

# NOTICE

Ref no.2/1/4/4/2

2022-09-27

## NOTICE OF A SPECIAL COUNCIL MEETING OF THE COUNCIL OF BREEDE VALLEY MUNICIPALITY WEDNESDAY, 2022-09-27 AT 09:30

### TO

The Speaker, Alderman J.F. Van Zyl [Chairperson]  
The Executive Mayor, Alderman A. Steyn (Ms)  
The Deputy Executive Mayor, Cllr J.J. Von Willingh

### COUNCILLORS

V.A. Bedworth	N.Nel
W.M. Blom	C.T. Nyithana
M.N. Bushwana	J. Pieters
G.L. Daames	A. Pietersen
Alderman R. Farao	O. Ralehoko
M.A. Goedeman	P.C. Ramokhabi
E.N. Isaacs	Alderman M. Sampson
Alderman C. Ismail	T.P. Sibozo
J.R. Jack	S.S.T. Steenberg
R.T. Johnson	M. Swartz
I.J. Joseph	H.C. Titus
D. Judge	E. Van der Westhuizen
J.P. Kritzinger	F. Vaughan
S.K. Madlolo	L. Willemse
Z.M. Mangali	M.T. Williams
T. S. Manuel	C.F. Wilskut
P.H. Marais	N.J. Wullschleger
S.J. Mei	L.R. Yayi
Alderman W.R. Meiring	
J.M. Mokgosi	

Notice is hereby given in terms of Section 29, read with Section 18(2) of the *Local Government: Municipal Structures Act, 117 of 1998*, as amended, that a **SPECIAL COUNCIL MEETING** of the **COUNCIL** of **BREDE VALLEY MUNICIPALITY** will be held at, **Various Locations Main Building, 30 BARING STREET, WORCESTER** on **TUESDAY, 2022-09-27** at **09:30** to consider the items on the Agenda.



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**SPEAKER**  
**ALDERMAN J.F. VAN ZYL**



**BREDE VALLEY**  
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**1. OPENING AND WELCOME**

In terms of the Rules of Order for Internal Arrangement By-Law 2012 the chairperson must take the chair at the time stated in the notice of the meeting or as soon thereafter as is reasonably possible: provided that the meeting does not commence later than 30 (thirty) minutes after the time stated in the notice of the meeting and must proceed immediately with the business of the meeting.

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**2. OFFICIAL NOTICES****2.1 DISCLOSURE OF INTERESTS**

Item 5 of the Code of Conduct for councillors' states:

A councillor must –

- (a) disclose to the council, or any committee of which that councillor is a member, any direct or indirect personal or private business interest that that councillor or any spouse, partner or business associate of that councillor may have in any matter before the council or the committee; and
- (b) withdraw from the proceedings of the council or committee when that matter is considered by the council or committee, unless the council or committee decides that the councillors' direct or indirect interest in the matter is trivial or irrelevant.

**2.2 APPLICATIONS FOR LEAVE OF ABSENCE**

In terms of the Rules of Order for Internal Arrangement By-Law 2012.

- 2.2.1 Every Councillor attending a meeting of the Council must sign his or her name in the attendance register kept for such purpose.
  - 2.2.2 A Councillor must attend each meeting except when –
    - (a) Leave of absence is granted in terms of Clause 10; or
    - (b) The Councillor is required to withdraw in terms of law.
  - 2.2.3 The Attendance Registers will be available at the meeting.
  - 2.2.4 A blank Application for Leave of Absence form is enclosed.
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**3. COMMUNICATION****3.1 INTERVIEWS OR PRESENTATIONS BY DEPUTATIONS**

In terms of the Rules of Order for Internal Arrangement By-Law 2012;

*“A deputation seeking an interview with Council must give the Municipal Manager **6 (six) days** written notice of its intention and furnish details of the representations to be made and the source of the deputation. The Municipal Manager must submit a request by a deputation for an interview with Council to the Speaker, who may decide to grant or refuse an interview and under what conditions”*

**4. CONSIDERATION OF AGENDA ITEMS****4.1 JOHNSONS PARK INFILL DEVELOPMENT: PROPOSED ALIENATION OF THIRTY-SIX (36) ERVEN IN JOHNSON PARK FOR RESIDENTIAL PURPOSES****File no.:** 9/2/1/1/79**Responsible Officials:** H Potgieter**Directorate:** SSS**Portfolio:** Legal Services

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**1. PURPOSE**

The purpose of this item is for Council to consider granting in-principle approval to alienate thirty-six (36) erven in Johnson Park for residential purposes.

