:** Recommendation Supported

#### RECOMMENDATION

That in respect of posthumous

#### CONFERRAL OF ALDERMANSHIP ON DECEASED COUNCILLOR JOHN LEVENDAL

discussed by Council at the Special Council meeting held on 29 September 2020 that:

1. In compliance with paragraph 3.3.1.3. of Council's Conferment of Civic Honours Policy, 2017, the title of Alderman be bestowed posthumously on deceased Councillor John Levendal.

**PROPOSED: ALDERMAN A STEYN**  
**SECONDED: CLLR J.P. KRITZINGER**

#### RESOLVED

**C56/2020**

That in respect of posthumous

#### CONFERRAL OF ALDERMANSHIP ON DECEASED COUNCILLOR JOHN LEVENDAL

discussed by Council at the Special Council meeting held on 29 September 2020 that:

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1. In compliance with paragraph 3.3.1.3. of Council's Conferment of Civic Honours Policy, 2017, the title of Alderman be bestowed posthumously on deceased Councillor John Levendal.

**TO ACTION:**

R Esau

*NOTE : THE SPEAKER PAID TRIBUTE TO DECEASED EXECUTIVE MAYOR, JOHN DANIEL LEVENDAL WHO PASSED AWAY ON 16 SEPTEMBER 2020.*

*THE FOLLOWING COUNCILLORS ALSO HONORED TO THE LATE CLLR LEVENDAL:  
NIK WULLSCHLEGER (BO); JERRY ROBINSON (PDM); ISAAC TSHABILE (ANC)*

*THE WRITEN EULOGY BY THE SPEAKER IS ATTACHED HERETO.*

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**3.3. ATTENDANCE AND PARTICIPATION: NAMIBIA TOURISM EXPO 2020**

File no.: 7/1/4/3

Responsible Official: R Esau

Directorate: SSS

Portfolio: Economic Development and Tourism

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**1. PURPOSE**

The purpose of this item is for Council to consider the request from Cape Winelands District Municipality granting approval for the attendance and participation of the Breede Valley Municipality as part of their group at the Namibia Tourism Expo 2020, to be held in Windhoek, Namibia. The expo is scheduled to take place from Wednesday, 4 November 2020 until Saturday, 7 November 2020.

**2. BACKGROUND / DISCUSSION**

Attached, ("Annexure A") is a copy of an invitation received from Cape Winelands Municipality regarding the attendance and participation at the Namibia Tourism Expo, Sport Club Windhoek, Namibia to be held from Wednesday, 4 November 2020 to Saturday, 7 November 2020.

In order to consider the participation of Breede Valley Municipality at the Trade Shows, it is important to refer to the relevant portions of the Municipal Cost Containment Regulations, 2019 and Breede Valley's Cost Containment Policy.

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**Municipal Cost Containment Regulations, 2019**

*REGULATION 7 “(1)(a) An accounting officer may approve the purchase of economy class tickets for all officials of political office bearers where the flying for the flights if five hours or less”*

*“(4) The cost containment policy must limit international travel to meetings or events that are considered critical. The number of officials or political office bearers attending such meetings or events must be limited to those officials or political office bearers directly involved in the subject matter related to such meetings or events”*

Council’s **Cost Containment Policy, 2019** states the following pertaining to international travel:

*“International travel*

*6.2 International travel for any official or political office bearer can only be approved by the municipal council in a council meeting open to the public with a supporting vote of the majority of the members of the municipal council present.*

*6.3 The report to council for approval of international travel must include:*

*6.3.1 A motivation why the international travel is seen as critical and fully setting out the anticipated benefit that the municipality will derive from attending the event, meeting or function;*

*6.3.2 If international travel to the destination or event was previously undertaken, state what benefits if any derived from the previous attendance;*

*6.3.3 The full cost of the international travel including travel allowances to be paid; and*

*6.3.4 The proposed officials and political office bearers, not exceeding three, to travel and why they have been identified.*

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*6.4 The following events will not be considered critical to justify international travel whether the full cost of the travel is paid by another institution or not:*

*6.4.1 Attendance of international sporting events;*

*6.4.2 Attendance of international social events;*

*6.4.3 Attendance of international party-political events;*

*6.4.4 The opening of another country's parliament or any other country's government's celebration events;*

### **Motivation Why the International Travel Is Seen as Critical**

The recently adopted Cape Winelands Regional Socio-Economic Development Strategy (CW RSEDS) in its trade investment action plan explains the need for and the importance of marketing the Cape Winelands and Breede Valley as a premier investment destination.

The key driver for the CW RSEDS is the promotion of business innovation and diversification. It is understood that the most successful businesses continually strive to improve on their products and services and continually search for new markets for their products and services. It is important for governments to recognize this business creativity and support business innovation.

It is therefore crucial that municipalities support services to promote diversification (when businesses develop new markets) and innovation (when businesses design new products/services).

