



DIRECTORATE OF COMMUNITY SERVICES
DIVISION: TRAFFIC SERVICES, LAW ENFORCEMENT AND SECURITY SERVICES

Superintendent: Traffic Law Enforcement (x2)
SALARY: R341 571.74- R443 367.61 P.A. T12

Job Purpose: Co-ordinates and manages the operations of the Traffic Law Enforcement section according to the relevant legislation.

Duties: Oversee the testing and determining the functionality of equipment/vehicles and reporting defects to the superior for attention. Assessing the adequacy of procedures, systems and controls associated with vehicles. equipment and material availability and utilisation. Evaluating current security and safety measures and correcting deviations from set procedures. Inspecting vehicles, tools, facilities and surroundings, managing assets through laid down planned maintenance and control systems, and arranging for defects and/or maintenance requirements to be attended to. Investigating accidents/incidents with a view to accurately describing/detailing sequences to facilitate reporting/updating of registers and records. Participating in operational discussions/meetings and elaborating/ presenting factual information to support the status of activities, progress/constraints/quality and cost dimensions associated with current maintenance programmes or urgent works. Ensuring the implementation of legislation, policies and procedures. Coordinate specific activities associated with controlling traffic flow and public safety; Instruct subordinates. Coordinate patrolling and oversee the execution of roadblocks. Monitoring/reviewing capital and operating expenditure of the Section and implementing various checks and balances with a view to identifying, investigating and notifying the immediate superior/line manager of variances and outcomes. Monitoring and implementing corrective measures to rectify deviations/acts contrary to financial regulations, audit requirements and departmental procedure. Ensure that unsafe and/or incorrect work sequences are identified and rectified minimizing the threat of injury to persons. Monitoring staff performance and update performance management system. Maintaining staff discipline and dealing with disciplinary and grievance interventions timeously, fairly and in terms of established policies and procedures.

Requirements: Grade 12; National Traffic Diploma; ITO 3 or 2nd Year of a B Tech – Municipal and Traffic Policing; Valid Code A & EC driver's license; Computer skills – MS Office; Proficient in at least 2 of the 3 official languages of the Western Cape; Good communicating and interpersonal skills; Ability to handle conflict; Attention to detail.

Experience: 5-8 year's relevant experience required of which 2-3 year's must be supervisory experience.

PLEASE NOTE

1. Please read the conditions carefully, only those who comply with the conditions will be considered.
2. The Municipality is an Equal opportunity employer and as such will observe the requirements of the **Employment Equity Act** and its **EE plan**.
3. To apply in assured confidence, please do so on the e-mail address: **jobs@bvm.gov.za**.

4. When applying please ensure that you submit/attach the compulsory and fully completed BVM application form which can be downloaded from the municipal website at <https://bvm.gov.za/download/2022-application-form-for-employment-msr/>). Also attach an updated CV (Including details of at least 3 contactable WORK REFERENCES and the relevant numbers), certified copies of qualifications, covering letter and driver's licence.
5. Any candidate appointed at the Breede Valley Municipality will sign an employment and performance agreement that will be subject to probation monitoring and performance monitoring in accordance with the Local Government: Municipal Staff Regulations.
6. Certain applicable posts will be subject to screening, vetting and medical assessment before appointment.
7. For enquiries contact the Human Resources Office at 023 348 4961 or on email address: ssatarein@bvm.gov.za and mntukulo@bvm.gov.za .

All applications should reach us by **08 July 2022 at 13:00**

Please note that:

- No late applications will be considered.
- **Only e-mailed applications will be accepted.**
- If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful.
- Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
- Fraudulent qualifications documentation will immediately disqualify any applicant.

The Municipality reserves its right not to make an appointment.