**2. BACKGROUND / DISCUSSION**

Erf 9992, Worcester situated at Hoosain Crescent was identified as infill development in Johnsons Park.

This development will bring about the subdivision of erf 9992 into thirty-seven (37) individual erven of which thirty-six (36) will be earmarked for residential purposes and one (1) erf for institutional purposes. A part of the subdivided erf shall be a public open space. An item was tabled at the Council (C37/2019) on 13 June 2019 and it was resolved as follows:

*“That in respect of the **PROPOSED INFILL DEVELOPMENT OF VACANT MUNICIPAL LAND, WORCESTER** discussed by Council at the Special Council meeting held on 13 June 2019:*

- 1. That Council agrees to the commencement of the proposed infill development projects as set out in the infill development report, attached as Annexure A.*
- 2. That projects be prioritised in accordance with the recommendations of the Town Planner:*
  - Site A – Meiringspark (18 units)*
  - Site D – Johnsons Park (37 units)*
  - Site C – Somerset Park (29 units)*
  - Site B – Panorama (3 units)*

3. *That (in accordance with prioritisation of projects) a detailed costing of service installations, additional professional fees, and survey and transfer costs be presented for inclusion in the budget, should there be allowance.*
4. *The investigation, assessment, and communication of the potential impact of activities must follow the procedure as prescribed in regulations 21, 22, 23, and 24 of the Environmental Impact Assessment Regulations, 2014.”*

The proposed rezoning and subdivision of erf 9992, Worcester was also tabled at the Municipal Planning Tribunal, which was approved on 25 January 2019.

These erven are situated in Hoosain Crescent, Worcester as indicated on the locality map, attached hereto as “**Annexure A**”. The erven are partially serviced and zoned as **Residential Zone I**. It can be confirmed that the erven are not needed for the provision of a minimum level of basic municipal services and also not required for operational purposes.

### 3. EVALUATION

#### A. LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, NO 56 OF 2003

##### “14. *Disposal of capital assets*

- (1) *A municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services.*
- (2) *A municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection (1), but only after the municipal council, in a meeting open to the public—*
  - (a) *has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and*

- (b) *has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset.*
- (3) *A decision by a municipal council that a specific capital asset is not needed to provide the minimum level of basic municipal services, may not be reversed by the municipality after that asset has been sold, transferred, or otherwise disposed of.*
- (4) *A municipal council may delegate to the accounting officer of the municipality its power to make the determinations referred to in subsections (2)(a) and (b) in respect of movable capital assets below a value determined by the council.*
- (5) *Any transfer of ownership of a capital asset in terms of subsection (2) or (4) must be fair, equitable, transparent, competitive, and consistent with the supply chain management policy which the municipality must have and maintain in terms of section 111.*
- (6) *This section does not apply to the transfer of a capital asset to another municipality or to a municipal entity or to a national or provincial organ of state in circumstances and in respect of categories of assets approved by the National Treasury, provided that such transfers are in accordance with a prescribed framework."*

Adherence to this section is sought through obtaining in-principle approval from Council to alienate the subject properties. In respect of subsections 2(a) and (b) above, as the Municipal Planning Tribunal approved the infill development, it is accepted that no objections were received from the internal departments, thus confirming that the subject portion of the municipal property is not needed for the provision of basic municipal services.

HCB Property Valuations determined the market-related value per erf with the extent of  $\pm 400\text{m}^2$  in the approximate amount of **One Hundred and Forty Thousand Rand (R140 000,00)**, VAT Excluded.

In recent case law [*Oranje Watersport CC v Dawid Kruiper Local Municipality and Others (397/2019) [2020] ZASCA 75 (30 June 2020)*], the court held that when disposing of municipal-owned property, the community value, as well as the economic value that will be received in exchange for the property, must be taken into consideration. Furthermore, the court held that

section 14(2)(b) requires that once the market value of the property is ascertained, the market value should be weighed against the community value as well as the economic value of the asset.

In this instance, the subject property is proposed to be alienated for **Residential Zone I purposes**. The aforementioned will result in the municipality generating the income from the proceeds of the sale, future rates and taxes will be payable and it will furthermore stimulate the local economy. The proposed alienation will accordingly add value to the community as it will create opportunities to enter the property market as homeowners.

