



Scan to apply:



(EXTERNAL ADVERTISEMENT)

**DIRECTORATE: FINANCIAL SERVICES
LOCATION: WORCESTER**

**FINANCIAL MANAGEMENT INTERN
REMUNERATION: R 100 000,00 per annum
(No additional benefits or allowances will be payable)
FIXED TERM CONTRACT: 3 YEARS**

Duties: Assistance with adherence to GRAP principles and budget procedures • Assist in the development of statistical reporting modules • Assist in developing financial policies and procedures • Assist in the compilation of budgets, financial statements, and management reports • Assist with reconciliations and financial analyses; Electronic capturing of financial data; Other financial functions, including Asset management and insurance • Assist with Revenue and Income Management • Assist with Expenditure and Supply Chain Management • Any Finance-related administration • Rotation within the different departments over the period of internship.

Requirements: B. Comm degree, National Diploma or equivalent, preferably majoring in Accounting; Sound knowledge of General Recognized Accounting Practice (GRAP); Good verbal and written communication skills; Be computer literate and have knowledge of Microsoft Office Word and Excel applications.

PLEASE NOTE: *Please read the below conditions carefully, only those who comply with the conditions will be considered*

1. No late applications will be considered.
2. The Municipality is an equal opportunity employer and as such will observe the requirements of the **Employment Equity Act** and its **EE plan**
3. **Only online applications will be accepted via the link: <https://bvmjobs.mcidirecthire.com>**
4. **When applying via the link above please ensure that you fill in all required fields.**
5. **Also attach an updated CV, certified copies of qualifications, and covering letter.**
6. Any candidate appointed at the **Breede Valley Municipality** will sign an employment agreement per the Local Government: Municipal Staff Regulations.
7. **For enquiries contact the Human Resources Office at 023 348 4961** or by email address: ssatarein@bvm.gov.za / mntukulo@bvm.gov.za / mmbiza@bvm.gov.za
8. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
9. Fraudulent qualifications documentation will immediately disqualify any applicant.
10. If you have not heard from us within sixty (60) days of the closing date, please accept that your application has been unsuccessful.

All applications should reach us by **01 September 2023 at 13:00**.

The Municipality reserves its right not to make an appointment.