These trade shows provide a platform for businesses in a specific industry to showcase, market and demonstrate their products, services and examine market trends and opportunities. This creates brand recognition of Cape Winelands and Breede Valley products and services both

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domestically and internationally; and provides opportunities for generating additional revenue for businesses and thus expanding the District and Breede Valley tax base.

A platform is also created for businesses to present and display a selection of their products and services with key advantages such as customer and business contacts, launching of products and services and marketing communication which can raise the profile of the business brands for the duration of the exhibition.

**If international travel to the destination or event was previously undertaken, state what benefits if any derived from the previous attendance**

The municipality through the assistance of Cape Winelands participated in the 2013-2014 Namibia Tourism Expos.

The Namibia Tourism Expo has assisted with the following:

- Provide a forum for the tourism industry and its suppliers to market new and exciting products and services, directly to the consumer and to the travel trade, both locally and internationally.
  - Create a public awareness of the importance of tourism and foster a sense of pride for our country amongst Namibians.
  - Encourage stakeholders in the industry to network and communicate with each other for the benefit of the tourism trade at large.
  - Assisted the wine producers of the BVM to showcase our wines to a growing Namibian market.
  - And to develop close relationship between our products and agents who can position product in the broader retailer network
  - The Namibia Tourism Expo attracts visitors who are actively seeking information about the various industry suppliers, new products and recent developments in tourism.
  - The event presents an ideal opportunity to those who wish to network with the industry and make face to face contact to identify new business prospects.
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- At the previous Expo, wine tastings were done by Alvi's Drift International Wines and Breede Valley Wine Route and Hex Valley and Breedekloof regions.
- Meetings with were held with tour operators and bloggers about the four tourism regions under the BVM.
- Referrals were done and agents was put in contact with local suppliers in our area.
- Breede Valley's representatives was interviewed on the National Namibian Radio 99. FM Namibia thus exposing and marketing Breede Valley to the entire listeners of through out Namibia.

**The proposed officials and political office bearers, not exceeding three, to travel and why they have been identified.**

Regulation 12 of the Cost Containment Regulations state:

***"REGULATION 12***

*(2) When considering applications from officials or political office bearers to attend conferences or events within and outside the borders of South Africa, an accounting officer or mayor as the case may be, must take the following into account –*

*(a) The official's or political office bearer's role and responsibilities and the anticipated benefits of the conference or event"*

It is proposed that only **one (1) official** attend the Namibia Tourism Expo, namely the Director: Strategic Support Services, Mr. Raymond Esau

The nominated Director fulfil a critical role in showcasing the Breede Valley Municipality model as a leading Local Municipality for economic development in both the local and international arena by benchmarking it against other municipalities or government institutions. This requires

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investigating the competition or niche markets, building relationships with those municipalities or government institutions to reinforce the market presence of the municipality in this arena by focusing on finding new ideas, enhancing the brand image of the municipality and establishing reciprocal relationships with key strategic partners in the public sector. In addition, explore international markets can be explored and new business opportunities will be sought.

To cut cost, it is proposed that no political office bearer attend the Namibia Tourism Expo.

The Namibia Tourism Expo hosted by Namibia Media Holdings provides a platform for municipalities and its product owners to showcase its region and offerings of the Breede Valley Local Municipality through active participation as stipulated by the South African Constitution, Local Government legislation and other relevant legislation, regulations, guidelines and policies.

**The full cost of the international travel including travel allowances to be paid**

It is confirmed that there is sufficient budgetary provision for the following anticipated cost. Just note that the cost below are estimates and the real cost may vary based on the fluctuation in flight cost and available accommodation.

DATE	FLOOR SPACE, FURNITURE HIRE, NAME BADGES, COURIER SERVICE,	TRAVEL COSTS: AIR TICKETS, CAR HIRE,	ACCOMODATION	SUBSISTEN CE AND TRAVEL	TOTAL IN RAND
04 – 07 NOVEMBER 2020	To be paid by Cape Winelands District Municipality on behalf of Municipalities in the district.	<u>AIR TICKETS</u> R8000.00 <u>CAR HIRE:</u> R3000.00	R2000.00 x3= R6 000.00	R950.00 X3= R2850.00	
<b>TOTAL</b>		<b>R 11 000.00</b>	<b>R 6 000.00</b>	<b>R 2850.00</b>	<b>R19850</b>

The motivation for the hiring of a vehicle:

- The Namibia Tourism Expo will be held outside the borders of the Republic of South Africa at the Sport Club Windhoek, Namibia from Wednesday, 4 November 2020 to Saturday, 7 November 2020.
- It will be impractical to make use of public transport due to the fact that the event is not close to any public transport and the show ends late at night when public transport is not available.
- One (1) appropriate Group B vehicle will be needed.

### **3. FINANCIAL IMPLICATIONS**

The estimated costs are detailed above in the item.

