



(EXTERNAL ADVERTISEMENT)

DIRECTORATE: PLANNING, DEVELOPMENT AND INTERGRATED SERVICES

DIVISION: PUBLIC WORKS

SECTION: SOLID WASTE AND AREA CLEANING

LOCATION: WORCESTER

SUPERINTENDENT: SOLID WASTE (PERMANENT)

SALARY R 394 652.00 – R 512 266.96 per annum [T12]

TOTAL COST TO COUNCIL: R 567 725 – R 719 356 per annum

(Inclusive of Municipal benefits: Group Life Scheme, Pension Fund etc.)

Ref: PDIS/SW02/0125

Job Purpose: Coordinates and manages the operations of the Solid Waste and Area Cleaning section of BVM, inclusive of monitoring and implementing procedures, establishing resource requirements, planning and scheduling maintenance programmes and evaluating outcomes, monitoring and attending to deviations in productivity and performance and attending to specific administrative and information reporting requirements and processes.

Duties: Keeping abreast with technological developments with respect to the management of solid waste and waste minimization • Reporting on implementation outcomes with regards to project related interventions and work in progress and provide recommendations to improve performance levels of the section. • Responding to urgent / unscheduled work requests, allocating resources and providing direction / guidance on requirements and expected outputs to supervisory teams. • Inspecting vehicles, tools, plant, facilities and surroundings, managing assets through laid down planned maintenance and control systems, and arranging for defects and/or maintenance requirements to be attended to. • Evaluating the capacity of solid waste sites to effectively manage and control waste volumes • Comply with specific legislation and waste management policies/strategies. • Communicating, liaising and providing information to community on activities and work sequences associated with the collection and disposal of solid waste. • Presenting information to support the status of activities, progress/constraints/quality and cost dimensions associated with current solid waste programmes or urgent works and/or to provide core service delivery functions or to institute corrective measures. • Monitoring/reviewing capital and operating expenditure of the Section and implementing various checks and balances with a view to identifying, investigating and notifying the immediate superior of variances and outcomes. • Leading and managing staff in the Section to ensure that they meet their career objectives and the Directorate's objectives in line with Council's requirements and resource constraints • Checking details of transactional documentation (works orders, requisitions, time and attendance schedules, leave applications, etc.) prior to approving and submitting for further processing • Ensure a safe and healthy workspace for all employees.

Minimum Requirements:

- A National Diploma in Environmental Health or Environmental Management or equivalent.
- 3 years relevant experience in a solid waste environment.

- Code B Drivers' license.
- Knowledge of applicable waste and environmental legislation.
- Computer literacy (MS Office)
- Proficiency in at least two (2) of the three (3) official languages of the Western Cape
- Good supervisory, human relations, interpersonal and communication skills.

Preferred Requirements

Knowledge of the running of a landfill site; material recovery facility and transfer station.

Competencies: (For detail description of competencies, read competency level 3 from page 707/770 of the Competency Framework on our website / on this link- <https://bvm.gov.za/download/municipal-staff-regulations-competency-framework/>)

Core Professional Competencies: Problem solving, Planning and organising, Organisational awareness.

Functional Competencies: Discipline specific skills, People management, Task management, Workplace safety, Budgeting.

Public Service Orientation: Interpersonal relationships, Communication, Service delivery orientation.

Personal Competencies: Action and outcome orientation, Resilience, Ethics and accountability.

Management and Leadership Competencies: Direction setting, Impact and influence, Coaching and mentoring, Team orientation.

PLEASE NOTE: Please read the below conditions carefully, only those who comply with the conditions will be considered.

1. No late applications will be considered.
2. The Municipality is an equal opportunity employer and as such will observe the requirements of the **Employment Equity Act** and its **EE plan**
3. **Note that BVM is using a new Recruitment Portal which is an online portal.**
4. **Only online applications will be accepted.**
5. To apply in assured confidence, please do so online via the Link: <https://bvmjobs.mcidirecthire.com>
6. **When applying online: Please ensure that you fill in all required Fields.**
7. **Also attach an updated CV (Including details of at least 3 contactable WORK REFERENCES and the relevant numbers), certified copies of qualifications, and covering letter.**
8. Candidates will be subjected to written assessment
9. Any candidate appointed at the **Breede Valley Municipality** will sign an employment and performance agreement that will be subject to probation monitoring and performance monitoring in accordance with the Local Government: Municipal Staff Regulations. '
10. **For enquiries contact the Human Resources Office at 023 348 4961** or on email address: jobs@bvm.gov.za
11. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
12. Fraudulent qualifications documentation will immediately disqualify any applicant.
13. If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful.

All applications should reach us by **14 February 2025** at **13:00**.

The Municipality reserves its right not to make an appointment.