



(EXTERNAL ADVERTISEMENT)

DIRECTORATE: ENGINEERING SERVICES
DIVISION: ELECTRO – TECHNICAL SERVICES
SECTION: OPS & MTCE HV & MV.
LOCATION: WORCESTER

ELECTRICAL ASSISTANT: DISTRIBUTION (PERMANENT)
BASIC SALARY: R 166 579.92 – R 216 256.77 per annum [T06]
TOTAL COST TO COUNCIL: R 248 510 – R 312 876 per annum
(Inclusive of Municipal benefits: Group Life Scheme, Pension Fund etc.)
Ref: ES/MQS02/0525

Job Purpose: Performs electrical tasks/activities associated with electrical metering installations, maintenance and repair sequences in accordance with laid down procedures.

Duties: Installing new metering services and upgrades including metering equipment and installations • Commissioning and decommissioning of electrical post-paid and prepayment meter installations • Identify installation deviations in terms of South African National Standard (SANS) 10142 and National Rational Standards (NRS) 057, for example incorrect polarity or overheating terminations caused by unsatisfactory connections, etc. • Record meter readings (bulk), meter audits and electrical network recording information (maintenance programs, service connections) • Standardise all tariff indexes on pre-payment meters as per approved Council Tariff policy • Interpret basic electrical wiring and circuit diagrams • Install, repair, and maintain LV networks under instruction of the immediate superior Terminating/joining cables, wires etc. to junction boxes, connecting terminals including soldering, fitting of lugs and harnessing wires • Operate lifting machinery (Cherry picker) • Execute the monthly inspection, installation, repair, labelling and maintenance of distribution kiosks • Repairs and maintenance of traffic lights by re-lamping, replacing damaged heads and poles, painting traffic light poles etc. • Assist with new service installations of electricity at new development and electrification projects • Check and control the application of laid down procedures in respect of storage and care of tools, materials, and specific equipment • Responsible for the safeguarding of vehicles and equipment • Supply direction and advice to personnel and give relevant training where necessary • Adheres to occupational health and safety technical standards and safety legislation by complying with procedures, policies instructions and guidelines

Minimum Requirements:

- Grade 10 or N1 in Electrical Engineering
- 2 Years relevant experience
- Code C1 Driver's License + PrDP
- Proficient in at least two (2) of the three (3) official languages in the Western Cape.

Competencies: *(For a detailed description of competencies, read competency level from page 77 of the Competency Framework on our website / on this link- <https://bvm.gov.za/download/municipal-staff-regulations-competency-framework/>)*

Core Professional Competencies: Written Communication, Oral Communication, Attention to Detail, Influencing, Ethics and Professionalism, Organisational Awareness, Problem Solving, Planning and Organising.

Functional Competencies: Business Processes, Use Technology, Data Processing & Analysis.

Public Service Orientation Competencies: Interpersonal Relationships, Communications and Service Delivery Orientation, Client Orientation and Customer Focus.

Personal Competencies: Change Readiness, Cognitive Ability, Learning Orientation, Action and Outcomes Orientation and Resilience.

Management / Leadership Competencies: Team Orientation, Direction Setting, Coaching and Mentoring, Impact and Influence.

PLEASE NOTE: *Please read the below conditions carefully, only those who comply with the conditions will be considered*

1. No late applications will be considered.
2. The Municipality is an equal opportunity employer and as such will observe the requirements of the **Employment Equity Act** and its **EE plan**.
3. **Only online applications will be accepted.**
4. To apply in assured confidence, please do so online via the Link: <https://bvmjobs.mcidirecthire.com>
5. **When applying via the link above please ensure that you fill in all required fields.**
6. **Also attach an updated CV (Including details of at least three (3) contactable WORK REFERENCES and the relevant numbers), certified copies of qualifications, and covering letter.**
7. Any candidate appointed at the **Breede Valley Municipality** will sign an employment and performance agreement subject to probation per the Local Government: Municipal Staff Regulations.
8. **For enquiries contact the Human Resources Office at 023 348 4961** or by email address: jobs@bvm.gov.za
9. Candidates will be subjected to a practical assessment.
10. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
11. Fraudulent qualifications documentation will immediately disqualify any applicant.
12. If you have not heard from us within sixty (60) days of the closing date, please accept that your application has been unsuccessful.

All applications should reach us by **30 May 2025 at 13:00**.

The Municipality reserves its right not to make an appointment.