### **4. ANNEXURES**

Annexures A: Invitation received from Cape Winelands District Municipality

### **5. COMMENTS FROM DIRECTORATES / DEPARTMENTS**

**MUNICIPAL MANAGER: Recommendation supported**

**DIRECTOR TECHNICAL SERVICES: Recommendation supported**

**CHIEF FINANCIAL OFFICER: Recommendation supported**

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**DIRECTOR COMMUNITY SERVICES: Recommendation supported**

**DIRECTOR STRATEGIC SUPPORT SERVICES: Author of the item**

**SENIOR MANAGER LEGAL SERVICES: Recommendation supported**

## **RECOMMENDATION**

That in respect of –

### **ATTENDANCE AND PARTICIPATION: NAMIBIA TOURISM EXPO 2020**

as discussed by Council at the Special Council meeting held on 29 September 2020 council decide:

1. That Council grant approval for the attendance and participation of Breede Valley Municipality at the Namibia Tourism Expo to be held at Sport Club Windhoek, Namibia from Wednesday, 4 November 2020 to Saturday, 7 November 2020;
  2. That the Director: Strategic Support Services, Mr. Raymond Esau, be designated to attend the Namibia Tourism Expo to be held at Sport Club Windhoek, Namibia from Wednesday, 4 November 2020 to Saturday, 7 November 2020 as the only representative of the municipality.
  3. That the travel, subsistence and accommodation costs pertaining to the attendance and participation of the Namibia Tourism Expo to be held at Sport Club Windhoek, Namibia from Wednesday, 4 November 2020 to Saturday, 7 November 2020 be financed.
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**PROPOSED: CLLR J. KRITZINGER**

**SECONDED: CLLR J.VON WILLINGH**

**Votes in favour of recommendation: 21**

**RESOLVED**

**C58/2020**

That in respect of –

**ATTENDANCE AND PARTICIPATION: NAMIBIA TOURISM EXPO 2020**

as discussed by Council at the Special Council meeting held on 29 September 2020 council decide:

1. That Council grant approval for the attendance and participation of Breede Valley Municipality at the Namibia Tourism Expo to be held at Sport Club Windhoek, Namibia from Wednesday, 4 November 2020 to Saturday, 7 November 2020;
2. That the Director: Strategic Support Services, Mr. Raymond Esau, be designated to attend the Namibia Tourism Expo to be held at Sport Club Windhoek, Namibia from Wednesday, 4 November 2020 to Saturday, 7 November 2020 as the only representative of the municipality.
3. That the travel, subsistence and accommodation costs pertaining to the attendance and participation of the Namibia Tourism Expo to be held at Sport Club Windhoek, Namibia from Wednesday, 4 November 2020 to Saturday, 7 November 2020 be financed.

**To Action**

R. Esau

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**4. CLOSURE**

**The Speaker closed the meeting at 12:10.**

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**TRIBUTE TO THE LIFE OF JOHN DANIEL LEVENDAL**

As this is a Special Council meeting, no provision has been made on the agenda for statements and communications by the Executive Mayor or Speaker however.

I would be neglecting my duty if the BVM Council does not pay homage to our beloved deceased Deputy Executive Mayor, John Daniël Levendal, or OB as he was affectionately known by all of us in Council.

Many a word was spoken as to the attributes of OB and as Speaker of Council, I take the liberty to echo those words that depicts the character of our esteemed colleague.

OB was a man without glitz and glamour, a salt-of-the-earth activist for the promotion of human rights and the enhancement of dignity of his fellow-men.

Our departed colleague not only served as a town Councillor for De Doorns Municipality (1995) and Breede Valley Municipality, but he also participated in local government as a member of the then Management Committee for “coloureds” ..... a system that was not embraced by all as it was regarded as promoting a system of segregation which was called “apartheid”.

It is however important to note that at the time that was the only manner in which progress for people of colour could be achieved.

Apart from his contribution to Local Government, OB was also involved in other activities such as the Liquor Board and Correctional Services Parole Board.

OB also contributed vastly to Community Safety and Primary Health Care Services.

He played an integral part in the establishment of Neighbourhood Watches in the whole of the BVM jurisdictional area. He was one man that could call “the General” directly!

Our departed colleague was also renowned for his activism for the improvement of health services and as such he was a long-standing member of various health related institutions.

OB was a “behind-the-scenes” man and never claimed the lime-light but would rather do his thing silently and often covertly.

Our OB, John Levendal was a devoted husband, a dearly loved father, a caring grand-father and for the rest of us he was a trusted friend and colleague.

OB will be missed sincerely, his office might be empty, but his legacy will live forever.

May his soul rest in peace.

(1 John 3:18) KJV: "My little children, let us not love in word, neither in tongue; but in deed and in truth."

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**(Proverbs 13:20)** He who walks with wise men will be wise, But the companion of fools will be destroyed.

**(Proverbs 3:24)** When you lie down, you will not be afraid; Yes, you will lie down and your sleep will be sweet.

**NEIL P. MERCUUR**

**SPEAKER**

29 September 2020

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