In accordance with the above judgment, it is proposed that the community value should in essence outweigh the economic value of the asset / municipal properties. It is therefore proposed that, as Council considered the market-related value as legislatively prescribed, the indicative price for each of the thirty-six (36) properties be resolved to be **One Hundred Thousand Rand (R100 000,00)**, VAT Excluded.

#### **B. MUNICIPAL ASSET TRANSFER REGULATIONS**

In accordance with the provisions of **Regulation 7** of the Municipal Asset Transfer Regulations, R878 of 2008 the municipal council must, when considering any proposed transfer or disposal of a non-exempted capital asset, take into account -

- (a) **whether the capital asset may be required for the Municipality's own use at a later date;**

The asset will not be required for Municipal use.

- (b) **the expected loss or gain that is expected to result from the proposed transfer or disposal;**

The erven will be alienated by means of a competitive process and the respective purchase prices would be gained by the municipality.

- (c) **the extent to which any compensation to be received in respect of the proposed transfer or disposal will result in a significant economic or financial cost or benefit to the Municipality;**

The Municipality will receive payment of the purchase prices which will be a financial benefit to the Municipality.

- (d) the risks and rewards associated with the operation or control of the capital asset that is to be transferred or disposed of in relation to the Municipality's interests;**

As the erven have already been partially improved (serviced) by the Municipality, it is of paramount importance to alienate the erven in reducing the risk of the infrastructure being stolen. The Municipality will therefore reduce the risk associated in this instance and be proactive in safeguarding its assets. The reward for the Municipality would be receipt of the respective purchase prices.

- (e) the effect that the proposed transfer or disposal will have on the credit rating of the Municipality, its ability to raise long-term or short-term borrowings in the future and its financial position and cash flow;**

No detrimental effect will be experienced on the credit rating.

- (f) any limitations or conditions attached to the capital asset or the transfer or disposal of the asset, and the consequences of any potential non-compliance with those conditions;**

The properties will only to be utilized for residential purposes.

- (g) the estimated costs of the proposed transfer or disposal;**

The transfer costs will be for the purchaser's account.

- (h) the transfer of any liabilities and reserves funds associated with the capital asset;**

No transfer of reserve funds is associated with the asset.

- (i) any comments or representations on the proposed transfer or disposal received from the local community and other interested persons;**

The required public participation process will be followed in order to obtain comments or representations on the proposed transfers.



- (j) **any written views and recommendations on the proposed transfer or disposal by the National Treasury and the relevant Provincial Treasury;**

The written views and recommendations of the National Treasury and the relevant Provincial Treasury will be obtained if required.

- (k) **the interests of any affected organ of state, the Municipality's own strategic, legal and economic interests, and the interests of the local community; and**

As the community of Johnsons Park experiences a shortage of adequate housing the interests of the local community will be served through the alienation of the erven.

- (l) **compliance with the legislative regime applicable to the proposed transfer or disposal.**

The proposed transfer or disposal is in compliance with:

The Local Government: Municipal Finance Management Act, No.56 of 2003.

Local Government: Municipal Finance Management Act, No.56 of 2003: Municipal Asset Transfer Regulations, 2008.

Regulation 13 of the Asset Transfer Regulations furthermore determines:

**"13. Compensation for transfer of non-exempted municipal assets**

- (1) *The compensation payable to a municipality or municipal entity for the transfer of a non-exempted capital asset must, subject to regulation (2) –*

- (a) *be consistent with criteria applicable to compensation set out in the disposal management system of the municipality or municipal entity; and*
- (b) *if regulation 12(2)(b) applies to the transfer, reflect fair market value.*

- (2) *If a municipality or municipal entity on account of the public interest, in particular in relation to the plight of the poor, intends to transfer a non-exempted capital asset for less than its fair market value, the municipality or entity must, when considering the proposed transfer, take into account –*

- (a) *the interest of –*
  - (i) *the State; and*
  - (ii) *the local community;*
- (b) *the strategic and economic interest of the municipality or municipal entity, including the long-term effect of the decision on the municipality or entity;*
- (c) *the constitutional rights and legal interest of all affected parties;*
- (d) *whether the interest of the parties to the transfer should carry more weight than the interest of the local community, and how the individual interest is weighed against the collective interest; and*
- (d) *whether the local community would be better served if the capital asset is transferred at less than its fair market value, as opposed to a transfer of the asset at fair market value.”*

It is the view that the local community would be better served if the municipal properties are alienated at less than the fair market value. In light thereof that an open and transparent competitive process will be followed, it is proposed that the indicative value of the erven be determined as **One Hundred Thousand Rand (R100 000.00)** each, excluding VAT.

