



VENDOR APPLICATION FORM

2025

Name & Surname			
Business Name			
Address			
Contact number			
E-mail address			
Category (food, beverages etc.)			
Please specify product (attach your menu/product list)			
Do you have a valid certificate of acceptability for food premises? If yes, please attach	YES		NO

Please complete the application form, attach your menu/product list with prices and send it to nemfestival@bvm.gov.za

All applications must reach us by no later than **Friday, 28 February 2025 at 15:00pm.**
No late entries will be accepted.



VENDOR TERMS & CONDITIONS

2025

STAND FEE: R1000 for all 4 days

EVENT DURATION

- **Dates: Friday, 18 April 2025, to Monday, 21 April 2025 (4 days).**
- **Important Notes:**
Applications for individual days will not be accepted. Vendors must apply for the **full duration of the event.**

SET-UP AND BREAK-DOWN

- Vendors must complete their set-up at least **2 hours before the festival begins.**
- Break-down may only commence after the festival has concluded. All stalls must be thoroughly cleaned, and waste removed before departure.

PLOT ALLOCATION AND USAGE

- Each vendor will be allocated a **6m x 6m plot.**
- Overnight stays at the plot are permitted for **one person** to safeguard belongings.

ACCESS TO THE FESTIVAL AREA

- Every person assisting the vendor and the vendor him or herself, including those solely involved in loading or unloading supplies, **must purchase** the appropriate **festival tickets** to enter the festival area.

PRODUCT COMPLIANCE

- Vendors may **only sell products explicitly listed** in their application. Deviation from the approved product list is not permitted.

HEALTH AND SAFETY REQUIREMENTS

- Vendors selling cooked food must provide a valid **Health Certificate.**
- Stalls utilizing gas, inverters, or generators must:
 - Have a **fire extinguisher** readily available.
 - Display a **'No Smoking' sign** prominently.
 - Ensure all gas users are **registered and certified by the Breede Valley Municipality (BVM) Fire Department.**

CERTIFICATE OF COMPLIANCE (COC)

- Required for gas cylinders exceeding **9kg**. Required for inverters and generators with a power capacity exceeding **5kVA.**

ELECTRICITY

- **Electricity will not be provided.**
- Vendors must arrange their own power supply, subject to the following conditions:
 - Only **low-noise generators** are permitted; loud noise generators will not be allowed.
 - Generators must be stationed at least **10 meters away from the vendor stand** to minimize noise and emissions.
 - All power arrangements **must be approved** by the festival's fire safety officer during inspection.

ADDITIONAL CONDITIONS

- We reserve the right to **add or modify conditions** should the need arise to ensure the smooth operation of the festival.
- Vendors who approach festival organizers to **amend or deviate** from these rules will be **automatically disqualified.**



VENDOR SELECTION CRITERIA

2025

DUE TO LIMITED SPACE, VENDORS WILL BE SELECTED BASED ON THE FOLLOWING CRITERIA:

1. **Relevance of Products:** Alignment of product offerings with the festival's theme and audience preferences.
2. **Compliance with Regulations:** Adherence to health, safety, and certification requirements, including submission of all necessary documentation.
3. **Local Representation:** Priority will be given to vendors based in the Breede Valley area to support the local community.
4. **Product Diversity:** Efforts will be made to select a wide variety of products to ensure a balanced and unique marketplace.
5. **Sustainability Practices:** Vendors demonstrating eco-friendly practices, such as the use of biodegradable packaging or waste minimization efforts, will be prioritized.
6. **Quality and Presentation:** Preference will be given to vendors with high-quality, well-presented products that enhance the overall festival experience.
7. **Experience and Reputation:** Vendors with a proven track record at previous festivals or other events, particularly those who adhered to guidelines and received positive feedback.
8. **Engagement and Innovation:** Vendors offering interactive elements, such as demonstrations, workshops, or innovative product presentations, will be considered favorably.
9. **Community Involvement:** Vendors actively supporting community initiatives or showcasing locally sourced goods and services will receive additional consideration.

FINAL DECISION

The final selection of vendors will be made objectively by the festival's selection committee, ensuring a fair and transparent process that aligns with the event's goals and values.

Note: Applications that do not meet the specified requirements or fail to provide the necessary documentation will not be considered.

Please complete the application form, attach your menu/product list with prices and send it to nemfestival@bvm.gov.za

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I have read and understood the terms and conditions.

Signature

Date