



(RE-ADVERTISEMENT)

**DIRECTORATE: COMMUNITY SERVICES
DIVISION: COMMUNITY FACILITIES
LOCATION: ZWELETHEMBA**

**SUPERVISOR: ZWELETHEMBA SWIMMING POOL
(PERMANENT)
SALARY : R 189 937.58 – R 246 489.90 per annum [T7]
Ref: DC/FC01/1123**

Purpose: Supervises general and administrative tasks/activities associated with controlling and maintenance of the Zwelthemba pool facilities and surrounds, communicating instructions and attending to deviations from laid down procedures maintained acceptable standards supporting customer satisfaction and service delivery objectives.

Duties: Performs specific applications associated with the maintenance of the public swimming pools • Perform supervision and controls the tasks/activities of the personnel of the swimming pool and allocates and prioritises outcomes • Monitors the storage and care of tools, materials and equipment • Completes internal transactional documentation (e.g. activity schedule, log sheet, etc.) and related forms (vehicle checklist) and/or provides general office support • Check and control all cash received • To adhere to health and safety regulations in terms of OHS Act.

Minimum requirements: Grade 12 or a relevant post matric qualification, Basic Computer Literacy: MS Office, 2 years relevant.

Other requirements: First Aid Certificate, Lifesaving skills, Health and Safety skills, Valid driver's licence (Code C1 + PrDP), Report writing skills, Human relations, interpersonal and communication skills, Proficiency in at least 2 of the 3 official languages of the Western Cape.

Candidate in possession of NQF level 2 in Water Treatment will have an added advantage.

Competencies: (For detail description of competencies, read competency level 2 from page 252/260 of the Competency Framework on our website / on this link- <https://bvm.gov.za/download/municipal-staff-regulations-competency-framework/>)

Core Professional Competencies: Managing Work, Planning & Organizing

Functional Competencies: Facility specific skills, Workplace Safety,

Public Service Orientation Competencies: Service Delivery Orientation, Interpersonal Relationships, Communication

Personal Competencies: Action Orientation, Resilience, Accountability and Ethical Conduct, Learning Orientation, Impact and Influence, Team Orientation

PLEASE NOTE: *Please read the below conditions carefully, only those who comply with the conditions will be considered*

1. No late applications will be considered.
2. The Municipality is an equal opportunity employer and as such will observe the requirements of the **Employment Equity Act** and its **EE plan**
3. **Only online applications will be accepted via the link: <https://bvmjobs.mcidirecthire.com>**
4. **When applying via the link above please ensure that you fill in all required fields.**
5. **Also attach an updated CV (Including details of at least three (3) contactable WORK REFERENCES and the relevant numbers), certified copies of qualifications, and covering letter.**
6. Any candidate appointed at the **Breede Valley Municipality** will sign an employment and performance agreement subject to probation per the Local Government: Municipal Staff Regulations.
7. **For enquiries contact the Human Resources Office at 023 348 4961** or by email address: jobs@bvm.gov.za
8. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
9. Fraudulent qualifications documentation will immediately disqualify any applicant.
10. If you have not heard from us within sixty (60) days of the closing date, please accept that your application has been unsuccessful.

All applications should reach us by **24 November 2023 at 13:00**.

The Municipality reserves its right not to make an appointment.