**C. ADVERTISEMENT**

The necessary advertisement/notice in terms of legal prescripts will be published should this in principle approval be obtained. This is in order to obtain any representations/comments from the local community in respect of the proposed alienation of the erven. An item will only be resubmitted to Council should representations/comments be received.

#### 4. CONCLUSION

It is recommended that the alienation of the thirty-six (36) subject properties be alienated **solely** for **Residential Zone I Purposes** by means of a competitive process in the open market.

#### 5. FINANCIAL IMPLICATIONS

The Municipality stands to gain the purchase price for the erven as well as rates and taxes following the transfers.

#### APPLICABLE LEGISLATION / COUNCIL PROPERTY

Local Government: Municipal Finance Management Act, No. 56 of 2003

Local Government: Municipal Asset Transfer Regulations, 2008

#### 6. COMMENTS OF DIRECTORATES / DEPARTMENTS

**Municipal Manager:** Recommendation supported

**Director Engineering Services:**

##### EXPENDITURE TO DATE

- (2021/2022 FY): R 2 262 824,12
- (2022/2023 FY): R 551 132,07
- Total: R 2 813 956,19 (exclusive VAT)

Number of sites - 37

- Direct Development cost per site – R 76 052,87 per site (excl. VAT)
- Indirect Cost (Service Development Contribution)- R 41 843,09 per site (excl. VAT)
- TOTAL DEVELOPMENT COST – R 117 895,96 per site (excl. VAT)

It is the view that the local community would be better served if the municipal properties are alienated at less than the fair market value. It is proposed that the indicative value of the erven be determined as R 217 895,96 (R100 000.00 + R 117 895,96) each, excluding VAT.

<b>Chief Financial Officer:</b>	Recommendation supported
<b>Director Community Services:</b>	Recommendation supported
<b>Acting Director Public Services:</b>	Recommendation supported
<b>Director Strategic Support Services:</b>	Co-author of the item including the recommendation
<b>Senior Manager: Legal Services:</b>	Author of the item

## RECOMMENDATION

That in respect of –

### **JOHNSONS PARK INFILL DEVELOPMENT: PROPOSED ALIENATION OF THIRTY-SIX (36) ERVEN IN JOHNSONS PARK FOR RESIDENTIAL PURPOSES**

as discussed by Council at the Special Council meeting held on 27 September 2022  
Council decide:

1. That the alienation of the thirty-six (36) erven as set out in **Annexure A** by means of a competitive process in the open market **solely for Residential Zone I purposes be approved in principle;**
2. that the following of a public participation process, **be approved** and that an item will only be resubmitted to the Council should any representations/comments be received;
3. that the properties be alienated to persons from the Breede Valley Municipal jurisdiction. Proof of address or another applicable document to prove residency within the municipal area will be required;
4. that only one (1) property per purchaser is sold subject to item (5) below;
5. that the properties will not be alienated to developers, except in instances where an employer with registered offices in the Breede Valley municipal area purchase more than one property on behalf of and for the benefit of their employees. However, should the latter

apply the property should be registered directly in the name of the beneficiary employees.

The beneficiary employees must also comply with **items 3 and 4** above;

6. that a reversion condition be included in the Deed of Sale as well as the Title Deed that the disposed of properties be utilised for **Residential Zone I purposes only** and should the Purchaser fail to erect a building within two (2) years from the date of registration and not use the property as specified, the erf will revert back to the Municipality free of charge;
7. that a special condition be included in the Deed of Sale which provides that:
  - 7.1 If the purchaser intent to dispose of the property within a period of two (2) years from the date of signing the Deed of Sale, the property will be offered to the Municipality for a purchase price at 5% less than the original purchase price;
  - 7.2 Should the Municipality accept the offer, the cost of the transfer shall be payable by the Purchaser; and
  - 7.3 if the Municipality decline the offer, the Purchaser will be permitted to dispose of the property to any other third party.
8. that the purchasers will be responsible for the payment of all municipal services including rates and taxes in respect of the properties the following transfer;
9. that the costs pertaining to the transaction, e.g., transfer costs be paid by the purchasers;
10. that Council has taken cognisance of the fact that the Municipal property herewith alienated is not required for the provision of basic municipal services in terms of the provisions Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003); and
11. that the Municipal Manager be authorized to sign all documents relating to the disposal and transfer of the respective municipal properties.

