



(RE-ADVERTISEMENT)

**DIRECTORATE: COMMUNITY SERVICES
DIVISION: TRAFFIC SERVICES
SECTION: LAW ENFORCEMENT AND PUBLIC TRANSPORT
LOCATION: WORCESTER**

TRAFFIC OFFICER x 2

BASIC SALARY: R 271 001.74 – R 351 730.32 per annum [T10]

TOTAL COST TO COUNCIL: R 381 997 - R 486 074 per annum

(Inclusive of Municipal benefits: Group Life Scheme, Pension Fund etc.)

Ref:

Job Purpose: Performs activities/tasks associated with law enforcement, examination, testing and issuing of learner and driving licenses and road worthiness certification through the application of applicable legislation.

Duties: Enforce the relevant traffic legislation • Direct, divert, stop and control the flow of traffic by means of various methods and hand signals to communicate with drivers and pedestrians • Patrolling and observing the streets and suburban areas and identifying with non-conforming practices (illegal parking, speeding, unsafe transporting etc.) • Assess traffic situations and incidents to determine the relevant course of action to ensure road safety • Set-up and perform routine checks, speed measuring equipment and enforcement of legislation • Attending to the documentation and notification procedures, serving of summons, compliance orders/notices • Executing warrants of arrests and preparing statements • Provide safety support when needed, to Anti Land Invasion team when they are dealing with removal of illegal structures • Assess possible impoundment of vehicles in line with traffic regulations • Escort and/or arrange towing facilities to transport the impounded vehicle to the traffic dept/SAPD. • Perform the necessary checks with the Assistant Superintendent needed for completion of the necessary documentation • Performing learners and drivers licensing testing in accordance with NRT Act • Conduct vehicle inspections in accordance with the National Road Traffic Act of 1996 and SANS: 10047 – 2009 (Edition 6) • Supporting rescue teams with specific activities • Performs administrative duties in line with the Standard Operating Procedures • Checking the oil, water, type pressure, fuel level, etc. of the designated vehicle and completing log sheets on daily basis • Wear PPE when performing duties • Adheres to health and safety in terms of Council's OHS policy.

Minimum Requirements: Grade 12. Traffic Officer Diploma. Grade A: Examiner of Drivers Licenses, Grade A: Examiner of Vehicles Certificate. Valid Code A & EC Driver's License. No criminal record. 2 years' relevant experience.

Other Requirements: Proficiency in at least two (2) of the three (3) official languages of the Western Cape.

Competencies: (For detail description of competencies, read competency level 2 from page 731/744 of the Competency Framework on our website / on this link- <https://bvm.gov.za/download/municipal-staff-regulations-competency-framework/>)

Core Professional Competencies: Community and Customer Focus, Problem Solving, Negotiation and Influencing, Resilience, Communication, Ethics and Professionalism.

Functional Competencies: Patrol, Enforcement and Emergency Response.

Public Service Orientation Competencies: Interpersonal Relationships, Communication, Service Delivery Orientation, Client Orientation and Customer Focus.

Personal Competencies: Action Orientation, Resilience, Change Readiness, Cognitive Ability, Learning Orientation.

Management / Leadership Competencies: Team Orientation, Direction Setting Coaching and Mentoring, Impact and Influence.

PLEASE NOTE: *Please read the below conditions carefully, only those who comply with the conditions will be considered*

1. **Candidates who previously applied to the post with the closing date of 30 June 2023, are encouraged to re-apply.**
2. No late applications will be considered.
3. The Municipality is an equal opportunity employer and as such will observe the requirements of the **Employment Equity Act** and its **EE plan**
4. **Note that BVM is using a new Recruitment Portal which is an online portal.**
5. **Only online applications will be accepted.**
6. To apply in assured confidence, please do so online via the link: <https://bvmjobs.mcidirecthire.com>
7. **Also attach an updated CV (Including details of at least 3 contactable WORK REFERENCES and the relevant numbers), certified copies of qualifications, and covering letter.**
8. Any candidate appointed at the **Breede Valley Municipality** will sign an employment and performance agreement that will be subject to probation monitoring and performance monitoring in accordance with the Local Government : Municipal Staff Regulations. '
9. **For enquiries contact the Human Resources Office at 023 348 4961** or on email address: ssatarein@bvm.gov.za / mntukulo@bvm.gov.za / mmbiza@bvm.gov.za
10. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
11. Fraudulent qualifications documentation will immediately disqualify any applicant.
12. If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful.

All applications should reach us by **01 September 2023 at 13:00.**

The Municipality reserves its right not to make an appointment.