**To Action:**

H. Potgieter

**4.2 ATTENDANCE AND PARTICIPATION: NAMIBIA TOURISM EXPO 2022****File no.:** 7/1/4/3**Responsible Official:** R Esau**Directorate:** Strategic Support Services**Portfolio:** LED & Tourism

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**1. Purpose**

The purpose of this item is for Council to consider the invitation from Cape Winelands District Municipality granting approval for the attendance and participation of the Breede Valley Municipality as part of their group at the Namibia Tourism Expo 2022, to be held in Windhoek, Namibia. The Expo is scheduled to take place from Thursday, 3 November 2022 until Saturday, 5 November 2022.

**2. Background / Discussion**

Attached, ("**Annexure A**") is an invitation received from Cape Winelands District Municipality regarding the attendance and participation at the Namibia Tourism Expo, SKW Sport Fields, Windhoek, Namibia to be held from 3 to 5 November 2022.

The Namibia Tourism Expo provides a platform for municipalities and its product owners to showcase its region and offerings of the Breede Valley Local Municipality through active participation as stipulated by the South African Constitution, Local Government legislation and other relevant legislation, regulations, guidelines and policies.

In order to consider the participation of Breede Valley Municipality, it is important to refer to the relevant portions of the Municipal Cost Containment Regulations, 2019 and Breede Valley's Cost Containment Policy.

**MUNICIPAL COST CONTAINMENT REGULATIONS, 2019***“REGULATION 7*

- (1)(a) An accounting officer may approve the purchase of economy class tickets for all officials of political office bearers where the flying for the flights if five hours or less*
- (4) The cost containment policy must limit international travel to meetings or events that are considered critical. The number of officials or political office bearers attending such meetings or events must be limited to those officials or political office bearers directly involved in the subject matter related to such meetings or events.”*

Council’s **Cost Containment Policy, 2019** states the following pertaining to international travel:

*“International travel*

- 6.2 International travel for any official or political office bearer can only be approved by the municipal council in a council meeting open to the public with a supporting vote of the majority of the members of the municipal council present.*
- 6.3 The report to council for approval of international travel must include:*
- 6.3.1 A motivation why the international travel is seen as critical and fully setting out the anticipated benefit that the municipality will derive from attending the event, meeting or function;*
- 6.3.2 If international travel to the destination or event was previously undertaken, state what benefits if any derived from the previous attendance;*
- 6.3.3 The full cost of the international travel including travel allowances to be paid; and*

*6.3.4 The proposed officials and political office bearers, not exceeding three, to travel and why they have been identified.*

*6.4 The following events will not be considered critical to justify international travel whether the full cost of the travel is paid by another institution or not:*

*6.4.1 Attendance of international sporting events;*

*6.4.2 Attendance of international social events;*

*6.4.3 Attendance of international party-political events;*

*6.4.4 The opening of another country's parliament or any other country's government's celebration events;*

### **Motivation Why the International Travel Is Seen as Critical**

As stated in **Annexure A**, the Cape Winelands Regional Socio-Economic Development Strategy (CW RSEDS) in its Trade Investment Action Plan explains the need for and the importance of marketing the Cape Winelands and Breeder Valley as a premier investment destination.

The key driver for the CW RSEDS is the promotion of business innovation and diversification. It is understood that the most successful businesses continually strive to improve on their products and services and continually search for new markets for their products and services. It is important for governments to recognize this business creativity and support business innovation.

It is therefore crucial that municipalities support services to promote diversification (when businesses develop new markets) and innovation (when businesses design new products/services).



These trade shows provide a platform for businesses in a specific industry to showcase, market and demonstrate their products, services and examine market trends and opportunities. This creates brand recognition of Cape Winelands and Breede Valley products and services both domestically and internationally; and provides opportunities for generating additional revenue for businesses and thus expanding the District and Breede Valley tax base.

A platform is also created for businesses to present and display a selection of their products and services with key advantages such as customer and business contacts, launching of products and services and marketing communication which can raise the profile of the business brands for the duration of the exhibition.

**If international travel to the destination or event was previously undertaken, state what benefits if any derived from the previous attendance**

The municipality through the assistance of Cape Winelands participated in the 2020 Namibia Tourism Expo. A comprehensive report which includes the benefits which were derived is attached as **Annexure B**.

**The proposed officials and political office bearers, not exceeding three, to travel and why they have been identified**

Regulation 12 of the Cost Containment Regulations state:

***“REGULATION 12***

- (2) *When considering applications from officials or political office bearers to attend conferences or events within and outside the borders of South Africa, an accounting officer or mayor as the case may be, must take the following into account –*

- (a) *The official's or political office bearer's role and responsibilities and the anticipated benefits of the conference or event."*

It is proposed that **one (1) official** attend the Namibia Tourism Expo, namely the Manager: LED & Tourism, Mr. Colin January.

The nominated official fulfil a critical role in showcasing the Breede Valley Municipality model as a leading Local Municipality for economic development in both the local and international arena by benchmarking it against other municipalities or government institutions. This requires investigating the competition or niche markets, building relationships with those municipalities or government institutions to reinforce the market presence of the municipality in this arena by focusing on finding new ideas, enhancing the brand image of the municipality and establishing reciprocal relationships with key strategic partners in the public sector. In addition, international markets can be explored and new business opportunities will be sought.

It is proposed that **one (1) political office bearer** attend the Namibia Tourism Expo, namely Alderman Meiring.

Due to the unfortunate unavailability of Cllr. Kritzingier as the relevant portfolio councilor to attend, the Executive Mayor recommended that Alderman Meiring attend the Expo. It is envisaged that the due to his role and responsibilities as portfolio councilor for Finance, benefits may be derived through unlocking critical financial opportunities to the advantage of the municipality.

#### **The full cost of the international travel including travel allowances to be paid**

It is confirmed that there is sufficient budgetary provision for the anticipated expenditure resulting from attending the Expo.

The total estimated travel and accommodation costs which includes air tickets and vehicle hire amounts to approximately R40 000.00. Note that the aforementioned are estimates

and the actual costs may vary based on the fluctuation in flight cost and available accommodation.

The motivation for the hiring of a vehicle:

- The Namibia Tourism Expo will be held outside the borders of the Republic of South Africa at the SKW Sport Fields, Windhoek, Namibia Thursday, 3 November 2022 to Saturday, 5 November 2022.
- It will be impractical to make use of public transport due to the fact that the event is not close to any public transport and the show ends late at night when public transport is not available.
- One (1) appropriate Group B vehicle will be needed.

### **3. Financial Implications**

The estimated costs are detailed above in the item.

### **4. Annexures**

Annexure A: Invitation received from Cape Winelands District Municipality

Annexure B: Report on Namibia Tourism Expo 2020

### **5. Comments from Directorates / Departments**

**Municipal Manager:** Recommendation Supported

**Director Engineering Services:** Recommendation Supported

**Chief Financial Officer:** Recommendation Supported

**Director Community Services:** Recommendation Supported

**Acting Director: Public Services:** Recommendation Supported

**Director Strategic Support Services:** Author of The Item

**Senior Manager Legal Services:** Recommendation Supported

## **RECOMMENDATION**

That in respect of –

### **ATTENDANCE AND PARTICIPATION: NAMIBIA TOURISM EXPO 2022**

as discussed by Council at the Special Council meeting held on 27 September 2022  
council decide:

1. That Council grant approval for the attendance and participation of Breede Valley Municipality at the Namibia Tourism Expo to be held at the SKW Sport Fields, Windhoek, Namibia from Thursday, 3 November 2022 to Saturday, 5 November 2022;
2. that the Manager LED & Tourism, Mr. Colin January, be the designated official to attend the Namibia Tourism Expo to be held at the SKW Sport Fields, Windhoek, Namibia from Thursday, 3 November 2022 to Saturday, 5 November 2022;
3. that Alderman Wouter Meiring be the designated political office bearer to attend the Namibia Tourism Expo to be held at the SKW Sport Fields, Windhoek, Namibia Sport Club Windhoek, Namibia from Thursday, 3 November 2022 to Saturday, 5 November 2022; and

4. that the travel, subsistence and accommodation costs pertaining to the attendance and participation of the Namibia Tourism Expo to be held at the SKW Sport Fields, Windhoek, Namibia from Thursday, 3 November 2022 to Saturday, 5 November 2022 be financed.

**To Action:**

R. Esau

**5. CLOSURE**